

## UN Sri Lanka SDG Multi-Partner Trust Fund Project Revision Request Form

Date of request  Note: The "date of request" should be the date on which this signed document is sent to the Fund Secretariat

Window

Title of the project

MPTF project ID

Implementing agency(s)

Requesting agency(s)

Original project budget

Original project duration

From

To

Number of months

Date of receipt of funds from the MPTF

History of revising the **end date**

Revision 1 (end date)

Revision r (end date)

(add rows as necessary)

Type of revision required (*please mark*)

|                       |                                     |
|-----------------------|-------------------------------------|
| Programmatic Revision | <input type="checkbox"/>            |
| Budget Revision       | <input type="checkbox"/>            |
| Timeline Revision     | <input checked="" type="checkbox"/> |

The reason(s) for requesting the revision and what revisions are proposed:

The funds received for this project were initially intended to finance the human resources cost of the Fund Secretariat. However, until the end of October 2022, the contracts of the Fund Secretariat's staff members were issued through UNOPS. It was only from November 2022 onwards that these contracts were issued through UNDP. Due to this transition, UNDP was unable to fully utilize the funds by the end of the ProDoc period. As the Fund Secretariat's staff members continue to hold contracts from UNDP, these funds are essential to meet the staff cost. In light of these circumstances, we kindly request a no-cost extension for this project until 01 November 2025. This extension will allow us to fully utilize the funds and ensure the smooth operation of the Fund Secretariat.

Additional number of months requested

New start date

New end date

Additional funds

USD

Revised no. of months (total)

The revised budget

USD

Source(s) of generating new funds

Please attach the following documents (as appropriate - *please mark*)

|                              |                                     |
|------------------------------|-------------------------------------|
| Updated programme document   | <input checked="" type="checkbox"/> |
| Updated budget               | <input type="checkbox"/>            |
| Updated work plan            | <input type="checkbox"/>            |
| Updated results framework    | <input type="checkbox"/>            |
| Updated risk management plan | <input type="checkbox"/>            |
| Updated communications plan  | <input type="checkbox"/>            |
| Other: <i>specify</i>        | <input type="checkbox"/>            |

DocuSigned by:



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Ms. Azusa Kubota

UNDP / Sri Lanka

**Signature of the representative**  
**Resident Representative**  
**Agency**