



Libya Recovery Trust Fund (LRTF)



**Submission Form
to the
Libya Recovery Trust Fund**

Part A: Meeting Information <i>(To be completed by the LRTF Technical Secretariat)</i>	
Meeting No:	
Item No:	
Date of Meeting:	
Programme / Project	Civilian Capacities support PBF/IRF-66

Part B: Programme¹ Summary <i>(To be completed by the Participating UN or Non-UN Organization(s))</i>	
Date of Submission:	17 June 2013
From: UNDP Head of Participating UN or Non-UN Organization(s): Eric Overvest Signature _____ Date _____	Contact: Telephone number, email: Eric.overvest@undp.org
National Authority: <input checked="" type="checkbox"/> Endorsement <input type="checkbox"/> Comments (mandatory if no endorsement)	Contact: Motaz Al Eineizi Telephone number, email: muattazi@yahoo.com +218-92-3077957
Proposed programme, if approved, would result in: <input checked="" type="checkbox"/> New programme/Joint Programme <input type="checkbox"/> Continuation of previous funding <input type="checkbox"/> Other (explain)	Proposed programme resulted from: <input checked="" type="checkbox"/> National Authorities request within the GoL and UN agreed priorities <input type="checkbox"/> Participating UN/Non-UN Organization within the GoL and UN agreed priorities <input type="checkbox"/> Other (explain)
Participating UN or Non-UN Organization: UNDP	

¹ The term "programme" is used for projects, programmes and joint programmes

Implementing Partner(s): UNSMIL, Political Affairs Division
Programme Title: Civilian Capacities support
Total Programme Budget: US\$ 45,988
Amount of PBF/IRF funds requested: US\$ 45,988
Amount and percentage of indirect costs requested (7%): US\$ 3,008
<p style="text-align: center;"><i>Narrative summary of programme</i> <i>(Not to exceed 500 words)</i></p>

Background

Small and medium enterprises (SMEs) form the backbone of many economies of lower-income developing countries. SME development is closely linked with economic growth and job creation. Nevertheless, SMEs in Least Developed Countries (LDCs) face various challenges in accessing finance. Particularly small firms rely on external financing for working capital and additional financial services such as cash management, insurance, transfers, and other transactional products. Most of these services are provided by commercial banks. But the likelihood of a small firm having access to a bank loan in low-income countries is about a third of what it is for a medium-sized firm, and less than half of what it is for a larger firm.

2. Purpose of Proposed Programme

Under the general supervision of Decision Support Office the consultant will perform the following :

- Meet with stakeholders from banks , Chambers of Commerce , Ministry of Finance , Ministry of Planning;
- Work closely with the Economic Advisory Board ;
- Plan for SMEs an innovative and sustainable solutions and developing plans Affairs which allows them access to foreign markets;
- Make a diagnosis of current SMEs situation, regulations and laws;
- Recommend actions to improve the SMEs competitiveness;
- Recommend actions to improve access to finance for SMEs;

Identification of the key financing constraints for SMEs;

- Provision of a set of practical tools and strategies to overcome these constraints;
- Identification of innovative and SME specific instruments to improve access to finance for SMEs (e.g. equity finance; SME stock exchanges to facilitate access to public funds) and recommendations on how to best use these instruments;
- Development of a set of recommendations about internal changes to be made by SME to improve access to finance, e.g. accounting and auditing standards;
- Develop recommendation on how to lower cost of finance;

3. Duration

The duration of the assignment will be two months.

4. Output

- A strategy to strengthen, support and revitalize the SMEs;
- A report should describe the analysis conducted, recommended actions and those actually carried out to improve the competitiveness and SMEs strategy implementation;
- Provide written reports of findings and recommendations as requested;
- Compile the relevant recommendations formulated by all stakeholders

5. Outcome

The overall objective of the project is to strengthen, support and revitalize SMEs to support Libya's overall economic recovery and increase livelihood options for people affected by conflict, including former Revolutionaries. By boosting SME's through addressing the specific challenges of Libyan entrepreneurs, this project contributes to Peacebuilding outcome 4: (re-) building essential services and infrastructure, and more specifically to "economic recovery policies and regulations" a priority areas as outlined identified in the Peacebuilding submission note.

Budget

(In the 8 UNDG agreed categories)

PROJECT BUDGET*	
CATEGORIES	AMOUNT
1. Staff and other personnel costs	40,980
2. Supplies, Commodities, Materials	
3. Equipment, Vehicles and Furniture including Depreciation	
4. Contractual Services	
5. Travel	2,000
6. Transfers and Grants to Counterparts	
7. General Operating and Other Direct Costs	
Sub-Total Project Costs	42,980
Indirect Support Costs **	3,008
TOTAL	45,988

* Budgets must adhere to the UNDG Harmonised Budget Categories as approved by the High Level Committee on Management (HLCM) and Chief Executives Board for Coordination (CEB).

**Indirect support cost should be in line with the rate of 7%, as specified in the LRTF TOR and MOU and SAA, Section II- Financial Matters.

Part C: Administrative Review (To be completed by the LRTF Technical Secretariat)		
4. Review by the Technical Secretariat		
(a)	Does the programme document comply with format? (incl., cover page, results framework, etc.)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Is the Budget in compliance with required categories?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Is the Indirect Support Cost within the approved rate?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(d)	Is the Programme Summary completed? (for posting on website)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(e)	Is the Progress Report included? (for supplementary funding only)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Part E: General Criteria for Prioritising		
(a)	Is in line with Libya and UN agreed cooperation,	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Recipient Organization is unable to meet high or urgent priority needs with existing level of funding,	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Addresses high priority activities that have significant impact, and by nature must address seasonal or timing imperatives and considerations,	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(d)	Supports activities that are likely to improve the overall situation at national and	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

	local levels,	
(e)	Does not overlap with other on-going programmes.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<input type="checkbox"/> Overall review of programme submission <i>[Recommendations]</i>		

Part F: Decision of the Steering Committee <i>(To be completed by the LRTF Technical Secretariat)</i>	
5. Decision of the Electoral Commission <input checked="" type="checkbox"/> Approved for a total budget of US\$ <u>45,988</u> <input type="checkbox"/> Approved with modification/condition <input type="checkbox"/> Deferred/returned with comments for further consideration <input type="checkbox"/> Rejected	
Comments/Justification	
Esam Garba Director of Technical Cooperation Department Ministry of Planning Co-chair of the Steering Committee	George Charpentier DSRSG/RC/HC Co-chair of the Steering Committee
Signature Date: <u> </u>	Signature Date: <u> </u>

Part G: Administrative Agent Review <i>(To be completed by the MPTF Office)</i>	
6. Action taken by the Executive Coordinator, Multi-Partner Trust Fund Office, UNDP <input type="checkbox"/> Programme consistent with provisions of the LRTF Memorandum of Understanding with the Participating Organizations and the Standard Administrative Arrangement with donors.	
Yannick Glemarec Executive Coordinator, Multi-Partner Trust Fund Office, UNDP	
..... Signature Date

Annex to the Libya Recovery Trust Fund Submission Form – to be used to request funds for the PBF/IRF PROJECT NUMBER (to be provided by MPFF Office)

Signature Page by Participating Organisations	
Name of Participating Organisation: UNDP Name of Head of Agency: Eric Overvest Signature: Date: 23/6/2015	Contact: Email: eric.overvest@undp.org Telephone: +218 (0)91 2200777
Name of Participating Organisation: UNSMIL – Political Section Name of Head of Agency: Mr. MuinShreim Signature: Date:	Contact: Mr. MuinShreim Email: shreim@un.org Telephone: +218-9-23070216
Name of Participating Organisation: Name of Head of Agency: Signature: Date:	Contact: Email: Telephone:
Name of Participating Organisation: Name of Head of Agency: Signature: Date:	Contact: Email: Telephone:

Results Table:

The objective of the results table below is to link the individual projects for specific consultancies, to the log-frame in the overarching Programme Document. The table can be completed by sector, to group together different individual projects that are contributing to supporting the overall outputs and outcomes for a particular sector. The RCO will aggregate all individual project results and submit a single consolidated report using the PBF template to report on progress towards meeting the overall objective. This report will also be reflected in the Consolidated LRF Report.

SECTOR: Economic recovery

The current overall objectives in the Programme Document are defined as Priority Areas, 1, 2, and 4. Individual projects by sector will need to indicate to which Priority Area they contribute towards. The RCO will need to share details of data collection will be done on the indicators at the overall objective level.

	Indicators	Baselines & time-bound targets	Means of verification	Assumptions / Risks	Responsible Participating Organisation
Programme Outcome & Priority Area:	Government priorities for economic recovery, in particular strengthening small and medium enterprises (SMEs), implemented within expected timeframe	Development of SME strategy within two months	UNSMIL reporting	Security situation allows the government to pursue its reform agenda	UNSMIL
Outcome: Increased ability by national government to address transitional challenges		SME strategy approved by key government stakeholders (Economic Advisory Board, Prime Minister's Office, Ministry of Finance, Ministry of Planning)			
Priority Area: (Re-) build essential services and infrastructure					
Programme Output & Activities:	Government satisfaction with the strategy and action points	Government endorsement of the strategy	UNSMIL/UNCT programme monitoring	Clear channels of communication with government to allow anticipation and agreement on requests	UNSMIL
Output: Timely availability of targeted, specific expertise	Timely deployment of SME expert	Deployment of consultant within one month after Steering Committee approval			

to government in critical transitional areas.				
Activities: Support to the government to develop a strategy to strengthen small and medium enterprises				

Budget (by Participating Organisation)

One budget per Participating Organisation must be completed below. Where a Participating Organisation is requesting funds for more than one individual project, consultancy, a single consolidated budget may be presented. Kindly note that the UNDG 8 categories need to be used from 1st January 2013.

CATEGORIES	Participating Organisation 1 AMOUNT (USD)	Participating Organisation 2 AMOUNT	Participating Organisation 3 AMOUNT	Participating Organisation 4 AMOUNT
1. Staff and other personnel costs	40,980			
2. Supplies, Commodities, Materials				
3. Equipment, Vehicles and Furniture including Depreciation				
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ديوان رئاسة الوزراء

التاريخ: 13, 4, 17
الرقم الاشاري: 20

04203



الحكومة الليبية المؤقتة

السادة/ بعثة الأمم المتحدة للدعم في ليبيا

المحترمون

بعد التحية،،

في إطار ما تم الإتفاق عليه معكم بشأن تقديم الدعم الفني لمكتب دعم القرار برئاسة مجلس الوزراء.

عليه نفيديكم بأن المكتب يرغب في الإستفادة من خدمات السيد/ توفيق رحيم كمستشار للشؤون الإقتصادية بالمكتب اعتباراً من تاريخ 2013/05/01م، ولمدة شهرين.

شاكرين لكم حسن تعاونكم معنا

تقبلوا منا فائق الإحترام والتقدير

حسن أحمد بوهادي

المنسق العام لمكتب دعم القرار



صورة إلى:

- مكتب دعم القرار
- الدوري العام
- م.العنيزي - رواد