



Kyrgyzstan One Fund

GENERIC ANNUAL PROGRAMME¹ NARRATIVE PROGRESS REPORT

REPORTING PERIOD: 1 JANUARY – 31 DECEMBER 2011

<p>Programme Title & Project Number</p> <ul style="list-style-type: none">• Programme Title: Cash/Food for Work /Training (C/FFW/T)• Programme Number (<i>if applicable</i>) MPTF Office Project Reference Number:³ 00074589	<p>Country, Locality(s), Thematic/Priority Area(s)²</p> <p><i>(if applicable)</i> <i>Country/Region</i> The Kyrgyz Republic, communities nationwide</p> <p><i>Thematic/Priority</i> Food Security</p>
<p>Participating Organization(s)</p> <ul style="list-style-type: none">• Organizations that have received direct funding from the MPTF Office under this programme <p>World Food Programme – WFP</p>	<p>Implementing Partners</p> <ul style="list-style-type: none">• National counterparts (government, private, NGOs & others) and other International Organizations<ul style="list-style-type: none">- United Nations Development Programme (UNDP) and their Disaster Risk Management Programme (DRMP)- UN Women- Food and Agriculture Organisation (FAO)- Ministry of Emergency Situations (MES)- Local authorities (LA)- Community Development Alliance – CDA- Organisation for Security and Cooperation in Europe (OSCE) – to be confirmed- World Bank – to be confirmed- United Nations Volunteers (UNV) – to be confirmed

¹ The term “programme” is used for programmes, joint programmes and projects.

² Strategic Results, as formulated in the Performance Management Plan (PMP) for the PBF; Sector for the UNDG ITF.

³ The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to “Project ID” on the [MPTF Office GATEWAY](#)

Programme/Project Cost (US\$)

MPTF/JP Contribution:

- *by Agency (if applicable)*
WFP – 1st tranche (11/2011) USD 366,791
WFP – 2nd tranche (1/2012) USD 406,515

Agency Contribution

- *by Agency (if applicable)*
- UNDP / DRMP – to be determined

Government Contribution

(if applicable)

MES contribution – amount to be confirmed

Other Contributions (donors)

(if applicable)

To be determined

TOTAL: USD 773,306

Programme Duration

Overall Duration (*months*)

18 months (for both allocations, tranche 1 and 2)

Start Date⁴ (*dd.mm.yyyy*)

July 2011

End Date (or Revised End Date)⁵

January 2013

Operational Closure Date⁶

January 2013

Expected Financial Closure Date

April 2013

Programme Assessment/Review/Mid-Term Eval.

Assessment/Review - if applicable *please attach*

Yes No Date: *dd.mm.yyyy*

Mid-Term Evaluation Report – *if applicable please attach*

Yes No Date: *dd.mm.yyyy*

Report Submitted By

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Annex 1: Preliminary Workplan 2012

List of Abbreviations

CDA	Community Development Alliance
C/FFW/T	Cash / Food for Work / Training
DAO	Delivery as One / One-UN Programme / Kyrgyzstan One Fund
DRMP	Disaster Risk Mitigation Programme
EFSA	Emergency Food Security Assessment
FAO	Food and Agriculture Organisation
FFW	Food for Work
LA	Local Authorities
MES	Ministry of Emergency Situations
MT	metric ton
NGO	Non-governmental Organization
UN - Women	United Nations Womens' Programme
UNDP	United Nations Development Programme
UNV	United Nations Volunteers
WFP	World Food Programme

⁴ The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the [MPTF Office GATEWAY](#)

⁵ As per approval by the relevant decision-making body/Steering Committee.

⁶ All activities for which a Participating Organization is responsible under an approved MPTF programme have been completed. Agencies to advise the MPTF Office.

NARRATIVE REPORT FORMAT

I. Purpose

- Provide the main objectives and expected outcomes of the programme.
- Explain how the Programme relates to the applicable Strategic (UN) Planning Framework guiding the operations of the Fund/JP²

Both the first and the second tranche installments received by WFP from the One UN fund are assigned to joint UN programmes devoted to the main objective:

“to assist the Kyrgyz Government in its efforts to support the reestablishment of livelihoods and food and nutrition security of food insecure communities as well as protecting the lives and livelihoods of those affected by shocks.”

In the framework of the Food for Work Programme (FFW) WFP joins forces with partner UN agencies, state institutions ranging from local authorities to state ministries, as well as international organizations such as the World Bank and the Organisation for Security and Cooperation in Europe (OSCE), and non-governmental organizations (NGOs). The FFW Programme has been realized by WFP in the Kyrgyz Republic since 2010. Starting in 2012, Cash for Work and Food for Training components are in planning for implementation wherever feasible in selected localities.

WFP-supported FFW projects have been strengthening food-security through the improvement of the socio-economic situation. This includes communities taking charge of their own livelihoods by controlling the recurring threats, such as natural disasters and environmental degradation through mitigating measures, which they jointly realize. In addition, FFW projects invest in agricultural infrastructure improvements to create the preconditions for increased agricultural outputs and sustainable livelihoods in rural areas. FFW programmes in localities affected by inter-ethnic tensions and violence in 2010 strengthen social cohesion and peace-building with their emphasis on voluntary participation and the actual joint implementation of the works by ethnically diverse communities. Through their voluntary civic engagement severely food-insecure households are given an opportunity to make valuable and lasting contributions to their own communities while earning an income (food or cash) for their families.

After completion of each project, communities demonstrate their ability and willingness to take charge of improving their livelihoods by committing to maintain the created assets, which are all designed to have a positive impact on rural livelihoods in the long term. Disaster risk mitigation projects are jointly implemented with the UN Development Programme (UNDP) and their Disaster Risk Management Programme (DRMP), and the Ministry of Emergency Situations (MES). Rural infrastructure improvements are often realized in cooperation with the Food and Agriculture Organization (FAO) and UN Women.

Projects where individual vulnerable households are targeted, such as the Vegetable Production Programme for women-headed households, which has been running since 2010 involving a variety of partners (UN Women, FAO, the World Bank, Community Development Alliance), have a direct impact on improved access to food for the direct beneficiaries and indirectly contribute to the poverty reduction of the entire community by reviving local production and supply chains.

Since the Kyrgyzstan One fund allocations were received very late in 2011 and early in 2012, respectively, this 2011 annual report covers details of the programme planning stage undertaken in late 2011 of projects scheduled to be implemented in 2012.

II. Resources

Financial Resources:

- Provide information on other funding resources available to the project, if applicable. Please refer to information on the [Annual Reporting Cover Page](#).

Disaster Risk Mitigation projects are expected to be supported by MES contributions. The projects will be implemented jointly with UNDP, also supported through DAO funding, and in coordination with MES. The volume of funds contributed by MES will be defined during the selection of individual projects for joint implementation.

- Provide details on any budget revisions approved by the appropriate decision-making body, if applicable.
- Provide information on good practices and constraints related to the management of the financial aspects of implementing the programme, including receipt of transfers, administrative bottlenecks and/or other issues affecting the financial management of the programme.

Due to late receipt of both One-UN/DAO tranche 1 and 2 allocations, no funds have been programmed in 2011. Activities during the planning stage in 2011 were funded by WFP internally. Financial reporting and details on partner contributions will follow in the next report.

Human Resources:

- National Staff: Provide details on the number and type (operation/programme).
- International Staff: Provide details on the number and type (operation/programme)

As of late March 2012, the WFP Country Office (CO) in Bishkek has 26 staff, of whom seven international. The WFP Sub-Office (SO) in Osh has 19 staff, of whom one international.

Directly involved in the programme planning and implementation of C/FFW/T are the Programme Units at both the CO and SO. The Programme Unit is headed by a WFP international staff member, who will be supported by a National Programme Officer (NOA), as well as three national Field Monitors (SC contracts) covering the Northern provinces (Chuy, Talas, Naryn, and Issyk-Kul). The Programme Unit at the SO in Osh reports to the international Programme Officer at the CO and will be headed by a National Programme Officer supported by four national Field Monitors (SC contracts) covering the southern provinces (Batken, Osh and Jalal-Abad). Food procurement, storage, and transportation are managed by the Logistics Unit in Bishkek, which is headed by a WFP international staff member.

III. Implementation and Monitoring Arrangements

- Summarize the implementation mechanisms primarily utilized and how they are adapted to achieve maximum impact given the operating context.
- Provide details on the procurement procedures utilized and explain variances in standard procedures.
- Provide details on the monitoring system(s) that are being used and how you identify and incorporate lessons learned into the ongoing programme, including corrective actions that may have been taken.
- Report on any assessments, evaluations or studies undertaken.

WFP procurement is by closed tender, in line with UN standards, in which local and international suppliers, vetted by WFP, are invited to participate. Procurement utilizing the most recent tranche 1 and 2 One UN funds has not started in 2011. However, sufficient food commodities are in WFP warehouses, which can be borrowed (and later repaid) to support the current project.

Details on the progress of implementation will be supplied in the next report, when the projects have started. Evaluation and monitoring will follow standard WFP practice: WFP Field Monitors visit the project sites on a regular basis and record findings in Monitoring reports. Before the final food distributions, upon project completion, a thorough assessment together with partners is carried out to ensure the achieved results (created assets, effective disaster mitigation, improved infrastructure in place and properly maintained etc.) meet the expected standards as per the initial plan.

During the planning stage in 2011, WFP held consultative meetings with prospective partners. These included UNDP/DRMP, United Nations Volunteers (UNV), UN Women, FAO, the World Bank, OSCE, MES, Forestries, the Forestry Institute at the National Academy of Sciences of the Republic of Kyrgyzstan, local authorities (ayol okmotus), and the State Agency on Environment Protection and Forestry.

In 2011, project preparation focused on the first tranche allocation with its focus on civic engagement in disaster risk mitigation. Apart from the planning meetings with the MES, UNDP and UNV, WFP Field Staff in close consultation with UNDP/DRMP and MES technical staff assessed feasibility of 30 disaster mitigation projects on site at the community levels. Community representatives and local authorities provided detailed information on the planned projects and 23 projects were selected for implementation in the southern provinces of Osh and Jalal-Abad.

Since the tentatively selected rayons are located in remote and mountainous areas, works can only be carried out from spring to autumn.

A continuation of the successfully implemented Vegetable Production Programme together with CDA, UN Women, FAO and the World Bank is currently being devised, but project locations have not yet been finalised.

The overall planning figure for projects funded with DAO tranche 1 and 2 allocations for projects nationwide stand at 5,100 active participants and 25,500 household food beneficiaries.

In addition to the above, WFP carried out two Emergency Food Security Assessments (EFSAs) during the reporting period (February/March and August 2011). EFSAs are designed to measure food-insecurity per location in the Kyrgyz Republic during the lean spring season, when food is most difficult to access and at the height of the harvest season in autumn. Findings are measured against previous EFSAs in order to predict trends in food-insecurity and inform programme design accordingly.

IV. Results

- Provide a summary of Programme progress in relation to planned outcomes (strategic results with reference to the relevant indicator) and outputs; explain any variance in achieved versus planned outputs during the reporting period.
- Report on the key outputs achieved in the reporting period, including the number and nature of the activities (inputs), outputs and outcomes, with percentages of completion and beneficiaries.
- Explain, if relevant, delays in programme implementation, the nature of the constraints, actions taken to mitigate future delays and lessons learned in the process.

- List the key partnerships and collaborations, and explain how such relationships impact on the achievement of results.
- Other highlights and cross-cutting issues pertinent to the results being reported on.
- Provide an assessment of the programme based on performance indicators as per approved programme document using the template in Section VI, providing clear evidence on the linkages of outputs and outcomes achieved, if applicable.
- Qualitative assessment of overall achievement with reference to the applicable strategic results indicator.

As mentioned above, due to the late arrival of both One-UN tranches in late 2011 and early 2012, this 2011 report only covers the inception and planning phase. Results and outcomes will be the subject of upcoming reports.

V. Future Work Plan (if applicable)

- Summarize the projected activities and expenditures for the following reporting period (1 January-31 December 2011), using the lessons learned during the previous reporting period, including outputs that were not achieved in 2011.
- Indicate any major adjustments in strategies, targets or key outcomes and outputs planned in 2011.

A workplan for 2012 is in the process of being finalized for both DAO tranche 1 and 2 allocations. A preliminary workplan is attached in Annex 1.

VI. INDICATOR BASED PERFORMANCE ASSESSMENT
 – Preliminary draft, pending finalization of projects and 2012 workplan

	Performance Indicators	Indicator Baselines	Planned Indicator Targets	Achieved Indicator Targets	Reasons for Variance (if any)	Source of Verification	Comments (if any)
<p>Outcome 1⁷ UNDAF (2005 – 2011) Outcome D 1: Government’s efforts to ameliorate the effects of the economic, energy and food crises on vulnerable groups, and to revitalize rural Kyrgyzstan’s path to sustainable social and economic development are strengthened.</p> <p>Outcome D.1.3.: Ensure that vulnerable households have the opportunity to maintain assets and secure their livelihoods.</p>							
<p>Output 1.1 Improved capacity for food production among vulnerable rural families</p>	Indicator 1.1.1 Community Asset Score	TBD	TBD			Survey and monitoring data The community asset score is based on survey data and includes both natural (e.g. trees planted) and physical (e.g. number of reinforced river banks) assets	
	Indicator 1.1.2 Built or restored livelihood assets by targeted communities	Number of trees planted; number of dams constructed; area of land protected	TBD	TBD			Survey and monitoring data Final assessment of completed works before food dispatch to communities

⁷ For PBF: Either country relevant or PMP specific.

	and individuals	from landslides etc.					
	Indicator 1.1.3 Food and non- food items distributed to targeted beneficiaries	Tonnage of food distributed; number of participants and household food beneficiaries	TBD	TBD		WFP monitoring and food distribution reports	
Output 1.2	Indicator 1.2.1						
	Indicator 1.2.2						
Outcome 2							
Output 2.1	Indicator 2.1.1						
	Indicator 2.1.2						
Output 2.2	Indicator 2.2.1						
	Indicator 2.2.2						

Annex 1: Preliminary Workplan 2012

Stages	Activities	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2012
Project Planning and Provision	Food Procurement process (Programming in WINGSII, tender process, delivery to WFP warehouses)												
	Identification of Cooperating Partners												
	Food for Work Forum for Cooperating Partners (Government Representatives, authorities, NGO partners etc)												
	Coordination of geographic areas amongst Cooperating Partners												
	Call for project proposals amongst identified partners												
	Review process of project proposals and budgets												
	Technical support to NGOs/ cooperating partners in preparing Project Proposals												
	Organization of PRC/PAC meetings												
	Signing agreements with Cooperating partners (for projects who passed Project review/Approval Committees approval process)												
	Project Implementation	Training of Cooperating Partners and communities participating in the projects (project stages and requirements) Participants' targeting as per vulnerability criteria Random Verification of the participants lists Actual implementation of the projects (various types of work by participants) Project Implementation monitoring											
Review of attendance sheet recording and work done													
Coordination with Partners and communities in preparing food distribution													
Distribution	Provision of requested food in accordance with achieved results and the number of participants; Delivery of Food commodities for distribution; Food distribution process; Monitoring of food distribution to project participants												
Post Distribution Monitoring	Post-Distribution Monitoring of project participants												
	Evaluation of individual projects with Cooperating Partners and communities												

Evaluation and Project Results	Reporting by Cooperating Partners (upon completion of the projects, food distribution and evaluation of project results)													
	Consolidation of Cooperating Partners' reports, finalization of project inventory, including individual project outcomes													
	End of year reporting													