



[Name of Fund or Joint Programme]

## GENERIC ANNUAL PROGRAMME<sup>1</sup> NARRATIVE PROGRESS REPORT

REPORTING PERIOD: 1 JANUARY – 31 DECEMBER 2011

<p><b>Programme Title &amp; Project Number</b></p> <ul style="list-style-type: none"> <li>Programme Title: <b>Durable solution for refugees, displaced and domiciled Roma in Montenegro</b> Project; ID 00077014 (Activity 1-Konik study)</li> <li>Programme Number (if applicable) SI 1.3.3</li> <li>MPTF Office Project Reference Number:<sup>3</sup> 76864</li> </ul>	<p><b>Country, Locality(s), Thematic/Priority Area(s)<sup>2</sup></b></p> <p>(if applicable) Country/Region Montenegro</p> <p>Thematic/Priority: Social Inclusion</p>
<p><b>Participating Organization(s)</b></p> <ul style="list-style-type: none"> <li>Organizations that have received direct funding from the MPTF Office under this programme</li> </ul> <p>UNDP</p>	<p><b>Implementing Partners</b></p> <ul style="list-style-type: none"> <li>National counterparts (government, private, NGOs &amp; others) and other International Organizations UNICEF, Ministry of Labor and Social welfare (MLSW)</li> </ul>
<p><b>Programme/Project Cost (US\$)</b></p> <p>MPTF/JP Contribution: USD 128,750</p> <p>Agency Contribution N/A</p> <p>Government Contribution (if applicable)</p> <p>Other Contributions (donors) (if applicable)</p> <p><b>TOTAL: 128,750 USD</b></p>	<p><b>Programme Duration</b></p> <p>Overall Duration(months)24months</p> <p>Start Date<sup>4</sup> (dd.mm.yyyy)17 Nov 2010</p> <p>End Date (or Revised End Date)<sup>5</sup> December 2012 (revised date)</p> <p>Operational Closure Date<sup>6</sup> December 2012</p> <p>Expected Financial Closure Date December 2012</p>
<p><b>Programme Assessment/Review/Mid-Term Eval.</b></p> <p>Assessment/Review - if applicable please attach <input type="checkbox"/> Yes <input type="checkbox"/> No Date: dd.mm.yyyy</p> <p>Mid-Term Evaluation Report – if applicable please attach <input type="checkbox"/> Yes <input type="checkbox"/> No Date: dd.mm.yyyy</p>	<p><b>Report Submitted By</b></p> <ul style="list-style-type: none"> <li>Name: Miodrag Dragisic</li> <li>Title: Team Leader</li> <li>Participating Organization (Lead): UNDP</li> <li>Email address: Miodrag.dragisic@undp.org</li> </ul>

<sup>1</sup> The term “programme” is used for programmes, joint programmes and projects.

<sup>2</sup> Strategic Results, as formulated in the Performance Management Plan (PMP) for the PBF; Sector for the UNDG ITF.

<sup>3</sup> The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to “Project ID” on the [MPTF Office GATEWAY](#)

<sup>4</sup> The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the [MPTF Office GATEWAY](#)

<sup>5</sup> As per approval by the relevant decision-making body/Steering Committee.

<sup>6</sup> All activities for which a Participating Organization is responsible under an approved MPTF programme have been completed. Agencies to advise the MPTF Office.

(DELETE BEFORE SUBMISSION)

**Introduction:**

The project addresses the needs of the most vulnerable categories of population in Montenegro such as Roma and refugees who are three-four times poorer than average, and it could be said that it is directly contributing towards reducing this population's poverty and social exclusion. More concretely the project is fully in line with the Integrated UN Programme outcome 1.3 – “Montenegro reduces disparities and gaps in access to quality health, education and social services, in line with EU/UN standards”, and in a broader sense towards overall Social inclusion goal of: “Montenegrin society that is progressively free of social exclusion and enjoys a quality of life that allows all individuals and communities to reach their full potential.

**Formatting Instructions:**

- The report should not exceed 10-15 pages. Include a list of the main abbreviations and acronyms that are used in the report.
- Number all pages, sections and paragraphs as indicated below.
- Format the entire document using the following font: 12point \_ Times New Roman and do not use colours.
- The report should be submitted in one single Word or PDF file.
- Annexes can be added to the report but need to be clearly referenced, using footnotes or endnotes within the body of the narrative.

## **NARRATIVE REPORT FORMAT**

### **I. Purpose**

The purpose of the project is to provide support for refugees, displaced and domicile Roma in Montenegro to regulate their legal status. It is to be achieved in partnership with civil society organisations (CSOs) and public entities who support vulnerable populations to achieve civil registration and personal documents needed for the legal status resolution.

The complex nature of displacement requires comprehensive activities by all entities in Montenegro, including regional cooperation in the West Balkans. It is obvious that acquiring of documents requires close cooperation among a number of partners from those countries the DPs/refugees are coming from. By assisting vulnerable DPs and IDPs to acquire the legal status in Montenegro, this group of population will be enabled to access basic social security services such as social, employment, educational, health, etc. Having in mind that the project addresses the needs of the most vulnerable categories of population in Montenegro such as Roma and refugees who are three-four times poorer than the average, it could be said that it is directly contributing towards reducing this populations' poverty and social exclusion. More concretely the project is fully in line with the Integrated UN Programme's outcome 1.3 – "Montenegro reduces disparities and gaps in access to quality health, education and social services, in line with EU/UN standards" of the Integrated Plan, and in a broader sense towards overall Social inclusion goal of: "Montenegrin society that is progressively free of social exclusion and enjoys a quality of life that allows all individuals and communities to reach their full potential.

Furthermore, the project, by assisting the refugees in acquiring personal documents and by providing the legal aid in regulating their status in Montenegro directly complements the activities outlined in national strategic documents such as National Action Plan for Durable Solutions for Refugees/Displaced Persons.

### **II. Resources**

#### *Financial Resources:*

The financial resources were transferred to Montenegro UN Country Fund in November 2011. The first tranche in the amount of USD 75,000 became operational in November 2011, while the utilization of remaining funds (USD 53,750) received in January 2012 has been delayed due to technical issues connected with introduction of IPSAS in UNDP financial system.

- Provide information on other funding resources available to the project, if applicable. Please refer to information on the [Annual Reporting Cover Page](#).
- Provide details on any budget revisions approved by the appropriate decision-making body, if applicable.
- Provide information on good practices and constraints related to the management of the financial aspects of implementing the programme, including receipt of transfers, administrative bottlenecks and/or other issues affecting the financial management of the programme.

#### *Human Resources:*

The UN Country Fund resources in the amount of 5,400 USD are planned to be used for funding of the part of Programme Assistant position Programme Assistant, who provides administrative and financial support in the course of Project implementation.

There were no other personnel/human resources costs incurred in relation to this project.

### **III. Implementation and Monitoring Arrangements**

- Summarize the implementation mechanisms primarily utilized and how they are adapted to achieve maximum impact given the operating context.
- Provide details on the procurement procedures utilized and explain variances in standard procedures.

- Provide details on the monitoring system(s) that are being used and how you identify and incorporate lessons learned into the ongoing programme, including corrective actions that may have been taken.
- Report on any assessments, evaluations or studies undertaken.

The strategy for supporting the target group (RAE DPs) in obtaining personal documentation consists of the following:

1. With support of UNHCR a local partner was identified in facilitating the issuance of personal documentation in the countries of origin (Serbia, Kosovo (SCR 1244))
2. The selected local partner provides information to the target group about steps and procedures for obtaining the documents, both concerning Montenegrin and 'country of origin' authorities
3. Support provided to most vulnerable individuals through the process of obtaining documents, including passports of countries of origin and ID card for foreigners in Montenegro, once when they acquire the status.

Based on the published Open Call for Expression of Interest for potential partners in the implementation of the activities related to the registration and provision of personal documentation for Displaced Persons (DPs) and Internally Displaced persons (IDPs) in Montenegro, the NGO Legal Centre was selected.

In November 2011, the contract was signed and the NGO had started with implementation of the activities.

**IV. Monitoring of the activities was mostly performed by UNDP (administrative and financial) while UNHCR is engaged in monitoring of the field work related activities (documents collection, legal status resolution, free legal aid). Close cooperation with UNHCR and the Government of Montenegro (Ministry of Labour and Social Welfare) in all stages of project implementation is in place. The Project seeks opportunities to respond to the actual needs of beneficiaries and in this regard it complements the work of the Government's Bureau for care for Refugees (BRC). Based on the needs identified, the adjustments of the workplan will be done and 1-3 bus visits to the refugees places of origin for obtaining of documents will be organized Results**

In November 2009 the Government of Montenegro amended the Law on Foreigners in order to open avenue for ex-Yugoslavia refugees, holding status of internally/displaced persons, to reach local integration through privileged, although complicated, access to permanent residence in Montenegro. As number of application for permanent residence was small until initial deadline (7 November 2011) the Government amended the Law and extended the deadline until 31 December 2012.

In terms of the actual target group, by September 2011, some 50% of DPs from Croatia and Bosnia-Herzegovina and 70% of IDPs from Kosovo remained as "not applying" for regulating their status of in Montenegro. It is obvious that efforts are needed to assist these persons in acquiring civil registration and personal documents required for the new legal status.

In terms of results, since November 2011 until February 2012, NGO Legal Center had submitted 743 requests for obtaining personal documentation from Serbia (Balkan Center for Migration/BCM). The majority of requests are concerning birth certificates and citizenship certificates. The total of 402 documents were completed and returned to the Legal Centre by end February 2011.

Also 125 requests had been submitted to Croatia. Again the majority of the requests were focused on birth certificates and citizenship certificates. All (125) requests were successfully resolved.

According to the project document developed in cooperation with the NGO partner and other relevant national partners, the following activities are planned to take place under the project:

- continue to initiate procedures for re-examining of cases of DPs and IDPs whose re-registration is denied by the Government in 2009 and who are still in need for protection in Montenegro; support needy individuals through initiation of procedures for subsequent registration in birth and citizenship registries and obtaining of personal documents in either Montenegro or country of origin;
- pay special attention to assist Roma, Askaelie, Egyptians (RAE) and disabled I/DPs;
- support most vulnerable individuals through compensation of costs for obtaining of documents, including passports of countries of origin and ID card for foreigners in Montenegro, once when they acquire the status;
- continue cooperation with the Government of Montenegro and UNHCR in facilitation of travel to countries of origin for obtaining of documents;
- continue to produce and disseminate informative material on documents and procedures that I/DPs should follow to secure civil registration and obtain status of foreigner in Montenegro.
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## **V. Future Work Plan (if applicable)**

The activities will be continued as planned and the remaining funds from the second tranche of 2011 EFW funds became operational recently. Therefore, the utilization rate of the project on 31 December 2011 was at the 14%.

The activities will include:

- support to the Government to implement 1-3 bus visits to the place of origin for obtaining of documents for selected number of beneficiaries and
- initiation of procedures for obtaining of documents and registration in civil registries.

In 2011, the Legal Centre conducted a statelessness survey identifying 252 local Roma who lack personal documentation and are at risk of statelessness. During 2012, the Legal Centre will provide information to all these persons on importance of civil registration and will initiate procedure for their registration in personal registries, for those cases where initiation of procedure will be possible depending on already obtained documents.

## VI. INDICATOR BASED PERFORMANCE ASSESSMENT

	Performance Indicators	Indicator Baselines	Planned Indicator Targets	Achieved Indicator Targets	Reasons for Variance (if any)	Source of Verification	Comments (if any)
<b>Outcome 1.3<sup>7</sup></b> Montenegro reduces disparities and gaps in access to quality health, education and social services, in line with EU/UN standards.							
<b>Output 1.1</b>	Indicator 1.1.1	50% of DPs from Croatia and Bosnia-Herzegovina and 70% of IDPs from Kosovo with unresolved legal status in Montenegro	DP population from Croatia, Bosnia and Kosovo, residing in Montenegro, supported in obtaining the documents as precondition for legal status resolution	More than 500 cases of DP requests for obtaining personal documentation positively resolved		NGO Legal Centre Reports. UNHCR Reports on DPs status	As indicated in the Narrative Report on Konik Study, the resources saved in the course of Study development were used to support issuance of IDs for DPs thus complementing the activities supported with the 2011 funds.
	Indicator 1.1.2						

<sup>7</sup> For PBF: Either country relevant or PMP specific.