

For 'new-line' in text fields pres [ALT] and [ENTER] keys on keyboard (do not insert spaces to create line shift)
Please do not change the format of the form (including name of page) as this may prevent proper registration of project data.



For new proposals, please complete the tab for 'Project Document', 'Budget' and 'Locations'
Mandatory fields are marked with an asterisk

Project Document

1. COVER (to be completed by organization submitting the proposal)

(A) Organization*	United Nations High Commissioner for Refugees			
(B) Type of Organization*	<input type="checkbox"/> UN Agency <input type="checkbox"/> International NGO <input type="checkbox"/> Local NGO <input type="checkbox"/> UN Agency			
(C) Project Title* For standard allocations, please use the CAP title.	Integrated assistance to voluntary returnees in Somalia			
(D) CAP Project Code	SOM-12/S-NF/48363	Not required for Emergency Reserve proposals outside of CAP		
(E) CAP Project Ranking	Medium	Required for proposals during Standard Allocations		
(F) CHF Funding Window*	Standard Allocation 1 (Mar 2012)			
(G) CAP Budget	Must be equal to total amount requested in current CAP			
(H) Amount Request*	\$ 2,795,349.64	Equals total amount in budget, must not exceed CAP Budget		
(I) Project Duration*	12 months	No longer than 6 months for proposals to the Emergency Reserve		
(J) Primary Cluster*	Shelter and Non-food Items			
(K) Secondary Cluster	Only indicate a secondary cluster for multi-cluster projects			
(L) Beneficiaries Direct project beneficiaries. Specify target population disaggregated by number, and gender. If desired more detailed information can be entered about types of beneficiaries. For information on population in HE and AFLC see FSNAU website (http://www.fsnau.org)		Men	Women	Total
	Total beneficiaries	7500	7500	15000
	Total beneficiaries include the following:			
	Internally Displaced People/Returnees	7500	7500	15000
		0	0	0
		0	0	0
(M) Location Precise locations should be listed on separate tab	Regions <input type="checkbox"/> Awdal <input type="checkbox"/> Banadir <input type="checkbox"/> Bay <input type="checkbox"/> Gedo <input type="checkbox"/> Juba <input type="checkbox"/> M Juba <input type="checkbox"/> Mudug <input type="checkbox"/> Sanaag <input type="checkbox"/> Togdheer <input type="checkbox"/> Baskool <input type="checkbox"/> Bari <input type="checkbox"/> Salgadooud <input type="checkbox"/> Hiraaan <input type="checkbox"/> Shabelle <input type="checkbox"/> M Shabelle <input type="checkbox"/> Nugaal <input type="checkbox"/> Sool <input type="checkbox"/> W Galbeed			
(N) Implementing Partners (List name, acronym and budget)	1		Budget:	\$ -
	2		Budget:	\$ -
	3		Budget:	\$ -
	4		Budget:	\$ -
	5		Budget:	\$ -
	6		Budget:	\$ -
	7		Budget:	\$ -
	8		Budget:	\$ -
	9		Budget:	\$ -
	10		Budget:	\$ -
		Total	Budget:	\$ -
	Remaining	Budget:	\$ 2,795,350	
Focal Point and Details - Provide details on agency and cluster focal point for the project (name, email, phone).				
(O) Agency focal point for project:	Name*	Moses Kipronoh	Title	Assistant Program Officer
	Email*	kipronoh@unhcr.org	Phone*	0722 367 375
	Address			

3. BACKGROUND AND NEEDS ANALYSIS (please adjust row size as needed)

(A) Describe the project rationale based on identified issues, describe the humanitarian situation in the area, and list groups consulted. (maximum 1500 characters) *	It is estimated that there are 1.36 million Internally Displaced Persons (IDPs) in Somalia. The recent famine and conflict in Southern Somalia caused significant displacement, however the drivers of this displacement have now weakened and so there is a growing desire amongst IDPs to return to their places of origin. Spontaneous return has already started in Somalia. A lack of information, high cost and the difficulties of reintegration into their original societies are hindering more return. In order for Somalia to fully recover from the famine and build the resilience needed for the future it is essential that as many IDPs return home and re-establish their livelihoods as possible. The majority of IDPs are currently living in unplanned settlements with little access to livelihoods and basic services such as health, water, sanitation and education. A recent Cluster led Shelter / NFI needs assessment revealed the majority of IDPs live without adequate shelter and the basic household items.
(B) Describe in detail the capacities and needs in the proposed project locations. List any baseline data. If necessary, attach a table with information for each location. (maximum 1500 characters) *	The process of deciding whether to return to place of origin starts with having the necessary information about the conditions at home. Rumour and speculation make this decision impossible and there is an information gap which needs to be filled so that the correct decision can be made. Once the decision has been made to return, the majority of the IDPs cannot afford the transport costs to take them and their family safely back to their places of origin. Once home, integration is uncertain as they do not have any reserves to use. Assuming that they return in time to prepare their fields, they still need support for the first months otherwise there is the possibility that they will simply return back to the IDP settlements. Recent go-and-see visits undertaken by UNHCR from Afgoye to Baidoa have been successful in terms of providing first-hand information for the IDPs to base their decision on. Further, the package of services provided under this project can be designed based on the information gathered during the visits. The IDPs themselves have been part of the project design.
(C) List and describe the activities that your organization is currently implementing to address these needs. (maximum 1500 characters)	UNHCR has already undertaken pilot return projects in Somalia and has met with numerous groups of IDPs wishing to return. These go-and see visits and pilots have been used to design the methodology and the package of return that will be offered to the returning families. As return is a long-term process, UNHCR is continuing to provide support for IDPs in their current locations.

4. LOGICAL FRAMEWORK (to be completed by organization)

(A) Objective*	Facilitate the safe and sustainable return and reintegration of IDP women and men to their places of origin	
(B) Outcome 1*	IDPs have the necessary information to make an informed decision about returning to their place of origin	
(C) Activity 1.1*	Register IDPs who express a desire to explore the possibility of return	
(D) Activity 1.2	Facilitate a go-and-see visit to place of origin	
(E) Activity 1.3	Register those wishing to return and agree timetable. Provide necessary information to FAO so that they can prepare agriculture an	
(F) Indicator 1.1*	Shelter and Non-food Items	Number of households assisted with NFIs and emergency shelle Target* 3000
(G) Indicator 1.2		Target
(H) Indicator 1.3		Target
(I) Outcome 2	IDP families that wish to return, travel to their places of origin and receive basic household and shelter items and food vouchers	
(J) Activity 2.1	Facilitate the physical return of the IDP families to place of origin	
(K) Activity 2.2	Provide support package including EAP, shelter kit and cash voucher to cover the minimum basket for 3-months	
(L) Activity 2.3	PDM and exit interview at the end of assistance	
(M) Indicator 2.1	Shelter and Non-food Items	Number of households assisted with NFIs and emergency shelle Target 3000
(N) Indicator 2.2		Target
(O) Indicator 2.3		Target
(P) Outcome 3		
(Q) Activity 3.1		
(R) Activity 3.2		
(S) Activity 3.3		
(T) Indicator 3.1		Target
(U) Indicator 3.2		Target
(V) Indicator 3.3		Target
(W) Implementation Plan* Describe how you plan to implement these activities (maximum 1500 characters)	<p>This proposal is linked to FAO's proposal and FAO will become the key partner. There is a symbiotic relationship whereby UNHCR will identify the returnees, ensure that the correct procedure is followed and provide specific inputs. FAO will then support the returnees and assist with their reintegration.</p> <p>The first activity will be to identify groups of IDPs wishing to explore the possibility to return home. This is an organic process and will be driven by the IDPs themselves. At the heart of the process is that all return must be voluntary. UNHCR and its partners will raise awareness on the return process with IDP elders and leaders and when groups of IDPs clearly express a desire to engage with the return process, UNHCR will look to register their names.</p> <p>To enable the IDPs to make an informed decision as to whether to return to their home or not community representatives will visit their home districts and villages to assess conditions for return. To ensure full participation, these 'go-and-see' visits should include women and men while opportunities will be provided for consultations with populations already residing in the return area. Every effort will be made to ensure that returns are based on voluntary and informed decisions and that no coercion has been used to induce return – including physical force, harassment, intimidation or denial of basic services. Further, no returns will be planned unless there is safety and security at the place of return and this will be determined by the IDPs themselves and not driven by the agencies or authorities.</p> <p>Once the IDPs have agreed to return, UNHCR will start working with FAO to plan for their reintegration. Details of the families returning will be provided to FAO so that they can plan their support in the form of cash for work and appropriate livelihood support.</p> <p>UNHCR will provide transport for the family to return either by providing the transport directly or through a voucher scheme. Once returned, UNHCR will provide an Emergency Assistance Package (EAP), shelter kit and food vouchers for 3-months matching the minimum basket to enable the IDPs to start the reintegration process.</p> <p>Within each activity, UNHCR will ensure that protection is mainstreamed and considered at all steps to ensure that through-out the process, the safety, security and dignity of the returnees is prioritized.</p> <p>The EAP kit will contain the standard cluster approved standard kit comprising of 1 reinforced plastic tarpaulin, 3 Woven dry raised blankets, 1 Synthetic sleeping mat, 1 Type B kitchen set, 2 Non Collapsible water container capacity 10 and, 5 sanitary kits and 750 grams bar soap. The shelter kit contains one 7x4 plastic sheet, 300 metres of rope and 8 locally available sticks. Each Family will receive a monthly food voucher of USD 79.2 for three months.</p>	

5. MONITORING AND EVALUATION (to be completed by organization)

(A) Describe how you will monitor, evaluate and report on your project activities and achievements, including the frequency of monitoring, methodology (site visits, observations, remote monitoring, external evaluation, etc.), and monitoring tools (reports, statistics, photographs, etc.). Also describe how findings will be used to adapt the project implementation strategy. (maximum 1500 characters) *

The IDPs will be accompanied on the go-and-see visits by Integration Officers who will monitor the visit while also helping to facilitate the process. Reports on the visits will be prepared on return before proceeding to the next step. Once the decision has been made to return, the IDPs will be registered and provided with the means to travel back to their places of origin. On arrival they will be met by UNHCR staff and provided with the assistance package. A revised version of the Post Distribution Monitoring (PDM) methodology will be used to assess the impact of the package of services provided to ensure that it is relevant and used. The assistance provided by UNHCR will last 3-months and during this period their integration will be monitored. Interview and focus group discussions will be held at the end of the assistance program. Report and success stories will be shared with the relevant stakeholders. UNHCR will also feed into the PMN to monitor protection issues and violations.

(B) Work Plan
Must be in line with the log frame. Mark "X" to indicate the period activity will be carried out

Activity	Timeframe					
	Month 1-2	Month 3-4	Month 5-6	Month 7-8	Month 9-10	Month 11-12
1.1* Register IDPs who express interest	X	X				
1.2 Facilitate a go-and-see visit		X	X	X		
1.3 Register those wishing to return	X	X	X	X		
2.1 Facilitate the physical return	X	X	X	X	X	X
2.2 Provide support package	X	X	X	X	X	X
2.3 PDM and exit interview		X	X	X	X	X
3.1 0						
3.2 0						
3.3 0						

6. OTHER INFORMATION (to be completed by organization)

(A) Coordination with other activities in project area
List any other activities by your or any other organizations, in particular those in the same cluster, and describe how you will coordinate your proposed activities with them

Organization	Activity
1 FAO	Ensure that on arrival the IDPs receive agriculture and livelihood support
2 Somalia District Commissioners	Ensure that the authorities are aware of the project and support where possible
3 TFG and line ministries	Ensure that they endorse the methodology and where possible advocate for a common approach
4 OIC	Ensure that all actors engaged in the process follow a common protocol
5 Shelter and FS Cluster	Ensure that project is in line with cluster strategy and that information is shared
6 OCHA	Share information and coordinate
7 Other NGOs and agencies	Coordinate on the ground that a common approach is adopted
8	
9	
10	

(B) Cross-Cutting Themes
Please indicate if the project supports a Cross-Cutting theme(s) and briefly describe how. Refer to Cross-Cutting respective guidance note

Cross-Cutting Themes (Yes/No)	Outline how the project supports the selected Cross-Cutting Themes.	Write activity number(s) from section 4 that supports Cross-Cutting theme.
Gender	Yes	During the initial process of registering interest to return, we shall ensure that
Capacity Building		