

For 'new-line' in text fields pres [ALT] and [ENTER] keys on keyboard (do not insert spaces to create line shift)
Please do not change the format of the form (including name of page) as this may prevent proper registration of project data.



For new proposals, please complete the tab for 'Project Document', 'Budget' and 'Locations'
Mandatory fields are marked with an asterisk

Project Document

1. COVER (to be completed by organization submitting the proposal)

(A) Organization*	CARE Somalia			
(B) Type of Organization*	<input type="checkbox"/> UN Agency <input type="checkbox"/> International NGO <input type="checkbox"/> Local NGO International NGO			
(C) Project Title*	Somalia NGO Consortium			
(D) CAP Project Code	SOM-12/CSS/48479	Not required for Emergency Reserve proposals outside of CAP		
(E) CAP Project Ranking	High	Required for proposals during Standard Allocations		
(F) CHF Funding Window*	Standard Allocation 1 (Mar 2012)			
(G) CAP Budget	Must be equal to total amount requested in current CAP			
(H) Amount Request*	\$ 260,000.00	Equals total amount in budget, must not exceed CAP Budget		
(I) Project Duration*	12 months	No longer than 6 months for proposals to the Emergency Reserve		
(J) Primary Cluster*	Enabling Programmes			
(K) Secondary Cluster	Only indicate a secondary cluster for multi-cluster projects			
(L) Beneficiaries Direct project beneficiaries. Specify target population disaggregated by number, and gender. If desired more detailed information can be entered about types of beneficiaries. For information on population in HE and AFLC see FSNAU website (http://www.fsnau.org)		Men	Women	Total
	Total beneficiaries	0	0	86
	Total beneficiaries include the following:			
		0	0	0
		0	0	0
(M) Location Precise locations should be listed on separate tab	Regions: <input type="checkbox"/> Awdal <input type="checkbox"/> Banadir <input type="checkbox"/> Bay <input type="checkbox"/> Gedo <input type="checkbox"/> Juba <input type="checkbox"/> M Juba <input type="checkbox"/> Mudug <input type="checkbox"/> Sanaag <input type="checkbox"/> Togdheer <input type="checkbox"/> Bakool <input type="checkbox"/> Bari <input type="checkbox"/> Galgaduud <input type="checkbox"/> Hiraaan <input type="checkbox"/> Shabelle <input type="checkbox"/> M Shabelle <input type="checkbox"/> Nugaal <input type="checkbox"/> Sool <input type="checkbox"/> W Galbeed			
(N) Implementing Partners (List name, acronym and budget)	1		Budget:	\$ -
	2		Budget:	\$ -
	3		Budget:	\$ -
	4		Budget:	\$ -
	5		Budget:	\$ -
	6		Budget:	\$ -
	7		Budget:	\$ -
	8		Budget:	\$ -
	9		Budget:	\$ -
	10		Budget:	\$ -
		Total	Budget:	\$ -
			Remaining	Budget: \$ 260,000
Focal Point and Details - Provide details on agency and Cluster focal point for the project (name, email, phone).				
(O) Agency focal point for project:	Name*	Tanja Schumer	Title	NGO Consortium Focal Point
	Email*	focalpoint@somaliangoconsortium.org	Phone*	+254729451438
	Address	P.O. Box 14762 Nairobi 00800		

3. BACKGROUND AND NEEDS ANALYSIS (please adjust row size as needed)

(A) Describe the project rationale based on identified issues, describe the humanitarian situation in the area, and list groups consulted. (maximum 1500 characters) *	An immense tragedy is unfolding in Somalia. Tens of thousands of people, at least half of whom are children, have died in the past year and thousands more are at risk of death from a combination of hunger and disease outbreaks. Years of conflict, poor governance, insufficient humanitarian access and increasing climate change have increased displacement, and significantly threatened the livelihood security of communities. While humanitarian aid agencies have worked in Somalia for decades, despite the difficult conditions, and have provided a significantly increased response over the past several months, the capacity to reach such a huge number of people in need is inadequate. Years of weak or non-existing governance, the accelerated armed conflict across lower and central Somalia, and controls imposed by warring parties have restricted the operating environment for humanitarian actors. Today, the working environment in large parts of Somalia is extremely complex, increasingly dangerous and coordination is severely challenged. NGOs are the primary implementers of aid programmes in all Somali regions and in particular South Central Somalia. The Somalia NGO Consortium, which has supported NGO coordination since 1999 is the primary NGO mechanism/forum to support information sharing, coordination, representation and advocacy. Its membership has increased over recent years, now encompassing the majority of key operational NGOs in Somalia.
(B) Describe in detail the capacities and needs in the proposed project locations. List any baseline data. If necessary, attach a table with information for each location. (maximum 1500 characters) *	Currently in Somalia, coordination structures and the enabling environment created by local Governments are quite weak. At a time when coordination and security provision is more important than ever, the operating environment for all actors but in particular Non Governmental Organisations (NGOs) has worsened: between 2008 and 2011, several UN agencies and international NGOs were expelled from South Central Somalia forcing most agency headquarters to be based in Nairobi in neighboring Kenya, where the UN coordination structure is centred. This remote management further complicates various agencies understanding of operating conditions, humanitarian need and implementation techniques. Coordination and information sharing is deemed critical to enable life-saving work of NGOs throughout Somalia. More than ever NGOs must be enabled to bring their experience to and voice their concerns with national and international stakeholders, all in an effort to facilitate effective delivery of aid contribute to the alleviation of human suffering and the equitable and sustainable development of Somalia. Recruitment of Regional Focal Points in Somaliland, Puntland and South Central Somalia allows the Consortium to support NGOs directly on a daily basis. The Consortium allows NGOs to improve coordinated approaches and aid delivery throughout Somalia and to increase their voice vis-a-vis other key stakeholders.
(C) List and describe the activities that your organization is currently implementing to address these needs. (maximum 1500 characters)	As the only NGO coordination mechanism and with a present but growing membership of 80 NGOs, the NGO Consortium fulfils a critical role in enabling NGOs to coordinate their activities, share information and lessons learned, identify and share key messages and concerns, and provide coordinated representation at existing UN coordination mechanism. The NGO Consortium and in particular the Consortium Focal Point play a critical role in furthering common understanding of technical approaches, supporting joint advocacy on key operational concerns. It also helps to identify gaps in service provision and to prevent duplication of efforts. In 2004, the Consortium created the NGO Safety Program, which enables NGO aid delivery through the provision of 1. Critical daily security information and analysis, 2. Safety and Security training, and upon request 3. Critical incident management, 4 SPU coordination. The NSP and the Consortium share a governance structure. Upon request of NGOs and as a result of an extensive evaluation process, the Consortium has further 'professionalized' its structure and personnel base through recruitment of a senior full time Focal Point in 2009 and through recruiting Regional Focal Points in Somaliland and Puntland and a Senior Information Officer in 2011. The Consortium is headquartered in Nairobi and has offices in Puntland and Somaliland and will soon open an office in South Central.

4. LOGICAL FRAMEWORK (to be completed by organization)

(A) Objective*	A forum for coordination, collaboration and information exchange among NGOs operational in Somalia is provided and maintained.	
(B) Outcome 1*	NGO Consortium provides a valued coordination and communication mechanism for the NGOs working in Somalia (national and international).	
(C) Activity 1.1*	Provide an effective platform for high quality information exchange.	
(D) Activity 1.2	Facilitate sharing information widely with NGOs and other actors as appropriate to enhance effective communication and coordination.	
(E) Activity 1.3	Closely cooperate with the NGO Safety Program (NSP) in particular around issues related to SPU, taxation/registration requests, etc.	
(F) Indicator 1.1*	Enabling Programmes	Target* 86
(G) Indicator 1.2	Enabling Programmes	Number of meetings, varied modes of communication. Target
(H) Indicator 1.3	Enabling Programmes	Number of meetings; common agenda setting verified through w Target
(I) Outcome 2	NGO position is represented at key meetings and within key coordination fora at international and national levels.	
(J) Activity 2.1	Represent NGO Consortium members in a variety of fora negotiating the interests of NGOs with key stakeholders within the aid environment.	
(K) Activity 2.2	Ensure the views and positions of NGO Consortium members are delivered and debated.	
(L) Activity 2.3		
(M) Indicator 2.1	Enabling Programmes	Target
(N) Indicator 2.2	Enabling Programmes	Minutes of key national and international meetings, stakeholder Target
(O) Indicator 2.3	Enabling Programmes	Target
(P) Outcome 3	The NGO agenda for delivering aid is strengthened with increased public awareness of NGO programming in Somalia.	
(Q) Activity 3.1	Facilitate advocacy initiatives through processes of identifying concerns; canvassing inputs and consensus from members; drafting proposals.	
(R) Activity 3.2	Facilitate coordination of public briefings and statements/position papers to increase public understanding of NGO programming in Somalia.	
(S) Activity 3.3		
(T) Indicator 3.1	Enabling Programmes	Target
(U) Indicator 3.2	Enabling Programmes	number of position papers or other publications. Target
(V) Indicator 3.3	Enabling Programmes	n/a Target
(W) Implementation Plan* Describe how you plan to implement these activities (maximum 1500 characters)	The Consortium is open to all national and international NGOs with a proven track record in Somalia. The Consortium enables the exchange, production and provision of information to assist members in making decisions on operational and strategic coordination; the Consortium also represents NGO concerns at key coordination and policy fora and vis-a-vis the national and local governments and creates a space for members to carry out advocacy initiatives. Members meet monthly on a full membership basis and significantly more frequently on a geographical or sectoral focus. Decision making: A quorum of at least 50% of the membership is required for a vote to take place. Of that quorum, a majority vote is required for a measure to pass. The Consortium is headquartered in Nairobi, Kenya, and represented by a Focal Point, who is supported by two Deputy Focal Points; the regional coordination is facilitated by Regional Focal Points and Deputy Regional Focal Points in Somaliland, Puntland and South Central. The Focal Point is guided by a Consortium Steering Committee consisting of 9 annually elected representatives. The Regional Focal Points are guided through regional Advisory Boards and line managed by the Focal Point. Two host agencies provide an administrative funding channel for donor-supported positions or activities; they also act as employer to personnel and are legally liable. Host agencies have a permanent seat on the Steering Committee.	

5. MONITORING AND EVALUATION (to be completed by organization)

(A) Describe how you will monitor, evaluate and report on your project activities and achievements, including the frequency of monitoring, methodology (site visits, observations, remote monitoring, external evaluation, etc.), and monitoring tools (reports, statistics, photographs, etc.). Also describe how findings will be used to adapt the project implementation strategy. (maximum 1500 characters) *

The NGO Consortium has developed a Monitoring and Evaluation Evaluation Reporting Plan that includes both output and impact indicators to determine the consortium's progress. The review and monitoring of the Consortium happens through a variety of different mechanisms. Online, anonymous surveys of the consortium membership have been carried out to get feedback on the performance and impact of the Consortium and its key staff. Interviews with key stakeholders such as the donor group and the UN system are carried out annually to request feedback on the effectiveness of the consortium as well as to seek suggestions on ways to improve its impact. And external evaluation was carried out in 2011 and as a result adjustments have been and are being made to the structure and functioning of the Consortium.

Number of member organisations.
 Number of organizations utilizing information management services.
 Number of products made available by information management services that are accessed by participating agencies
 Number of position papers facilitated.
 Number of meetings.
 Attendance record of Focal Point.

(B) Work Plan
 Must be in line with the log frame. Mark "X" to indicate the period activity will be carried out

Activity	Timeframe					
	Month 1-2	Month 3-4	Month 5-6	Month 7-8	Month 9-10	Month 11-12
1.1* Provide an effective platform	X	X	X	X	X	X
1.2 Facilitate sharing information	X	X	X	X	X	X
1.3 Closely cooperate with UN	X	X	X	X	X	X
2.1 Represent NGO Consortium	X	X	X	X	X	X
2.2 Ensure the views and perspectives are heard	X	X	X	X	X	X
2.3 Facilitate advocacy initiatives	X	X	X	X	X	X
3.1 Facilitate coordination of activities	X	X	X	X	X	X
3.2 Facilitate coordination of public briefings and statements/position papers to increase public understanding of NGO programming in Somalia						
3.3 0						

6. OTHER INFORMATION (to be completed by organization)

(A) Coordination with other activities in project area
 List any other activities by your or any other organizations, in particular those in the same cluster, and describe how you will coordinate your proposed activities with them

Organization	Activity
1 NGO Safety Program	Will actively cooperate with the NSP through co-location in all project areas, community meetings, etc.
2 NGO Consortium Partners	The consortium currently has a membership of 80 organizations and facilitates coordination of activities.
3	
4	
5	
6	
7	
8	
9	
10	

(B) Cross-Cutting Themes
 Please indicate if the project supports a Cross-Cutting theme(s) and briefly describe how. Refer to Cross-Cutting respective guidance note

Cross-Cutting Themes (Yes/No)	Outline how the project supports the selected Cross-Cutting Themes.	Write activity number(s) from section 4 that supports Cross-Cutting theme.
Gender	Yes	The Consortiums core objectives and activities are information sharing, capacity building, etc.
Capacity Building		