

**[Name of Fund or Joint Programme]**

**ANNUAL programme[[1]](#footnote-1) NARRATIVE progress report**

**REPORTING PERIOD: 1 january – 31 December 2010**

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| --- | --- | --- |
| Programme Title & Number |  | Country, Locality(s), Thematic Area(s)[[2]](#footnote-2) |
| * Programme Title: Pilot Land Registration and Land Management in Achham District * Programme Number *(if applicable*): UNPFN/C-2 * MDTF Office Atlas Number:00075802 | *(if applicable) Nepal, Accham district, Quick Impact Project* |

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| --- | --- | --- |
| Participating Organization(s) |  | Implementing Partners |
| *Food and Agriculture Organization* | * National counterparts (government, private, NGOs & others) and other International Organizations   Survey Department, Ministry of Land Reform and Administration, Government of Nepal |

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| --- | --- | --- | --- | --- |
| Programme/Project Cost (US$) | |  | Programme Duration (months) | |
| MDTF Fund Contribution: 50,000   * *by Agency (if applicable)* |  |  | Overall Duration  initially 6 months; revised 11 months |  |
| Agency Contribution   * *by Agency (if applicable)* |  |  | Start Date[[3]](#footnote-3) July 2010 |  |
| Government Contribution  *(if applicable)* |  |  | End Date or Revised End Date, Revised end date: November 2011  *(if applicable)* |  |
| Other Contribution (donor)  *(if applicable)* |  |  | Operational Closure Date[[4]](#footnote-4) November 2011 |  |
| TOTAL: |  |  | Expected Financial Closure Date November 2011 |  |

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| Programme Assessments/Mid-Term Evaluation |  | Submitted By |
| Assessment Completed - if applicable *please attach*  Yes No Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mid-Evaluation Report *– if applicable please attach*  Yes No Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | * Name: Mandip Rai * Title: Planning Officer * Participating Organization (Lead): FAO * Email address:Mandip.rai@fao.org |

**Project NArrative**

**UNPFN/C-2Pilot Land Registration and Land Management in Achham District (of Nepal)**

1. **Purpose**

The main purposes of the project are to rehabilitate the cadastre and issue land titles to the land owners in selected parts of Accham district (where land records were destroyed during the ten-year long armed conflict in Nepal) using cadastral surveying, and to propose an effective and efficient methodology that may be replicated in other parts of the country.

1. **Resources:**

*Financial Resources:*

The total project budget amounting to US $ 50,000 is financed solely by United Nations Peace Fund for Nepal. However, the Government of Nepal is also supplying supports worth around US $ 58,000 to complement the project activities.

*Human Resources:*

A technical backstopping officer from FAO Headquarters in Rome provides an over-all guidance to the project while the Government of Nepal has allotted a Project Manager to lead the project. With the provision of daily subsistence allowances Survey Office, Survey Inspectors, Surveyors and other support staff of the Government of Nepal will be mobilized for project implementation.

1. **Implementation and monitoring arrangements**

A project Steering Committee under the chairmanship of the Secretary, Ministry of Land Reform and Management (MOLRM) is the apex guiding body for the project; the Survey Department is the executing agency and it executes the project in collaboration with the local district government bodies. The same bodies, MOLRM and Nepal FAO office will closely monitor the project activities.

1. **Results**

The main results will be:

* Cadastres in selected parts of Accham district rehabilitated
* More efficient and effective methodologies for cadastral survey recommended for further replications

However, the project could not be completed in the previously stipulated time of six months and extended at no-cost because:

1. The field missions to Accham were to be made as soon as the project started but due to monsoon and festivities (Dasain and Tihar) the missions were made only in November 2010
2. The changed leadership at the Department of Survey re-assessed the project objectives and the project implementation modality: the exclusivity of Geographical Positioning System(GPS) as the only method for obtaining maps was revised and now it only one of the methods along with traditional plane-table methods and semi-modern ortho-imaging
3. The GoN also took some time to decide how best they could allocate resources (financial plus human) to complement and supplement this project: the complementary support from the GoN is reflected in the revised project document
4. **Future work plan**

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| SN | Activities | March | April | May | June | July | Agst | Sept | Octb | Nov |
| 1 | Establishing field offices |  |  |  |  |  |  |  |  |  |
| 2 | Issuing public notice |  |  |  |  |  |  |  |  |  |
| 3 | Control Survey |  |  |  |  |  |  |  |  |  |
| 4 | Field work |  |  |  |  |  |  |  |  |  |
| 5 | Documentation |  |  |  |  |  |  |  |  |  |
| 6 | First registration |  |  |  |  |  |  |  |  |  |
| 7 | Titling |  |  |  |  |  |  |  |  |  |

# NARRATIVE REPORT FORMAT

# Purpose

* Provide the main outputs and outcomes/objectives of the programme.
* Explain how the Programme relates to the Strategic (UN) Planning Framework guiding the operations of the Fund/JP.

# Resources

*Financial Resources:*

* Provide information on other funding resources available to the project, if applicable.
* Provide details on any budget revisions approved by the appropriate decision-making body, if applicable.
* Provide information on good practices and constraints in the mechanics of the financial process, times to get transfers, identification of potential bottlenecks, need for better coordination, etc.

*Human Resources:*

* National Staff: Provide details on the number and type (operation/programme).
* International Staff: Provide details on the number and type (operation/programme)

# Implementation and Monitoring Arrangements

* Summarize the implementation mechanisms primarily utilized and how they are adapted to achieve maximum impact given the operating context.
* Provide details on the procurement procedures utilized and explain variances in standard procedures.
* Provide details on the monitoring system(s) that are being used and how you identify and incorporate lessons learned into the ongoing project.
* Report on any assessments, evaluations or studies undertaken.

# Results

* Provide a summary of Programme progress in relation to planned outcomes and outputs; explain any variance in achieved versus planned outputs during the reporting period.
* Report on the key outputs achieved in the reporting period including # and nature of the activities (inputs), % of completion and beneficiaries.
* Explain, if relevant, delays in programme implementation, the nature of the constraints, actions taken to mitigate future delays and lessons learned in the process.
* List the key partnerships and collaborations, and explain how such relationships impact on the achievement of results.
* Other highlights and cross-cutting issues pertinent to the results being reported on.
* Provide an assessment of the programme/ project based on performance indicators as per approved project document using the template in Section VIII, if applicable.

# Future Work Plan (if applicable)

* Summarize the projected activities and expenditures for the following reporting period (1 January-31 December 2011), using the lessons learned during the previous reporting period.
* Indicate any major adjustments in strategies, targets or key outcomes and outputs planned.

**VIII. INDICATOR BASED PERFORMANCE ASSESSMENT**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Performance Indicators** | **Indicator Baselines** | **Planned Indicator Targets** | **Achieved Indicator Targets** | **Reasons for Variance**  **(if any)** | **Source of Verification** | | **Comments**  **(if any)** |
| **Outcome 1**  Rehabilitation of cadastre in Accham district | | | | | | | | |
| **Output 1.1** | Indicator 1.1.1 |  |  |  |  | |  |  |
| Indicator 1.1.2 |  |  |  |  | |  |  |
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| **Output 1.2** | Indicator 1.2.1 |  |  |  |  | |  |  |
| Indicator 1.2.2 |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **Outcome 2**  More efficient and effective replicable methodology recommended | | | | | | | | |
| **Output 2.1** | Indicator 2.1.1 |  |  |  |  | |  |  |
| Indicator 2.1.2 |  |  |  |  | |  |  |
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| **Output 2.2** | Indicator 2.2.1 |  |  |  |  | |  |  |
| Indicator 2.2.2 |  |  |  |  | |  |  |
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1. The term “programme” is used for programmes, joint programmes and projects. [↑](#footnote-ref-1)
2. Priority Area for the Peacebuilding Fund; Sector for the UNDG ITF. [↑](#footnote-ref-2)
3. The start date is the date of the first transfer of the funds from the MDTF Office as Administrative Agent. Transfer date is available on the [MDTF Office GATEWAY](http://mdtf.undp.org/) (http://mdtf.undp.org). [↑](#footnote-ref-3)
4. All activities for which a Participating Organization is responsible under an approved MDTF programme have been completed. Agencies to advise the MDTF Office. [↑](#footnote-ref-4)