

To: Ms. Pratibha Mehta
UN Resident Coordinator
Vietnam

Date: 28 September 2012

From: Ms. Sophie de Caen
Director
MDG-F Secretariat

Subject: No-cost extension request: MDGF- 2007: "*Integrated Nutrition and Food Security Strategies for Children and Vulnerable Groups in Viet Nam*"
Children, Food Security and Nutrition- Thematic Window

I. Approval Status

We are pleased to inform you that, as per your request, the MDG-F Secretariat has granted the Joint Programme "*Integrated Nutrition and Food Security Strategies for Children and Vulnerable Groups in Viet Nam*" a no cost extension of four (4) months and four (4) days. Thus, the new end date of the Joint Programme is 30 June 2013. Please note that this is a one-time only extension intended to allow the Joint Programme to complete its activities and achieve its expected results. At this end date, the programme should be operationally closed, so that no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (30 June 2013) will have to be reimbursed to the MDG-F.

II. Recommendations

We hope the additional time for implementation will allow the Joint Programme team to:

- Finalize activities and consolidate results, with an opportunity to fully assess and systematize successful experiences.
- Ensure the integration of the joint programme results to the National Target Programme on Malnutrition Control; as well as on the National Target Programme on Food Security Strategy.
- Implement the sustainability plan.
- Share and disseminate the results and experiences of the programme with relevant stakeholders.
- Hand-over of the joint programme results to the involved Government Agencies.
- Conduct the final evaluation with the active participation of all partner entities of the JP.

III. Monitoring and Reporting

Quarterly color-coded annual work plans, and biannual monitoring reports should continue to be prepared and submitted to the MDG-F Secretariat. Please be reminded that each Joint Programme is responsible for conducting its final evaluation prior to the closure of the programme and sharing the final report with the MDG-F Secretariat.

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We would highly appreciate it if you could forward this memo to all participating UN agencies to the joint programme, and each participating UN agency should forward the memo to their corresponding HQs. Further information on the closure of programmes is available on the revised “MDG-F Joint Implementation Guidelines” uploaded on the MDG-F website (www.mdgfund.org).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Partner Trust Fund Office

Mr. Ajay Chhibber, Assistant Administrator and Director Bureau for Asia and the Pacific, UNDP, New York

Ms. Sigrid Kaag, Assistant Secretary-General and Assistant Administrator of the Bureau of External Relations and Advocacy, UNDP New York

MDG-F Secretariat