



CENTRAL FUND FOR INFLUENZA ACTION
ANNUAL PROGRAMME NARRATIVE PROGRESS REPORT
REPORTING PERIOD: 1 JANUARY – 31 DECEMBER 2010

| Programme Title & Number |
|---|
| Programme Title: Cooperative Arrangement for the Prevention of Spread of Communicable Disease by Air Transport |
| Programme Number (if applicable) <i>CFIA/A-17</i> |
| MDTF Office Atlas Number: |

| UNCAPAHI Objective(s) covered: |
|--|
| Contingency Planning for operational continuity during a pandemic |
| Programme Coverage/Scope: Middle East |

| Participating UN or Non-UN Organization(s) |
|--|
| International Civil Aviation Organization (ICAO) |

| Implementing Partners |
|--|
| <ul style="list-style-type: none">• Participating UN or Non-UN Organizations; WHO, OCHA• Other International Organizations: IATA, ACI• National counterparts (government, private, NGOs & others): Civil Aviation Authorities and Airport Authorities of Participating Governments |

| Programme/Project Cost (US\$) |
|---|
| CFIA Contribution: US\$ 112,724 |
| Agency Contribution: In kind |
| Government Contribution (if applicable) |
| Other Contribution (donor) (if applicable) |
| TOTAL: \$117,724 |

| Programme Duration (months) |
|--|
| Overall Duration: 25 months |
| Start Date ¹ 17/5/2010 |
| End Date or Revised End Date, 31 May 2012 (if applicable) |
| Operational Closure Date ² |
| Expected Financial Closure Date |

¹ The start date is the date of the first transfer of the funds from the MDTF Office as Administrative Agent. Transfer date is available on the [MDTF Office GATEWAY](http://mdtf.undp.org) (<http://mdtf.undp.org>).

² All activities for which a Participating Organization is responsible under an approved MDTF programme have been completed. Agencies to advise the MDTF Office.

Programme Assessments/Mid-Term Evaluation

Assessment Completed - if applicable *please attach*

Yes No Date: _____

Mid-Evaluation Report – if applicable *please attach*

Yes No Date: _____

Submitted By

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- Participating Organization (Lead): ICAO
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Narrative Report

1. Purpose

1.1 The main outcomes and outputs of the programme are:

- a. The aviation sector will be capable of taking appropriate measures for preventing and managing the spread of communicable diseases of international public health concern through air transport, in case an outbreak is declared.
- b. Airports and airlines in participating states and administrations will have developed the necessary aviation preparedness plans in compliance with WHO International Health Regulations (2005) and ICAO Standards and Recommended Practices and associated guidelines on prevention of spread of communicable disease by air transport. Such plans will be integrated with national general preparedness plans.
- c. The preparedness plans and arrangements in place at major airports for dealing with a pandemic will have been reviewed and their effectiveness assessed by project experts.
- d. Guidance and on the job training will have been provided to civil aviation regulatory authorities, airports and airline personnel as well as to health officials, on the implementation of the aviation preparedness plan in case of a pandemic. A team of experts is thus established to provide ongoing advice on the subject and supply expertise for the development of similar preparedness plans at other airports.
- e. Harmonization of plans and procedures and greater cooperation and coordination with global efforts, as well as with health and government authorities concerned in the prevention of the spread of communicable diseases.
- f. Development of continuity planning in the aviation sector for a public health emergency of international concern

1.2 The programme falls under objective 6 (continuity under pandemic conditions) of the UN Consolidated Action Plan and more specifically (paragraph 6.1: “Contingency planning for continuity of operations during a pandemic including preparation for humanitarian actions under pandemic conditions (WHO alert phases 5 and 6).”

1.3 The main implementing UN and non-UN partners in this programme and their respective roles and responsibilities are:

- a. International Civil Aviation Organization (ICAO) is the lead coordinator of preparedness planning effort in the aviation sector. It arranges seminars, workshops, Steering Committee and Regional Aviation Medicine Team meetings, conducts evaluation of airport preparedness plans and facilities and promotes cross organizational communication and collaboration.
- b. World Health Organization (WHO) assists in the development of pandemic preparedness guidelines for aviation and ensures harmonization with International Health Regulations as well as participates in regional training workshops for the aviation sector and in airport evaluations.
- c. Airports Council International (ACI) facilitates the development and implementation of detailed

pandemic preparedness guidelines for airport operators and participates in related regional training workshops.

- d. International Air Transport Association (IATA) facilitates the development and implementation of detailed pandemic preparedness guidelines for airlines and participates in related regional training workshops.

2. Resources

2.1 Financial Resources:

CFIA has allocated \$112,724 for the project. Other resources are provided in kind from States, other UN agencies and International Organizations.

2.2 Human Resources:

- a. Dr. Anthony Evans, Chief, Aviation Medicine Section at ICAO Headquarters is designated as the Project Manager and is supported in this regard by the ICAO Technical Cooperation Bureau. In addition WHO, IATA, ACI and other personnel from governmental organizations have participated in the meetings and workshops of the Programme.
- b. The Chairman, Civil Aviation Medical Board, Civil Aviation Authority of Singapore has been seconded on part-time basis by his administration, at no salary cost to the project, to undertake the duties of Technical Advisor to the programme. In this capacity he has been coordinating and participating in meetings and workshops and in the evaluation and assessment of airports' preparedness plans as well as in providing guidance and on the job training to the personnel concerned in the participating countries. He also provides guidance and advice to the three other CAPSCA projects.
- c. The Deputy Director, ICAO Regional Office, Mexico, has been nominated as CAPSCA Global Coordinator. This role has been established to facilitate the global administration of the four CAPSCA regional projects, to avoid duplication and improve harmonization.

3. Implementation and Monitoring Arrangements

3.1 The implementation mechanisms primarily utilized to achieve maximum impact include:

- a. Organizing and conducting with the participation of WHO, IATA, ACI and other parties concerned, seminars and workshops on aviation preparedness planning for civil aviation, airports, airlines and health personnel of participating countries.
- b. Providing technical guidance and explanations to the authorities concerned on the application of related ICAO Standards and Recommended Practices and guidelines and on International Health Regulations (2005).
- c. Undertaking missions to states and administrations to develop, assess and evaluate the preparedness plans at major airports and airlines for prevention of the spread of communicable disease by air transport.
- d. Promoting harmonization, coordination and cooperation among all stakeholders within each country and among the participating States and Administrations.

3.2 No procurements are involved.

3.3 Monitoring of the Programme is done by the following:

- a. The Project Manager at ICAO Headquarters and the focal point at the ICAO Regional Office.

As the project is initiated, regional coordinators will be appointed to help implement and monitor the work.

- b. The Steering Committee (SC) composed of representatives of civil aviation, airports, airlines and health authorities in Participating States and administrations and other interested parties and meets about once a year and discusses any difficulties encountered, lessons learned and further actions to be undertaken.
 - c. The initiating Regional Aviation Medicine Team (RAMT) is planned for February 2011
- 3.4 The first CAPSCA meeting/workshop has not yet taken place in the Middle East region. It is intended to hold the first event in February 2011, which will comprise a meeting/workshop and an assistance visit to Cairo International Airport. It is hope that training of technical advisors (who can undertake future assistant visits) can be undertaken at the same time.

4. Results

- 4.1 The programme is beginning to create awareness in the region. Good collaboration has been established between the ICAO and WHO Regional Offices, both of which are based in Cairo. WHO is fully involved and is well integrated into this regional project.
- 4.2 As yet, no States and Administrative Regions have joined the Project, since the first CAPSCA meeting has yet to be held.
- 4.3 The RAMT brings together experts, operational and medical personnel from several countries in the Region and from multinational agencies. It provides the Steering Committee and the participating States and their airports and airlines a professional source of advice and guidance on arrangements and procedures applied under the preparedness plans in the region.
- 4.4 Other states, regional and international agencies and organizations, major airlines and airports as well as Public Health Departments will be invited to participate in the workshops, Steering Committee and RAMT meetings or in visits to States.
- 4.5 Secured the support of Directors General of Civil Aviation of the Middle East Region of CAPSCA programme and urged them to participate with their experts in the Workshop (11-15 December 2011).

5. Future Work Plan

The future workplan includes the following:

- Encouraging as many States in the region to participate in the project.
- Reviewing and assessing Pandemic Preparedness Plans at major international airports.
- Providing professional guidance and advice to States on the effectiveness of arrangements and procedures adopted in the preparedness plans.
- Conducting airport evaluations* to assess the implementation of preparedness plans
- Ensuring that national experts on the development and application of Pandemic Preparedness Plans are kept informed of relevant new developments and regulations.
- Conducting the development of business continuity guidelines for the aviation sector

- Enhancing cooperation and coordination among all parties and states involved and harmonization of their Preparedness Plans.
- Encouraging the exchange of relevant information between airports, airlines, civil aviation authorities and public health authorities. Organizing Regional Aviation Medicine Team* Meetings.
- Assisting the implementation of a generic template for a National Aviation Plan for a Communicable Disease Outbreak.

- No additional funds are required under the present situation

* At a global CAPSCA meeting in Singapore in October 2011 it was decided to rename “airport evaluations” as “airport assistance visits” to better reflect the purpose. At the same meeting it was decided to rename the Regional Aviation Medicine Team as Regional Aviation Medicine and Public Health Team, to emphasize the collaboration between the aviation and public health sectors.

Abbreviations and acronyms that are used in the report.

CAPSCA: Cooperative Arrangement for the Prevention of Spread of Communicable Disease by Air Transport

IATA: International Air Transport Association

ACI: Airports Council International

Annexes

- Additional relevant information and photographs, assessments, evaluations and studies undertaken or published
- Any other published materials (only if applicable): news clippings, print materials, sample TV/radio spots, involvement of Goodwill Ambassadors/celebrities, etc.

VI. INDICATOR BASED PERFORMANCE ASSESSMENT

| | Performance Indicators | Indicator Baselines | Planned Indicator Targets | Achieved Indicator Targets | Reasons for Variance (if any) | Source of Verification | Comments (if any) |
|--|------------------------|---------------------|---------------------------|----------------------------|-------------------------------|------------------------|-------------------|
| UNCAPAH I Objective 1³ | | | | | | | |
| UNCAPAH I Output 1.1 | Indicator 1.1.1 | | | | | | |
| | Indicator 1.1.2 | | | | | | |
| | | | | | | | |
| UNCAPAH I Output 1.2 | Indicator 1.2.1 | | | | | | |
| | Indicator 1.2.2 | | | | | | |
| | | | | | | | |
| UNCAPAH I Objective 2 | | | | | | | |
| UNCAPAH I Output 2.1 | Indicator 2.1.1 | | | | | | |
| | Indicator 2.1.2 | | | | | | |
| | | | | | | | |
| UNCAPAH I Output 2.2 | Indicator 2.2.1 | | | | | | |
| | Indicator 2.2.2 | | | | | | |
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³ From UNCAPAH I (see <http://mdtf.undp.org/document/download/4117>).

