

For 'new-line' in text fields pres [ALT] and [ENTER] keys on keyboard (do not insert spaces to create line shift)  
Please do not change the format of the form (including name of page) as this may prevent proper registration of project data.

For new proposals, please complete the tab for 'Project Document', 'Budget' and 'Locations'  
Mandatory fields are marked with an asterisk

## Project Document

### 1. COVER (to be completed by organization submitting the proposal)

<b>(A) Organization*</b>	Himilo Organization for Development		
<b>(B) Type of Organization*</b>	<input type="checkbox"/> UN Agency <input type="checkbox"/> International NGO <input type="checkbox"/> Local NGO <input type="checkbox"/> Local NGO		
<b>(C) Project Title*</b> For standard allocations, please use the CAP title.	Emergency food assistance as life saving intervention to the pastoral and the agro pastoral destitute households in Kismayo district of Lower Juba region.		
<b>(D) CAP Project Code</b>	Not required for Emergency Reserve proposals outside of CAP		
<b>(E) CAP Project Ranking</b>	Required for proposals during Standard Allocations		
<b>(F) CHF Funding Window*</b>	Emergency Reserve		
<b>(G) CAP Budget</b>	Must be equal to total amount requested in current CAP		
<b>(H) Amount Request*</b>	87660.50	Equals total amount in budget, must not exceed CAP Budget	
<b>(I) Project Duration*</b>	3 months	No longer than 6 months for proposals to the Emergency Reserve	
<b>(J) Primary Cluster*</b>	Food Assistance		
<b>(K) Secondary Cluster</b>	Food Assistance	Only indicate a secondary cluster for multi-cluster projects	
<b>(L) Beneficiaries</b> Direct project beneficiaries. Specify target population disaggregated by number, and gender. If desired more detailed information can be entered about types of beneficiaries. For information on population in HE and AFLC see FSNAU website ( <a href="http://www.fsnau.org">http://www.fsnau.org</a> )		Men	Women
	Total beneficiaries	1275	1942
	Total beneficiaries include the following:		
	Agro-Pastoralists	210	310
	Pastoralists	270	600
	Children under 18	795	1032
		0	0
<b>(M) Location</b> Precise locations should be listed on separate tab	Regions	<input type="checkbox"/> Awdal <input type="checkbox"/> Banadir <input type="checkbox"/> Bay <input type="checkbox"/> Gedo <input type="checkbox"/> L. Juba <input type="checkbox"/> M. Juba <input type="checkbox"/> Mudug <input type="checkbox"/> Sanaag <input type="checkbox"/> Togdheer <input type="checkbox"/> Bakool <input type="checkbox"/> Bari <input type="checkbox"/> Galgaduud <input type="checkbox"/> Hiraaan <input type="checkbox"/> L. Shabelle <input type="checkbox"/> M. Shabelle <input type="checkbox"/> Nugaal <input type="checkbox"/> Sool <input type="checkbox"/> W. Galbeed	
<b>(N) Implementing Partners</b> (List name, acronym and budget)	1	Budget:	\$ -
	2	Budget:	\$ -
	3	Budget:	\$ -
	4	Budget:	\$ -
	5	Budget:	\$ -
	6	Budget:	\$ -
	7	Budget:	\$ -
	8	Budget:	\$ -
	9	Budget:	\$ -
	10	Budget:	\$ -
		<b>Total</b> Budget:	\$ -
		<b>Remaining</b> Budget:	\$ 87,661
<b>Focal Point and Details - Provide details on agency and Cluster focal point for the project (name, email, phone).</b>			
<b>(O) Agency focal point for project:</b>	Name*	Abdi Omar Diriye	Title
	Email*	info@hodsom.com	Phone*
	Address	Hurlingham, Rose Avenue, P.O Box 16477-00200 Nairobi Kenya	

### 3. BACKGROUND AND NEEDS ANALYSIS (please adjust row size as needed)

<b>(A)</b> Describe the project rationale based on identified issues, describe the humanitarian situation in the area, and list groups consulted. (maximum 1500 characters) *	According to FSNAU analysis report of post Deyr 2010/2011, 9,000 people are in Acute Food and Livelihood Crisis while 6,000 people are in Humanitarian Emergency in Kismayo district. The food security situation in the pastoral and agro pastoral zones in Kismayo has deteriorated due to a combination of factors: reduced food availability, reduced purchasing power of the people, overstretched social support, poor transport infrastructure, civil insecurity and high vulnerability levels. □ Food for agropastoralists mainly come from own crop production (consisting of 60%), livestock products (5-10%), gifts of 4% and wild food (1%). On the other hand pastoralists primarily depend on market food purchase (60-75%) and own livestock production (milk, ghee and meat) 25%. These food sources drastically diminished after the failure of Deyr rains which resulted in reduced crop production and reduced milk, meat and Ghee. The total maize harvested during the last season was 300MT a figure far below the Post War Average of 16% and far below the five year average of 20%. □
<b>(B)</b> Describe in detail the capacities and needs in the proposed project locations. List any baseline data. If necessary, attach a table with information for each location. (maximum 1500 characters) *	There are 10 project locations with population of 11,000 people who are in need of assistance. HOD has 13 permanent employees, 9 contracted staff during special projects and volunteers. There are also consultants employed during special projects depending on the needs. These team of dedicated people are able to handle the project successfully because they have already implemented several projects of similar nature and have wealth of experience in emergency intervention. HOD has strong presence in the project target area and had already implemented food distribution programs in the area. This project will target 536 pastoral and agro pastoral destitute households (3217 people) who are in severe food insecurity situation. The project will support and provide temporary safety nets to 910 women, 480 men and 1,827 children who are the most vulnerable in all the 10 project locations. The recommended daily rations in Emergency situations is 2,100 KCals per person but in this project a daily ration of about 1,625 KCals will be distributed. This is due to the fact that the population are now surviving on begging and foods taken on debts which provide
<b>(C)</b> List and describe the activities that your organization is currently implementing to address these needs. (maximum 1500 characters)	HOD is currently monitoring the humanitarian situation and lobbying and advocating for the local business community to assist these vulnerable people.

#### 4. LOGICAL FRAMEWORK (to be completed by organization)

<b>(A) Objective*</b>	To increase food access to the most food insecure households in the project target area.		
<b>(B) Outcome 1*</b>	Awareness is raised among the community members about the project		
(C) Activity 1.1*	Community mobilization and sensitization		
(D) Activity 1.2	Selection of community project implementation committee		
(E) Activity 1.3	Training of project committee members on project implementation process		
(F) Indicator 1.1*	Food Assistance	<b>Target*</b>	5000
(G) Indicator 1.2	Food Assistance	42 females and 28 male are selected from the mobilized commun	<b>Target</b>
(H) Indicator 1.3	Food Assistance	42 females and 28 male are trained in implementation of the proje	<b>Target</b>
<b>(I) Outcome 2</b>	536 most food insecure households will have increased access to food.		
(J) Activity 2.1	Selection and registration of project beneficiaries		
(K) Activity 2.2	Identification and selection of the food suppliers		
(L) Activity 2.3	Distribution of food ration to the selected project beneficiaries		
(M) Indicator 2.1		<b>Target</b>	3217
(N) Indicator 2.2		Suppliers from local community, each supplier supplying a particu	<b>Target</b>
(O) Indicator 2.3		1,827 children, 480 men and 910 female	<b>Target</b>
<b>(P) Outcome 3</b>			
(Q) Activity 3.1			
(R) Activity 3.2			
(S) Activity 3.3			
(T) Indicator 3.1		<b>Target</b>	
(U) Indicator 3.2		<b>Target</b>	
(V) Indicator 3.3		<b>Target</b>	
<b>(W) Implementation Plan*</b> Describe how you plan to implement these activities (maximum 1500 characters)	<p>The implementation of the project will begin by community mobilization and awareness creation of the project. The project implementation committee will be formed and they will be trained on how to assist in implementing of the project. Together with the project implementation committee, community village elders and HOD will develop beneficiary selection criteria. Priority will be given to women headed households, physically handicapped, the old, low income households and the other under privileged in the society. Food will be purchased from local business men. With the help of the community elders the beneficiaries will thereafter be registered with their respective family sizes. The selected beneficiaries will be registered according to their family sizes and thereafter food distribution to households will begin, the register will be marked on each distribution time and signed by the head of the family. Each person requires ration containing 1,625 KCal Per day and this will be provided by the 250g of maize, 50g of pulses</p>		

**5. MONITORING AND EVALUATION (to be completed by organization)**

(A) Describe how you will monitor, evaluate and report on your project activities and achievements, including the frequency of monitoring, methodology (site visits, observations, remote monitoring, external evaluation, etc.), and monitoring tools (reports, statistics, photographs, etc.). Also describe how findings will be used to adapt the project implementation strategy. (maximum 1500 characters) \*

Post distribution monitoring will be done in order to determine the actual quantity of the ration that is received by the population in relation to the intended or theoretical amounts pledged, at a short distance from the distribution site and/or at the household level, a systematic sample of households will be selected to check the family size, observe the food stock of the households, check how food is being used, meals per day for the households, establish the different types and frequency of coping mechanism used by households during food shortages, know if food is distributed on timely manner and if they appreciate the work of the organization. In each of the households visited, food items will be weighed to determine the amount of food received per person per day. The assessment team will use questionnaires in order to obtain the relevant data. This will be done after every distribution period. HOD M&E consultant, project committee and village elders will jointly conduct the post distribution monitoring. Frequent visits to the places of food distribution will be done and records taken. The activities to be monitored include (1) community mobilization activities (2) selection and registration of the project beneficiaries and their locations (3) Distribution of the relief food (4) working success of the food distribution (5) and the impact of the project on the beneficiaries. The project will produce bi-weekly and monthly reports to HOD office in Nairobi and as well to the donor, other documents to be produced include photos and signed list of the beneficiaries with their names. Mid term and final narrative and financial reports will be presented on completion of the project and auditing will be done by an external auditor. All lessons learnt from the project will be assimilated in to future program design and will

**(B) Work Plan**

Must be in line with the log frame. Mark "X" to indicate the period activity will be carried out

Activity	Timeframe						
	Please select 'weeks' for projects up to 6 months, and 'months' for projects up to 12 months						
	Week 1-4	Week 5-8	Week 9-12	Week 13-16	Week 17-20	Week 20-24	
1.1* Community mobilization	X						
1.2 Selection of community p	X						
1.3 Training of project comm	X						
2.1 Selection and registration	X						
2.2 Identification and selectid	X						
2.3 Distribution of food rati	X	X	X				
3.1 0							
3.2 0							
3.3 0							

**6. OTHER INFORMATION (to be completed by organization)**

(A) Coordination with other activities in project area  
List any other activities by your or any other organizations, in particular those in the same cluster, and describe how you will coordinate your proposed activities with them

Organization	Activity
1 Somali Red Crecent Society	Health and Nutrition
2	
3	
4	
5	
6	
7	
8	
9	
10	

(B) Cross-Cutting Themes  
Please indicate if the project supports a Cross-Cutting theme(s) and briefly describe how. Refer to Cross-Cutting respective guidance note

Cross-Cutting Themes (Yes/No)	Outline how the project supports the selected Cross-Cutting Themes.	Write activity number(s) from section 4 that supports Cross-Cutting theme.
Gender Yes	The project gives special consideration to women headed households, disable	
Capacity Building		