

For 'new-line' in text fields pres [ALT] and [ENTER] keys on keyboard (do not insert spaces to create line shift)
Please do not change the format of the form (including name of page) as this may prevent proper registration of project data.



For new proposals, please complete the tab for 'Project Document', 'Budget' and 'Locations'
Mandatory fields are marked with an asterisk

Project Document

1. COVER (to be completed by organization submitting the proposal)

(A) Organization*	World Food Programme			
(B) Type of Organization*	<input type="checkbox"/> UN Agency <input type="checkbox"/> International NGO <input type="checkbox"/> Local NGO <input checked="" type="checkbox"/> UN Agency			
(C) Project Title*	Special Operation 10681.0 - Humanitarian Air Service in support of relief operations in Somalia			
(D) CAP Project Code	Not required for Emergency Reserve proposals outside of CAP			
(E) CAP Project Ranking	Required for proposals during Standard Allocations			
(F) CHF Funding Window*	Emergency Reserve			
(G) CAP Budget	Must be equal to total amount requested in current CAP			
(H) Amount Request*	\$	2,296,098.21	Equals total amount in budget, must not exceed CAP Budget	
(I) Project Duration*	1 month		No longer than 6 months for proposals to the Emergency Reserve	
(J) Primary Cluster*	Logistics			
(K) Secondary Cluster	Only indicate a secondary cluster for multi-cluster projects			
(L) Beneficiaries Direct project beneficiaries. Specify target population disaggregated by number, and gender. If desired more detailed information can be entered about types of beneficiaries. For information on population in HE and AFLC see FSNAU website (http://www.fsnau.org)		Men	Women	Total
	Total beneficiaries	0	0	1600
	Total beneficiaries include the following:			
		0	0	0
		0	0	0
(M) Location Precise locations should be listed on separate tab	Regions: <input type="checkbox"/> Awdal <input type="checkbox"/> Banadir <input type="checkbox"/> Bay <input type="checkbox"/> Gedo <input type="checkbox"/> Juba <input type="checkbox"/> M Juba <input type="checkbox"/> Mudug <input type="checkbox"/> Sanaag <input type="checkbox"/> Togdheer <input type="checkbox"/> Bakool <input type="checkbox"/> Bari <input type="checkbox"/> Salgadood <input type="checkbox"/> Hiraaan <input type="checkbox"/> Shabelle <input type="checkbox"/> M Shabelle <input type="checkbox"/> Nugaal <input type="checkbox"/> Sool <input type="checkbox"/> W Galbeed			
(N) Implementing Partners (List name, acronym and budget)	1		Budget:	\$ -
	2		Budget:	\$ -
	3		Budget:	\$ -
	4		Budget:	\$ -
	5		Budget:	\$ -
	6		Budget:	\$ -
	7		Budget:	\$ -
	8		Budget:	\$ -
	9		Budget:	\$ -
	10		Budget:	\$ -
			Total	Budget:
		Remaining	Budget:	\$ 2,296,098
Focal Point and Details - Provide details on agency and Cluster focal point for the project (name, email, phone).				
(O) Agency focal point for project:	Name*	Geoffrey Mwangi	Title	Chief Air Transport Officer
	Email*	geoffrey.mwangi@wfp.org	Phone*	+254735600408
	Address	C/O WFP Somalia, Gigiri Lane, Off UN Crescent, PO Box 64902-00620, Nairobi, Kenya		

3. BACKGROUND AND NEEDS ANALYSIS (please adjust row size as needed)

(A) Describe the project rationale based on identified issues, describe the humanitarian situation in the area, and list groups consulted. (maximum 1500 characters) *	The lack of a safe, secure and efficient commercial alternative endorsed by the United Nations to fly humanitarian personnel into and across Somalia, makes UNHAS one of few options to reach those locations safely and to provide high standard of aviation security on the ground. The ongoing violence in Somalia continues to displace hundreds of thousands of Somalis. The country is mired in one of the worst and most complex humanitarian emergencies in the world with an estimated 31% of the population in crisis (FSNAU February 2012). Given the fluid security environment inside Somalia, UNHAS safe and reliable air-bridge services at a maximum rate of US\$ 500 for each ticket per passenger, makes it critical for humanitarian personnel from UN and NGOs to implement and closely monitor life saving projects in Somalia. The UNHAS consultation process for the air-bridge operation is the already established UNHAS User Group composed of representatives of UN and NGOs, that act as decision-makers at the monthly meetings.
(B) Describe in detail the capacities and needs in the proposed project locations. List any baseline data. If necessary, attach a table with information for each location. (maximum 1500 characters) *	The capacity already in place for this project includes the current UNHAS fleet of air assets, budgeted in CAP 2012, comprising of seven aircraft (1 Dornier 328 Jet, 2 Caravan C-208s, 2 Dash - DHC8-106, 1 B-1900, and 1 EMBRAET 60MGH). UNHAS personnel, both in Nairobi and Somalia, will carry-out aircraft and passenger handling operations as well as Emergency Security and Medical Evacuations where required. UN staff levels allowed in Somalia at any given time (staff ceiling) is in direct relation to the security evacuation capacity of UNHAS. Overland transport is highly risky due to potential attacks on convoys and the presence of Improved Explosive Devices (IED) and landmines. Under this environment, in 2011, UNHAS conducted 3 Medical Evacuations (5 patients airlifted), and 1 Emergency Security Evacuation (2 passengers airlifted). A total of 18,767 passengers were transported in 2011, as well as approximately 160 mt of light cargo. With the changing access situation on the ground in 2012, new routes such as Abuduwaq, Baidoa, and Beletweyn are also being proposed. Scheduled flights to Abuduwaq are already underway, and flights to Beletweyn and Baidoa are planned shortly, pending security clearance (a few special flights to these two locations have also taken place upon request). Further locations in South-Central Somalia are expected to open up as well - UNHAS and the humanitarian community will be closely monitoring the situation in case of increasing passenger flight requirements.
(C) List and describe the activities that your organization is currently implementing to address these needs. (maximum 1500 characters)	UNHAS Somalia is currently implementing the following activities: 1. Continue safe airlift access to and within Somalia to all humanitarian personnel with an average of 1,600 passengers/month, including an average of 16 metric tonnes of small cargo/month. 2. Provision of subsidised air tickets for humanitarian personnel . 3. Carrying out medical and security evacuations by air for humanitarian personnel working in Somalia.

4. LOGICAL FRAMEWORK (to be completed by organization)

(A) Objective*	Provision of air access to humanitarian community operating in Somalia (1 month)		
(B) Outcome 1*	Humanitarian access in Somalia by air for life-saving assistance in areas where operational security is maintained		
(C) Activity 1.1*	Providing scheduled and special flights for passengers with the current fleet level		
(D) Activity 1.2	Transporting light cargo to locations in Somalia		
(E) Activity 1.3	Providing access by air to locations being served by the humanitarian community for life-saving activities		
(F) Indicator 1.1*	Logistics	Number of passengers transported	Target* 1600
(G) Indicator 1.2	Logistics	Quantity of light cargo (mt) transported per month	Target
(H) Indicator 1.3	Logistics	Number of locations accessed by air per month	Target
(I) Outcome 2	Timely security and medical evacuation services to the humanitarian community are guaranteed		
(J) Activity 2.1	Mobilizing air assets in the shortest time possible.		
(K) Activity 2.2			
(L) Activity 2.3			
(M) Indicator 2.1			Target
(N) Indicator 2.2		Number of hours taken to respond and carry out evacuations	Target
(O) Indicator 2.3			Target
(P) Outcome 3	Subsidized air tickets for humanitarian personnel are maintained.		
(Q) Activity 3.1	Adjusting the fleet composition to minimize costs without affecting capacity and flight schedule		
(R) Activity 3.2	Planning cost-effective flights		
(S) Activity 3.3			
(T) Indicator 3.1			Target
(U) Indicator 3.2		Maximum subsidized target cost	Target
(V) Indicator 3.3		Monthly fleet utilization rate	Target
(W) Implementation Plan* Describe how you plan to implement these activities (maximum 1500 characters)	UNHAS will ensure that overflights and landing clearances are obtained for prevailing humanitarian access. For evacuation, UNHAS will ensure timely coordination with key players (UNDSS, local authorities, aircraft operators, UN and NGOs). UNHAS will maintain the correct fleet composition to ensure continued ticket subsidy and maintain current flight schedule as well as capacity for evacuation.		

5. MONITORING AND EVALUATION (to be completed by organization)

(A) Describe how you will monitor, evaluate and report on your project activities and achievements, including the frequency of monitoring, methodology (site visits, observations, remote monitoring, external evaluation, etc.), and monitoring tools (reports, statistics, photographs, etc.). Also describe how findings will be used to adapt the project implementation strategy. (maximum 1500 characters) *

All flight operations and air-safety aspects of the project are expected to be monitored by UNHAS office in Nairobi in conjunction with the regional air safety office as well UNHAS team in Somalia. Through a feedback system using routine surveys, UNHAS monitors both the aviation safety and user satisfaction. On a monthly basis, UNHAS fleet utilization report highlighting number of passengers, hours flown, tonnage of cargo airlifted, no of medical/security evacuations is produced using daily operational tracking tools (pilot log sheet, ground personnel monitoring form, fuel consumption and incident reports etc). User Group Meetings are also held once every two months (comprising UN agencies and NGOs) where current demand and requests for new locations are discussed.

(B) Work Plan
Must be in line with the log frame. Mark "X" to indicate the period activity will be carried out

Activity	Timeframe					
	Week 1-4	Week 5-8	Week 9-12	Week 13-16	Week 17-20	Week 20-24
1.1* Providing scheduled and	X					
1.2 Transporting light cargo	X					
1.3 Providing access by air	X					
2.1 Mobilizing air assets in th	X					
2.2 Adjusting the fleet comp	X					
2.3 Planning cost-effective	X					
3.1 Adjusting the fleet composition to minimize costs without affecting capacity and flight schedule						
3.2 Planning cost-effective flights						
3.3 0						

6. OTHER INFORMATION (to be completed by organization)

(A) Coordination with other activities in project area
List any other activities by your or any other organizations, in particular those in the same cluster, and describe how you will coordinate your proposed activities with them

Organization	Activity
1 UNDP, UNOPS	Request the rehabilitation work needed to ensure safety/security of airstrips
2 UNDSS	Coordinate and consult on the security clearances to access the airstrips
3 ICAO	Coordinate and consult on the airstrip operating requirements and limitations
4 OCHA	Coordinate and consult on common assessments/missions
5 UN Agencies	Consult on authenticity of local NGO users
6 User Group Members (UN, NGOs)	Discussions on user demands/location requests
7	
8	
9	
10	

(B) Cross-Cutting Themes
Please indicate if the project supports a Cross-Cutting theme(s) and briefly describe how. Refer to Cross-Cutting respective guidance note

Cross-Cutting Themes (Yes/No)	Outline how the project supports the selected Cross-Cutting Themes.	Write activity number(s) from section 4 that supports Cross-Cutting theme.
Gender		
Capacity Building		