



[Name of Fund or Joint Programme]

GENERIC ANNUAL PROGRAMME¹ NARRATIVE PROGRESS REPORT

REPORTING PERIOD: 1 JANUARY – 31 DECEMBER 2011

<p>Programme Title & Project Number</p> <ul style="list-style-type: none"> Programme Title: Child protection and social inclusion Programme Number (if applicable) MPTF Office Project Reference Number:³ <i>Please let us know the number under which it is listed in MPTF Office</i> 	<p>Country, Locality(s), Thematic/Priority Area(s)²</p> <p>(if applicable) Country/Region: Montenegro</p> <hr/> <p>Thematic/Priority: Child protection and social inclusion</p>
<p>Participating Organization(s)</p> <ul style="list-style-type: none"> Organizations that have received direct funding from the MPTF Office under this programme <p><i>WHO Regional Office for Europe (CO in Montenegro)</i></p>	<p>Implementing Partners</p> <ul style="list-style-type: none"> National counterparts (government, private, NGOs & others) and other International Organizations <p>None</p>
<p>Programme/Project Cost (US\$)</p> <p>MPTF/JP Contribution: 20, 000</p> <ul style="list-style-type: none"> by Agency (if applicable) <p>Agency Contribution</p> <ul style="list-style-type: none"> by Agency (if applicable) <p>Government Contribution (if applicable)</p> <p>Other Contributions (donors) (if applicable)</p> <p>TOTAL:</p>	<p>Programme Duration</p> <p>Overall Duration (months) 10 months</p> <p>Start Date⁴ (dd.mm.yyyy) 1 January 2012</p> <p>End Date (or Revised End Date)⁵ 31 October 2012</p> <p>Operational Closure Date⁶ 31 October 2012</p> <p>Expected Financial Closure Date 30 November 2012</p>
<p>Programme Assessment/Review/Mid-Term Eval.</p> <p>Assessment/Review - if applicable <i>please attach</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Date: dd.mm.yyyy</p> <p>Mid-Term Evaluation Report – if applicable <i>please attach</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No Date: dd.mm.yyyy</p>	<p>Report Submitted By</p> <ul style="list-style-type: none"> Name: Mina Brajovic Title: Head of Country Office, Participating Organization (Lead): WHO Email address: brm@euro.who.int

¹ The term “programme” is used for programmes, joint programmes and projects.

² Strategic Results, as formulated in the Performance Management Plan (PMP) for the PBF; Sector for the UNDG ITF.

³ The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to “Project ID” on the [MPTF Office GATEWAY](#)

⁴ The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the [MPTF Office GATEWAY](#)

⁵ As per approval by the relevant decision-making body/Steering Committee.

⁶ All activities for which a Participating Organization is responsible under an approved MPTF programme have been completed. Agencies to advise the MPTF Office.

(DELETE BEFORE SUBMISSION)

Introduction:

The project contributes to the overall achievement of Outcome 1.2 of the Integrated UN Programme 2010-2015 “Social norms are changed in order to facilitate age and gender sensitive inclusive attitudes and practices towards vulnerable and excluded populations”.

Formatting Instructions:

- The report should not exceed 10-15 pages. Include a list of the main abbreviations and acronyms that are used in the report.
- Number all pages, sections and paragraphs as indicated below.
- Format the entire document using the following font: 12point _ Times New Roman and do not use colours.
- The report should be submitted in one single Word or PDF file.
- Annexes can be added to the report but need to be clearly referenced, using footnotes or endnotes within the body of the narrative.

NARRATIVE REPORT FORMAT

I. Purpose

- Provide the main objectives and expected outcomes of the programme.

Family violence is a significant social issue in Montenegro. It creates high personal costs for those affected and significant social and economic costs to society as a whole. Family violence occurs within a variety of close interpersonal relationships and child abuse/neglect represents one of its common forms. Violence in families seriously compromises children's safety and well-being and has negative effect on children's personal growth and potential.

Studies show that children who experience violence in families/ are more likely than children who have not experienced any form of family violence to:

- develop severe cognitive and behavioral problems;
- become violent as an adolescent;
- continue the cycle of violence.

Maltreatment contributes directly and significantly to some of the leading causes of death and chronic diseases, increasing the burden on society and the overall costs of health services.

Given these effects on children and their particular vulnerability, it was decided to conduct a Community survey of prevalence of adverse childhood experiences to help better understanding of the magnitude and nature of the problem, as a prerequisite for intensifying child maltreatment prevention.

This survey is epidemiological study and is expected to point out where and how maltreatment takes place; to measure its consequences and costs.

- Explain how the Programme relates to the applicable Strategic (UN) Planning Framework guiding the operations of the Fund/JP²

Survey findings are to inform the future process of developing and implementing the prevention programmes addressing the underlying causes and risk factors for the child abuse as one of the most common forms of family violence.

II. Resources

Financial Resources:

- Provide information on other funding resources available to the project, if applicable. Please refer to information on the [Annual Reporting Cover Page](#).
- Provide details on any budget revisions approved by the appropriate decision-making body, if applicable.
- Provide information on good practices and constraints related to the management of the financial aspects of implementing the programme, including receipt of transfers, administrative bottlenecks and/or other issues affecting the financial management of the programme.

There were no other funding resources to support the project implementation apart from the direct funding from MPTF office amounting \$20 000.

The programme funds were made available in late 2011 which affected timely initiation of the implementation.

However, while waiting for the funds to become fully operational and linked to the system;

- WHO initiated consultations with the Ministry of Health to agree on the size and composition of the National expert group that has to be established and closely involved in the process of developing the survey instrument and drafting the survey report with policy recommendations
- WHO prepared the request for proposals and other relevant documents to compensate for the initial delay caused by the late transfer.

Human Resources:

- National Staff: Provide details on the number and type (operation/programme).
- International Staff: Provide details on the number and type (operation/programme)

Following the WHO rules on bidding requirements for service contracts, the WHO Country Office in Montenegro has prepared the Request for Proposal with all necessary details and information relevant for preparation of offers and approached 4 different legal entities eligible for provision of requested services inviting them to submit their offers in line with the Request for Proposal.

Out of 4 (four) contacted companies, only 3 (three) of them expressed their interest and submitted their offers within the indicated deadline.

In line with the evaluation criteria, the Institute of Public Health of Montenegro was selected to conduct the respective survey.

III. Implementation and Monitoring Arrangements

- Summarize the implementation mechanisms primarily utilized and how they are adapted to achieve maximum impact given the operating context.
- Provide details on the procurement procedures utilized and explain variances in standard procedures.
- Provide details on the monitoring system(s) that are being used and how you identify and incorporate lessons learned into the ongoing programme, including corrective actions that may have been taken.
- Report on any assessments, evaluations or studies undertaken.

The survey is to be carried out by the Institute of Public Health in close cooperation with the National experts group established by the Ministry of Health and under the technical leadership of WHO.

The contract for conducting the survey has already been presented to the Institute of Public Health for signing.

The team work, close cooperation with the national counterparts, policy dialogue, highly participative approach of all relevant stakeholders and sector representatives and exposure to international comparative experience will be strongly encouraged and employed through out the project life.

The WHO CO Montenegro, strongly backed up by the Technical Unit of the WHO Regional Office for Europe, will be closely monitoring and supervising the work.

Routine tracking and reporting of high-priority information about the project, its inputs and intended outputs, outcomes will be performed by the Institute of Public Health.

IV. Results

- Provide a summary of Programme progress in relation to planned outcomes (strategic results with reference to the relevant indicator) and outputs; explain any variance in achieved versus planned outputs during the reporting period.

- Report on the key outputs achieved in the reporting period, including the number and nature of the activities (inputs), outputs and outcomes, with percentages of completion and beneficiaries.
- Explain, if relevant, delays in programme implementation, the nature of the constraints, actions taken to mitigate future delays and lessons learned in the process.
- List the key partnerships and collaborations, and explain how such relationships impact on the achievement of results.
- Other highlights and cross-cutting issues pertinent to the results being reported on.
- Provide an assessment of the programme based on performance indicators as per approved programme document using the template in Section VI, providing clear evidence on the linkages of outputs and outcomes achieved, if applicable.
- Qualitative assessment of overall achievement with reference to the applicable strategic results indicator.

Since the funds were transferred to UN Country Fund Montenegro in late October 2011 and since WHO closed its financial transactions in early November 2011, the funds became operational in 2012 and thus the results of the project will be reported in next year's annual report.

V. Future Work Plan (if applicable)

- Summarize the projected activities and expenditures for the following reporting period (1 January-31 December 2011), using the lessons learned during the previous reporting period, including outputs that were not achieved in 2011.
- Indicate any major adjustments in strategies, targets or key outcomes and outputs planned in 2011.

The survey activities are to be implemented as per the developed Work plan:

- To conduct the Community survey of the prevalence of adverse childhood experiences
- To prepare and discuss the bilingual draft survey report (ENG and MNE) by the end of July 2012 with the members of the National expert group established by the Ministry of health,
- To finalize bilingual survey report (ENG and MNE) and policy recommendations in line with discussions comments provided by the National expert group and present it at the national workshop by 15 September 2012.

VI. INDICATOR BASED PERFORMANCE ASSESSMENT

	Performance Indicators	Indicator Baselines	Planned Indicator Targets	Achieved Indicator Targets	Reasons for Variance (if any)	Source of Verification	Comments (if any)
Outcome 1.2 Social norms are changed in order to facilitate age and gender sensitive inclusive attitudes and practices towards vulnerable and excluded populations ⁷							
Output 1.1	Indicator 1.1.1	0	Survey completed	Rate of child maltreatment		Survey report published	
	Indicator 1.1.2	0	National policy dialogue organized on survey results	Policy recommendations formulated		Survey report published	
Output 1.2	Indicator 1.2.1						
	Indicator 1.2.2						
Outcome 2							
Output 2.1	Indicator 2.1.1						
	Indicator 2.1.2						
	Indicator 2.2.1						

⁷ For PBF: Either country relevant or PMP specific.

Output 2.2	Indicator 2.2.2						