



UNITED NATIONS-INDIGENOUS PEOPLES' PARTNERSHIP (UNIPP)

Operational Guidelines

General Principles

UNIPP is a rights-based collaborative framework which seeks to establish consultative mechanisms and participatory processes between the State, indigenous peoples and UN Country teams.

Each UNIPP project will ensure adequate participation and consultation with indigenous peoples, fostering their inclusion and decision making in UN programmes.

Proposals for regional and national programmes will be designed in consideration of recommendations of the UN Permanent Forum on Indigenous Issues (UNPF), Expert Mechanism on the Rights of Indigenous Peoples (EMRIP), UN Special Rapporteur on the Rights of Indigenous Peoples and relevant recommendations or observations from the Human Rights Council's Universal Periodic Review (UPR) process and UN Human Rights Treaty Bodies, including the ILO's Supervisory mechanisms, the Committee on the Rights of the Child, the Committee on Elimination of Racial Discrimination (CERD) and the Committee on the Elimination of all forms of Discrimination against Women.

Consultation and partnership between UN organisations with concerned indigenous peoples or beneficiaries of the proposed programmes is required and should be evident at the outset of the programming process.

Components of the UNIPP programmes will be implemented by participating UN and indigenous peoples' organisations in accordance to UN rules and procedures.

1. Strategic framework

1.1. UNIPP will develop a strategic framework to be approved by the Policy Board for an inception phase..

2. Preparation of proposals

2.1. In accordance with section 1 of the MOU, joint programmes will consist of joint national programmatic documents with matrix specifying activities, with related resources, that are to be implemented by the relevant participating UN organisations, indigenous organisations, governments or other partners.

2.2. In accordance with Section 3 of the MOU, the implementation of activities allocated to each participating UN Organisation will be carried out in compliance with its applicable regulations, rules and directives and procedures.

2.3. A joint programme must go through the quality assessment process of the leading participating UN Organisation (as required) before it is submitted to the UNIPP Policy Board through the Technical Secretariat. Joint proposals to the UNIPP Policy Board must ensure consultation and participation of indigenous peoples and signed by the representatives of the participating UN organisations. The submission of a proposal should be signed by the UN Resident Co-ordinator (UNRC).

2.4. In addition to joint programmes, a participating UN Organisation can initiate a proposal in collaboration with indigenous peoples' organisations, or associations and/or representatives, on condition that participation and consultation of indigenous peoples, as well as other relevant stakeholders is ensured.

3. Technical secretariat

Composition

3.1. In compliance with point 4.1 of the UNIPP TOR, UNIPP Technical Secretariat will be hosted by one agency.

3.2. The Secretariat will be supported by one professional staff raised as direct cost from the UNIPP MDTF.

Role of the Technical Secretariat:

- 3.3.** The Secretariat will be tasked to carry out the following functions:
- Provide support to the UNIPP Policy Board and participating UN organisations.
 - Develop guidelines for the preparation and submission of country proposals;
 - Provide specific technical support to interested UNCTs, who are interested in submitting country proposals, particularly with regard to the consultation and partnership processes with indigenous peoples to ensure coherence with UNIPP purposes and principles.
 - Compile and shortlist proposals for consideration by the Policy Board with adequate documentation and written justification for such short listing;
 - Contribute to ensuring that policies and strategies decided by the UNIPP Policy Board are implemented and adhered to;
 - Ensure coordination between UNIPP partners and other actors at a global level;
 - Prepare written records of all meetings of the UNIPP Policy Board and;
 - Co-ordinate all information affecting UNIPP with the Co-chairs.

Review of proposals

3.4. Review by the Secretariat will be undertaken according to the following criteria:

- Joint ownership of the proposal by the concerned UN organisations and indigenous peoples' organisations;
- Evidence of consultation, participation, representation and engagement with indigenous peoples organisations;
- Consistency with the UNIPP Framework documents consisting of the UNIPP TOR and Strategic Framework;

3.5. After reviewing the UN country proposals, the Secretariat may undertake the following types of actions:

- Respond to applicant with comments and/or recommendations, if compliance with guidelines is not observed;
- Forward to the Policy Board (with comments if necessary) with a recommendation to fund the proposal in whole or part;

The Secretariat shall make available to the Policy Board or its members copies of any proposal received at any time requested.

4. Monitoring and evaluation

4.1.. The technical secretariat and representatives of members of the policy board may undertake country visits to monitor and evaluate progress under the country programmes. The Policy Board may also appoint consultants and independent evaluators for this purpose.

The secretariat may develop guidelines in accordance with established procedures.