

To: Mr. Shahid Najam
UN Resident Coordinator
Turkey

20 December 2011

From: Ms. Sara Ferrer Olivella
Officer-in-charge
MDG-F Secretariat

Subject: No-cost extension request – Second Amendment-MDGF:1680– “*Enhancing the Capacity of Turkey to Adapt to Climate Change*”
Environment and Climate Change Thematic Window

Dear Mr. Najam,

I. Approval Status

Further to the approved amendment memo dated 12 September 2011 granting a no-cost extension until 31 December 2011 for the Joint Programme “Enhancing the Capacity of Turkey to Adapt to Climate Change”, we are pleased to inform you that, as per your request, the MDG-F Secretariat has amended the no-cost extension request to grant an additional 2 (two) months to enable the adequate closure of the joint programme and wrap up the final evaluation process. Thus, the new end date of the Joint Programme is 29 February 2012. At this end date, the programme should be operationally closed, so that no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (29 February 2012) will have to be returned to the MDG-F.

II. Monitoring and Reporting

Quarterly color-coded annual work plans, and biannual monitoring reports should continue to be prepared and submitted to the MDG-F Secretariat. Please be reminded that each Joint Programme is responsible for conducting its final evaluation prior to the closure of the programme and sharing the final report with the MDG-F Secretariat.

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We would highly appreciate it if you could forward this memo to all participating UN agencies to the joint programme, and each participating UN agency should forward the memo to their corresponding HQs. Further information on the closure of programmes are available on the revised “MDG-F Joint Implementation Guidelines” uploaded on the MDG-F website (www.mdgfund.org).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Donor Trust Fund Office
Ms. Kori Udovički, Assistant Administrator and Director Bureau for RBEC, UNDP, New York
Ms. Sigrid Kaag, Assistant Secretary-General and Assistant Administrator of the Bureau of External Relations and Advocacy, UNDP New York
Ms. Deborah Landey, Director, United Nations Development Operations Coordination Office (DOCO)
MDG-F Secretariat