



[Name of Fund or Joint Programme]

GENERIC ANNUAL PROGRAMME¹ NARRATIVE PROGRESS REPORT

REPORTING PERIOD: 1 JANUARY – 31 DECEMBER 2011

<p>Programme Title & Project Number</p> <ul style="list-style-type: none"> • Programme Title: Feasibility Study in Guinea-Bissau: Pre-training for Military and Police Personnel Baseline Assessment, Pre-Reintegration Baseline assessment • Programme Number PBF/GNB/B-3 • MDTF Office Atlas Number: 	<p>Country, Locality(s), Thematic/Priority Area(s)²</p> <p>Guinea Bissau; Security Sector Reform</p>
<p>Participating Organization(s)</p> <p>UNDP UNITAR BICC</p>	<p>Implementing Partners</p> <ul style="list-style-type: none"> • UNITAR (United Nations Institute for Training and Research) and BICC (Bonn International Conversion Center)
<p>Programme/Project Cost (US\$)</p> <p>MPTF/JP Contribution: US\$ 49,755</p> <ul style="list-style-type: none"> • <i>by Agency (if applicable)</i> <p>Agency Contribution</p> <ul style="list-style-type: none"> • <i>by Agency (if applicable)</i> <p>Government Contribution <i>(if applicable)</i></p> <p>Other Contributions (donors) <i>(if applicable)</i></p> <p>TOTAL:</p>	<p>Programme Duration</p> <p>Overall Duration (<i>months</i>) One, delayed by 2 months</p> <p>Start Date³ (<i>dd.mm.yyyy</i>) September 2010</p> <p>End Date (or Revised End Date)⁴ 31 October 2010 delayed to 31 March 2011</p> <p>Operational Closure Date⁵ One, delayed by 2 months</p> <p>Expected Financial Closure Date September 2010</p>
<p>Programme Assessment/Review/Mid-Term Eval.</p> <p>Assessment/Review - if applicable <i>please attach</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Date: <i>dd.mm.yyyy</i></p> <p>Mid-Term Evaluation Report – if applicable <i>please attach</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Date: <i>dd.mm.yyyy</i></p>	<p>Report Submitted By</p> <ul style="list-style-type: none"> ○ Name: Evariste Karambizi ○ Title: Manager ○ Participating Organization (Lead): UNDP ○ Email address: evariste.karambizinitar.org

¹ The term “programme” is used for programmes, joint programmes and projects.

² Strategic Results, as formulated in the Performance Management Plan (PMP) for the PBF; Sector for the UNDG ITF.

³ The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the [MPTF Office GATEWAY](#)

⁴ As per approval by the relevant decision-making body/Steering Committee.

⁵ All activities for which a Participating Organization is responsible under an approved MPTF programme have been completed. Agencies to advise the MPTF Office.

(DELETE BEFORE SUBMISSION)

Introduction:

The Narrative Progress Report template is in line with the UNDG Standard Progress Report.

Building on continued efforts made in the UN system to produce results-based reports, the progress report should describe how the activities (inputs) contributed to the achievement of specific short-term outputs during the twelve month reporting period, and to demonstrate how the short-term outputs achieved in the reporting period collectively contributed to the achievement of the agreed upon outcomes of the applicable Strategic (UN) Planning Framework guiding the operations of the Fund⁶.

In support of the individual programme reports, please attach any additional relevant information and photographs, assessments, evaluations and studies undertaken or published.

Where available, the information contained in the Programme Summaries and Quarterly Updates prepared by the Participating Organizations may be useful in the preparation of the Annual Narrative Progress Report. These Summaries and Updates, where applicable, are available in the respective Fund sections of the MPTF Office GATEWAY (<http://mdtf.undp.org/>).

Formatting Instructions:

- The report should not exceed 10-15 pages. Include a list of the main abbreviations and acronyms that are used in the report.
- Number all pages, sections and paragraphs as indicated below.
- Format the entire document using the following font: 12point _ Times New Roman and do not use colours.
- The report should be submitted in one single Word or PDF file.
- Annexes can be added to the report but need to be clearly referenced, using footnotes or endnotes within the body of the narrative.

⁶ In the case of the MDG-F, the two bi-annual monitoring reports fulfill the request of the Annual Report. In the case of the Peacebuilding Fund's Peacebuilding and Recovery Facility (PRF), show how the programme relates to the PBF Priority Plan's objectives, as well as the PMP. For the UNDG Iraq Trust Fund, explain how the programme relates to the UN Assistance Strategy for Iraq, UN MDGs, ICI, NDS, etc.

NARRATIVE REPORT FORMAT

I. Purpose.

The purpose of the project was to conduct a baseline survey to provide data for designing two country-wide projects in Guinea Bissau: 1) Training for Military and Police Personnel; and 2) study the Implementation of Pre-Reintegration Activities (DD&R).

The survey focussed on: 1) Existing Military and Police Training and national capacity needs; and 2) Ex-combatants and the national capacity for reintegration. It was a preliminary assessment to: (a) examine the feasibility of developing a training programme to enhance the capacities and competences of military and police personnel in Guinea Bissau; (b) examine the feasibility of various reintegration approaches valid for the unique conditions in Guinea Bissau; and (c) lay the foundation for developing a training programme to strengthen the training structures and programmes in Guinea Bissau, and reintegration project planning.

The objectives of the project were to secure data, analyze, and publish a report focusing on:

- Social and political context for the modernization of the Security and Defence Sector of Guinea Bissau.
- Existing Training offer in Military and Police Training Institutions.
- Economic context for reintegration.
- Security factors.
- Social reintegration factors for ex-combatants and communities.
- Political reintegration factors.
- Strategic partners and key initiatives.

II. Resources

Human Resources:

- **National Staff:**

one national driver and one interpreter assisted the international persons involved in the conduct of the Feasibility Study.

- **International Staff:**

The Manager of the UNITAR Peacekeeping Training Programme and a Senior Researcher from BICC were involved in the Feasibility Study. They were assisted by personnel from the Office of the SRSG, UNIOGBIS and UNDP in Guinea Bissau,

III. Implementation and Monitoring Arrangements

Organizational arrangements and other preparations were made and coordinated with the Office of the SRSG and UNDP for implementation of the Feasibility Study that was carried out by UNITAR and BICC in the field from 19 – 27 September 2010. Due to the period in the field being of a limited duration, this strategy was needed in order to maximize the time in the field to ensure that the two surveys would be able to meet with a maximum of persons in order to be able to produce a Feasibility Study that would enable the finalization of two project proposals.

Meetings were held with key national and international actors and some members of civil society as well as selected potential beneficiaries in order to collect and verify the necessary data and carry out the needs assessment to enable completion of the Feasibility Study Report as well as to redefine and finalise

the subsequent project proposal for the capacity development programme for the Guinea Bissau army and police, which is to be designed and implemented under the coordination/supervision of the United Nations Integrated Peace-Building Office in Guinea-Bissau (UNIOGBIS) SSR as a number of other actors (Brazil, Angola, Portugal...) are already doing related work for the same group of beneficiaries.

In the same way, meetings were held with key national and international actors and some members of civil society as well as selected potential beneficiaries in order to collect and complete the necessary data and assess the economic absorption capacity for the army and police that are likely to be discharged, to enable completion of the Feasibility Study Report. Preparation of the subsequent project proposal for the Implementation of Pre-Integration Activities (DD&R) will be developed with UNDP taking the lead for the activity.

IV. Results

The Feasibility Study Report was completed and submitted for review with actors on the ground (UNIOGBIS) in December 2010 as well as a revised Capacity Development Programme for the Guinea Bissau Army and Police project proposal and a revised project proposal for the Implementation of Pre-Integration Activities (DD&R), now entitled “Emergency Employment Program: Promoting the Security Sector Reform and Peacebuilding through the creation of Emergency Employment in Guinea Bissau”, which is to be finalized with UNDP and ILO in Guinea Bissau.

A certain amount of delay was encountered with finalisation and delivery of the Feasibility Study Report, for which there were many reasons, including many overseas missions related to the implementation of strategic programmes of the UNITAR Peacekeeping Training Programme as well as late delivery of the second section of the Report by BICC in a non workable format (pdf) that had also been drafted in a manner that went far beyond the scope of the Terms of Reference of the Feasibility Study and demanding a lot of time for modification.

The complete Feasibility Study Report has now been completed following preliminary reviews on the ground and the Capacity Development Programme for the Guinea Bissau Army and Police project proposal is awaiting final details from the ground that will enable its submission in March/April 2011. The project proposal for the “Emergency Employment Program: Promoting the Security Sector Reform and Peacebuilding through the creation of Emergency Employment in Guinea Bissau” requires additional input from UNDP and ILO in Guinea Bissau and it is estimated that it will be ready for submission at the end of March/April 2011.

V. Future Work Plan (if applicable)

Upon finalization of the two project proposals: Capacity Development Programme for the Guinea Bissau Army and Police and the “Emergency Employment Program: Promoting the Security Sector Reform and Peacebuilding through the creation of Emergency Employment in Guinea Bissau”, they will be submitted to a number of potential donors, including the PBF for funding. UNITAR will take the lead for implementation of the activities in the Capacity Development Programme, and its implementation will be in collaboration/coordination with actors on the ground as well as others working in the subject area so as to avoid duplication. The Emergency Employment programme will be implemented by UNDP and ILO and UNITAR will be responsible for the capacity development aspects of the programme.

VI. INDICATOR BASED PERFORMANCE ASSESSMENT

	Performance Indicators	Indicator Baselines	Planned Indicator Targets	Achieved Indicator Targets	Reasons for Variance (if any)	Source of Verification	Comments (if any)
Outcome 1⁷							
Output 1.1 To secure data, analyze, and publish a report focusing on: <ul style="list-style-type: none"> • Social and political context for the modernization of the Security and Defence Sector of Guinea Bissau. • Existing Training offer in Military and Police Training Institutions. • Economic context for reintegration. • Security factors. • Social reintegration factors for ex-combatants and communities. • Political reintegration factors. • Strategic partners and 	Indicator 1.1.1						
	Indicator 1.1.2						

⁷ For PBF: Either country relevant or PMP specific.

existing initiatives							
Output 1.2	Indicator 1.2.1						
	Indicator 1.2.2						
Outcome 2							
Output 2.1	Indicator 2.1.1						
	Indicator 2.1.2						
Output 2.2	Indicator 2.2.1						
	Indicator 2.2.2						