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| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | |  |  |  |  | | --- | --- | --- | --- | | |  | | --- | | **INTRODUCTION** | | | | |  |  |  | | |  | | --- | | This Consolidated Annual Financial Report of the **UN Programme on Ebola Virus Disease Preparedness in Ghana** is prepared by the United Nations Development Programme (UNDP) Multi-Partner Trust Fund Office (MPTF Office) in fulfillment of its obligations as Administrative Agent, as per the terms of Reference (TOR), the Memorandum of Understanding (MOU) signed between the UNDP MPTF Office and the Participating Organizations, and the Standard Administrative Arrangement (SAA) signed with contributors.  The MPTF Office, as Administrative Agent, is responsible for concluding an MOU with Participating Organizations and SAAs with contributors. It receives, administers and | |  | |  | | --- | | manages contributions, and disburses these funds to the Participating Organizations. The Administrative Agent prepares and submits annual consolidated financial reports, as well as regular financial statements, for transmission to stakeholders.  This consolidated financial report covers the period 1 January to 31 December 2021 and provides financial updates on projects of the **UN Programme on Ebola Virus Disease Preparedness in Ghana**, as posted on the MPTF Office GATEWAY (<https://beta.mptf.undp.org/fund/jgh10>). | | |  | | |

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| |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | |  | | --- | | **2021 FINANCIAL PERFORMANCE** | | | |  | |  | |  | | --- | | This chapter presents financial data and analysis of the **UN Programme on Ebola Virus Disease Preparedness in Ghana** using the pass-through funding modality as of 31 December **2021**. Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address: <https://beta.mptf.undp.org/fund/jgh10>.  This Multi-Partner Trust Fund operationally closed on **30 June 2016** and is in the process of being financially closed. Subsequent to Operational Closure, Participating Organization finalise all expenses, financially close their portion of each project/programme and report final expenses along with a final refund (if any) to the MPTF Office. Once all Participating Organization have completed financial closure, any remaining balance will be finalized in line with the MOU and the MPTF will be financially closed. | |  | |  | | --- | | **1. SOURCES AND USES OF FUNDS** As of 31 December **2021**, **1** contributor deposited US$ **2,394,827** and US$ **7,901** was earned in interest. The cumulative source of funds was US$ **2,402,728**.  Of this amount, US$ **2,286,216** has been net funded to **9** Participating Organizations, of which US$ **2,281,118** has been reported as expenditure. The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US$ **23,948**. Table 1 provides an overview of the overall sources, uses, and balance of the **UN Programme on Ebola Virus Disease Preparedness in Ghana** as of 31 December 2021. | |  | | |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | |  | |  | | --- | | **Table 1. Financial Overview, as of 31 December 2021 (in US Dollars)** | |  | |  | | --- | |  | |  |  | |  | |  |  |  |  | | --- | --- | --- | --- | |  | **Annual 2020** | **Annual 2021** | **Cumulative** | | **Sources of Funds** |  |  |  | | Contributions from donors | 0 | 0 | 2,394,827 | | **Sub-total Contributions** | **0** | **0** | **2,394,827** | | Fund Earned Interest and Investment Income | 1,017 | 356 | 7,447 | | Interest Income received from Participating Organizations | 0 | 0 | 454 | | **Total: Sources of Funds** | **1,017** | **356** | **2,402,728** | | **Use of Funds** |  |  |  | | Transfers to Participating Organizations | 0 | 0 | 2,370,878 | | Refunds received from Participating Organizations | 0 | 0 | (84,662) | | **Net Funded Amount** | **0** | **0** | **2,286,216** | | Administrative Agent Fees | 0 | 0 | 23,948 | | Bank Charges | 3 | 3 | 36 | | **Total: Uses of Funds** | **3** | **3** | **2,310,200** | | **Change in Fund cash balance with Administrative Agent** | **1,015** | **353** | **92,528** | | Opening Fund balance (1 January) | 91,160 | 92,175 |  | | **Closing Fund balance (31 December)** | **92,175** | **92,528** | **92,528** | | Net Funded Amount (Includes Direct Cost) | 0 | 0 | 2,286,216 | | Participating Organizations Expenditure (Includes Direct Cost) | 0 | 0 | 2,281,118 | | **Balance of Funds with Participating Organizations** | **0** | **0** | **5,098** | | | | |  | | |

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| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | |  | |  | | --- | | **Table 2. Contributions, as of 31 December 2021 (in US Dollars)** | |  |  |  |  | |  |  | |  | | --- | |  | |  |  | |  |  |  |  |  | |  |  |  |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Contributors** | **Total Commitments** | |  | | --- | | **Prior Years as of 31-Dec-2020 Deposits** | | |  | | --- | | **Current Year Jan-Dec-2021 Deposits** | | **Total Deposits** | | Former DFAIT (CANADA) | 2,394,827 | 2,394,827 | 0 | 2,394,827 | | **Grand Total** | **2,394,827** | **2,394,827** | **0** | **2,394,827** | | | | | |  | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  | | --- | --- | --- | --- | |  | |  | | --- | | **Table 3.1. Net Funded Amount and Reported Expenditures by Participating Organization, as of 31 December 2021 (in US Dollars)** | |  | |  |  |  | |  | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  | | --- | | Participating Organization | | Approved Amount | Net Funded Amount | |  | | --- | | Expenditure | | | | |  | | --- | | Delivery Rate % | | |  |  |  | **Prior Years as of 31-Dec-2020** | **Current Year Jan-Dec-2021** | **Cumulative** |  | | FAO | 270,000 | 227,292 | 227,292 |  | 227,292 | 100.00 | | ILO | 165,000 | 163,633 | 163,633 |  | 163,633 | 100.00 | | IOM | 381,000 | 381,000 | 381,000 |  | 381,000 | 100.00 | | UNAIDS | 237,000 | 237,000 | 237,000 | 0 | 237,000 | 100.00 | | UNDP | 200,878 | 200,878 | 195,780 |  | 195,780 | 97.46 | | UNESCO | 100,000 | 97,518 | 97,518 |  | 97,518 | 100.00 | | UNFPA | 170,000 | 170,000 | 170,000 |  | 170,000 | 100.00 | | UNICEF | 160,000 | 160,000 | 160,000 |  | 160,000 | 100.00 | | WHO | 687,000 | 648,895 | 648,895 |  | 648,895 | 100.00 | | **Grand Total** | **2,370,878** | **2,286,216** | **2,281,118** | **0** | **2,281,118** | **99.78** | |  | | |

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| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | |  |  |  |  | | --- | --- | --- | --- | |  | |  | | --- | | **Table 3.2. Expenditure by UNSDG Budget Category, as of 31 December 2021 (in US Dollars)** | | | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | | Category | Expenditures | | | Percentage of Total Programme Cost | |  | **Prior Years as of 31-Dec-2020** | |  | | --- | | **Current Year Jan-Dec-2021** | | |  | | --- | | **Total** | |  | | Staff & Personnel Cost | 349,297 | - | 349,297 | 16.27 | | Supplies, commodities and materials | 124,372 | - | 124,372 | 5.79 | | Equipment, vehicles, furniture and depreciation | 44,566 | - | 44,566 | 2.08 | | Contractual Services Expenses | 370,254 | - | 370,254 | 17.25 | | Travel | 160,015 | - | 160,015 | 7.46 | | Transfers and Grants | 617,364 | - | 617,364 | 28.76 | | General Operating | 480,478 | 0 | 480,478 | 22.39 | | **Programme Costs Total** | **2,146,345** | **0** | **2,146,345** | **100.00** | | ¹ Indirect Support Costs Total | 134,773 | 0 | 134,773 | 6.28 | | **Grand Total** | **2,281,118** | **0** | **2,281,118** |  | | | |  |  |  | |  | |  | | --- | | **1 Indirect Support Costs** charged by Participating Organization, based on their financial regulations, can be deducted upfront or at a later stage during implementation. The percentage may therefore appear to exceed the 7% agreed-upon for on-going projects. Once projects are financially closed, this number is not to exceed 7%. | | | |  | | |

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| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | |  | | --- | | **4.  COST RECOVERY** | |  | |  | | --- | | **5.  ACCOUNTABILITY AND TRANSPARENCY** | | |  |  | |  |  |  |  |  |  |  | |  |  |  |  | |  |  | | --- | --- | | |  | | --- | | In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway ([https://mptf.undp.org](https://mptf.undp.org/)). Refreshed in real time every two hours from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.  The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness. | | | |  | |  | |  |  | | --- | --- | |  |  | |  | |  | | --- | | Cost recovery policies for the Fund are guided by the applicable provisions of the Terms of Reference, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.  The policies in place, as of 31 December 2021, were as follows: | | |  |  | | |  | | --- | | * **The Administrative Agent (AA) fee:** 1% is charged at the time of contributor deposit and covers services provided on that contribution for the entire duration of the Fund. In the reporting period US$ **00** was deducted in AA-fees. Cumulatively, as of 31 December **2021**, US$ **23,948** has been charged in AA-fees. * **Indirect Costs of Participating Organizations:** Participating Organizations may charge 7% indirect costs. In the current reporting period US$ **00** was deducted in indirect costs by Participating Organizations. Cumulatively, indirect costs amount to US$ **134,773** as of 31 December **2021**. | | | |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |  | | |

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