

SIXTH SIX-MONTH PROGRESS REPORT FOR PROJECT

REPORT COVER PAGE

<p><i>Participating UN Organization:</i> UNHCR, UNOPS</p>	<p><i>Cluster:</i> F - Refugees, IDPs and Durable Solutions</p>
<p><i>Project No. and Project Title:</i> F8-04 Support to Iraq's National, Regional and Local Authorities and Civil Society Organizations in Developing a Draft Policy Framework and Addressing Displacement Needs and Gaps</p>	<p><i>Report Number:</i> 2</p>
<p><i>Reporting Period:</i> 1 January to 30 June 2007</p>	<p><i>Project Budget:</i> UNDG ITF: 1,535,135 USD Other: 640,000 USD Total: 2,175,135 USD</p>
<p><i>List Implementing Partners:</i> Ministry of Displacement and Migration (MoDM) Kurdistan Regional Government (KRG) NGOs: e.g., Kurdish Human Rights Watch, Mercy Hands, Cooperazione Italiana (COOPI)</p>	<p><i>Project Coverage/Scope:</i> Iraq-wide interventions (national consultations, intentions survey, policy development), Dahuk, Erbil, Sulaymaniyah, Baghdad, Diyala and Kirkuk Governorates</p>

Abbreviations and acronyms:

PACS – Legal Aid and Information Centre
KRG – Kurdish Regional Government
MoDM – Ministry of Displacement and Migration
MoERA- Ministry of Region for Extra-Regional Affairs
GoI – Government of Iraq

Project Duration/Closed Project:

1 May 2006 – 31 August 2007
(A no-cost budget revision requesting a prolongation was submitted to SCSO on 17.07.2007. The requested project final date is now June 2008, approval is pending)

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Report Formatting Instructions: *We kindly ask that you review the instructions below and follow them in the preparation of your report:*

- Do not put the narrative text into boxes as was done in the previous report and do not incorporate boxes, graphs, etc into the narrative report.
- Add additional information including charts, graphs, etc as annexes to the report and clearly reference the annexes using footnotes or endnotes within the body of the narrative
- Number all sections and paragraphs as indicated below
- Format the entire document using the following font: 12point _ Times New Roman & do not use colours.

NARRATIVE REPORT FORMAT

I. Purpose

1.1 Main objectives, outcomes and outputs of the programme/project:

The key immediate objectives of the programme/project are:

1) To address current capacity gaps of Iraqi authorities in the protection and assistance of persons of concern, providing support to impacted individuals and communities pending full capacity.

2) To enable communities impacted by displacement and witnessing rising tension to peacefully resolve conflict through income-generation activities alongside alternative dispute resolution learning programmes.

The expected outcomes of the programme project are:

(Please note that the below outcomes are on the Cluster Outcome Level as outcomes are not defined in the project submission)

For Objective 1&2:

- Cluster Planned Outcomes (11) An Iraqi-led vision on how to address displacement challenges.
- Cluster Planned Outcomes (12) Enhanced respect for human rights through tailored protection tools.

The expected outputs of the programme/project within this reporting period are:

For Objective 1:

- A draft of the Policy Framework on Displacement Challenges and Durable Solutions (now called Policy Framework on IDPs) has been developed and addresses Iraq's internal displacement context and challenges.
- Consensus is reached at the National Conference on Displacement Challenges and Durable Solutions (National Conference), which provides a forum for consultations and negotiation between central, regional and local authorities along with civil society actors.
- The KRG authority dealing with Displacement issues has effective structures and methods and skilled staff to collect and analyze the protection and assistance needs and gaps of IDPs and their host communities as well as regularly exchange data with MoDM.
- Governorate Assessment Reports for Diyala and Baghdad are issued based on comprehensive monitoring of returnee villages/households, and development of responses to identified protection and assistance gaps.
- A Legal Aid and Information Centre (now called PACS: Protection and Assistance Centre) in Kirkuk and its legal aid mobile teams are fully operational and provide legal counseling, information and legal representation in select cases.

For Objective 2:

- Areas of latent tension identified in preparatory works for the Policy Framework receive targeted assistance, particularly through income-generation with a conflict transformation component.

1.2 Relevance of programme/project to the following benchmarks:

- **UN Assistance Strategy for Iraq.**

The Government of Iraq, regional authorities and civil society actors will be able to fulfill their obligations towards displaced and vulnerable populations, in terms of policy, response and durable solutions in a transparent and equitable manner, keeping in line with democratic principles and international human rights standards and responding to national conditions, thereby enhancing national unity of Iraq.

- **UN Millennium Development Goals**

The project contributes indirectly to the attainment of Millennium Development Goals 1-7 by enhancing governmental protection and assistance to persons of concern in all

sectors, including hunger alleviation/ food security, education, health and nutrition and disease control, while promoting self-reliance with sensitivity to vulnerability factors.

- **Joint Needs Assessment**

The project addresses directly the cluster and matrix outcomes from the Joint UN Iraq Assistance Strategy 3.1, 4.3, 4.5 and 4.7 of Cluster F: Refugees, IDPs and Durable Solutions and indirectly contributes to achieving outcomes of Cluster C as follows:

3.1 Enhanced national cohesion (unity and diversity) and democratic values.

Cluster F: Reconciliation and increased tolerance promoted through education.

Cluster C: A national commitment to dialogue and reconciliation.

4.3 Local and central institutions are accountable and have the capacity to make informed decisions and implement them in a transparent manner./4.5 Institutions and law enforcement agencies effectively promote and protect human rights

Cluster F: Capacitated local and central institutions protecting and assisting refugees, IDPs, returnees and stateless persons. An Iraqi led vision on how to address displacement challenges.

Cluster C: Respect for the rule of law and a national system of human rights.

4.7 Enhanced respect for human rights especially of women, children and vulnerable groups.

Cluster F: Enhanced respect for human rights through tailored protection tools.

- **Iraqi National Development Strategy**

The project contributes indirectly to INDGs 1-7 (see also above).

1.3 Main Implementing Partners: Their roles, responsibilities, and their interaction with the Agency

MoDM and KRG

UNHCR, IOM and MoDM have signed a Memorandum of Cooperation covering the activities for the development of the Policy Framework; in addition, UNHCR and the

KRG have signed a similar Memorandum of Understanding. The activities included in this project were discussed and agreed upon with the Iraqi authorities, who have been closely involved in the overall design of the Project and are fully engaged in its implementation.

Project activities have been contracted by UNHCR and UNOPS:

- Monitoring of returnees in the Governorates of Diyala and Baghdad, the PACS in Kirkuk as well as support to MoDM and KRG in drafting the different working papers for the Policy Framework are directly supported by UNHCR;
- Capacity building of the institution in KRG responsible for IDP issues, and the IDP Intentions Survey in the three Northern Governorates are directly supported by UNOPS;
- Preparation for the National Conference is jointly supported (logistically and technically) by UNOPS and UNHCR (UNOPS on preparation, organisation and logistics; UNHCR on content).
- Implementation of pilot Conflict Management activities by NGO partners is managed by UNHCR in Baghdad and by UNOPS in Northern Iraq

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Implementing Partners:

The following implementing partners have been contracted:

National Conference and Policy Framework

MoDM, KRG and other line Ministries lead the process of drafting and developing the Policy Framework. The National Conference will be organized and co-chaired by MoDM, KRG and the Prime Minister's Office to guarantee national ownership of the outcomes of the process. UNOPS and UNHCR will provide technical and logistical support.

Monitoring of displaced populations in Diyala and Baghdad

Mercy Hands (national NGO): under UNHCR contract

IDP intentions survey in the Kurdistan Regional Area

Cooperazione Italiana (COOPI) under UNOPS contract

Conflict transformation pilot activities

Local and international NGOs: under UNOPS and UNHCR contracts

Deleted: IDP monitoring
KRG authorities

Legal Aid and Information Centre in Kirkuk

Kurdish Human Rights Watch (KHRW): under UNHCR contract

The criteria for the selection of these partners were based on their level of knowledge of communities, nature of displacement, previous experiences with monitoring, surveying and holding community meetings as well as experience with conflict transformation

activities in the Iraqi context and/or in other contexts. Selection of UNOPS implementing partners is based on competitive procurement processes in line with UNOPS Standard Operating Procedures

Insecurity is a significant concern in the implementation of all programmes in the Centre and South of Iraq, and to a lesser degree in the three Northern KRG Governorates. To address operational safety and security restrictions in the Iraq context, UNOPS and UNHCR have developed an extensive network of in-country partners with strong track records in efficient and accountable delivery through mechanisms attuned to the security situation, through which the agencies have implemented activities with strong monitoring, evaluation and support for several years.

NGO partners maintain a low profile for security reasons, and are familiar with targeted communities through extended cooperation on activities including monitoring along with emergency and development support. The trust relationship usually allows NGOs to benefit from protection of the communities, from information sharing through early warning to actual physical protection.

In the absence of international staff or limited movement of international staff in the north the following monitoring mechanisms have been adopted by UNHCR to ensure full transparency and project delivery in accordance with the established objectives, outputs and indicators of the project:

1. Partners are required to submit a monthly progress report on implemented activities, accompanied by photos, if relevant, to UNHCR.
2. Financial reports are submitted on a bimonthly or quarterly basis with supporting documents to ensure verification of expenditures. Supporting documents are closely scrutinized individually by UNHCR staff.
3. Security permitting, UNHCR national staff responsible for monitoring projects undertake field visits to project sites and obtain information from municipal authorities and other actors regarding the implemented activities, which is reported to UNHCR Amman and CBB-K.
4. Sub-agreements upon completion of activities have to be scrutinised by an independent audit company.
5. UNHCR has established a peer monitoring system whereby NGOs monitor each other's progress of project activities regularly.

UNOPS monitors and evaluates project implementation through the following mechanisms:

1. UNOPS implementing partner for the IDP Intentions Survey was required to submit an interim progress report and a final report on implemented activities.
2. Interim and final financial reports are required to be submitted, along with supporting documents to ensure verification of expenditures.

3. Security permitting, UNOPS national staff will undertake field visits to project sites and obtain information from municipal authorities and other actors regarding the implementation of the survey
4. All projects implemented by UNOPS are periodically subject to internal and external auditing.

II. Resources

Financial Resources:

2.1 Provide total funds provided, disbursed and committed

Funds

The total fund provided by UNDG Iraq Trust Fund was: 1,535,135 US\$. .

Amount disbursed as at June 2007: UNHCR: 684,166 + UNOPS US\$ ~~4183.00~~

Amount committed as at June 2007: UNHCR: 934,491 + UNOPS US\$ ~~50101.00~~

Amount still available to project as at 30 June 2007: (Non disbursed): UNHCR: US\$ 250,325 + UNOPS US\$ ~~596,461.00~~

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2.2 Variation(s) in projected versus actual spending for the reporting period indicating the reason for such variation(s).

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- Publication of IDP Intention Survey and Consultations reports was delayed: Cluster F regarded more useful to publish the IDP Intentions Survey on the whole country and the completion of this took longer time than expected.
- Drafting of the National Policy was slower than expected because of the logistical difficulties due to the worsening security situation which impacted on the ability of meeting the different stakeholders. A draft version of the policy is nearly finalized.
- As a consequence the National Conference date cannot be finalised as organisation of the event is dependent on a final draft of the Policy Framework being ready for consideration
- Conflict transformation projects have been delayed due to the security situation but are being currently implemented.
- Capacity building activities with KRG are delayed by the lack of a defined focal point within the Ministry responsible for matters pertaining to displacement

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2.3 Programme/Project expenditures within the 10 budget categories, including security expenditures.

Use of funds as at 30 June 2007

Personnel: 114,321 US\$

This includes costs for 12 months of a national program assistant and 50% of an international protection officer supervising and coordinating projects from Amman.

Contracts: 470,708 US\$

Include costs of 12 months returnee monitoring and drafting of 2 Governorate Assessment Reports on Baghdad and Diyala, 12 months operation of a Legal Aid and Information Centre in Kirkuk, carrying out an IDP intention survey in the three northern governorates including hiring of 2 project consultants, data collection, design of a data base and data entry and analysis, and drafting of a report, workshop and missions for the development of the Policy Framework for IDPs (formerly Policy Framework on Displacement Challenges in Iraq) and translation of relative documents.

Training: 0

Transport: 0

Supplies: 0

Equipment: 0

Travel: 13,242 US\$

Includes travel of UNOPS staff to Erbil to supervise and coordinate activities for the IDP intention survey.

Miscellaneous: 0

Security: 24,759

Agency management Support: UNHCR: 31,499 US\$+ UNOPS US\$ 51,484.00

2.4 Indicate other funding sources, if applicable.

Other funding sources available to the project

The project was kick-started already in January 2006 with funds from other donors to carry out the grassroots consultations for the Policy framework on IDPs and to start returnee monitoring and the PACS/PACS in Kirkuk. In addition, IOM was funding the IDP intention survey in 15 Southern and central governorates.

For 2007, UNHCR own funding will cover the cost of staff managing the project from Amman. UNOPS Project Manager will be partially funded from this project (25%) and 75% from other projects in which she has a managerial role.

Comment [U2]: UNOPS maybe wants to add here?

2.5 Provide details on any budget revisions approved by the UNDG ITF Steering Committee, if applicable

A budget revision requesting a no-cost extension (up to end June 2008) was submitted to SCSO on 17.07.2007. This is due to the delays imposed on the project by external circumstances (changes in the KRG administration, need to finalise the national Policy before prior to organising the National Conference, security situation in Baghdad not conducive to the organisation of such a conference). In addition UNOPS requested the movement of funds between budget lines to ensure on-going project management (at a level of 25%) for the extended period of implementation. Approval is pending.

2.6 Project expenditures for the 1 July to 31 December 2007 period.

Main areas of expenditure planned for June to December 2007

Personnel

Staffing costs for short term national and international support staff for the National Conference (UNOPS US\$ 6,000). This recruitment and the resulting salaries may be deferred to 2008. Payment of part time support staff to monitor implementation of Conflict Transformation grants (UNOPS US\$ 3,000).

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Partial payment of international project manager (25%) for the period required to complete UNOPS activities (USD23,000)

Contracts

- Organization of the National Conference on Displacement. UNOPS US\$ 250,000 (possible postponement to 2008)
- Public Information Campaign on the National Policy (UNOPS 88,000)
- Workshops and mission on development of Policy Framework on IDPs (UNHCR: 76,987 US\$)
- Translation and publication of reports on IDPs Intentions Survey and Consultations with displaced-affected communities (UNHCR: US\$ 53,946)
- Implementing Partners' projects on conflict management linked to income generation (UNHCR and UNOPS US\$ 160,000)
- Capacity Building for KRG institution responsible for displacement issues (UNOPS 80,000)

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Human Resources:

2.7 National Staff: The number and type (operation/programme)

The project covers the following staff:

National: -1 Program Assistant in Amman (UNHCR, G6) for 12 months (50%) until 30 June 2007.

-3 support staff (UNOPS) for National Conference (2 staff for one month) and conflict transformation activities (1 staff at 50% for 4 months).

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2.8 International Staff: The number and type (operation/programme)

The project covers the following staff:

International: 1 Protection Officer in Amman (UNHCR, P3) for 12 months (50%) until 30 June 2007.

1 Program Coordinator in Amman (UNOPS) for 5 months, February to June 2007 (100%) US\$ 43,250 and for 10 months (25%) USD 23 793

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III. Methods of Operating

3.1 Summarize the implementation mechanisms primarily utilized and how they are adapted to achieve maximum impact given the challenging operating context.

Most activities are implemented by UNHCR Implementing Partners through their national staff in the centre and south. The NGOs keep a low profile for security reasons.

Drafting of the National Policy has been carried out using a series of different modalities, from video-conferences with authorities to Inter-Ministerial workshops in Amman, to email correspondence, UNHCR missions to Iraq. Results of consultations and IDP Intentions Survey were taken as the basis for the drafting of the National Policy.

UNHCR relies on International NGOs as well as on National NGOs and other local capacities. A Conflict Management centre in Baghdad was the main implementing partner for the conflict management component of the project.

3.2 Provide details on the procurement procedures utilized and explain variances in standard procedures.

- Contract with COOPI for IDP Intentions Survey in the 3 Northern Governorates – the selection process was a Request for Proposal (RFP) sent to a shortlist of NGOs with the relevant expertise and presence in the region .

Evaluation was carried out by a committee and selection was based on the technical proposal submitted

- Contract for UNOPS Conflict Management pilot activities – UNOPS will send an RFP to a short list of interested NGOs based on the outcome of the meeting to be held in Erbil in early July
- Contract for UNOPS Capacity Building activities with the MoERA office for Displacement issues- selection of a service provider will also be based on an RFP
- No variance in standard procedures for UNHCR|

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3.3 Provide details on the monitoring system(s) that are being used and how you identify and incorporate lessons learned into the ongoing programme/project.|

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UNHCR project monitoring mechanisms include the following:

6. UNHCR implementing partners are required to submit a monthly progress report on implemented activities, accompanied by photos, if relevant, to UNHCR on the 4th day of each month. Information on progress is consolidated in one master progress report to assist programme staff in tracking implementation according to sub-agreements.
7. Financial reports are submitted on a bimonthly or quarterly basis with supporting documents to ensure verification of expenditures. Supporting documents are closely scrutinized individually by UNHCR staff. Any deviation from UNHCR standards is noted in a “note for file” and the IP is notified in order to rectify the situation.
8. Security permitting, UNHCR national staff responsible for monitoring projects are to undertake field visits to project sites and obtain information from municipal authorities and other actors regarding the IP-implemented activities, which is reported to UNHCR Amman and CBB-K.
9. Sub-agreements upon completion of activities have to be scrutinised by an independent audit company.
10. Like all other UN Agencies, all projects implemented by UNHCR are periodically subject to internal and external auditing.

UNHCR implementing partners must maintain separate project records and accounts containing current information and documentation which shall comprise:

- b. Copies of the Agreement(s) and all revisions thereto;
- c. Payment vouchers, clearly showing the Sub-Project symbol, the name of the payee, the amount, the purpose and date of disbursement, evidencing all payments made and with all pertinent supporting documentation attached;
- d. Vouchers evidencing the receipt of all remittances, cash or any other form of credit to the Sub-Project account;
- e. Periodic analyses of actual expenditure against the Sub-Project budget;
- f. Records of all financial commitments entered into during the duration of the Sub-Project;
- g. Reports by auditors on the accounts and activities of the Sub-Project.

Implementing partners are also required to maintain as part of the project records:

- a. A general ledger accounting system;
- b. Bank statements and reconciliations;
- c. Cash book(s);
- d. Separate accounts of sales and taxes incurred on domestic purchases;
- e. Planned staffing tables showing actual staffing;
- f. Complete purchase order file including; tender documents, offers, bid tabulation, evaluation, shipping/insurance inspection document, invoices and receiving reports;
- g. Inventories of assets and stock (food and non-food items);
- h. Employment contracts; and
- i. Building and construction contracts and subcontracts.

UNHCR IP procurement guidelines are available upon request.

3.4 Report on any assessments, evaluations or studies undertaken.

LAIC/PAC reports have been produced; evaluations and reports on conflict management activities are not available at this stage, but they will be available when projects are finalized; Reports on Consultations and IDP Intentions Survey will be available in few months.

IV. Results

4.1 Summary of programme/project progress in relation to planned outcomes and outputs; explain any variance in achieved versus planned outputs during the six month reporting period.

June – December 2006

Project implementation went smoothly and according to plan with the exception of the capacity building for the KRG RIMC (See below under lessons learned). In the course of the first 6 months reporting period of the project information on displaced groups were gathered countrywide, whereby UNHCR, through a UNOPS contract with COOPI collected information on the 3 northern governorates and IOM for the 15 central and southern governorates. The information were analyzed and entered in a central database. The process of publishing the results in a joint report and sharing them with the authorities in the north is under way.

Activities to provide on-the-job training to the KRG authorities in monitoring persons of concern (IDPs, returnees, refugees) and sharing information had to be deferred to 2007 due to structural changes and turn-over of staff in the KRG.

Cluster F, MoDM and KRG jointly developed the concept underlying the Policy Framework on IDPs, enhancing the authorities' ownership of the process. Nationwide grassroots consultations were conducted in 18 governorates, complemented by awareness-raising on IDP rights. The expressed needs, challenges and actions to be taken to pursue their durable solutions will be published in March 2007.

A core group to develop structure and coverage of the Policy Framework was established in MoDM and is expected to closely liaise with line Ministries, the Pm Office, Cluster F and other stakeholders to start the drafting process in 2007. In light of new displacement the Policy Framework will focus on emergency interventions.

Monitoring of persons of concern (returnees and IDPs) took place in Baghdad and Diyala governorates. Results were entered into a central database and Governorate assessment Reports drafted, translated and published (Baghdad). More than 12370 families were monitored and needs assessed.

The independent PAC in Kirkuk and mobile teams were strengthened, expanded and further operational, providing professional and unbiased services in line with local communities' needs. More that 3,000 persons benefited from the services of the PAC.

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January- June 2007

An initial draft of the Policy Framework has been developed on the basis of issues identified during consultations with displaced and host communities, as well as with

concerned Governmental Officials, Line Ministries of GoI and KRG. The draft is going to be further discussed by MoDM, KRG relevant authorities before being submitted for ratification.

Because of the security situation, the National Conference on Displacement Challenges and Durable Solutions (National Conference) will be postponed to 2008. This Conference will provide a forum for consultations and negotiation between central, regional and local authorities along with civil society actors.

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Activities to provide on-the-job training to the KRG authorities in monitoring persons of concern (IDPs, returnees, refugees) and sharing information have been further deferred to the second half of 2007 due to initial lack of a focal point for displacement issues in the KRG, and latterly a need to redefine the scope of the training following the establishment of a new department within the Ministry having overall responsibility for displacement in the KRG administered areas.

Two areas were identified in Baghdad (Noor Al Huda, Khathra) where coexistence between IDPs and host communities was characterized by latent conflict, caused by scarcity of resources, lack of trust and mutual suspicions. Training on conflict transformation for IDP and host communities' leaders was implemented. Field visits were carried out, in order to select beneficiaries and evaluate business proposals. Grants will soon be disbursed and the selected business proposals will be implemented. Two more projects are envisaged to be carried out in the second part of the year in two communities in northern Iraq (Kirkuk, Ninewa, Dahuk, Erbil and Sulaymaniyah). UNOPS have scheduled a meeting in early July to discuss the concept with NGOs and would plan to select two NGOs to carry out similar projects based on a competitive procurement process.

4.2 Progress made toward the achievement of specific medium-term outcomes of the programme/project as a result of the achieved short-term outputs during this reporting period.

Main activities undertaken and achieved:

Output1 – Intention Survey:

- IDP intention survey carried out.
- KRG authorities received data on intentions of IDPs in Kurdish Regional Area;
- Survey data of 3 NGs is included in nation-wide survey;
- Database with relevant information from grassroots consultations established.
- Reports on outcomes of consultations on displacement challenges with stakeholders on grassroots level held in Iraq drafted and translated.

- National Conference Core groups formed.
- Initial Draft of Policy Framework nearly finalized and to be submitted to relevant authorities for further consultations. The draft includes necessary modifications to the initial structure, due to the new displacement situation in Iraq.

Output 2 – National Conference

- Organization of the National Conference is dependant on the approval Policy Framework by the authorities. This activity will therefore be delayed until there is final approval for the policy.

Output 3 – KRG structures

The planned training on monitoring and data analysis for the RIMC to be undertaken by UNOPS has not been carried out for the following reasons

- RIMC –the institution which formerly monitored the IDP situation in the 3 Northern Governorates has been transferred to the Ministry of Planning and no longer is involved in IDP monitoring
- There has been a long delay in the identification of the new focal points for displacement issues in the KRG

However progress has been made and in a meeting with MoERA approval from the Ministry was given for UNOPS to prepare for such capacity building activities

A meeting is scheduled in Erbil during the first week in July to re-define the training in line with the needs of the newly established IDP Committee

Output 4 – Governorate Assessment reports and monitoring

- New returnee sites visited and registered and monthly visits to old/registered returnee sites in Baghdad and Diyala carried out and findings entered into database.
- Monthly narrative and statistical reports on conditions of returnees produced and sent to UNHCR. Governorate Assessment reports drafted translated and published on Diyala and drafted on Baghdad.
- Identified needs of monitored populations included in projects of UNHCR in 2007.

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Output 5 – Protection and Assistance Centers

- Staff selected and hired; office and 3 out reach teams established. Daily visits to IDP communities and other communities by reach out teams. Free of charge legal advice and information provided to 600 clients and 2,500 IDPs.
- PACS staff visited women jail in Kirkuk to speed up trials.
- Visits to authorities, IDP High Commissioners and Water and other authorities to facilitate access of clients and other IDPs to public services.

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- Adult literacy classes for ID women (50) and support of Qara Hanjeer Women Centre in Kirkuk carried out.

Output 6 – Conflict transformation

- Two out of four areas identified (UNHCR)
- Training on conflict transformation for IDP and host communities’ leaders implemented.
- Field visits for selection of beneficiaries carried out
- Business proposals evaluated.
- Terms of reference for the Conflict management projects in the KRG area have been developed (UNOPS)
- A meeting with potential implementing partners is scheduled for the first week in July.

Comment [U10]: Hazel is this correct? Yes it took place in July (7th)

4.3 Report on the key outputs achieved in the six month period including # and nature of the activities (inputs), % of completion and beneficiaries.

Output	Events/Activities	Completion	Beneficiaries
Draft Policy Framework on Displacement Challenges and Durable Solutions (now: Policy Framework on IDPs)	- Survey on IDP intentions carried out in 3 Northern Governorates	100%	1,233 IDP families in Northern Governorates
	- Reports on IDP intentions drafted	75%	
	- Database to analyze outcomes and draft reports on findings from grassroots consultations in the process of being developed	100%	MoDM and KRG
	- Translation of reports in English and Arabic finalized	75%	
	- Core Group to draft Policy Framework formed in MoDM	50%	
	- Initial Draft of Policy Framework developed, submitted to concerned ministries for further consultations	50%	
National Conference on Displacement Challenges and Durable Solutions	- Preparatory activities underway - Conference postponed to 2008	5%	-----
KRG relevant	A meeting was held with MoERA to request clarification on the institution responsible for	5%	-----

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<p>authorities collect and analyze the protection and assistance needs and gaps of IDPs and their host communities</p>	<p>monitoring displacement, and a second meeting is scheduled for early July to have more definition on the training needs of the institution. Training should commence in October 2007</p>		
<p>Legal Aid and Counselling provided to IDPs, returnees and refugees in Kirkuk</p>	<p>- Continuous training of lawyers and information officers in Kirkuk PAC and its mobile team took place as well as 3 training sessions together with other PAC in Iraq. - PAC team provided free legal advice to 600 clients (opened cases of which 75% were IDP returnees and 20% IDPs) and legal information to 580 beneficiaries (walk-in clients without cases) and free legal representation in 20 select cases, awareness raising on issues relating to the rights of IDPs (2500 IDPs in 125 IDP locations visited by mobile team) -Cases solved reached more than 60% and related mainly to property issues (35%), access to health care (5%), employment (5%) and social welfare services (40%), food rations (3%) and utilities (15%) such as electricity and water.</p>	<p>100%</p>	<p>- 600 IDPs, returnees, refugees and local community members (direct clients) - 2,500 IDPs (information dissemination)</p>
<p>Governorate Assessment Reports for Diyala and Baghdad</p>	<p>- Monitoring teams collected and analyze data on the protection and assistance needs of 12,337 returnee families and host communities (of which 90% were IDP returnees and 10% refugee returnees) and entered them into a database. - Through research and information-gathering, produce - Governorate Assessment Reports for Diyala and Baghdad drafted and translated and disseminate to persons of concern inside and out of Iraq, host governments, UN agencies and NGOs active</p>	<p>95%</p>	<p>- 12,337 IDP and refugee returnees</p>

	in the Iraq context.		
Income Generation and Conflict Transformation	- Areas of intervention identified, conflict management workshops and income generation activities designed.	35%	Pending selection of beneficiaries

4.4 Relevant Delays in Programme/Project Implementation: Nature of the constraints, lessons learned in the process and actions taken to mitigate future delays.

Security remained one of the main challenges in the implementation of the projects imposing restrictions of access to project areas for UN staff and staff of implementing partners. As this was anticipated it posed only minor constraints in the carrying out of planned activities, visits of monitoring teams had to be postponed, the PAC mobile teams had to adapt their schedule of site visits according to the security in the target area and teams carrying out the intention survey were observant of security restrictions as well. Generally, partner NGOs kept a low profile and obtained information on the security situation through their own networks so as not to endanger any staff. This proves that the measures taken by partners and the UN system are efficient.

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Another obstacle to achieving one of the planned outputs was due to the merger of the two Kurdish Administrations in February 2006. The ministries previously responsible for displacement issues were dissolved, and the institution planned to benefit from the capacity building was transferred to the Ministry of Planning. Only in 2007 was it announced that the Ministry of Region for Extra-Regional Affairs would undertake the monitoring of and assistance to the displaced. UNOPS requested a meeting with the Minister and gained his approval to conduct some capacity building activities. He agreed that a new Committee with responsibility for displacement would be created and following the establishment of this department UNOPS has made contact with the Director

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A meeting to define capacity building needs and discuss possible training modalities is planned for early July. UNOPS has already sourced possible service providers to implement the activity.

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Another important lesson learnt during the first 12 months of the project relates to the need of increased participation of central government counterparts of MoDM in drafting the components of the Policy Framework. Although MoDM has established the core group for the drafting process but has not as planned and agreed with them started to draft policy document or established linkages with the other line ministries. In order to obtain

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full participation of MoDM and other line ministries and to support the start of the drafting process UNHCR together with MoDM has drafted a new project outline for the Policy Framework, which includes a workshop with Ministries, NGOs, KRG and other UN agencies to provide guidance on issues and possible solutions to be included in the Policy Framework on IDPs. A close cooperation between UN, NGOs and Ministries was felt to be a necessity in order to develop a fair, applicable and just Policy Framework on IDPs.

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No project evaluation has taken place so far as projects will be evaluated only after completion. UNHCR has designed an NGO peer monitoring and evaluation system and is in the process of training NGOs. It will be used upon finalization of the project.

4.5 List the key partnerships and collaborations, and explain how such relationships impact on the achievement of results.

The project is being jointly carried out by UNHCR and UNOPS, who are implementing activities in close coordination with one another.

UN Agencies, which are also in Cluster F (and IDP WG), will be actively involved in consultations on all project stages that pertain to the development of the Policy Framework on IDPs. Other Cluster F agencies contribute directly to the Policy Framework through sectoral expertise or targeted activities (e.g. IOM carries out the IDP Intentions Survey in fifteen Central and Southern Governorates). Cluster F members, such as UNICEF, UN-HABITAT, the IDP Working Group and UNIFEM provide inputs to the design of the process, including feedback related to the activities of their respective counterpart ministries. UNHCR and UNOPS will maintain close consultation, reporting and information-sharing throughout the process.

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The project has been developed and is implemented in close cooperation and coordination with the existing ministerial structures (MoDM and KRG), builds on their existing capacity and will strengthen coordination between central and regional structures.

MoDM and relevant KRG ministries are among UNHCR's and UNOPS's counterparts in Iraq, and the support provided by the agencies in the course of implementation will significantly build their capacities, including on-the-job training.

The role of MoDM as a Ministry capable of coordinating the work of and liaising with other Ministries will be strengthened, particularly its capacity to develop effective and comprehensive policies for the benefit of the populations of concern.

Through interventions such as trainings and workshops on human rights, the PAC will contribute to the capacity of MoDM Branch Offices and local authorities to assist persons of concern. Transparency and accountability will be increased through effective

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monitoring and interventions. Activities are closely coordinated with IOM to avoid duplication.

4.6 Summary achievements against planned results for cross cutting issues: security, gender, human rights, employment (including # of short and/or long-term jobs created), and environment.

Security:

To address operational safety and security restrictions in the Iraq context, UNOPS and UNHCR have developed an extensive network of in-country partners with strong track records in efficient and accountable delivery through mechanisms attuned to the security situation, through which the agencies have implemented activities with strong monitoring, evaluation and support for several years.

NGO partners maintain a low profile for security reasons, and are familiar with targeted communities through extended cooperation on activities including monitoring along with emergency and development support. The trust relationship usually allows NGOs to benefit from protection of the communities, from information sharing through early warning to actual physical protection.

Gender:

Though the Project takes into consideration the needs of all displaced persons, specific attention has been accorded to women and children in displacement through actively supporting their involvement in all stages of the process; i.e. women, youth and men expressed their needs, challenges, preferred options and solutions in grassroots consultations that will be included in the reports for the drafting of the Components of the Policy Framework.

The PAC teams consist of male and female lawyers so as to enable and encourage women to approach the PAC. All PAC staff attended trainings which include how to address gender issues and on how to deal with cases of sexual and gender based violence, trafficking and early marriage. PAC mobile teams have paid special attention to disseminate information to female IDPs and collecting information on their needs. Subsequently, the PACs offered literacy classes for female IDPs and supported the opening of a women's centre in Kirkuk which focuses on providing skills training for IDP women.

The returnee monitoring teams focused on collecting information on the situation and needs of female returnees. This information is reflected in the Governorate assessment reports enabling potential women IDPs to make an informed decision about returning to Iraq. UNHCR's 2007 projects were partly based on the observations of the monitoring teams and address especially the needs of women and children.

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Human Rights:

The design and planning of the projects took into consideration the principles and standards of the international human rights instruments. Staff of the PAC received training in international human rights standards and how to address violations of human rights. Dissemination campaigns to IDPs carried out by the PAC include information on basic human rights of the IDPs and how to realize them in the current context.

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The development of the Policy Framework for IDPs aims at enabling the Government to accord full human rights to all displaced populations in Iraq. In order to fulfill this, authorities are also being made aware of human rights standards. (To be implemented in 2007)

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Monitoring and the Intention survey are focusing on the situation of IDPs with regards to the realization of their human rights. Questionnaires are designed around basic human rights principles.

Employment:

Short-term professional job opportunities have been generated during the interviewers for the Intentions Survey, ca 20 staff.

PACS are designed to continue as independent structures to serve people of concern beyond the duration of this project, and employ fully Iraqi staff (currently 14 staff) in a professional services capacity. The Centres are being trained on means to attain financial self-sufficiency, toward fulfilment of their role in an independent Iraqi civil society.

Environment:

The project did not have a direct environmental impact during its implementation. However, technical expertise have been sought to ensure that environmental concerns are adequately addressed within the Policy Framework, particularly through cooperation with the Ministry of Environment.

V. Future Work Plan

5.1 Summarize the projected activities up to the end of December 2007.

- Capacity Building with KRG – following endorsement from MoERA on the proposed capacity building modality UNOPS will issue an RFP to identify and select a service provider. It is proposed to second experts in the areas identified by MoERA to the Office for Displacement issues for a period of up to six months to “mentor” the MoERA staff and support them in developing efficient management systems
- Conflict Management pilot projects – UNOPS will prepare and disseminate an RFP to NGOs having expressed interest in implementing pilot projects. Two project proposals deemed to meet the Terms of reference will be selected and a UNOPS will sign a contract with both for an implementation period of up to 4

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months; UNHCR will finalize the activities by end of September, by end of November the specific reports will be provided by Implementing Partner. Evaluation of training will be ready by end of October.

- National Conference – due to circumstances external to UNOPS and UNHCR the National Conference will be deferred until 2008 – but given approval for the prolongation of the project duration will still take place within the timeframe
- Drafting National Policy; draft finalized and shared with relevant stakeholders by end of July; comments received and included in the draft by end of November 2007.
- Reports on Consultations and IDP Intentions Survey will be finalized by end of September 2007.

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