

To: Mr. Shahid Najam
UN Resident Coordinator
Turkey

29 November 2011

From: Ms. Sophie de Caen
Director
MDG-F Secretariat



Subject: No-cost extension request – Amendment-MDGF:1792 – “*Alliances for Culture Tourism (ACT) in Eastern Anatolia*”
Culture and Development Thematic Window

Dear Mr. Najam,

I. Approval Status

Further to the approved memo dated 30 June 2011 granting an initial no-cost extension until 30 December 2011 for the Joint Programme “*Alliances for Culture Tourism (ACT) in Eastern Anatolia*”, we are pleased to inform you that, as per your request, the MDG-F Secretariat has exceptionally amended the no-cost extension request to grant an additional four months to enable the adequate closure of the joint programme including the final evaluation process. Thus, the new end date of the Joint Programme is 30 April 2012. Please note that this is a one-time only amendment intended to allow the Joint Programme to complete its activities and achieve its expected results. At this end date, the programme should be operationally closed, so that no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (30 April 2012) will have to be returned to the MDG-F.

II. Monitoring and Reporting

Quarterly color-coded annual work plans, and biannual monitoring reports should continue to be prepared and submitted to the MDG-F Secretariat. Please be reminded that each Joint Programme is responsible for conducting its final evaluation prior to the closure of the programme and sharing the final report with the MDG-F Secretariat.

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We would highly appreciate it if you could forward this memo to all participating UN agencies to the joint programme, and each participating UN agency should forward the memo to their corresponding HQs. Further information on the closure of programmes are available on the revised “MDG-F Joint Implementation Guidelines” uploaded on the MDG-F website (www.mdgfund.org).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Donor Trust Fund Office
Ms. Kori Udovički, Assistant Administrator and Director Bureau for RBEC, UNDP, New York
Ms. Sigrid Kaag, Assistant Secretary-General and Assistant Administrator of the Bureau of External Relations and Advocacy, UNDP New York
Ms. Deborah Landey, Director, United Nations Development Operations Coordination Office (DOCO)
MDG-F Secretariat