

To: Ms. Zineb Touimi-Benjelloun
UN Resident Coordinator
Albania

Date: 20 December 2011

From: Ms. Sara Ferrer Olivella
Officer-in-charge
MDG-F Secretariat

Subject: No-cost extension request: MDGF- 1808 – *“Joint Programme on Economic Governance, Regulatory Reform and Pro-Poor Development”*
Democratic Economic Governance - Thematic Window

I. Approval Status

We are pleased to inform you that, as per your request, the MDG-F Secretariat has granted *“Joint Programme on Economic Governance, Regulatory Reform and Pro-Poor Development”* a no cost extension of 5 (five) months and 10 (ten) days. Thus, the new end date of the Joint Programme is 30 June 2012. Please note that this is a one-time only extension intended to allow the Joint Programme to complete its activities and achieve its expected results. At this end date, the programme should be operationally closed, so that all activities have been completed, and no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (30 June 2012) will have to be disbursed to the MDG-F.

II. Monitoring and Reporting

Quarterly color-coded annual work plans, and biannual monitoring reports should continue to be prepared and submitted to the MDG-F Secretariat. Please be reminded that each Joint Programme is responsible for conducting its final evaluation prior to the closure of the programme and sharing the final report with the MDG-F Secretariat.

We would highly appreciate it if you could forward this memo to all participating UN agencies to the joint programme, and each participating UN agency should forward the memo to their corresponding HQs. Further information on the closure of programmes are available on the revised *“MDG-F Joint Implementation Guidelines”* uploaded on the MDG-F website (www.mdgfund.org).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Donor Trust Fund Office

Ms. Kori Udovički, Assistant Administrator and Director Bureau for RBEC, UNDP New York

Ms. Sigrid Kaag, Assistant Secretary-General and Assistant Administrator of the Bureau of External Relations and Advocacy, UNDP New York

Ms. Deborah Landey, Director, United Nations Development Operations Coordinator Office (DOCO)

MDG-F Secretariat