



[SIERRA LEONE MULTI-DONOR TRUST FUND]

GENERIC ANNUAL PROGRAMME¹ NARRATIVE PROGRESS REPORT

REPORTING PERIOD: 1 JANUARY – 31 DECEMBER 2011

Programme Title & Project Number
<ul style="list-style-type: none"> Programme Title: Local Governance & Decentralization Programme Number: programme 16, UN Joint Vision (if applicable) MPTF Office Project Reference Number:³ ID00075876

Country, Locality(s), Thematic/Priority Area(s) ²
(if applicable) SIERRA LEONE Country/Region
Thematic/Priority:

Participating Organization(s)
<ul style="list-style-type: none"> UNICEF

Implementing Partners
<ul style="list-style-type: none"> Ministry of Internal Affairs, Local Government and Rural Development (MIALGRD), Ministry of Social Welfare, Gender and Children’s Affairs (MSWGCA), Ministry of Science and Technology (MEST), Ministry of Health and Sanitation (MOHS)

Programme/Project Cost (US\$)
MPTF/JP Contribution: \$181,208.66
<ul style="list-style-type: none"> by Agency (if applicable)
Agency Contribution
<ul style="list-style-type: none"> by Agency (if applicable)
Government Contribution (if applicable)
Other Contributions (donors) (if applicable)
TOTAL: \$181,208.66

Programme Duration
Overall Duration (months) 12
Start Date ⁴ (dd.mm.yyyy) 15 July 2012
End Date (or Revised End Date) ⁵ : 14 th July 2012
Operational Closure Date ⁶ 15 th June 2012
Expected Financial Closure Date 30 th June 2012

Programme Assessment/Review/Mid-Term Eval.
Assessment/Review - if applicable <i>please attach</i>
<input type="checkbox"/> Yes <input type="checkbox"/> No Date: dd.mm.yyyy
Mid-Term Evaluation Report – if applicable <i>please attach</i>
<input type="checkbox"/> Yes <input type="checkbox"/> No Date: dd.mm.yyyy

Report Submitted By
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¹ The term “programme” is used for programmes, joint programmes and projects.

² Strategic Results, as formulated in the Performance Management Plan (PMP) for the PBF; Sector for the UNDG ITF.

³ The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to “Project ID” on the [MPTF Office GATEWAY](#)

⁴ The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the [MPTF Office GATEWAY](#)

⁵ As per approval by the relevant decision-making body/Steering Committee.

⁶ All activities for which a Participating Organization is responsible under an approved MPTF programme have been completed. Agencies to advise the MPTF Office.

NARRATIVE REPORT FORMAT

I. Purpose

- This project aims to contribute to the advancement of good governance at national and local levels as a key contributor to peace building through improved respect for children's rights, in accordance with the UN's Joint Vision for Sierra Leone. Specifically, the expected outcomes are strengthened capacities of community leaders and Local Councils to promote and protect child rights in accordance with the Child Rights Act, and also plan services and development for children and youths.
- This project outlines UNICEF's contribution to the Programme on Local Governance and Decentralization, Programme 16 in the UN Joint Vision. Programme 16 aims at strengthening the capacity of Local Councils to formulate and implement development plans, and effectively promote local development and good governance. The United Nations Joint Vision defines the contributions of the UN to the implementation of the President's Agenda for Change through twenty one programmes based on the common priorities and comparative advantages of the various agencies. The Joint Vision establishes the general operational framework guiding the co-operation.

II. Resources

Financial Resources:

- The amount of \$181,208.66 project was provided by MDTF. No other funding source was used.
- There were no issues relating to the financial management of the programme.

Human Resources:

- National Staff working on the project include two M&E Specialists, and three Child Protection Officers from UNICEF. The Section Chief for Child Protection also supported the implementation of the project.

III. Implementation and Monitoring Arrangements

- UNICEF worked with the Decentralization Secretariat in the Ministry of Internal Affairs, Local Government and Rural Development, as well as the Ministries of Health, Education, Social Welfare, Gender and Children's Affairs to deliver this project. UNICEF, in collaboration with other UN HACT Taskforce members organized and planned the training, and also worked with Focal points in these Ministries outlined above who assisted with the identification of participants.
- The UNICEF standard procurement procedures are being used.
- No assessments, evaluations or studies have been undertaken.

IV. Results

- Two major outcomes are planned for the duration of the project. These are strengthened capacities of community leaders and Local Councils to promote and protect child rights in accordance with the Child Rights Act, and also plan services and development for children and youths. Two outputs were identified to contribute to the achievement of the first outcome. Three regional workshops were planned with community leaders and Local Councils to disseminate information on the situation of women and children using indicators from the 2010 MICS report, in order to create awareness of issues, and encourage these leaders to take action to address the issues. These workshops were planned for January 2012. Unfortunately the finalization of the MICS report took longer than anticipated and is only being launched in March. It is expected that these workshops will now take place in between May and June. The second output is the provision of equipment to the Local

Councils to facilitate their roles as outlined in the Child Rights Act. A lot of time was spent advocating for the establishment of Child Welfare Departments in the Local Councils, and the road map to accomplish this is now being developed. The agreed items of equipment will be purchased using the UNICEF procurement procedures.

- The second outcome is the strengthened capacities of Local Councils to plan projects for youths. This training was done jointly for Government counterparts and NGOs. The output to achieve this was the training of Local Councils on the implementation of HACT (Harmonised Approach to Cash Transfer). In line with the Paris principles, a common form, the FACE form is now being used by all UN Agencies to request funds and report on utilization during project implementation. About 16 councilors participated in this training.
- UNICEF also facilitated sessions on Results Based Management (RBM) with the Local Councils in collaboration with other UN Agencies with funds received by UNFPA from a donor. All Local Councils (19) participated in this training in August 2011. The application of the knowledge gained from that training is evident in proposals received from the Councils in which attempts are made to use the change language.

The trainings were done in collaboration with other UN Agencies, whose staff acted as facilitators for various topics in the agenda of both workshops. This collaboration ensured the delivery of quality training as facilitators were assigned topics based on their areas of expertise.

These councilors now have the skills to implement HACT, and also manage their projects in order to be able to deliver and measure results for children. The successful implementation of projects will contribute to local governance.

V. Future Work Plan (if applicable)

- The activities for the period January to July 2012 include:
 - Dissemination of information on child rights to Traditional Leaders and Local Councils using the indicators in the fourth round of MICS surveys
 - Support the startup of Child Welfare Departments in the Local Councils
- No major adjustments to strategies, targets or key outcomes and outputs is planned in 2012.

VI. INDICATOR BASED PERFORMANCE ASSESSMENT

	Performance Indicators	Indicator Baselines	Planned Indicator Targets	Achieved Indicator Targets	Reasons for Variance (if any)	Source of Verification	Comments (if any)
Outcome 1⁷: Strengthened capacity of community leaders and Local Councils to promote and protect children's rights in accordance with the Child Rights Act							
Output 1.1 Traditional leaders and Local Councils have knowledge of the situation of children through the dissemination of child rights information	Indicator 1.1.1 # of workshops /meetings held to disseminate child rights information	0	3	0	The indicators to be used are from the MICS report whose launch was delayed		
	Indicator 1.1.2						
Output 1.2 Child Welfare Departments in the Local Councils provided with equipment to facilitate their operations	Indicator 1.2.1 # and types of equipment provided to Local Councils	0	To be determined by end March	0	The Child Welfare Departments are only now being established		
	Indicator 1.2.2						
Outcome 2: Strengthened capacities of Local Councils to plan services for children							
Output 2.1 Local Councils equipped with skills to develop	Indicator 2.1.1 # of councilors trained	0	19	16	3 councilors did not attend training	Training report	
	Indicator 2.1.2						

⁷ For PBF: Either country relevant or PMP specific.

projects, request and report on funds							
Output 2.2	Indicator 2.2.1						
	Indicator 2.2.2						