

**Kurdistan Vision 2020 Joint Programming Facility**

**GENERIC QUARTERLY programme**[[1]](#footnote-1) **NARRATIVE progress report**

**REPORTING PERIOD: December 2014**

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| Programme Title & Project Number |  | Programme Location: Kurdistan Region, Iraq. |
| * Programme Title: **UNV Capacity development and support to the Kurdistan Regional Government through volunteering** * MPTF Office Project Reference Number:[[2]](#footnote-2) *P1-IS-08* |  |
| *Inclusive growth; improving living standards.* |

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| Participating UN Organization(s) |  | KRG Institution(s) |
| * UNDP/UNV | * Ministry of Planning |

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| Programme/Project Cost (US$) | |  | Programme Duration | |
| KR-I Vision 2020 Facility Contribution: US$ 1,085,298 |  |  | Total Duration: 24 months. |  |
| UN Agency Contribution   * US$ 512,500 |  |  | Start Date *(01.09.2014)* |  |
| Government Contribution  *(if applicable)* |  |  | End Date *(31.12.2015)* (or Revised End Date)*[[3]](#footnote-3)* |  |
| Other Contributions (donors)  *(if applicable)* |  |  | Operational Closure Date[[4]](#footnote-4) |  |
| TOTAL: US$ 1,597,798 |  |  | Expected Financial Closure Date |  |

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| Programme Assessment/Review/Mid-Term Eval. |  | Report Submitted By |
| Assessment/Review - if applicable *please attach*  Yes No Date: *dd.mm.yyyy*  Mid-Term Evaluation Report *– if applicable please attach*  Yes No Date: *dd.mm.yyyy* | * Name: German Robles Osuna * Title: Community Mobilization Advisor * Participating Organization (Coordinator): * Email address: german.osuna@undp.org |

NARRATIVE REPORT FORMAT

# Purpose

Objectives:

• To develop the capacity of selected Kurdish youth through participatory approaches and in this manner provide an opportunity for Kurdish youth to become champions for the work of the United Nations in their communities, and get actively involved in the realization of Kurdish regional development goals;

• To reinforce KRG project implementation capacity, specifically through the injection of a robust local knowledge base.

This will be achieved through the addition of Kurdish National UN Volunteers to existing UN projects in selected fields of programme management, as well as thematic areas prioritized by the Kurdistan Regional Government. The project encompasses a strong learning component throughout the assignment cycle of the National UN Volunteers.

The project is meant as a two-year pilot, which, if it proves to serve its purpose, could be replicated for a longer period of time as well as to UN Agencies beyond UNDP. In the longer run, up to 100 Kurdish National UN Volunteers could “graduate” every year from this revolving UN System-supported, hands-on, on-the-job, field capacity development scheme, while at the same time strengthening the firm rooting of the UN System in the Kurdish society and government.

# Resources

*Financial Resources:*

**Total JP/ Project Budget (in US $):** **US$ 1,597,798**

Up until December 2014, 40 % of the 1st tranche from KRG have been received, which corresponds to an amount of 217,060 USD.

*Human Resources:*

* UNDP has assigned a temporary Programme Manager for the project: German Robles Osuna, Social Cohesion/Community Solidarity Adviser. Mr Robles Osuna used to be in charge of the UN Volunteers Programme, and he was the focal point for this project. After he accepted the new job in UNDP, UNV Headquarters sent the UNV Programme Officer from Tunisia to temporarily manage the project.
* The project is also supported by Sumer Sulaiman, UNV Programme Associate.

# Implementation and Monitoring Arrangements

* Monitoring and evaluation of the project will be conducted as per the MoU between the Participating UN Organization/s and the Kurdistan Vision 2020 Joint Programming Facility Administrative Agent (AA), with regards to standard policies, procedures and requirements. UNDP may undertake its own monitoring and evaluation (M&E) activities (such as baseline collection, studies, reviews and/ or evaluations) for effective measurement of results of their respective activities.
* Reporting will be conducted as per Participating UN Organization/s’ Memorandum of   
  Understanding with the AA, stipulated under Section IV & V of the Signed MoU between the KRG and the UNCT as well as the standard requirements of UNDP’s policies and procedures.

# Results

* The framework to set up the KRG scheme for national UN Volunteers was established. The programme is now ready to integrate all the new national UN Volunteers under this scheme.
* There are still some operational problems concerning their financial allowances. UNVHQ is currently working on fixing the problems to make sure they receive their allowances on time.
* UNVHQ sent on mission the UNV Programme Officer in Tunisia to follow up on the implementation of the project.
* Based on the amount of money received up until now, it is possible to have 10-11 national UN Volunteers positions.
* Nine descriptions of assignments of Terms of Reference were drafted and we are currently waiting for approval from the Ministry of Planning. Once the approval is received, then the TORs will be submitted to UNVHQ for final clearance, then they can be advertised.

# Future Work Plan (if applicable)

* In the last 48 hours, UNDP has selected Mr German Robles Osuna, currently our Community Mobilization Advisor, to lead the project for the time being. He is currently reviewing the work plan and the budget.
* Parallel to this, discussions on the branding of the project has already started, including the revision of the Capacity Building Strategy.
* Additional materials have also been prepared including the “Application Package” for all the interested candidates.
* Participating agencies will also be contacted for coordination purposes.

**VI. INDICATOR BASED PERFORMANCE ASSESSMENT**

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|  | **Performance Indicators** | **Indicator Baselines** | **Planned Indicator Targets** | **Achieved Indicator Targets** | **Reasons for Variance**  **(if any)** | **Source of Verification** | | **Progress/ Achievements**  **(Yes/No)** |
| **Outcome 1**  **Establishing and Institutionalizing** Kurdistan National UN Volunteers Scheme | | | | | | | | |
| **Output 1.1** | Indicator 1.1.1  National KRG UNV Scheme approved | No baseline. | Approval and set up. | Achieved. |  | |  | Yes. It has been achieved. |
| Indicator 1.1.2  Participating agencies selected, including the supervisors. | No baseline. | Identification of agencies. | In progress. | UNV is still contacting the agencies to verify if they can host a national UN Volunteer. | | Meetings with UN agencies. | Partially. |
| Indicator 1.1.3  Image of the project created | No baseline. | Two approaches have been designed. | In progress. | We need to discuss it within UNDP and MoP. | | Approval from all the partners. | Partially. |
| **Output 1.2** | Indicator 1.2.1  Description of assignment (DoA) approved. | No baseline. | 20 positions created. | In progress. | We are still waiting approval from MoP for nine of them. The others will be processed once agencies agreed. See indicator 1.1.2. | | Approved DoAs. | Partially. |
| **Outcome 2 – Designing and implementing learning/capacity building strategy.** | | | | | | | | |
| **Output 2.1** | Indicator 2.1.1  Framework for capacity development strategy developed | No baseline. | Framework developed. | In progress. | We must start discussion within UNDP on the different approaches. | | Agreement among UNDP personnel. | Partially. |



**Kurdistan Vision 2020 Joint Programming Facility**

**Joint Programme/Project #: P1-IS-08**

**Date and Quarter Updated: December 2014**

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| **Participating UN Organization(s)**:  UNDP and UNV | **Vision 2020 Priority Area:**  **Strategic pillar: Putting people first; Sub-area: Ensuring an Inclusiveness Society** |
| **Kurdistan Region Government – Responsible KRG Institution(s): Ministry of Planning** | |

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| **Title of JP/ Project** | United Nations Volunteers capacity development and support to the Kurdistan Regional Government through volunteering. | | | | | |
| **Geographic Location** | Kurdistan Region | | | | | |
| **Total JP/Project Cost** | **US$ 1,597,798** | | | | | |
| **Facility contribution** | Per agency: 512,500 | | | Received contribution/ agency | | |
| **Total Duration** | 2 years | | | | | |
| **Approval Date (SC)** | MoMT letter 18729 dated 3 December 2013 | **Starting Date**  1 January 2014 |  | | **Completion Date**  31 December 2015 |  |
| **JP/Project Description** |  | | | | | |
| **ملخص المشروع كورتةيةك لةسةر ثرؤذة** | The project has two complementary objectives:  • To develop the capacity of selected Kurdish youth through participatory approaches and in this manner provide an opportunity for Kurdish youth to become champions for the work of the United Nations in their communities, and get actively involved in the realization of Kurdish regional development goals;  • To reinforce KRG project implementation capacity, specifically through the injection of a robust local knowledge base.  In the longer term (beyond the lifespan of the project), it is expected that the project will contribute to the enhancement of national capacity and human resources in a variety of fields and at different levels (from grassroots communities to upstream government services), i.e. the pool of expertise and knowledge that remains in the Kurdistan Region will be strengthened by building a cadre of development-conscious young people.  This will be achieved through the addition of Kurdish National UN Volunteers to existing UNDP projects (including projects jointly with KRG and/or other UN Agencies) in selected fields of programme management expertise (e.g. project/programme design, operational management such as procurement, monitoring and evaluation, coordination, communications and advocacy, etc.) as well as thematic areas prioritized by the Kurdistan Regional Government (environment, health, education, etc.). | | | | | |

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| **KR VISION 2020 Priority Area Outcome:** |
| **Strategic pillar: Putting people first; Sub-area: Ensuring an Inclusiveness Society** |

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| **Outputs, Key activities and Procurement** | |
| **Outputs** (JP outputs and/ or UN Organization specific) | Output 1: Establishing and institutionalizing Kurdistan National UN Volunteers Scheme  Performance indicator: National UN Volunteers Scheme approved Baseline: No volunteerism scheme existing in the Kurdistan region of Iraq; Target: UN Volunteers Scheme designed, and in line with the UNV Programme mandate.  Output 2: Recruiting of the first batch of 20 Kurdistan National UN Volunteers  Performance indicator: Number of National volunteers assigned in their duty stations and equipped in Kurdistan. Baseline: No National UN Volunteer under the KRG scheme Target: 20 Kurdistan National UN Volunteers per year mobilized and equipped  Output 3: Developing and implementing the learning strategy Performance indicator: Number of trainings conducted; number of volunteers who completed the trainings Baseline: No learning strategy Target: 20 National UN Volunteers trained each year in their field of work, based on their learning needs  Output 4: Training supervisors Performance indicator: Number of supervisors trained Baseline: Zero supervisor trained on the UNV Programme and its mandate Target: One supervisor per UN Volunteer briefed and trained  Output 5: Designing and implementing platforms to exercise volunteerism and dialogue for peace and development Performance indicator: Number of platforms designed and implemented Baseline: No existing platform on volunteerism and peace for development in the Kurdistan region of Iraq Target: One platform per UN Volunteer are designed and implemented to promote and exercise volunteerism and dialogue for peace and development  Output 6: Increasing Awareness of Youth Engagement Performance indicator: Number of awareness raising initiatives; number of beneficiaries reached by the awareness raising initiatives Baseline: No awareness raising activity on volunteerism implemented in Kurdistan  Target: 1 annual campaign on youth participation conducted in the KR-I |
| **Activities** | Project coordination unit established and operational; Participating UN agencies identified; UN programmes and respective supervisors identified and briefed  Communications/Advocacy strategy is developed and implemented  M&E strategy is developed and implemented  Resource mobilisation for communication projects starts  Recruitment criteria developed and approved Description of assignments (DOAs) developed  DOAs disseminated and regional outreach implemented Short-listed candidates identified  Final selection of candidates conducted Volunteers equipped and placed in their assignments  Framework for capacity development strategy developed  Learning needs assessment conducted  Capacity development strategy implemented  Peace and development platforms designed  Trainings on Mentoring  Coaching and youth empowerment training conducted  Training on integrating volunteerism for peace and development  Platforms for community engagement implemented  Platforms for knowledge transfer designed and implemented  Platforms for policy dialogue designed and implemented  Kurdistan National UN Volunteers forum organized  UNV certificate award ceremony conducted  Annual campaign on youth participation conducted |
| **Procurement**  **(major items and services )** | Laptops for national UN Volunteers. |

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| **Facility Funds Committed** | 217,060 USD | **% of approved** | 100 |
| **Facility Funds Disbursed** | 217,060 USD | **% of approved** | 100 |
| **PUNO(s) contribution provided** |  |  |  |
| **Forecast final date** | 31 Dec. 2015 | **Delay (months)** |  |

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| **Direct Beneficiaries** | **Number of Beneficiaries** | **% of planned (current status)** |
| Men | 20 (once project ends) | TORs waiting for approval. |
| Women | 20 (once project ends) | TORs waiting for approval. |
| Children | N/A |  |
| IDPs | N/A |  |
| Others | N/A |  |
| Indirect beneficiaries | N/A |  |
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| **Quantitative achievements against JP outputs/ UN Organization outputs** | | | |
| KRG scheme for national UN Volunteers was established | Achieved. | **100% of planned** |  |
| Nine descriptions of assignments of Terms of Reference were drafted and we are currently waiting for approval from the Ministry of Planning. | In progress. | **40% of planned** |  |
| Capacity Building Strategy drafted | In progress. | **80% of planned** |  |
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| **Qualitative achievements against JP outputs/ UN Organization outputs** |
| * The framework to set up the KRG scheme for national UN Volunteers was established. The programme is now ready to integrate all the new national UN Volunteers under this scheme. * There are still some operational problems concerning their financial allowances. UNVHQ is currently working on fixing the problems to make sure they receive their allowances on time. * UNVHQ sent on mission the UNV Programme Officer in Tunisia to follow up on the implementation of the project. * Based on the amount of money received up until now, it is possible to have 10-11 national UN Volunteers positions. * Nine descriptions of assignments of Terms of Reference were drafted and we are currently waiting for approval from the Ministry of Planning. Once the approval is received, then the TORs will be submitted to UNVHQ for final clearance, then they can be advertised. |

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| **Key implémentation contraints & challenges (2-3 sentences)** |
| The lack of a programme manager is stopping the progress of the project. UNDP has selected a temporary manager. There are currently discussions between UNDP and UNVHQ to solve this issue. |
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Annual Financial Report

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| **CATEGORY** | **ITEM DESCRIPTION** | **UNIT COST** | **NUMBER OF UNITS** | **AMOUNT** | **Q1** | **Q2** | **Q3** | **Q4** |
| **1. Staff and other personnel costs** | National UN Volunteers | 15,056 | 20 | 267,600 | 75,280 | 75,280 | 75,280 | 75,280 |
|  | Programme Management team |  |  | 256,250 | 64,062 | 64,062 | 64,062 | 64,062 |
| **Sub-Total"1"** |  |  |  | **523,850** |  |  |  |  |
| **2. Equipment** | **Laptops, office supplies, etc.** |  |  |  |  |  |  |  |
| **Sub-Total"2"** |  |  |  | **21,000** |  |  |  |  |
| **3. Equipment, Vehicles and Furniture including Depreciation** | Furniture |  |  | 1,000 | 250 | 250 | 250 | 250 |
| **Sub-Total"3"** |  |  |  | **1,000** |  |  |  |  |
| **4. Capacity Building Workshops** |  |  |  | 100,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| **Sub-Total"4"** |  |  |  | **100,000** |  |  |  |  |
| **5.Advocacy** |  |  |  | **23,447** | **5860** | **5860** | **5860** | **5860** |
| **Sub-Total"5"** |  |  |  | **23,447** |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Sub-Total"6"** |  |  |  |  |  |  |  |  |
| **Sub - Total (1-6)** |  |  |  | **669,297** |  |  |  |  |
| **GRAND TOTAL\*\*\*\*** |  |  |  |  |  |  |  |  |

Additional costs were not included as part of the UNDP policies.

1. The term “programme” is used for programmes, joint programmes and projects. [↑](#footnote-ref-1)
2. The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to “Project ID” on the [MPTF Office GATEWAY](http://mdtf.undp.org) [↑](#footnote-ref-2)
3. As per approval by the relevant decision-making body/Steering Committee. [↑](#footnote-ref-3)
4. All activities for which a Participating Organization is responsible under an approved MPTF programme have been completed. Agencies to advise the MPTF Office. [↑](#footnote-ref-4)