



MDG:F

MDG ACHIEVEMENT FUND

To: Ms. Jennifer Topping
Resident Coordinator
UNDP
Mozambique

18 November 2011

From: Ms. Sophie de Caen
Director
MDG-F Secretariat

Subject: No-cost extension request – Amendment – *“Strengthening the cultural and creative industries and inclusive policies in Mozambique”*
Culture and Development Thematic Window

Dear Ms. Topping,

I. Approval Status

Further to the approved memo dated 18 March 2011 granting an initial no-cost extension until 31st December 2011 for the Joint Programme *“Strengthening the cultural and creative industries and inclusive policies in Mozambique”*, we are pleased to inform you that, as per your request, the MDG-F Secretariat has amended the no-cost extension request to grant an additional month and 10 days to enable the adequate closure of the joint programme and wrap up the final evaluation process. Thus, the new end date of the Joint Programme is 10 February 2012. Please note that this is a one-time only amendment intended to allow the Joint Programme to complete its activities and achieve its expected results. At this end date, the programme should be operationally closed, so that no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (10 February 2012) will have to be returned to the MDG-F.

II. Monitoring and Reporting

Quarterly color-coded annual work plans, and biannual monitoring reports should continue to be prepared and submitted to the MDG-F Secretariat. Please be reminded that each Joint Programme is responsible for conducting its final evaluation prior to the closure of the programme and sharing the final report with the MDG-F Secretariat.

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We would highly appreciate it if you could forward this memo to all participating UN agencies to the joint programme, and each participating UN agency should forward the memo to their corresponding HQs. Further information on the closure of programmes will be available on the revised “MDG-F Joint Implementation Guidelines” which will be soon uploaded on the MDG-F website (www.mdgf.org).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Donor Trust Fund Office
Mr. Tegegnework Gettu, Assistant Administrator and Director Bureau for Africa, UNDP, New York
Ms. Sigrid Kaag, Assistant Administrator and Director of the Partnerships Bureau, UNDP New York
Ms. Deborah Landey, Director, United Nations Development Operations Coordination Office (DOCO)
MDG-F Secretariat