

CAR CHF PROJECT PROPOSAL

Work plan
VERSION 1 - ENG

INTERNEWS 01



Project workplan for activities defined in the Logical framework	Activity description (Month)	Year	Please enter "Y" for the period the activity will be carried out											
			1	2	3	4	5	6	7	8	9	10	11	12
Activity 1.1.1	Extensive consultations with the population to put together a credible and	2014									Y	Y	Y	N
		2015	N	N	N	N	N							
Activity 1.1.2	Set up listener's committees in all communities to obtain feedback and assess how	2014											Y	Y
		2015	Y	Y	Y	Y	Y							
Activity 1.1.3	Extensive technical and basic journalism training by Internews to ensure good	2014											Y	N
		2015	N	N	N	N	N							
Activity 1.1.4	Provide financial and material support toward a fully operational FM radio antenna	2014											Y	Y
		2015	Y	N	N	N	N							
Activity 1.2.1	Assist the managing committee in negotiating affordable broadcast slots and rates	2014											Y	Y
		2015	Y	N	N	N	N							
Activity 1.2.2	Active participation in the NGO and civilian-military coordination meetings to help	2014											Y	Y
		2015	Y	Y	Y	Y	Y							
Activity 1.3.1	Extensive training and mentoring of the journalists in humanitarian reporting.	2014											Y	Y
		2015	Y	Y	Y	Y	Y							
Activity 1.3.2	Production and broadcasting of programs on humanitarian activities (WASH,	2014											N	Y
		2015	Y	Y	Y	Y	Y							
Activity 1.3.3	Workshop led by Internews about coverage of GBV issues.	2014											N	Y
		2015	Y	N	N	N	N							
Activity 1.3.4	Broadcasting of a locally produced women's program, presented by women	2014											N	Y
		2015	Y	Y	Y	Y	Y							
Activity 2.1.1	Creation of a multi-confessional managing committee that is accepted by all parties	2014									Y	Y	Y	N
		2015	N	N	N	N	N							
Activity 2.1.2	Assist the managing committee in the recruitment of local journalists from all	2014									Y	Y	Y	N
		2015	N	N	N	N	N							
Activity 2.1.3	Organize a social cohesion workshop for the journalists and the managing	2014											Y	Y
		2015	N	N	N	N	N							
Activity 2.1.4	Organize monthly team-building activities to strengthen interpersonal links and	2014											Y	Y
		2015	Y	Y	Y	Y	Y							
Activity 2.1.5	Organize a training for the managing committee on cost-recovery strategies.	2014											N	N
		2015	N	N	Y	N	N							
Activity 2.2.1	Work in partnership with Mercy Corps to involve both communities in the active	2014										Y	Y	Y
		2015	N	N	N	N	N							
Activity 2.2.2	A grand opening of the radio that hosts all communities, organizations and factions	2014											Y	N
		2015	N	N	N	N	N							
Activity 2.3.1	Assist the managing committee in establishing comprehensive HR policies for the	2014											Y	Y
		2015	Y	N	N	N	N							
Activity 2.3.2	Extensive training and mentoring of the journalists by Internews in conflict sensitive	2014											Y	Y
		2015	Y	Y	Y	Y	Y							
Activity 2.3.3	Radio coverage of social cohesion and conflict resolution initiatives, to be	2014											Y	Y
		2015	Y	Y	Y	Y	Y							
Activity 2.3.4	Production of a weekly entertaining traditional music and culture radio program	2014											N	Y
		2015	Y	Y	Y	Y	Y							
Activity 3.1.1	Produce and broadcast a weekly program in which journalists collect the affected	2014											N	Y
		2015	Y	Y	Y	Y	Y							
Activity 3.1.2	Negotiation in coordination with the managing committee for equal access to	2014										Y	Y	N
		2015	N	N	N	N	N							
Activity 3.1.3	Roundtable with local leaders and community representatives	2014										N	Y	Y
		2015	Y	Y	Y	Y	Y							
Activity 3.2.1	Distribution of 200 FM/SW wind-up radios to community leaders in Bambari and	2014											N	Y
		2015	Y	N	N	N	N							
Activity 3.2.2	A weekly radio program on economic and social issues that affect the population of	2014											N	Y
		2015	Y	Y	Y	Y	Y							
Activity 3.2.3	Broadcast of the RUDH's daily national news in French and Sango.	2014											Y	Y
		2015	Y	Y	Y	Y	Y							
Activity 3.3.1	Training of the local armed forces (Séléka and Anti-Balaka) to educate them with	2014											Y	Y
		2015	N	N	N	N	N							
Activity 3.3.2	Establish with all groups and the managing committee a jointly defined mechanism	2014											Y	N
		2015	N	N	N	N	N							
Activity 4.1.1	Carry out information needs assessments and gather audience feedback in Bozoum to identify the quality and relevance of Radio Siriri programming.	2014										Y	Y	Y
		2015	Y	Y	Y	Y	Y							
Activity 4.1.2	Provide financial and material support to kickstart a fully operational FM relay antenna.	2014											Y	Y
		2015	Y	N	N	N	N							
Activity 4.1.3	Provide technical training to personnel in coordination with the Association des	2014											N	Y
		2015	Y	N	N	N	N							
Activity 4.2.1	Train new Radio Siriri correspondents from Bozoum in producing small news items	2014											N	Y
		2015	Y	N	N	N	N							
Activity 4.2.2	Train Radio Siriri journalists and correspondents in conflict-sensitive journalism over two, one-week sessions in Bouar and Bozoum.	2014											N	Y
		2015	N	Y	N	N	N							
Activity 4.3.1	Broadcast RUDH daily news program in French and Sango via Radio Siriri in Bozoum and surrounding areas	2014											Y	Y
		2015	Y	Y	Y	Y	Y							
Activity 4.3.2	Broadcast news from Bozoum's Radio Siriri's correspondents in the RUDH daily news program.	2014											Y	Y
		2015	Y	Y	Y	Y	Y							

Implementation plan

(Max 3000 characters)

The Bambari radio will be operated by its community multi-confessional managing committee, and supported by Internews in its editorial and financial management through a partnership Memorandum of Understanding. As such, Internews will act as a supervising partner of the radio, mentoring it into full autonomy over the six-month duration of the project. In coordination with Internews, the managing committee will hire the journalists, manage the equipment donated by Internews and other partners on month II, and raise and supervise the allocation of additional financial resources through the sale of broadcast air time. The ARC's action, coupled with that of Internews, will focus on training the local managing committee in exerting strong financial control over the radio's activities, dealing with the institutional and legal aspects of radio management, maintaining a strong community mobilization in favor of the radio, and approaching NGOs and IOs to gather funds that will help the radio sustain itself and reach complete independence by the end of the project. ARC will also provide the radio's technician with a complete training in technical maintenance, to ensure that the radio can overcome minor technical difficulties on its own. Finally, ARC will work with the radio's managing committee to establish a listener's club in Bambari who will work to find local revenues. Over the first two months, Internews will take charge of paying the totality of the salary and operation costs of the radio through CHF funds. Starting in month III, a growing percentage of these costs will be taken in charge by the managing committee supervised by Internews, until that percentage reaches 100% in months V and VI. The managing committee will be made up of two representatives of the local authorities (the mayor and the prefect), the bishop or his representative, the central mosque imam, the president of the Islamic community, a women's representative of the Muslim community and two representatives (1 male and 1 female) for each of the three IDP camps. The managing committee will elect a president, a treasurer and a secretary, according to internal regulations that will be established jointly between Internews and the members of the committee. The radio's activities and those of Internews will be coordinated with other NGOs, IOs and international actors through the local coordination and civilian-military meetings. Internews and the radio will be represented in these meetings by the Humanitarian Broadcasting Trainer, who will slowly devolve representation and coordination responsibilities to the president of the managing committee, in agreement with other members of these coordination bodies, over the last two months of the project. There will be no sub-partner to the project. Internews will continue to provide support to the radio through its RJDH programs over 2015 and a monthly payment for the dailynews broadcast.

Monitoring & reporting plan

(Max 3000 characters)

In Bambari: Indicators progress will be measured using sources of verification which will include attendance sheets, photos, trainer observations, project records, feedback from questionnaires, and the forthcoming Internews nationwide CAR information needs assessment conducted under a separately funded award. Any information that impacts project activities in a negative or positive way will be immediately used to adjust activities, as monitoring is an iterative process to inform more impactful programming. Any threatening feedback will be seriously considered for security and safety considerations. The Internews M&E manager and local M&E officer based in Bangui will be in charge of overall supervision of monitoring indicator progress. The Bambari-based local admin/office manager will be trained by the Internews M&E team in collecting, recording, reporting, and using information. The local admin/office manager will submit a brief report using a provided template on project activities, achievements, and challenges to Internews on a weekly basis. This report will also include a summary of audience feedback (complaints, praise, etc.) received via the phone number provided at the end of each broadcast. The local admin/office manager will also fill out a monthly indicator chart. The Bambari-based Internews trainer will provide daily supervision of the admin/office manager's responsibilities. The managing committee of the radio station will also submit a monthly report to Internews on the direct feedback received from its consultations from the local population. In addition to call-ins, the population of the Bambari area will be able to voice their opinion and concerns via five (5) separate listeners committees or focus groups made up of 10 individuals each. These listeners committees will be representative of Bambari's different affected communities including one (1) committee representing the Muslim community, three (3) committees representing each IDP camp, and one (1) committee representing the Sudanese refugee camp. The listeners committees will include a guided discussion to elicit feedback including their information needs and their opinions on the radio station's programming.

In Bozoum: Indicators progress will be measured using the same sources of verification mentioned for Bambari. The Internews M&E manager and local M&E officer based in Bangui will be in charge of overall supervision of monitoring indicator progress. The Bozoum-based local admin/office manager for Radio Siriri will be trained by the Internews M&E team in collecting, recording, reporting, and using information. The local admin/office manager will submit a brief report using a provided template on project activities, achievements, and challenges to Internews on a monthly basis. This report will also include a summary of audience feedback (complaints, praise, etc.) received via the phone number provided at the end of each broadcast.

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Other project information

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NOTE: Please ensure that you don't exceed the max character count, else the text will be truncated while uploading to the system

Cross cutting issues

(max 1500 characters)

In the context of inter-community crisis such as that which prevails in Bambari, several public health, environmental and social problems arise. The exposition of such problems, be they linked to HIV/AIDS, GBV, management of environmental resources in proximity of the camps, etc., constitutes the very essence of the humanitarian reporting Internews specializes in. The radio Internews will set up in Bambari will not only be manned by journalists trained to cover these issues but will also seek to provoke debates and discussions within the community with respect to these issues, and facilitate the broadcasting of public interest messages produced by NGOs (GBV, WASH, HIV prevention, public health, camp management, etc.).

Coordination with other organizations in project area

Organization	Activity
Mercy Corps	Social cohesion training and activities to involve all communities in the management of the radio.
Triangle GH	Broadcasting of WASH messages in exchange for a 5KVA generator and 4,5 million FCFA worth of oil

Environment marker of the project *

N/S Not Specified

Accountability to affected populations

(max 2000 characters)

Since early August 2014, Internews has been meeting and working with prominent members of all groups and communities in Bambari to determine the communication and information needs of the community and outline the bases of this multi-confessional radio project. Discussions are well underway and continue to this day to establish the foundation of a new multi-confessional/community managing committee that is representative of all the civilian trends and parties present in Bambari. This managing committee will act as the radio's first line of contact and accountability to affected populations, since they will take part in its very management. **The managing committee, along with the editorial team, will be heavily involved in the elaboration of the broadcasting schedule.** Additionally, at least five listeners' committees will be put in place with Internews' help in the Muslim neighbourhood, the 3 IDP camps and the Sudanese refugee camp. These listeners' committees will be consulted by the managing committee and Internews at least once a month to obtain and evaluate the public's appreciation of the radio's broadcasting. **A needs assessment conducted by Internews will also take place before December 2014.** Finally, a phone number for the newsroom will be provided at the end of every broadcasting in order for the public and other parties to voice their appreciation or concern about the radio's programming and information.

Gender marker of the project *

1

Outline how the project supports the gender theme *

(max 1500 characters)

Special attention will be exerted by Internews to ensure that women's groups are well represented amongst the Bambari managing committee and the editorial team. The listeners' committee will be made up on a 50-50 basis between men and women, as will the distribution of radios. Furthermore, a workshop on the coverage of GBV themes will be organized for the journalists in collaboration with NGOs that operate in the field, in order to develop a special magazine for women, produced by women journalists. Broadcasting space will additionally be made available to NGOs and IOs who wish to communicate on gender issues.

In Bozoun, at least one of the three trained local correspondents will be a woman.

Activities that support the gender theme (Y/N)

Activity 1.1.1	Extensive consultations with the population to put together a credible and representative managing committee.	Y
Activity 1.1.2	Set up listener's committees in all communities to obtain feedback and assess how the radio is perceived.	N
Activity 1.1.3	Extensive technical and basic journalism training by Internews to ensure good quality broadcast output	N
Activity 1.1.4	Provide financial and material support to kickstart a fully operational FM radio antenna	N
Activity 1.1.5		
Activity 1.2.1	Assist the managing committee in negotiating affordable broadcast slots and rates for NGOs, IOs and International peacekeeping forces who want to communicate messages with the population.	N
Activity 1.2.2	Active participation in the NGO and civilian-military coordination meetings to help ensure the best possible fit between communications of NGOs, IOs and international peacekeeping forces and local information needs	Y
Activity 1.2.3		
Activity 1.2.4		
Activity 1.2.5		
Activity 1.3.1	Extensive training and mentoring of the journalists in humanitarian reporting.	Y
Activity 1.3.2	Production and broadcasting of programs on humanitarian activities (WASH, nutrition, camp management, GBV, mental and physical health), including the ones that Triangle GH and Mercy Corps, two partners of the project, carry out in the Bambari region.	Y
Activity 1.3.3	Workshop led by Internews about coverage of GBV issues.	Y
Activity 1.3.4	Broadcasting of a locally produced women's program, presented by women journalists, on women's rights.	Y
Activity 1.3.5		
Activity 2.1.1	Creation of a multi-confessional managing committee that is accepted by all parties and communities.	N
Activity 2.1.2	Assist the managing committee in the recruitment of local journalists from all communities and faiths.	Y
Activity 2.1.3	Organize a social cohesion workshop for the journalists and the managing committee in coordination and collaboration with Mercy Corps.	N
Activity 2.1.4	Organize monthly team-building activities to strengthen interpersonal links and relations within the team.	N
Activity 2.1.5	Organize a training for the managing committee on cost-recovery strategies.	N
Activity 2.2.1	Work in partnership with Mercy Corps to involve both communities in the active renovation, cleaning and installation of the radio's physical space and installations through various social cohesion activities (cutting the grass, painting the radio's office, installing the studio and the tower, etc.)	N

Activity 2.2.2	A grand opening of the radio that hosts all communities, organizations and factions in presence to celebrate its accessibility to all and provide leaders with the opportunity to pledge their commitment in favour of its sustainability. Broadcasted in direct.	N
Activity 2.2.3		
Activity 2.2.4		
Activity 2.2.5		
Activity 2.3.1	Assist the managing committee in establishing comprehensive HR policies for the hiring of the journalists.	Y
Activity 2.3.2	Extensive training and mentoring of the journalists by Internews in conflict sensitive journalism	N
Activity 2.3.3	Radio coverage of social cohesion and conflict resolution initiatives, to be broadcasted in Bambari and, on an ad-hoc basis, through the RJDH's daily news program throughout the country.	N
Activity 2.3.4	Production of a weekly entertaining traditional music and culture radio program that highlights the rich ethnic and religious diversity of the Ouaka prefecture	N
Activity 2.3.5		
Activity 3.1.1	Produce and broadcast a weekly program in which journalists collect the affected population's queries to submit them directly to local leaders and obtain answers from them.	Y
Activity 3.1.2	Negotiation in coordination with the managing committee for equal access to airtime for local leaders of all parties and groups to broadcast peace messages.	N
Activity 3.1.3	Roundtable with local leaders and community representatives	Y
Activity 3.1.4		
Activity 3.1.5		
Activity 3.2.1	Distribution of 200 FM/SW wind-up radios to community leaders in Bambari and the surrounding area in coordination and collaboration with NGOs and IOs operating in Bambari and the region, including Triangle GH.	Y
Activity 3.2.2	A weekly radio program on economic and social issues that affect the population of Bambari. This program will be shared with the RJDH's newsroom in Bangui, where it will be used to highlight the problems that affect the Ouaka region.	N
Activity 3.2.3	Broadcast of the RJDH's daily national news in French and Sango.	Y
Activity 3.2.4		
Activity 3.2.5		
Activity 3.3.1	Training of the local armed forces (Séléka and Anti-Balaka) to educate them with regards to the roles of a local radio station and its staff	N
Activity 3.3.2	Establish with all groups and the managing committee a jointly defined mechanism for the resolution of any grievances and/or conflicts with the radio.	N
Activity 3.3.3		
Activity 3.3.4		
Activity 3.3.5		
Activity 4.1.1	Carry out information needs assessments and gather audience feedback in Bozoum to identify the quality and relevance	Y
Activity 4.1.2	Provide financial and material support to kickstart a fully operational FM relay antenna.	N
Activity 4.1.3	Provide technical training to personnel in coordination with the Association des Radios Communautaires (ARC) to	N
Activity 4.1.4		
Activity 4.1.5		
Activity 4.2.1	Train new Radio Siriri correspondents from Bozoum in producing small news items and programs about local issues over	Y
Activity 4.2.2	Train Radio Siriri journalists and correspondents in conflict-sensitive journalism over two, one-week sessions in Bouar	Y
Activity 4.2.3		
Activity 4.2.4		
Activity 4.2.5		
Activity 4.3.1	Broadcast RJDH daily news program in French and Sango via Radio Siriri in Bozoum and surrounding areas	N
Activity 4.3.2	Broadcast news from Bozoum's Radio Siriri's correspondents in the RJDH daily news program.	N
Activity 4.3.3		

Safety and security *
(max 1500 characters)

At present time, Bambari remains a latent combat zone. While the situation in the previous two weeks has been relatively stable and calm, hostilities could erupt again at any given moment, deepening the existing inter-community tensions and jeopardizing the capacity of the radio to function. We feel that the best protection a community radio station has comes from the community itself, and its valuing of the services provided by the newsroom. This is why we have so far worked with all communities and armed groups in Bambari to ensure all parties' acceptance of the radio and their commitment to refrain from using it or considering it as a military instrument or target. Two weeks ago, Internews CSIT held several meetings with both the two ex-Séléka general Darass and Zoundeko, and with one of Bambari's Anti-Balaka commanders, to obtain their firm commitment in favor of the reestablishment of a radio station. We also met with the Sangaris and MISCA/MINUSCA commanders to ensure their passive participation in protecting the radio. This coming week, Internews' Director of Operational Security, along with our CSIT, will visit Bambari to establish a comprehensive security plan for the radio and the local and expat staff. We will also be cooperating with other NGOs to assess the security situation, communicate information and coordinate our response to given events that might threaten the radio, its staff or installations.

Bozoum being relatively peaceful and calm since a few months, the relay will be installed in a location determined in collaboration with local actors. The trainer will stay at the Catholic mission, where both Cordaid and InterSOS live. The relay's equipment will be secured by a compound wall.

Access *
(max 1000 characters)

The radio's physical location has been the subject of several discussions with various local actors over the past two weeks. Following a meeting held with representatives of all communities, it was agreed by all parties to establish the new radio in the former location occupied by Radio Linga, a few dozen meters away from Bambari's Cour d'Appel. The building had been occupied by elements connected with General Darass for more than a year, but following extensive discussions with him, he agreed to liberate the space for exclusive use by the new radio. Internews does not currently have an office or guesthouse in Bambari but has already held discussions with other humanitarian actors based in town to envision how we could share office/living spaces. This will facilitate Internews' installation in Bambari, and its inclusion in the broader NGO/IO community. Both ICRC and the French Red Cross have expressed interest in hosting Internews for the duration of the project.

Internews does not have an office in Bozoum and will coordinate with local humanitarian actors to determine the best locations for the installation of the relay and the trainings. Caritas will be helping in that regard.

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Budget
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1. Staff and Other Personnel Costs (please itemize costs of staff, consultants and other personnel to be recruited directly by the implementing partner for project implementation)

Code	Budget Line Description	Direct (D), Support (S)	Quantity	Unit Cost	Duration	% Cost	Total Cost	Quarter Budget Details					
								Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 5	Quarter Total
					(per month, per day or lump sum)								
1.1	Country Director	S	6	\$ 8,403	month	16.74%	\$ 8,437.71	\$ 4,218.85	\$ 4,218.85	\$ -	\$ -	\$ -	\$ 8,437.71
1.2	MRE Manager	S	6	\$ 9,243	month	16.74%	\$ 9,281.48	\$ 4,640.74	\$ 4,640.74	\$ -	\$ -	\$ -	\$ 9,281.48
1.3	Director of Operational Security	S	0.21	\$ 12,604	month	100%	\$ 2,646.88	\$ 1,323.44	\$ 1,323.44	\$ -	\$ -	\$ -	\$ 2,646.88
1.4	US Fringe	S	1	\$ 20,366	direct labor	45%	\$ 9,164.73	\$ 4,582.37	\$ 4,582.37	\$ -	\$ -	\$ -	\$ 9,164.73
1.5	Humanitarian Broadcasting Trainer (Bambari and Bozoum)	D	6	\$ 7,703	month	100%	\$ 46,215.42	\$ 23,107.71	\$ 23,107.71	\$ -	\$ -	\$ -	\$ 46,215.42
1.6	Radio Technician	D	20	\$ 490	day	100%	\$ 9,803.27	\$ 9,803.27	\$ -	\$ -	\$ -	\$ -	\$ 9,803.27
1.7	Broadcast technician to help set up stations	D	2	\$ 1,400	month	100%	\$ 2,800.93	\$ 2,800.93	\$ -	\$ -	\$ -	\$ -	\$ 2,800.93
1.8	Reporters (10) (Bambari)	D	60	\$ 70	month	100%	\$ 4,201.40	\$ 4,201.40	\$ -	\$ -	\$ -	\$ -	\$ 4,201.40
1.9	Community Radio Station Liaison (to help re-connect within and with stations - ARC)	D	2	\$ 1,400	month	100%	\$ 2,800.93	\$ 1,400.47	\$ 1,400.47	\$ -	\$ -	\$ -	\$ 2,800.93
1.10	Finance Manager (Interviews in Bangui)	D	6	\$ 1,541	month	10%	\$ 924.31	\$ 462.15	\$ 462.15	\$ -	\$ -	\$ -	\$ 924.31
1.11	Office Manager/Admin (Bambari)	D	6	\$ 140	month	100%	\$ 840.28	\$ 420.14	\$ 420.14	\$ -	\$ -	\$ -	\$ 840.28
1.12	Cleaning/cooking services (Bambari)	D	6	\$ 42	month	100%	\$ 252.08	\$ 126.04	\$ 126.04	\$ -	\$ -	\$ -	\$ 252.08
1.13	Maintenance technicians (Bozoum)	D	12	\$ 70	month	100%	\$ 840.28	\$ 420.14	\$ 420.14	\$ -	\$ -	\$ -	\$ 840.28
1.14	Reporters (3) (Bozoum)	D	18	\$ 70	month	100%	\$ 1,260.42	\$ 630.21	\$ 630.21	\$ -	\$ -	\$ -	\$ 1,260.42
1.15	Guards (3) (Bozoum)	D	18	\$ 70	month	100%	\$ 1,260.42	\$ 630.21	\$ 630.21	\$ -	\$ -	\$ -	\$ 1,260.42
	Sub Total						\$ 100,730.56	\$ 58,768.09	\$ 41,962.48	\$ -	\$ -	\$ -	\$ 100,730.56

2. Supplies, Commodities, Materials (please itemize direct and indirect costs of consumables to be purchased under the project, including associated transportation, freight, storage and distribution costs)

Code	Budget Line Description		Quantity	Unit Cost	Duration	% Cost	Total Cost	Quarter Budget Details					
								Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 5	Quarter Total
					(per month, per day or lump sum)								
2.1	Office and computer supplies	D	6	\$ 363	month	\$ 100	\$ 2,178.50	\$ 1,089.25	\$ 1,089.25	\$ -	\$ -	\$ -	\$ 2,178.50
	Sub Total						\$ 2,178.50	\$ 1,089.25	\$ 1,089.25	\$ -	\$ -	\$ -	\$ 2,178.50

3. Equipment (please itemize costs of non-consumables to be purchased under the project)

Code	Budget Line Description	Quantity	Unit Cost	Duration	% Cost	Total Cost	Quarter Budget Details					
							Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 5	Quarter Total
				(per month, per day or lump sum)								
3.1	Laptops	D	4	\$ 1,245	each	100%	\$ 4,979.44	\$ 4,979.44	\$ -	\$ -	\$ -	\$ 4,979.44
3.2	Recorders	D	10	\$ 415	each	100%	\$ 4,149.53	\$ 4,149.53	\$ -	\$ -	\$ -	\$ 4,149.53
3.3	Mobile phones	D	10	\$ 52	each	100%	\$ 518.69	\$ 518.69	\$ -	\$ -	\$ -	\$ 518.69
3.4	Satellite phones	D	2	\$ 1,037	each	100%	\$ 2,074.77	\$ 2,074.77	\$ -	\$ -	\$ -	\$ 2,074.77
3.5	Mixing table	D	1	\$ 1,037	each	100%	\$ 1,037.38	\$ 1,037.38	\$ -	\$ -	\$ -	\$ 1,037.38
3.6	Micros	D	3	\$ 519	each	100%	\$ 1,556.07	\$ 1,556.07	\$ -	\$ -	\$ -	\$ 1,556.07
3.7	VHF radios (3)	D	3	\$ 934	each	100%	\$ 2,800.93	\$ 2,800.93	\$ -	\$ -	\$ -	\$ 2,800.93
3.8	Laptops - Bozoum	D	0	\$ 1,245	each	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3.9	Recorders - Bozoum	D	0	\$ 415	each	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3.10	Bicycles - Bozoum	D	2	\$ 207	each	100%	\$ 414.95	\$ 414.95	\$ -	\$ -	\$ -	\$ 414.95
3.11	Generator - Bozoum	D	1	\$ 2,075	each	100%	\$ 2,074.77	\$ 2,074.77	\$ -	\$ -	\$ -	\$ 2,074.77
3.12	50 meters mast for antennas (Bozoum)	D	1	\$ 13,486	each	100%	\$ 13,485.98	\$ 13,485.98	\$ -	\$ -	\$ -	\$ 13,485.98
3.13	Transmitter (Bozoum)	D	1	\$ 6,069	each	100%	\$ 6,068.69	\$ 6,068.69	\$ -	\$ -	\$ -	\$ 6,068.69
3.14	Dipole Antenna (Bozoum)	D	1	\$ 4,046	each	100%	\$ 4,045.79	\$ 4,045.79	\$ -	\$ -	\$ -	\$ 4,045.79
3.15	Dipole Receiver + Dipole Antenna (Bozoum)	D	1	\$ 2,075	each	100%	\$ 2,074.77	\$ 2,074.77	\$ -	\$ -	\$ -	\$ 2,074.77
	Sub Total						\$ 45,281.78	\$ 45,281.78	\$ -	\$ -	\$ -	\$ 45,281.78

4. Contractual Services (please list works and services to be contracted under the project)

Code	Budget Line Description	Quantity	Unit Cost	Duration	% Cost	Total Cost	Quarter Budget Details					
							Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 5	Quarter Total
				(per month, per day or lump sum)								
4.1	Director Humanitarian Communication Programs	S	6	\$ -	month	10%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.2	Security Company (services for Bambari)	D	6	\$ -	month	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.3	Radio station fencing - Bozoum	D	1	\$ 2,075	contract	100%	\$ 2,074.77	\$ 1,037.38	\$ 1,037.38	\$ -	\$ -	\$ 2,074.77
4.4	Transport to CAR (radio station's equipment)	D	1	\$ 1,297	contract	100%	\$ 1,296.73	\$ 648.36	\$ 648.36	\$ -	\$ -	\$ 1,296.73
4.5	Customs fees (radio station's equipment)	D	1	\$ 6,224	contract	100%	\$ 6,224.30	\$ 3,112.15	\$ 3,112.15	\$ -	\$ -	\$ 6,224.30
	Sub Total						\$ 9,595.79	\$ 4,797.90	\$ 4,797.90	\$ -	\$ -	\$ 9,595.79

5. Travel (please itemize travel costs of staff, consultants and other personnel for project implementation)

Code	Budget Line Description	Quantity	Unit Cost	Duration	% Cost	Total Cost	Quarter Budget Details					
							Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 5	Quarter Total
				(per month, per day or lump sum)								
5.1	Airfare - International	D	2	\$ 1,556	trip	100%	\$ 3,112.15	\$ 3,112.15	\$ -	\$ -	\$ -	\$ 3,112.15
5.2	Lodging Bambari - Management	D	20	\$ 52	night	100%	\$ 1,037.38	\$ 518.69	\$ 518.69	\$ -	\$ -	\$ 1,037.38
5.3	Perdiem Bambari - Management	D	20	\$ 21	day	100%	\$ 414.95	\$ 207.48	\$ 207.48	\$ -	\$ -	\$ 414.95
5.4	Lodging Bangui - Technician	D	7	\$ -	night	100%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5.5	Perdiem Bangui - Technician	D	7	\$ 21	day	100%	\$ 145.23	\$ 72.62	\$ 72.62	\$ -	\$ -	\$ 145.23
5.6	Lodging Bangui - Humanitarian Broadcasting Trainer	D	24	\$ 52	night	100%	\$ 1,244.86	\$ 622.43	\$ 622.43	\$ -	\$ -	\$ 1,244.86
5.7	Perdiem Bangui - Humanitarian Broadcasting Trainer	D	24	\$ 21	day	100%	\$ 497.94	\$ 248.97	\$ 248.97	\$ -	\$ -	\$ 497.94
5.8	Taxis, Medex, Visas, Excess Baggage, etc	D	3	\$ 156	trip	100%	\$ 466.82	\$ 466.82	\$ -	\$ -	\$ -	\$ 466.82
5.9	Domestic flights Bangui-Bouar (UNHAS)	D	5	\$ 207	flight	100%	\$ 1,037.38	\$ 1,037.38	\$ -	\$ -	\$ -	\$ 1,037.38
5.10	Lodging Bozoum - Humanitarian Broadcasting Trainer	D	25	\$ 30	night	100%	\$ 743.80	\$ 743.80	\$ -	\$ -	\$ -	\$ 743.80
5.11	Perdiem Bozoum - Humanitarian Broadcasting Trainer	D	25	\$ 21	day	100%	\$ 518.69	\$ 518.69	\$ -	\$ -	\$ -	\$ 518.69
	Sub Total						\$ 9,219.22	\$ 7,549.04	\$ 1,670.19	\$ -	\$ -	\$ 9,219.22

6. Transfers and Grants to Counterparts (please list transfers and sub-grants to project implementing partners)

Code	Budget Line Description	Quantity	Unit Cost	Duration	% Cost	Total Cost	Quarter Budget Details					
							Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 5	Quarter Total
				(per month, per day or lump sum)								
6.1												
	Sub Total						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

7. General Operating and Other Direct Costs (please include general operating expenses and other direct costs for project implementation)

Code	Budget Line Description		Quantity	Unit Cost	Duration	% Cost	Total Cost	Quarter Budget Details					
								Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 5	Quarter Total
					(per month, per day or lump sum)								
7.1	Humanitarian Broadcasting Trainer - R&R	D	1	\$ 1,037	trip	100%	\$ 1,037.38	\$ 1,037.38	\$ -	\$ -	\$ -	\$ -	\$ 1,037.38
7.2	Accommodation for Humanitarian Broadcasting Trainer	D	6	\$ 519	month	100%	\$ 3,112.15	\$ 1,556.07	\$ 1,556.07	\$ -	\$ -	\$ -	\$ 3,112.15
7.3	Housing set up (Bambari)	D	1	\$ 519	month	100%	\$ 518.69	\$ 518.69	\$ -	\$ -	\$ -	\$ -	\$ 518.69
7.4	Repair and maintenance - Radio station	D	6	\$ 207	month	100%	\$ 1,244.86	\$ 622.43	\$ 622.43	\$ -	\$ -	\$ -	\$ 1,244.86
7.5	Security - Radio station	D	6	\$ 622	month	100%	\$ 3,734.58	\$ 1,867.29	\$ 1,867.29	\$ -	\$ -	\$ -	\$ 3,734.58
7.6	Radio station set up cost (e.g. furniture, sound proofing, carpentry for studio...)	D	1	\$ 2,593	lump sum	100%	\$ 2,593.46	\$ 2,593.46	\$ -	\$ -	\$ -	\$ -	\$ 2,593.46
7.7	Communication - Phone credit	D	6	\$ 259	month	100%	\$ 1,556.07	\$ 778.04	\$ 778.04	\$ -	\$ -	\$ -	\$ 1,556.07
7.8	Communication - Internet	D	6	\$ 1,037	month	100%	\$ 6,224.30	\$ 3,112.15	\$ 3,112.15	\$ -	\$ -	\$ -	\$ 6,224.30
7.9	Printing/Duplication	D	6	\$ 156	month	100%	\$ 933.64	\$ 466.82	\$ 466.82	\$ -	\$ -	\$ -	\$ 933.64
7.10	Rent Vehicle+driver (?)	D	12	\$ 2,593	month	100%	\$ 31,121.50	\$ 15,560.75	\$ 15,560.75	\$ -	\$ -	\$ -	\$ 31,121.50
7.11	Fuel for vehicle	D	6	\$ 622	month	100%	\$ 3,734.58	\$ 1,867.29	\$ 1,867.29	\$ -	\$ -	\$ -	\$ 3,734.58
7.12	Broadcasting license fee	D	1	\$ 3,112	fee	100%	\$ 3,112.15	\$ 3,112.15	\$ -	\$ -	\$ -	\$ -	\$ 3,112.15
7.13	Fuel for generator (Bozoum)	D	6	\$ 975	month	100%	\$ 5,848.35	\$ 5,848.35	\$ -	\$ -	\$ -	\$ -	\$ 5,848.35
7.14	Broadcasting fee (Radio Siriri) (Bozoum)	D	6	\$ 311	month	100%	\$ 1,867.29	\$ 1,867.29	\$ -	\$ -	\$ -	\$ -	\$ 1,867.29
	Sub Total						\$ 66,639.01	\$ 40,808.17	\$ 25,830.84	\$ -	\$ -	\$ -	\$ 66,639.01
	Sub Total Direct Costs						\$ 233,644.87	\$ 158,294.22	\$ 75,350.66	\$ -	\$ -	\$ -	\$ 233,644.87

Indirect Costs

Indirect Programme Support Cost PSC Rate (insert percentage, not to exceed 7 percent)													7
PSC Amount													\$ 16,355
								Quarter Budget Details					
								Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 5	Quarter Total
								\$ 11,081	\$ 5,275	\$ -	\$ -	\$ -	\$ 16,355
								Quarterly Budget Details for PSC Amount					
Total CHF Costs													\$ 250,000

CAR CHF PROJECT PROPOSAL

INTERNEWS 01

Locations

VERSION 1 - ENG

Common
Humanitarian
Fund

Prefecture	Sous Prefecture	Percentage of budget	List of Activities	Beneficiaries summary				
				Men	Women	Boys	Girls	Total
Ouaka	Bambari	72%	Activity 1.1.1	20	10	0	0	30
Ouaka	Bambari	72%	Activity 1.1.2	25	25	0	0	50
Ouaka	Bambari	72%	Activity 1.1.3	7	3	0	0	10
Ouaka	Bambari	72%	Activity 1.2.1	2690	2690	2626	2626	10631
Ouaka	Bambari	72%	Activity 1.2.2	15	7	0	0	22
Ouaka	Bambari	72%	Activity 1.3.1	15	7	0	0	22
Ouaka	Bambari	72%	Activity 1.3.2	7	3	0	0	10
Ouaka	Bambari	72%	Activity 2.1.1	8	4	0	0	12
Ouaka	Bambari	72%	Activity 2.1.2	7	3	0	0	10
Ouaka	Bambari	72%	Activity 2.1.3	10	5	0	0	15
Ouaka	Bambari	72%	Activity 2.1.4	15	7	0	0	22
Ouaka	Bambari	72%	Activity 2.2.1	20	10	5	5	40
Ouaka	Bambari	72%	Activity 2.2.2	30	15	0	0	45
Ouaka	Bambari	72%	Activity 2.3.1	7	3	0	0	10
Ouaka	Bambari	72%	Activity 2.3.2	7	3	0	0	10
Ouaka	Bambari	72%	Activity 2.3.3	2690	2690	2626	2626	10631
Ouaka	Bambari	72%	Activity 2.3.4	2690	2690	2626	2626	10631
Ouaka	Bambari	72%	Activity 3.1.1	2690	2690	2626	2626	10631
Ouaka	Bambari	72%	Activity 3.1.2	2690	2690	2626	2626	10631
Ouaka	Bambari	72%	Activity 3.1.3	2690	2690	2626	2626	10631
Ouaka	Bambari	72%	Activity 3.2.1	100	100	0	0	200
Ouaka	Bambari	72%	Activity 3.2.2	2690	2690	2626	2626	10631
Ouaka	Bambari	72%	Activity 3.2.3	2690	2690	2626	2626	10631
Ouaka	Bambari	72%	Activity 3.3.1	30	0	0	0	30
Ouaka	Bambari	72%	Activity 3.3.2	38	4	0	0	42
Ouham-Pende	Bozoum	28%	Activity 4.1.1	4048	4048	3952	3952	16000
Ouham-Pende	Bozoum	28%	Activity 4.1.2	4048	4048	3952	3952	16000
Ouham-Pende	Bozoum	28%	Activity 4.1.3	1	1	0	0	2
Ouham-Pende	Bozoum	28%	Activity 4.2.1	2	1	0	0	3
Ouham-Pende	Bozoum	28%	Activity 4.2.2	6	2	0	0	8
Ouham-Pende	Bozoum	28%	Activity 4.2.3					
Ouham-Pende	Bozoum	28%	Activity 4.3.1	4048	4048	3952	3952	16000
Ouham-Pende	Bozoum	28%	Activity 4.3.2	4048	4048	3952	3952	16000
Ouham-Pende	Bozoum	28%						



Décision de la Coordonnatrice Humanitaire

Approuvé pour un budget total de : **250,000.01 USD**

Mme Claire Bourgeois
Coordonnatrice Humanitaire

Signature

Date



10.11.2014

B

**Examen de l'Agent Administratif**

Programme en conformité avec les dispositions des memorandums d'accord entre les Nations Unies et le PNUD et les lettres d'accord avec les donateurs

Agent administratif
Nom et titre

Signature

Date

Examen de l'Agent de gestion (Seulement pour les projets des ONGs)

Programme en conformité avec les dispositions de l'accord de partenariat avec l'agent de gestion
pour le CHF - RCA

Agent de gestion
Nom et titre

Absubacar KOULI BALY

Signature

Date

