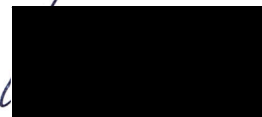


To: Mr. Luc Stevens
UN Resident Coordinator
Jordan

Date: 02 February 2012

From: Ms. Sophie de Caen
Director
MDG-F Secretariat



Subject: No-cost extension request: MDGF-1646 – “*Adaptation to Climate Change to Sustain Jordan’s MDG Achievement*” - Environment and Climate Change- Thematic Window

I. Approval Status

We are pleased to inform you that, as per your request, the MDG-F Secretariat has granted the Joint Programme “*Adaptation to Climate Change to Sustain Jordan’s MDG Achievement*” a no cost extension of twelve (12) months. Thus, the new end date of the Joint Programme is 06 February 2013. Please note that this is a one-time only extension intended to allow the Joint Programme to complete its activities and achieve its expected results. At this end date, the programme should be operationally closed, so that no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (06 February 2013) will have to be reimbursed to the MDG-F.

Also note that the third year request of funds submitted together with the no cost extension has not been approved yet since the documentation provided was lacking clarity regarding key financial figures included in the AWP. The team must resubmit a revised version of the AWP ensuring that the budgetary information reflected matches with the amounts indicated in the Fund Transfer Request Form. Both the MPTF and the Secretariat have provided instructions regarding the revisions required.

II. Recommendations

It is recommended that the following aspects are taken into account:

- Financial figures should be revised and resubmitted for the Secretariat’s clearance of the third year transfer request.
- The improvement plan should be implemented and updated until fully completed.
- The monitoring framework should be regularly updated and revised by each PCM to assess the level of progress made in relation to the expected targets and results.
- The team must make sure that the following tasks are completed during this final phase:
 - ✓ Systematization of lessons learned and participation in the ongoing knowledge management thematic initiative;
 - ✓ Follow up to key actions required to ensure sustainability (signature of MOUs, institutionalization of consultative mechanisms, etc.);
 - ✓ Bi-annual and final reporting and;
 - ✓ Support to the final evaluation, among others.

.../

III. Monitoring and Reporting

Quarterly color-coded annual work plans, and biannual monitoring reports should continue to be prepared and submitted to the MDG-F Secretariat. Please be reminded that each Joint Programme is responsible for conducting its final evaluation prior to the closure of the programme and sharing the final report with the MDG-F Secretariat.

We would highly appreciate it if you could forward this memo to all participating UN agencies to the joint programme, and each participating UN agency should forward the memo to their corresponding HQs. Further information on the closure of programmes is available on the revised “MDG-F Joint Implementation Guidelines” uploaded on the MDG-F website (www.mdgfund.org).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Partner Trust Fund Office

Ms. Amat Al Aleem Alsoswa, Assistant Administrator and Director Bureau for Arab States, UNDP, New York

Ms. Sigrid Kaag, Assistant Secretary-General and Assistant Administrator and of the Bureau of External Relations and Advocacy, UNDP New York

Ms. Deborah Landey, Director, United Nations Development Operations Coordinator Office (DOCO)
MDG-F Secretariat