

For 'new-line' in text fields pres [ALT] and [ENTER] keys on keyboard (do not insert spaces to create line shift)  
Please do not change the format of the form (including name of page) as this may prevent proper registration of project data.



For new proposals, please complete the tab for 'Project Document', 'Budget' and 'Locations'  
Mandatory fields are marked with an asterisk

## Project Document

### 1. COVER (to be completed by organization submitting the proposal)

(A) Organization*	Danish Refugee Council				
(B) Type of Organization*	<input type="checkbox"/> UN Agency <input type="checkbox"/> International NGO <input type="checkbox"/> Local NGO <input type="checkbox"/> International NGO				
(C) Project Title*	Provision of emergency NFI kits and temporary shelters to conflict and disaster-affected populations in Puntland.				
(D) CAP Project Code	SOM-11/S-NF/40026	Not required for Emergency Reserve proposals outside of CAP			
(E) CAP Project Ranking	High	Required for proposals during Standard Allocations			
(F) CHF Funding Window*	Standard Allocation 2 (Feb 2011)				
(G) CAP Budget	2889750	Must be equal to total amount requested in current CAP			
(H) Amount Request*	1276881	Equals total amount in budget, must not exceed CAP Budget			
(I) Project Duration*	12 months	No longer than 6 months for proposals to the Emergency Reserve			
(J) Primary Cluster*	Shelter and Non-food Items				
(K) Secondary Cluster	Agriculture and Livelihoods	Only indicate a secondary cluster for multi-cluster projects			
(L) Beneficiaries Direct project beneficiaries. Specify target population disaggregated by number, and gender. If desired more detailed information can be entered about types of beneficiaries. For information on population in HE and AFLC see FSNAU website ( <a href="http://www.fsnau.org">http://www.fsnau.org</a> )		Men	Women	Total	
	Total beneficiaries	7920	11880	19800	
	Total beneficiaries include the following:				
	Internally Displaced People/Returnees	6336	9504	15840	
	People in Host Communities	1584	2376	3960	
	0	0	0		
	0	0	0		
(M) Location Precise locations should be listed on separate tab	Regions: <input type="checkbox"/> Awdal <input type="checkbox"/> Banadir <input type="checkbox"/> Bay <input type="checkbox"/> Gedo <input type="checkbox"/> L. Juba <input type="checkbox"/> M. Juba <input type="checkbox"/> Mudug <input type="checkbox"/> Sanaag <input type="checkbox"/> Togdheer <input type="checkbox"/> Bakoof <input type="checkbox"/> Bari <input type="checkbox"/> Galgaduud <input type="checkbox"/> Hiraaan <input type="checkbox"/> L. Shabelle <input type="checkbox"/> M. Shabelle <input type="checkbox"/> Nugaal <input type="checkbox"/> Sool <input type="checkbox"/> W. Galbeed				
(N) Implementing Partners (List name, acronym and budget)	1		Budget:	\$	-
	2		Budget:	\$	-
	3		Budget:	\$	-
	4		Budget:	\$	-
	5		Budget:	\$	-
	6		Budget:	\$	-
	7		Budget:	\$	-
	8		Budget:	\$	-
	9		Budget:	\$	-
	10		Budget:	\$	-
			Total	Budget:	\$
<b>Focal Point and Details - Provide details on agency and Cluster focal point for the project (name, email, phone).</b>					
(O) Agency focal point for project:	Name*	Heather Amstutz	Title	Country Director	
	Email*	cd.somalia@drcsomalia.org	Phone*	+254 723 294 999	
	Address				

### 3. BACKGROUND AND NEEDS ANALYSIS (please adjust row size as needed)

(A) Describe the project rationale based on identified issues, describe the humanitarian situation in the area, and list groups consulted. (maximum 1500 characters) *	DRC proposes to support IDPs in Bossaso and Qardo with tents, livelihoods and WASH interventions. Bossaso has 27 camps with 11,000 households (hh) while Qardo has 9 camps with 1,600 hh. IDPs face many challenges - poor shelter, lack of livelihood opportunities and poor WASH facilities. The situation is exacerbated by the ongoing drought. A humanitarian gap analysis (HGA) was conducted in Bossaso. In Qardo, DRC conducted a rapid assessment (RA) of IDPs needs in January 2011. Local authorities and IDPs were consulted. DRC will target 3,300 hh - 1,600 in Qardo and 1,700 hh in Bossaso's other camps, apart from Bulo Elay. DRC will reach 100% of IDPs in Qardo with provision of tents, livelihoods interventions, construction of latrines, training on sanitation and hygiene and provision of sanitation and hygiene kits. In Bossaso, 15.81% of the IDPs population will be provided with WASH support (latrines, hygiene and sanitation training and kits) and livelihoods support (vocational skills training and support to SMEs). DRC requests USD 500,000 to support IDPs in Qardo and 776,881 (this amount includes 16,881 for livelihoods boost) to support IDPs
(B) Describe in detail the capacities and needs in the proposed project locations. List any baseline data. If necessary, attach a table with information for each location. (maximum 1500 characters) *	In Bossaso, gaps identified in the HGA include poor quality of shelters (often constructed from highly flammable materials), congestion, fire hazards, and poor sanitation. Constraints surrounding land tenure/land ownership renders it difficult to engage in large-scale construction of permanent shelter units. IDPs access to income generating opportunities is limited. Vocational skills training, support to small micro enterprises, and cash for work interventions are recommended to develop entrepreneurial skills, improve livelihood diversification strategies and provide safety nets. In Qardo's RA, 95% live on less than a dollar a day, eat one meal or none in a day and are in debt. 92% earn their living through sweeping in the town, collecting garbage and washing clothes. 75% reported that they beg for a living. Water comes at a price of USD 0.1 per 20 liters. Existing water points serve 13 times the number of recommended persons according to Sphere standards. 85% have access to less than two liters of water per day. Existing hygiene practices are poor with 80% of respondents saying they do not wash their hands before food preparation and eating. They do
(C) List and describe the activities that your organization is currently implementing to address these needs. (maximum 1500 characters)	DRC participated in HGA exercise in general and analysis of data on the livelihoods sector in particular. DRC has also participated in the inter agency needs assessment led by UNOCHA and provided relevant inputs to other agencies who are currently providing different forms of assistance. DRC participated in the inter-cluster community consultations on relocation exercise in Bulo Ealay camp conducted in February 2011. In Bossaso, DRC is supporting 76 IDP households with vocational skills training and provision of start-up grant materials for SMEs. 519 IDPs households have been trained on business management and group saving and loan methodology and supported with a total grant of 27,000 USD to establish or expand SMEs. In Qardo, DRC has supported 55 IDPs households with vocational skills training and provision of start-up grant materials for SMEs. 35 IDPs households were trained on business management and group saving and loans methodology and provided with a total of USD 5,000 grant to enable them establish or expand SMEs. Construction of 10 latrines is ongoing and 45 ToTs have been trained on sanitation and hygiene practices.

**4. LOGICAL FRAMEWORK (to be completed by organization)**

<b>(A) Objective*</b>	To reduce vulnerability of 3,300 destitute IDPs households in Bossaso and Qardo through timely provision of emergency shelter (tents)		
<b>(B) Outcome 1*</b>	Improve access to emergency shelter (tents) for 1,000 IDPs households		
(C) Activity 1.1*	Tender and Procure 1000 tents		
(D) Activity 1.2	Beneficiary selection and verification and distribution of tents		
(E) Activity 1.3	Post-distribution monitoring		
(F) Indicator 1.1*	Shelter and Non-food Items	Number of people assisted with NFIs and emergency shelter item: <b>Target*</b>	1000
(G) Indicator 1.2	Shelter and Non-food Items	Number of tents procured and distributed	<b>Target</b>
(H) Indicator 1.3			<b>Target</b>
<b>(I) Outcome 2</b>	Increase households access to the minimum food basket for 1,150 IDPs households		
(J) Activity 2.1	Implement cash for work and cash relief schemes		
(K) Activity 2.2	Conduct vocational skills training and provide start-up grants for trainees and provide cash and in-kind grants to support SMEs develop		
(L) Activity 2.3			
(M) Indicator 2.1	Agriculture and Livelihoods	Number of people (divided per livelihood groups and by gender) that <b>Target</b>	250
(N) Indicator 2.2	Agriculture and Livelihoods	Number of graduates who are trained and receive start-up materials <b>Target</b>	
(O) Indicator 2.3	Agriculture and Livelihoods	Number of people supported through SMEs and cooperative grants <b>Target</b>	
<b>(P) Outcome 3</b>	Increase access to sanitation and hygiene facilities and services for 1,150 IDPs households		
(Q) Activity 3.1	Construct low-cost household latrines		
(R) Activity 3.2	Conduct hygiene and sanitation training and provide hygiene kits		
(S) Activity 3.3	Train waste management committees on waste management		
(T) Indicator 3.1	Water, Sanitation and Hygiene		<b>Target</b> 180
(U) Indicator 3.2	Water, Sanitation and Hygiene	Number of people trained on hygiene and sanitation and provided <b>Target</b>	
(V) Indicator 3.3	Water, Sanitation and Hygiene	Number of persons trained on waste management	<b>Target</b>
<b>(W) Implementation Plan*</b> Describe how you plan to implement these activities (maximum 1500 characters)	The planned steps are: For shelter – (1) Identify and verify vulnerable IDPs in consultation with shelter cluster members and local authorities. (2) Tender and procure tents (3) Distribute tents (4) Conduct post-distribution monitoring. For livelihood interventions - (1) Select beneficiaries in close consultation with the community leadership, communities and livelihoods cluster members. (2) Administer a household wealth index. (3) Conduct a six-month community based skills training in form of internship, coaching and mentorship. Skills taught will be based on the current labor market survey on marketable skills. Upon graduation, trainees will receive start-up kits, relevant to skills acquired to enable them establish viable businesses. (4) Procure and distribute cash for work tools. (5) Implement cash for work (CIW) and cash relief (CR) schemes. The CIW schemes will provide unskilled labour for latrine construction and improve sanitation and hygiene through garbage collection. Monthly payments to beneficiaries will be made through Dabab skill		

**5. MONITORING AND EVALUATION (to be completed by organization)**

**(A)** Describe how you will monitor, evaluate and report on your project activities and achievements, including the frequency of monitoring, methodology (site visits, observations, remote monitoring, external evaluation, etc.), and monitoring tools (reports, statistics, photographs, etc.). Also describe how findings will be used to adapt the project implementation strategy. (maximum 1500 characters) \*

A baseline survey will be conducted to assist in establishing the baseline data and targets for the project. A monitoring and evaluation plan (MEP) outlining outcomes, indicators, baseline, targets, activities, inputs, the cost, time lines and status of implementation will be generated to guide implementation. The MEP will guarantee that the initial project proposal/input/output is not only adhered to in the process of implementation but done so in timely, effective and efficient way. On a quarterly basis, a quantitative and qualitative progress report will be released. The report will highlight progress made against the set targets, key achievements, challenges and lessons learned, to inform subsequent activities in the following quarter. Sector heads who are specialists will monitor progress on a regular basis and prepare weekly and monthly reports on the plans versus the achievements. Quality of program delivery will be monitored periodically by the Program Director, Chief Engineer, Livelihoods Advisor and dedicated Monitoring and Evaluation staff. Compliance of the benchmarks of Humanitarian Accountability Partnership (HAP) will be monitored in all the steps of this project. At the end of the project, an end of project evaluation will be conducted to assess the program implementation processes, its achievements and identify areas for improving similar projects in future.

**(B) Work Plan**  
Must be in line with the log frame. Mark "X" to indicate the period activity will be carried out

Activity	Timeframe					
	Please select 'weeks' for projects up to 6 months, and 'months' for projects up to 12 months					
	Month 1-2	Month 3-4	Month 5-6	Month 7-8	Month 9-10	Month 11-12
1.1* Tender and Procure tent	X	X				
1.2 Beneficiary selection and	X		X	X	X	
1.3 Post-distribution monitori			X	X	X	X
2.1 Implement cash for work	X	X	X	X	X	
2.2 Conduct vocational skills	X	X	X	X	X	X
2.3 Construct low-cost house	X	X	X	X	X	X
3.1 Conduct hygiene and sal	X	X	X	X	X	X
3.2 Train waste management		X	X		X	X
3.3 Train waste management committees on waste management						

**6. OTHER INFORMATION (to be completed by organization)**

**(A) Coordination with other activities in project area**  
List any other activities by your or any other organizations, in particular those in the same cluster, and describe how you will coordinate your proposed activities with them

	Organization	Activity
1	UNHCR	Coordination, collaboration and information sharing
2	UNOCHA	Coordination, collaboration and information sharing
3	INGOs and LNGOs	Information sharing
4		
5		
6		
7		
8		
9		
10		

**(B) Cross-Cutting Themes**  
Please indicate if the project supports a Cross-Cutting theme(s) and briefly describe how. Refer to Cross-Cutting respective guidance note

Cross-Cutting Themes (Yes/No)	Outline how the project supports the selected Cross-Cutting Themes.	Write activity number(s) from section 4 that supports Cross-Cutting theme.
Gender	Yes DRC will ensure equal participation of both men and women in the different	
Capacity Building		