

## CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval.  
Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudanfinancing/common-humanitarianfund> or contact the CHF Technical Secretariat.

**Instructions:**

Complete this request form and submit to the CHF Technical Secretariat at [CHFsouthsudan@un.org](mailto:CHFsouthsudan@un.org) and copy [kizitoi@un.org](mailto:kizitoi@un.org).

Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least two weeks before expiration of approved project duration.

**For CHF Technical Secretariat:**

<input type="checkbox"/> AA/ UNDP Informed	Date: <u>15.5.14</u> By: _____
<input type="checkbox"/> Cluster Coordinator Informed	Date: <u>15.5.14</u> By: _____
<input type="checkbox"/> Grantee Informed	Date: <u>15.5.14</u> By: _____
<input type="checkbox"/> CHF Database Updated	Date: <u>15.5.14</u> By: _____

Allocation ID (CHF TS to fill in): SA2/171/13

### Section 1 – Project Details

Date of Request	24 April 2014, resubmitted 12 May 2014	Cluster	Logistics
Organization Name:	IOM	Contact Name:	David Derthick
Project Code:	SSD-13/CSS/55434/298	Contact Email/Tel No.:	dderthick@iom.int
Location:	Nationwide	Date of Allocation:	16 August 2013
Duration (start and end date as PPA/agreement):	1 September 2013 to 31 Aug 2014	Amount Allocated:	USD 2,117,134
Project Title:			

### Section 2 – Revision Type/Reason for No-Cost Extension

Type of Revision:	Reason for NCE:		
Indicate the type (s) of revision being requested.	Indicate reason (s) for no-cost extension.		
<input checked="" type="checkbox"/> Significant change in activities <input checked="" type="checkbox"/> Change in outputs <input type="checkbox"/> Change in target beneficiaries <input type="checkbox"/> Change in project duration/NCE	<input type="checkbox"/> Change in location <input checked="" type="checkbox"/> Change in budget <input type="checkbox"/> Change in recipient org Other Specify: _____	<input type="checkbox"/> Insecurity <input type="checkbox"/> Inaccessibility <input type="checkbox"/> Staffing/recruitment delays <input type="checkbox"/> Internal adminn delays <input type="checkbox"/> Procurement delays	<input type="checkbox"/> Programmatic delays <input type="checkbox"/> Delays in finalizing PPA <input type="checkbox"/> Delays in disbursement of funds <input type="checkbox"/> Delays in organization's internal transfer of funds <input type="checkbox"/> Delay in securing supplies from pipeline
No. of month requested _____	Other Specify: _____		
New end date: _____			

### Section 3 – Level of Completion

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of < 31 March 2014>

\$ 1,438,500 68%

Amount of Funds Unspent as of < 31 March 2014>

\$ 678,634 32%

Amount of Funds Committed But Not Spent by <31 March 2014>

\$ 0 0%

Percentage of Activities Completed as of < 31 March 2014>

More than 50 %

### Section 4

This section is for the approving official's review		 OCHA South Sudan Secretary, CHF South Sudan
Approved by	Review Date	
OCHA Head	15 May 2014	
Approved by	Review Date	
Endorsed by	15/05/14.	

## Section 5 – Revision Description and Justification

### Description and justification of requested change

Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.

To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.

Please provide revision details in the revision table in section 6 of this document.

This project was developed prior to the Crisis that began in December 2013. As a result, the needs of partners as well as ability to carry out specific project outputs (e.g. movement of humanitarian cargo by river) have changed significantly.

In light of the change in context, IOM is requesting a budget realignment and revision of expected outputs to better meet the needs of humanitarian partners relying on the Common Transport Service (CTS) managed by IOM.

Specifically, IOM proposes to use resources previously allocated to support movement of cargo by river, which is no longer possible due to ongoing insecurities, to support the continued operation of CTS trucks which have been running at a rate much higher than anticipated at the time the project was developed as the need for this support has increased. This allocation will allow CTS to continue to provide road transport at the current rate requests are being received and extend duration of services from three months to four months.

In addition, IOM requests that a portion of the resources previously allocated for river movements be realigned to support the immediate movement of Shelter NFI core pipeline materials to priority locations. This modification of activities will contribute to the Logistics cluster's ability to meet the increased needs of the humanitarian community to immediately move core pipeline items to field locations to enable life-saving frontline response. All service request forms will continue to be filtered through the Logistics Cluster for tracking and monitoring.

IOM currently has engaged air assets to support the movement of CCCM and Shelter NFI core pipeline materials to field locations, but lacks funding to continue these movements. Note that though the CHF allocated funds to the Shelter/NFI cluster through the SA1 and Reserve allocations this year, these allocations only support the transport of items purchased through CHF under the assumption that logistics cluster could provide assistance for air transport (as was standard practice for movement of core pipeline items before the current crisis) as a result, the transport lines for movement of core pipelines were largely under budgeted. The large backlog of requests to the logistics cluster has resulted in major delays in moving Shelter/NFI cluster pipeline items to the field. At present Shelter NFI core pipeline materials are in Juba awaiting transport to field locations and could be dispatched within the week if the reallocation is approved. This realignment will enable the immediate deployment of shelter/NFI core pipeline items to field locations while at the same time alleviating the amount of requests being received by WFP to provide transport.

It is important to reiterate that the CTS remains a service accessible to all partners, with requests coursed through WFP, as Logistics Cluster lead. This includes the use of the above mentioned air assets if required.

No change in project duration is necessary in relation to this modification.

List activities that were implemented during project period:	List outstanding activities:
<ol style="list-style-type: none"> <li>1. Avail a fleet of 13 IOM managed trucks (10x30mt trucks and 3x10mt trucks) to provide humanitarian cargo delivery in a timely and effective manner in critical emergency response situations;</li> <li>2. Operate barge movements to deliver the necessary amounts of humanitarian cargo to principle hubs along the Nile river;</li> <li>3. Operate boat movements from Juba and from Malakal to supply Bentiu, Renk, Melut, Akobo and Fangak;</li> <li>4. Handle cargo effectively and professionally, through consolidation and loading at hubs, and unloading at final destination by users;</li> <li>5. Comply with the Logistics Cluster cargo tracking on RITA system to monitor cargo movements;</li> <li>6. Provide staff to accompany project vehicles, monitor cargo handling, and maintain communications with the control centre in Juba;</li> </ol>	<p>1. Operate barge movements to deliver the necessary amounts of humanitarian cargo to principle hubs along the Nile river;</p> <p>2. Operate boat movements from Juba and from Malakal to supply Bentiu, Renk, Melut, Akobo and Fangak;</p> <p>Proposed new activities:</p> <ol style="list-style-type: none"> <li>1. Move core pipeline items by air to field locations in priority states.</li> </ol>

<p>7. Coordinate with humanitarian forums and relevant logistics forums on needs, gaps and monitoring (Humanitarian Forum, the Emergency and Preparedness Taskforce, the cluster, Logistics sector meetings, and the access working group);</p> <p>8. Ensure monitoring of the use of the CTS and contribute to reporting on the CTS as required.</p>		
<b>Review remarks by cluster coordinator:</b>	<b>Name of the reviewer</b>	<b>Fiona Lithgow</b>
<p>Explain the rational to endorse or reject the request</p> <p>In support of cluster activities and objectives this is endorsed.</p>		
<b>Review remarks by CHF Technical Secretariat:</b>	<b>Name of reviewer</b>	<b>David Throp</b>
<p>CHF TS supports the approval of this request based on the Logistics cluster endorsement and justifications provided by IOM.</p>		

## 6 - Revision Details

Original CHF Allocation(s)		Proposed Revised Allocation(s)																																																						
Output	Details of the original CHF allocations (please insert information from allocation tables).	Output	Details on proposed revised allocations.																																																					
Output	<p>1. 13 trucks dedicated for humanitarian cargo operated by IOM will be at the disposal of the disposal of the Logistic Cluster for 90 days;</p> <p>2. IOM will organize movement(s) of 2 barges dedicated for humanitarian cargo: Juba/Malakal/Bentiu/Melut;</p> <p>3. IOM will organize 10 boats movements dedicated for humanitarian cargo:</p> <p>4. IOM will organize 7 boats movements dedicated for humanitarian cargo: From Malakal to Bentiu, Renk, Melut, Fangak, Akobo;</p> <p>5. Number of Service Request Forms executed: 220.</p>	Key Activities	<p>1. Avail a fleet of 13 IOM managed trucks (10x30mt trucks and 3x10mt trucks) to provide humanitarian cargo delivery in a timely and effective manner in critical emergency response situations;</p> <p>2. Operate barge movements to deliver the necessary amounts of humanitarian cargo to principle hubs along the Nile river;</p> <p>3. Operate boat movements from Juba and from Malakal to supply Bentiu, Renk, Melut, Akobo and Fangak;</p> <p>4. Handle cargo effectively and professionally, through consolidation and loading at hubs, and unloading at final destination by users;</p> <p>5. Comply with the Logistics Cluster cargo tracking on RTTA system to monitor cargo movements;</p> <p>6. Provide staff to accompany project vehicles, monitor cargo handling, and maintain communications with the control centre in Juba;</p> <p>7. Coordinate with humanitarian forums and relevant logistics forums on needs, gaps and monitoring (Humanitarian Forum, the Emergency and Preparedness Taskforce, the cluster, Logistics sector meetings, and the access working group);</p> <p>8. Ensure monitoring of the use of the CTS and contribute to reporting on the CTS as required.</p>																																																					
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*Common Humanitarian Fund for South Sudan*

*CHF 13 IOM Logistics Alloc revision 140423*

Beneficiary s:	30 organizations / 220 requests		Beneficiary s:	30 organizations / 220 requests	
Duration:	12 months		Duration	12 months	
Indicative CHF Budget:	Relief Items and Transportation	300,000	Indicative CHF Budget:	Relief Items and Transportation	300,000
Personnel	Personnel	478,400	Personnel	Personnel	478,400
Staff Travel	Staff Travel	25,660	Staff Travel	Staff Travel	25,660
Training/Workshop/Seminar/Campaign	Training/Workshop/Seminar/Campaign	---	Training/Workshop/Seminar/Campaign	Training/Workshop/Seminar/Campaign	---
Contracts/ Sub grant	Contracts/ Sub grant	704,000	Contracts/ Sub grant	Contracts/ Sub grant	615,400
Vehicle Operating and Maintenance Costs	Vehicle Operating and Maintenance Costs	312,000	Vehicle Operating and Maintenance Costs	Vehicle Operating and Maintenance Costs	400,600
Office Equipment and Communication	Office Equipment and Communication	110,570	Office Equipment and Communication	Office Equipment and Communication	110,570
Other Costs	Other Costs	48,000	Other Costs	Other Costs	48,000
Programme Support Costs (PSC)	Programme Support Costs (PSC)	138,504	Programme Support Costs (PSC)	Programme Support Costs (PSC)	138,504
Audit cost (NGOs only)	Audit cost (NGOs only)		Audit cost (NGOs only)	Audit cost (NGOs only)	
	Total:	2,117,134		Total:	2,117,134

