



GENERIC ANNUAL PROGRAMME¹ NARRATIVE PROGRESS REPORT

REPORTING PERIOD: 1 JANUARY – 31 DECEMBER 2011

<p>Programme Title & Project Number</p> <ul style="list-style-type: none">• Programme Title: Vulnerability reduction of local communities through strengthening volunteerism and civic engagement in disaster risk management Programme Number (if applicable): 00046725• MPTF Office Project Reference Number:³ 00079230	<p>Country, Locality(s), Thematic/Priority Area(s)²</p> <p>(if applicable) Country/Region: Kyrgyzstan</p> <hr/> <p>Thematic/Priority: Crisis Prevention and Recovery</p>										
<p>Participating Organization(s)</p> <ul style="list-style-type: none">• Organizations that have received direct funding from the MPTF Office under this programme:<ul style="list-style-type: none">- UNDP; UNV and WFP	<p>Implementing Partners</p> <ul style="list-style-type: none">• National counterparts (government, private, NGOs & others) and other International Organizations:<ul style="list-style-type: none">- Ministry of Emergency Situations with its rayon level administrations- Ministry on Youth Affairs,- State Agency on Construction and Regional Development,- UN Volunteers,- LSGs of Chong-Alai, Alai, Alaikuu, Chatkal, Toktogul and Toguz Toro rayons. Target local self-governments										
<p>Programme/Project Cost (US\$)</p> <p>MPTF/JP Contribution: \$280.340</p> <p>Agency Contribution: UNDP - \$45.000</p> <p>TOTAL: \$325.340</p>	<p>Programme Duration</p> <table><tr><td>Overall Duration (months)</td><td>25</td></tr><tr><td>Start Date⁴ (dd.mm.yyyy)</td><td>23.03.2010</td></tr><tr><td>End Date or Revised End Date:</td><td>31.12.2012</td></tr><tr><td>Operational Closure Date:</td><td>30.06.2013</td></tr><tr><td>Expected Financial Closure Date:</td><td>30.09.2013</td></tr></table>	Overall Duration (months)	25	Start Date ⁴ (dd.mm.yyyy)	23.03.2010	End Date or Revised End Date:	31.12.2012	Operational Closure Date:	30.06.2013	Expected Financial Closure Date:	30.09.2013
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¹ The term “programme” is used for programmes, joint programmes and projects.

² Strategic Results, as formulated in the Performance Management Plan (PMP) for the PBF; Sector for the UNDG ITF.

³ The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to “Project ID” on the [MPTF Office GATEWAY](#)

⁴ The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the [MPTF Office GATEWAY](#)

Programme Assessment/Review/Mid-Term Eval.

Assessment/Review - if applicable *please attach*

Yes No Date: *dd.mm.yyyy*

Mid-Term Evaluation Report – if applicable *please attach*

Yes No Date: *dd.mm.yyyy*

Report Submitted By

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NARRATIVE REPORT

I. Purpose

Objective: Realistic and sustainable capacity of volunteerism and civic engagement in disaster risk reduction sphere identified and effectively operationalized in order to scale up results in DRMP further activities in highly disaster prone areas

Expected outcome: Capacity of civic engagement and volunteer driven initiatives in disaster risk management identified and strengthened at the local levels

The Programme relates to the following strategic documents:

UNDAF 2005-2011 Outcomes:

A 2. “Poor and vulnerable groups have increased and more equitable access to quality basic social services and benefits, in a strengthened pro-poor environment”

B.1 “Good governance reforms and practices institutionalized at all levels of Government, civil society organizations and the private sector towards poverty reduction, protection of rights and sustainable human development”

Expected Country Programme Outcomes:

A.5.1. “Enhanced response to and mitigation of natural disasters improves living conditions for the poor”.

B.1.1. “Capacity of governance bodies strengthened both at central and local levels for national governance reforms”.

Expected CPAP Outputs:

A.5.1.1. “Capacity of communities for disaster management strengthened”

II. Resources

Financial Resources:

In kind contribution of UNDP Disaster Risk Management Programme:

- US\$ 40 000 – cost sharing of personnel costs (Programme Manager, Programme Specialists-2, Regional specialists in Osh and Jalal-Abad oblasts - 2)
- US\$ 2 000 – Communication
- US\$ 3 000 - Travel expenses, office equipment, stationery and others

Due to delayed receipts of funds (in December 2011) there were not budget revisions. Funds have been allocated in December 2011 which caused to shifting of planned activities to 2012.

Human Resources:

National Staff: a project coordinator was hired starting as of June 20, 2011; his cost was covered by UNDP Disaster Risk Management Programme due to delays of fund allocation from DAO.

III. Implementation and Monitoring Arrangements

Attainment of goals and tasks of this DAO project was envisaged to achieve through joining efforts of UNDP Disaster Risk Management Programme (DRMP), United Nations Volunteers office in Kyrgyzstan and World Food Programme.

In particular, maximum impact is planned to be ensured through the following collaboration mechanism among respective UN Agencies:

- UNDP DRMP will be responsible for implementation of all disaster related content/subjects (training on disaster management, development of toolkits, liaising with the Ministry of Emergencies, support in development and implementation of community mitigation projects, etc.)
- UNV office according to its mandate will take a lead in strengthening capacity of the national network of volunteer organizations for multi-hazard response and management; enhance public awareness and volunteer engagement on disaster risk reduction.
- WFP, provides technical expertise in implementation of mitigation projects through identification of indigent community members with low level of food security status, as well as, where feasible and appropriate, compensate those community members with food for work.

Procurement procedures will be conducted according to respective standard operating procedures of involved UN Agencies in the following manner:

- UNDP – procurement of equipment and inventory for Rural Rescue Teams; procurement of material assets for implementation of mitigation projects; procurement of services such as publication and national experts. For purchase of all these goods and services, the major outlines of procurement procedures are given further.
- UNV – hiring of National UN Volunteers. UNV office in Kyrgyzstan is a coordinator in hiring processes (approves TOR, issues contracts), UNDP is an implementing agent (develops TOR, places announcements etc.). The more detailed procedure on how to contract National UN Volunteers is given further.
- WFP – provides food for community members engaged in to low skilled labor works of mitigation projects.

UNDP:

Since UNDP is an administrating agent, the procurement of goods and services will be done according to UNDP procurement standard operating procedures.

UNV: Several National UN Volunteers will be hired according to UNV rules and procedures.

WFP: Under DAO project, number of mitigation projects will be implemented, for which the following collaboration mechanism between UNDP and WFP is envisaged:

- Conduct meetings with community members, staff of local self-governments and Ministry of Emergency Situations to identify and prioritize the local level needs (i.e. mitigation projects)
- Provide training on how to select indigent community members to be involved for further low-skilled labor works, calculate the volume of food on the basis of work performed, and develop project proposals.
- Receipt of project proposals from target communities/local self-governments for further review and funding. While UNDP checks budget availability, technical solutions, further sustainability of projects etc., WFP conducts Appraisal Committee to approve further allocation of food for indigent community members, participating in implementation of mitigation projects.
- Signing of MOUs between a) UNDP and local self-governments b) WFP and local self-governments.
- Further implementation of mitigation projects and their joint monitoring by UNDP and WFP.

IV. Results

There was insignificant progress towards the outcome due to delayed allocation of funds (in December 2011).

However, some preparatory arrangements were undertaken during reporting period:

- Capacity of organizations in volunteerism and of civic engagement in disaster risk management identified, mechanisms of their functioning and coordination with central and local authorities as well as local communities established. Progress made: a) Terms of References for local experts

were developed for elaboration of training modules and conducting first medical aid b) based on research target local self-governments were selected jointly with MES

- Capacity of volunteerism and civic engagement in the sphere of disaster risk management sustained and effectively operationalized through demonstrating best practices, piloting and testing disaster risk reduction/climate change adaptation measures and approaches to improve local coping capacities. Progress made: a) Terms of References for local experts were developed for elaboration of information materials b) potential mitigation projects were identified and prioritized jointly with community members and local authorities c) contribution of WFP in the form of food was coordinated.

Key outputs achieved:

- 3 Terms of References were developed on: a) elaboration of training modules b) development of information materials and c) conducting first medical aid
- 20 local self-governments were selected jointly with MES in one of the most remote and high-altitude regions of the country such as Chong-Alay, Alay, Kara-Kulja (Alaikuu zone), Toktogul (Sary-Kamysh zone), Toguz-Toroo and Chatkal districts. The following criteria was applied: a) general socio-economic and demographic situation, availability of critical infrastructure b) exposure to disasters c) poverty rate d) interest of local governments e) level of coverage with donor community's interventions f) climatic and geographical conditions. Exposure of selected LSGs to disasters varies from 3rd level of danger (significant exposure) and 4th level of exposure (highly exposed). The least poverty rate among selected LSGs stands at 12,64% and the highest one is at 91,04%. The average poverty rate is 54,6%. In most of the selected LSGs intensive snowfalls are registered with around 1 m. in depth, which cause to avalanches and long-time closure of roads leading to district/province administrative centers. On the other hand, extreme meteorological hazards are being reported each year (drastic changes of weather, frosts, heavy precipitation). Selected LSGs are poorly covered by donor community. Total number of beneficiaries of target LSGs is 36194 people (men – 19102; women- 16506, including children - 9269 and elderly - 3070).

Major constraints were caused by late allocation of funds. Other constraints which may cause delays in implementation relate to weather conditions, i.e. early and long-lasting winter. To this end the mitigation projects must be fully implemented during May-September months.

The project will closely collaborate with the Ministry of Emergency Situations (MES), Ministry of Youth Affairs and State Agency on Construction and Regional Development (SACRD), and WFP. Such triangular engagement of national partners allows ensuring national ownership and sustainability of project results due to following factors:

- MES is a central authority of the Government for policy development in DRR and carry respective development agendas forward
- Ministry of Youth Affairs is a lead authority to strengthen capacity of volunteerism, youth movements, as well as civic engagement and sustain their capacities
- SACRD is a central authority to mainstream sustained capacities of civic engagement into DRR at the local level.

Two key indicators were identified under the approved Project Document:

- Supportive guidelines, legislative documents and by-laws developed and submitted to the Government. Progress: there is no progress on this indicator, since none of the activities were implemented due to delays of funds

- Improved infrastructure at local level (# of mitigation projects in collaboration with MES implemented). Progress: A set of mitigation projects have been identified in 2011, however in 2012 it needs for updates.

V. Future Work Plan

In 2011 several preparatory arrangements have been completed and coordinated with involved parties. The content-wise part of activities will be launched from “zero” point starting January 2012. Therefore, the initial work plan, which has been approved based on project proposal remains unchanged in terms of “progress status” and will serve as an Annual Work Plan for 2012.

Initially it was planned to hire 5 National UN Volunteers for each target districts, however due to hardships in finding office premises and communication services, the Programme Management decided to reduce the number of UNVs from 5 to 2 and locate them at DRMP’s existing offices in Osh and Jalal-Abad cities. Such approach will reduce the administrative costs and ensure greater synergies with UNDP’s ongoing Disaster Risk Management Programme. In addition, most of NGOs operating at the central and province levels will closely work with UNVs.

VI. INDICATOR BASED PERFORMANCE ASSESSMENT

	Performance Indicators	Indicator Baselines	Planned Indicator Targets	Achieved Indicator Targets	Reasons for Variance (if any)	Source of Verification	Comments (if any)
Outcome 1⁵ Capacity of civic engagement and volunteer driven initiatives in disaster risk management identified and strengthened at the local levels							
Output 1.1 Capacity of volunteerism and of civic engagement in disaster risk management identified, mechanisms of their functioning and coordination with central and local authorities as well as local communities established.	1.1. Mechanisms of functioning and coordination agreed upon with public and local authorities	Unclear coordination mechanisms among CSOs, public and local authorities in the sphere of DRR	- At least three events conducted facilitating better coordination among respective public and local authorities and CSOs in the sphere of DRR - At least one network/alliance of CSOs willing to be engaged into DRR established and operationalized	No progress was made	Delayed allocation of funds	Progress reports of the project and messages/feedback of national partners	
	1.2. No of produced training and informational materials	Absence of training materials for youth and volunteer CSOs in the	To develop one training toolkit and one set of information materials on different kinds	No progress was made	Delayed allocation of funds	# of trained people based on training toolkit and information materials	

⁵ For PBF: Either country relevant or PMP specific.

	Performance Indicators	Indicator Baselines	Planned Indicator Targets	Achieved Indicator Targets	Reasons for Variance (if any)	Source of Verification	Comments (if any)
		sphere of DRR	of hazards				
	1.3. Data base of volunteers, who are willing to be involved into disaster risk management initiatives at the local level.	Available data base/s of volunteers and youth do not touch upon DRR area	One data base of volunteer and youth organization developed and agreed with partners	No progress was made	Delayed allocation of funds	List of volunteer and youth organizations included into data base and submitted for MES and Ministry of Youth Affairs	
Output 2: Capacity of volunteerism and civic engagement in the sphere of disaster risk management sustained and effectively operationalized through demonstrating best practices, piloting and testing disaster risk reduction/climate change adaptation measures and approaches to improve local coping capacities	2.2. No of community members trained, DRR tools internalized and DRM institutions established and sustained.	Community members with limited access to knowledge, absence of DRR tools and institutions	- 20 Local level Commissions on Civil Protection and 20 Voluntary Rescue Teams established and trained; - 20 Risk Maps and DRM Plans developed by communities in target areas; - At least 20 small scale mitigation projects implemented through volunteer and civic engagement jointly with WFP.	No progress was made	Delayed allocation of funds	- Decrees of LSGs confirming establishment of CCPs and Voluntary Rescue Teams; - Developed Risk Maps and DRM Plans; - List of implemented mitigation projects; with # of beneficiaries - Progress reports on mitigation	

