

South Sudan 2012 CHF Standard Allocation Project Proposal

Proposal for CHF funding against Consolidated Appeal

For further CHF information please visit <http://unocha.org/south-sudan/financing/common-humanitarian-fund>
or contact the CHF Technical Secretariat chfsouthsudan@un.org

This proposal shall be submitted by cluster partners in two stages to the Cluster Coordinators and Co-coordinators for each project against which CHF funds are sought. In the first stage, before cluster defenses, applying partners fill sections I and II. The proposal should explain and justify the activities for which CHF funding is requested and it is intended to supplement information already available in the CAP Project Sheets. The proposals will be used by the cluster Peer Review Team in prioritizing and selecting projects for CHF funding during CHF Standard Allocation round. In the second stage projects recommended for funding by the CHF Advisory Board must complete Section III of this application and revised/update sections I and II if needed. Partners should also fill and submit to cluster coordinator/ co-coordinator the CHF Allocation Matrix (Excel template).

SECTION I:

CAP Cluster

Food Security and Livelihoods (FSL)

CHF Cluster Priorities for 2012 First Round Standard Allocation

This section should be filled by the cluster Coordinators/Co-coordinators before sending to cluster partners. Provide a brief articulation of Cluster priority activities and geographic priorities that the cluster will recommend for funding from the CHF.

Cluster Priority Activities

Activities in line with the 2012 CAP priorities:

- 1) Integrated food security response projects to address food insecurity challenges by combining several aspects related to improving availability, access and utilization of food.
- 2) Farm support projects aimed at improving or promoting household level own food production and consumption
- 3) Veterinary support projects aimed at containing livestock disease outbreaks and controlling endemic livestock diseases in areas with high potential for unforced and forced livestock locations.

Cluster Geographic Activities

CHF allocation will focus on projects that are addressing cluster priorities by targeting vulnerable communities (returnees, presence of severely food insecure, IDPs and refugees with particular emphasis on vulnerable groups – women, female headed households, and poor households) in geographical locations prioritized by the cluster. For Integrated food security response projects counties from the states of: Western Bahr el Ghazal, Northern Bahr el Ghazal, Western Equatoria, Warrap, Lakes, Unity, Jonglei, Upper Nile, and Eastern Equatoria were identified.

Project details

The sections from this point onwards are to be filled by the organization requesting for CHF.

Requesting Organization

Action Against Hunger (ACF)

Project CAP Code

SSD-12/A/46176

CAP Project Title

Improving households food security & reducing malnutrition through diversified food production, preservation and utilization

Project Location(s) (list State, County and if possible Payam where CHF activities will be implemented)

Twic County of Warrap State
(100%)

Total Project Budget in South Sudan CAP

US\$3,300,001

Amount Requested from CHF

US\$420,000

Amount Secured

US\$888,274 (multiple donors)

Total Direct Beneficiaries: 2400

Women:	1200
Men:	300
Girls:	600
Boys:	300

Total Indirect Beneficiary

15600 individuals

Catchment Population (if applicable)

Implementing Partners (Indicate partners who will be sub-contracted if applicable and corresponding sub-grant amounts)

Action Against Hunger/ACF-USA

Project Duration (max. of 12 months, starting from allocation date)

Start Date (mm/dd/yy): 15/03/2012

End Date (mm/dd/yy): 15/03/2013

Address of Country Office

Project Focal Person: Hanibal Abiy Worku
Email & Tel:
e-mail country director: hom.ssd@acf-international.org
e-mail finance officer: admin.ssd@acf-international.org
Address:

Address of HQ

e-mail desk officer: yhammache@actionagainsthunger.org
e-mail finance officer: lfarnsworth@actionagainsthunger.org
Address:

SECTION II

A. Humanitarian Context Analysis

Briefly describe (in no more than 500 words) the current humanitarian situation in the specific locations where CHF supported activities will be implemented. Provide evidence of needs by referencing assessments and key data, including the number and type of the affected population¹

The ACF project area in Twic county is among the major entry point for returnees from Sudan. Since October 2010, 330,000 people have returned to South Sudan in connection with the process of independence.

From October 2010 to the end of August 2011, Warrap received an estimated number of 31,861 returnees². This figure is nearly 30% of the total number of registered returnees to South Sudan. It is estimated to include 18% of boys & girls under five years of age and 30% of women. Among these, 8% are estimated to be pregnant and lactating women (PLW).

In addition, the state is a conflict-prone area and has a high concentration of IDPs. Since January 2011, over 200,000 people have been displaced due to inter-tribal and other armed conflicts mostly in Warrap, Jonglei, Lakes, and Unity States³. The tensions and fighting in the Abyei region displaced more than 100,000 individuals mainly to Twic county of Warrap State.

The blockage of supply routes by Sudan resulted in critical shortages of food and non food items and simultaneous price hikes. Prices of basic items, fuel, construction materials and other commodities have already increased. ACF regular market survey data shows that local sorghum prices in Alek is 153% higher in January 2012 than in the same period in 2011.

Crop failures due to late and erratic rainfall affected the performance of crops. The Post Harvest Crop Assessment (PHCA) of ACF shows that ACF program beneficiaries harvested crops which can only sustain them for 2.5 months in Warrap State. This will lead to early start of lean season. These findings are in line with the FEWS-NET findings of December 2011 which indicates that the lean season is expected to start in March which is two months earlier than the usual. This coincides with the depletion of grain stocks and off-farm food sources and rise of average prices. In addition, the same FEWS-NET report shows that below-average 2011 harvests, insecurity and conflict in many areas, increased food demand due to the growing IDP, returnee, and refugee populations, and high cereal prices are likely to result in Stressed (IPC Phase 2) and Crisis (IPC Phase 3) levels of food insecurity for an estimated 2.5 - 3 million people during 2012. The Key areas of concern are Jonglei, Unity, Upper Nile, Warrap, and Northern Bahr El Gazal states, where food insecurity is likely to deteriorate during the January to March period.

The situation is likely to affect all aspects of the community. Women and young girls, however, will be affected more than others. Traditionally, women are not entitled to own productive assets like land and cows. Women are under the influence of male household members, be husband or relative, in managing financial resources. However, they are still engaged in specific economic activities to generate income.

B. Grant Request Justification

Briefly describe (in no more than 500 words) how proposed activities support the agreed cluster priorities and the value added by your organization

The humanitarian context analysis identified high market prices, food shortages and food insecurity as a main humanitarian challenge in 2012. In dealing with such a complex context, integrated food security activities are important in achieving the overall objectives. In line with this, households will receive support to produce staple crops and vegetables complemented by knowledge improvement in food preservation and food utilization. These interventions will enable beneficiaries to produce and optimally utilize their product for an extended period of time.

The proposed integrated activities are in line with the Food Security and livelihoods cluster priorities. The activities target IDPs, returnees and vulnerable host communities in the geographical locations, which have been identified by the cluster as locations in dire need of support. The activities promote the livelihoods of the beneficiaries by improving their access to basic food needs and diversified and nutritious food. The seed fair component will create market opportunities for small households who have been limited to access markets due to transport and infrastructural constraints. Such households will generate income with surplus seeds which can be used to support other household needs including diversified food. Vegetable gardens will be established in a size such that households can produce vegetables both for their household consumption and for sale. Vegetable gardens will also be integrated into the ACF nutrition centers to further try to address the root causes of malnutrition.

The proposed activities represent those needed to respond the humanitarian situation which exists in the activity areas of ACF and have not been funded by any other source and are submitted to this donor only.

C. Project Description (For CHF Component only)

i) Purpose of the grant

Briefly describe how CHF funding will be used to support core humanitarian activities

The CHF funding will be used to purchase and distribute essential staple seeds and tools, vegetable seeds and tools, and to provide training on food preservation and cooking practices, improved farming techniques, and program follow up assessments, monitoring, evaluation and reporting. It will also cover logistical and human resources to implement the activities.

ii) Objective

State the objective/s of the project. Objective/s should be specific, measurable, achievable, relevant and time-bound (SMART)

¹ To the extent possible reference needs assessment findings and include key data such as mortality and morbidity rates and nutritional status, and how the data differs among specific groups and/or geographic regions. Refer situation/data/indicators to national and/or global standards.

² Weekly Humanitarian Bulletin, OCHA, South Sudan, September 15, 2011

³ FEWS-NET (July 2011). Sudan Food Security Alert

To stabilize and strengthen production of and access to food for most vulnerable households in Twic County of Warrap State		
<p>iii) Proposed Activities <u>List the main activities to be implemented with CHF funding.</u> As much as possible link activities to the exact location of the operation and the corresponding number of <u>direct beneficiaries</u>.</p>		
<p><u>Activity 1. Improving Staple Food Availability and Access through input support</u></p> <p>This activity will target 1200 returnees and vulnerable host communities in Twic County of Warrap State. Agricultural support will be given to beneficiaries through the most appropriate way considering the evolving context preferably seed vouchers. In the case that the preconditions for the seed fairs are not met, then a feasible approach is the direct distribution of seeds. In the case of seed vouchers, seed fairs will be organized in selected markets that will be identified together with the community. Beneficiaries will receive vouchers that will enable them to purchase seeds according to their choice. The value of a voucher is determined based on the market price of seeds and the quantities required by a household to cultivate a minimum average land size of 1 hectare. The minimum quantity of seeds per beneficiary is estimated based on the seeding rate of the main crops (sorghum, sesame, groundnut and white bean) which are commonly cultivated by households in the area. This intervention will not only give beneficiaries an opportunity to decide what they need but also provide market opportunities to small farmers and smaller traders. Households will also be supported with basic tools which will be purchased mainly from local traders.</p> <p>This support will be complemented by trainings on improved agronomic practices in selected sites of progressive farmers. Such farmers from the community will facilitate trainings together with ACF field staff. The training will include improved practices of land preparation, planting, pest and disease management, post harvest management and seed storage.</p>		
<p><u>Activity 2. Improving food diversity through support of vegetable production and consumption</u></p> <p>This activity will target 1200 households from vulnerable returnees and host communities who will be grouped in 60 community gardens which contain at most 20 beneficiaries each. The community gardens will be located in areas with reliable water sources throughout the cultivation season. Beneficiaries will receive seeds and gardening tools including treadle pumps. The input support will be complemented by close technical support and training by ACF. This activity will enable households to diversify their food intake by accessing different types of vegetables both for direct household consumption and sale. From the sale of vegetables, beneficiaries will also be able to access other household needs in the market. This activity will also contribute in the improvement of food intake of the community by increasing the availability of fresh vegetables in the market.</p>		
<p><u>Activity 3. Improving Food Utilization through increasing knowledge of food preservation and better cooking practices</u></p> <p>This activity will cover 42% of the beneficiaries of seed voucher and vegetable production activities. Food security in the area is affected not only by lack of access to or availability of food. Households are observed to be food insecure soon even after good harvests due to lack of proper post harvest management such as lack of proper storage, food processing and preservation techniques. Households hardly process milk to other dairy products which have longer use time and market price than direct use of milk. Similarly, households do not prolong the use life of meat, fruits, grains and vegetables through value added or proper post harvest activities. Thus access to diversified food is seasonal and limited only to peak production and harvesting season. Improving households post harvest knowledge will enable households access diversified food in stress times when food production is low, stocks are depleted and food prices are high. Therefore, beneficiaries of vegetable and staple crop production will receive participatory training on food processing, preservation and storage.</p> <p>Likewise, traditional cooking and cleaning methods of vegetables leads to poor utilization which contributes to the food insecurity of households. ACF's experiences in its intervention areas show that households have knowledge gap of proper cooking methods. This has affected not only households' micro nutrient intake from the vegetables which are commonly grown in the area but also limited households' scope of diversifying vegetable production. Therefore, ACF will capitalize on its existing experience and will continue its intervention in improving communities' knowledge of proper vegetable cooking techniques through cooking demonstrations complemented by nutrition, hygiene and sanitation trainings in collaboration with Nutrition and WASH departments of ACF.</p>		
<p>iv). Cross Cutting Issues Briefly describe how cross-cutting issues are taken into consideration (i.e. gender, environment, HIV/AIDS)</p>		
<p><u>Gender</u> The activities focus on women, young girls and men who have substantial contribution to the household food security. Women headed households being the focus, school boys and girls will still benefit from the training of agricultural techniques, food preservation and cooking techniques and its subsequent hygiene and sanitation trainings.</p>		
<p><u>Environment</u> To avoid further destruction of tree cover, households will not receive tools that contribute in such acts. In addition, vegetable gardens will be provided with physical fencing materials to avoid tree cutting.</p>		
<p><u>Social aspects</u> As the proposed working areas are prone to tribal conflict, tools that might otherwise be used in such conflicts such as <i>Panga</i> will not be distributed.</p>		
<p>v) Expected Result/s List below the results you expect to have at the end of the CHF grant period, and provide no more than five indicators you will use to measure the extent to which those results will have been achieved. At least <u>three</u> of the indicators should be out of the cluster <u>defined Standard Output Indicators</u>.</p>		
<p>Outcome 1: Households' food availability is increased through improved access to seeds and tools</p> <ul style="list-style-type: none"> - Households crop production increased - Length of time households depend on their own crop harvest improved 		
	Indicator	Target (indicate numbers or percentages)
1	Change of yield of crops cultivated by the household	70% of the 1200 households increased their crop production by 30% by the end of the project
2	Number of months households depend on their own crop production	70% of the targeted 1200 households increased their months of dependence on own production by the end of the project
<p>Outcome 2: Households' dietary intake & diversity is improved through vegetable production and consumption</p>		
	Indicator	Target (indicate numbers or percentages)

1	Dietary Diversity of households improved	70% of the targeted 1200 beneficiaries improved their dietary diversity by the end of the program
Outcome 3: Households' food utilization is improved through increased knowledge of food preservation and better cooking practices		
	Indicator	Target (indicate numbers or percentages)
1	Households' knowledge of food processing improved	70% of the targeted households acquainted with at least 2 new techniques of food processing techniques
2	Rate of adoption of food preservation practices	70% of the targeted households adopted food preservation practices
3	Number of beneficiaries participated in the cooking demonstration	70% of the targeted households participated in cooking demonstration
4	Number of new recipe introduced in the project area	70% of the targeted households adopted at least 2 recipe

vi) Implementation Mechanism

Describe planned mechanisms for implementation of the project. Explain if it is implemented through implementing partners such as NGOs, government actors, or other outside contractors.

The activities will be sensitized to the community and local authorities. Based on the agreed vulnerability criteria, beneficiaries and specific locations will be selected. The site and beneficiary selection will be done integrated in coordination with nutrition and WASH departments of ACF. Other actors operating in the areas will be consulted to avoid overlapping and harmonize activities. Trainings and demonstrations will be given to beneficiaries before the implementation of activities. A continuous training will also be given throughout the program cycle.

vii) Monitoring Plan

Describe how you will monitor progress and achievements of the project.

ACF will follow the implementation of the activities through its full time field staff and regular field visits of its technical staff that includes Program Managers who supervise food security officers, food security program assistants and the food security outreach workers. The mission level activities are followed by a food security technical coordinator, based in Juba, who is a food security and livelihoods advisor based in the headquarters. In addition, ACF will carry out baseline survey, post distribution monitoring, household dietary diversity; post harvest crop assessment and program evaluation. ACF will use its regular monitoring formats and approaches. ACF will conduct day to day activity monitoring during the project period. A structured baseline survey will be conducted in April 2012. The distributions of inputs will also be followed up by a post distribution monitoring exercise. To assess the impact of the project, ACF will conduct a post-harvest assessment and a dietary diversity check in the third and fourth quarter of the project.

E. Committed funding

Please add details of committed funds for the project from other sources including in-kind supports in monetary terms (USD)

Source/donor and date (month, year)	Amount (USD)
Multiple donors (2012)	888,274

F. Budget Guideline (CHF component only)

Each CHF project proposal must include a budget which details the costs to be funded by CHF and which strictly adheres to the CHF budget template and CHF budget guidelines (see below). The budget should reflect activities described in the project narrative, and include sufficient detail to provide a transparent overview of how CHF funds will be spent. Budget lines should be itemized wherever possible, including quantity and unit prices of items to be procured whenever possible.

Use the attached excel sheet to fill the budget

1. SUPPLIES, COMMODITIES, EQUIPMENT, TRANSPORT	NOTES
<ul style="list-style-type: none"> Direct operational input including the procurement of consumable supplies for project implementation (e.g. drugs, food, NFIs, seeds, tools, utensils etc.); Provision of operational support to projects (rental, maintenance, warehousing/ logistics/ transportation/ freight) only during project implementation. 	<ul style="list-style-type: none"> Breakdown by line item and indicate unit/ quantity/ cost per unit Provide itemized description for those without unit/quantity/cost per unit
2. STAFF COSTS - PROGRAMME PERSONNEL	
<ul style="list-style-type: none"> Organization staff costs and entitlements involved in the implementation of the project (programme and support staff) Individual staff contracted directly with the agency for the duration of the project (including independent and individual consultants); 	<ul style="list-style-type: none"> Breakdown by International and National Staff For each position/staff indicate the duration, quantity, unit cost and the total cost Indicate the percentage dedicated to the CHF project. Do not include consultancies with firms or agreements with implementing partners (which go under line 5. Contracts).
3. STAFF TRAVEL	
<ul style="list-style-type: none"> Costs incurred for the travel of staff members directly involved in the implementation of the project 	<ul style="list-style-type: none"> Breakdown of all costs (frequency, amount and number of project staff internal and external travel)
4. TRAINING WORKSHOPS/SEMINARS/CAMPAIGNS	
<ul style="list-style-type: none"> Only training directly related to implementation of the project to be included (counterparts and staff members) 	<ul style="list-style-type: none"> Breakdown by training type and indicate title of training. Provide itemized breakdown of costs incurred during each of the training.
5. CONTRACTS	
<ul style="list-style-type: none"> Specialized services provided to the project by an outside contractor including groups, firms, companies, and NGOs (e.g. printing press, consultancy firms, construction companies) 	<ul style="list-style-type: none"> Depending on type of contract and services provided- the budget line should be itemized. Give itemized breakdown of pass-through funding for each Implementing Partner
7. VEHICLE OPERATING AND MAINTENANCE COSTS	
<ul style="list-style-type: none"> This budget line includes the purchase/rental of vehicles directly serving the implementation of the project 	<ul style="list-style-type: none"> Rental of vehicles and maintenance could be a paid on a monthly basis (Lump Sum) or \$/kilometer
8. OFFICE EQUIPMENT AND COMMUNICATION	
<ul style="list-style-type: none"> Procurement of non-consumables (telecom equipment, IT equipment, office supplies, etc.) Office rent and fuel for the generators, utilities (telephone, water, electricity etc) can be included in this budget line 	<ul style="list-style-type: none"> Breakdown of items by qty/unit price. Other office supplies that cannot be itemized can be indicated as Lumpsum (LS)
9. OTHER ADMINISTRATIVE COSTS	
<ul style="list-style-type: none"> Other costs related to the project not covered by the above such as bank transfer charges, courier charges, etc 	<ul style="list-style-type: none"> Provide itemized description of costs if not possible to breakdown by unit/quantity/cost per unit
OVERHEAD/PROGRAMME SUPPORT COSTS (PSC)	
<ul style="list-style-type: none"> To cover PSC at HQ/regional and country level. 	<ul style="list-style-type: none"> PSC not to exceed 7% of subtotal project costs
AUDIT Costs	
<ul style="list-style-type: none"> NGOs are required to budget at least 1% of total project cost for audit, UNDP/TS will contract external audit 	<ul style="list-style-type: none">
11. GRAND TOTAL COSTS	
<ul style="list-style-type: none"> The total of project Direct costs, Overhead costs and Audit cost 	<ul style="list-style-type: none"> The Sum of Direct costs, OVHC and Audit.

SECTION III:

This section is **NOT required** at the first submission of a proposal to the cluster coordinator/co-coordinator. However it is required to be filled for proposals recommended for funding by the Advisory Board.

LOGFRAME			
CHF ref. Code: SSD-12/A/46176/14005	Project title: Improving households food security & reducing malnutrition through improved and diversified food production, access and utilization	Organisation: Action Against Hunger (ACF)	
Overall Objective: <i>What is the overall broader objective, to which the project will contribute? Describe the expected long-term change.</i> <ul style="list-style-type: none"> To contribute in improving and sustaining of production, access and utilization of food among the most vulnerable households in Warrap and NBeG States 	Indicators of progress: <i>What are the key indicators related to the overall objective?</i> <ul style="list-style-type: none"> Percentage of households with increased access to productive inputs Percentage of households with increased crop production 	How indicators will be measured: <i>What are the sources of information on these indicators?</i> <ul style="list-style-type: none"> Post distribution monitoring Post-harvest monitoring 	
Specific Project Objective/s: <i>What are the specific objectives, which the project shall achieve? These relate to the immediate effect of the intervention measured at the end of the project.</i> <ul style="list-style-type: none"> To reduce acute food insecurity and improve dietary intake of vulnerable households 	Indicators of progress: <i>What are the quantitative and qualitative indicators showing whether and to what extent the project's specific objectives are achieved?</i> <ul style="list-style-type: none"> Improvement in the amount and diversity of food consumed by the households 	How indicators will be measured: <i>What are the sources of information that exist and can be collected? What are the methods required to get this information?</i> <ul style="list-style-type: none"> Food consumption score Diet Diversity score 	Assumptions & risks: <i>What are the factors and conditions not under the direct control of the project, which are necessary to achieve these objectives? What risks have to be considered?</i> <ul style="list-style-type: none"> Climatic condition is favourable for agricultural activity Security remains relatively calm in the operational area There is no major economic downturn drastically affecting market prices
Results - Outputs (tangible) and Outcomes (intangible): <ul style="list-style-type: none"> Please provide the list of concrete DELIVERABLES - outputs/outcomes (grouped in Workpackages), leading to the specific objective/s: Households' food availability is increased through improved access to seeds and tools Change of yield of crops cultivated by the household Number of months households depend on their own crop production 	Indicators of progress: <i>What are the indicators to measure whether and to what extent the project achieves the envisaged results and effects?</i> <ul style="list-style-type: none"> 70% of the 1200 households increased their crop production by 30% by the end of the project 70% of the targeted 1200 households increased their months of dependence on own production by the end of the project 	How indicators will be measured: <i>What are the sources of information on these indicators?</i> <ul style="list-style-type: none"> Field follow up reports Post distribution monitoring report Program follow up reports PHCA reports 	Assumptions & risks: <i>What external factors and conditions must be realised to obtain the expected outcomes and results on schedule?</i> <ul style="list-style-type: none"> Households are willing to participate in seed voucher program Traders are willing to participate in seed voucher without manipulating seed prices

			& monopolizing the market <ul style="list-style-type: none"> • Climatic conditions is favourable for agricultural activities
Households' dietary intake is improved through improved vegetable production and consumption <ul style="list-style-type: none"> • Dietary Diversity of households improved 	70% of the targeted 1200 beneficiaries improved their dietary diversity by the end of the program	<ul style="list-style-type: none"> - Field follow up reports - Post distribution monitoring report - Program follow up reports - Dietary diversity measures report 	<ul style="list-style-type: none"> - Climatic conditions is favourable for agricultural activities -
Households' knowledge on post harvest food management is improved <ul style="list-style-type: none"> • Households' knowledge of food processing improved • Rate of adoption of food preservation practices • Number of beneficiaries participated in the cooking demonstration • Number of new recipe introduced in the project area 	<ul style="list-style-type: none"> • 70% of the targeted households acquainted with at least 2 new techniques of food processing techniques • 70% of the targeted households acquainted with at least 2 new techniques of food processing techniques • 70% of the targeted households participated in cooking demonstration • 70% of the targeted households adopted at least 2 recipe 	<ul style="list-style-type: none"> • Field follow up report • Post distribution monitoring report • Program follow up reports 	<ul style="list-style-type: none"> -Households are willing to participate in the trainings -Beneficiaries are accessible
Activities: <i>What are the key activities to be carried out (grouped in Workpackages) and in what sequence in order to produce the expected results?</i> <ul style="list-style-type: none"> • Sensitization of the program • Beneficiaries and site selection • Seed voucher preparation and distribution • Conducting seed fair • Tools procurement and ditribution • Training, coaching, monitoring • Baseline survey and follow up surveys (PDM, PHCA, etc) 	Inputs: <i>What inputs are required to implement these activities, e.g. staff time, equipment, mobilities, publications etc.?</i> <ul style="list-style-type: none"> • Technical and field staff • Logistical facilities • Computing and communication facilities • Stationeries • survey and assessment questionnaires • Vegetable seeds & tools • staple seeds & tools • Vouchers 		Assumptions, risks and pre-conditions: <i>What pre-conditions are required before the project starts? What conditions outside the project's direct control have to be present for the implementation of the planned activities?</i> <ul style="list-style-type: none"> • The government allows humanitarian activities in the area • Security of the area does not threaten the life of the beneficiaries and employees of the organization

PROJECT WORK PLAN

This section must include a workplan with clear indication of the specific timeline for each main activity and sub-activity (if applicable). The workplan must be outlined with reference to the quarters of the calendar year.

Activity	Q1 / 2012			Q2 / 2012			Q3 / 2012			Q4 / 2012			Q1. / 2013		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Result 1 Households' food availability is increased through improved access to seeds and tools															
Activity (1.1) Seed fair and tools distribution															
Sensitization of the program			X	x											
Beneficiaries and site selection				x	x										
voucher preparation and distribution			X	x											
Seed fair				x	x										
tools distribution					x										
Training, coaching, monitoring					x	x	x	x	x	x	x				
Baseline survey and follow up surveys (PDM, PHCA, etc)				x		x					x				
Result 2 Households' dietary intake is improved through vegetable production and consumption															
Activity (2.1) Vegetable production and consumption															
Sensitization of the program															
Beneficiaries and site selection					X										
Procurement of vegetable seeds and tools					x	X									
Distribution of vegetable seeds and tools						x					X				
Gardening Training						x		x		x		X			
Coaching & monitoring					x	x	x	x	x	x	x	x	x	X	
Baseline survey and follow up surveys (PDM, PHCA, FCS etc)					x	x		x			x			X	
Result 3 Households' food utilization is improved knowledge of food preservation and better cooking practices															
Activity (3.1) Post harvest food management & processing training															
Food processing training						x	x	x				x	x	X	
Food preservation training						x	x	x				x	x	x	
Cooking demonstration training								x				x	x		

*: TIMELINE FOR EACH SPECIFIC ACTIVITY MUST BE MARKED WITH AN X AND SHADED GREY 15%