**ANNEX 6**

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|  | SUN Movement  Multi-Partner Trust Fund | UN Logo |

**PROGRAMME1 QUARTERLY PROGRESS UPDATE**

***as of 1st January – 31st March 2016***

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| **Participating UN Organization:** | **UNOPS** | | | | |
| **Implementing Partner(s):** | **Plan International, National counterparts (government, private, NGOs & others) and other International Organizations** | | | | |
| **Programme Number:** |  | | | | |
| **Programme Title:** | **Scaling Up Nutrition Civil Society Alliance (SUN CSA) in Laos** | | | | |
| **Total Approved Programme Budget:** | **US$ 250,000** | | | | |
| **Location:** | **Lao People Democratic Republic (Lao PDR)** | | | | |
| **MC Approval Date:** | **1st January 2014** | | | | |
| **Programme Duration:** | **2 years** | **Starting Date:** | **1 January 2014** | **Completion Date:** | **31st December 2015** |
| **Funds Committed:** | **US$ 250,000** | | | **Percentage of Approved:** |  |
| **Funds Disbursed:** | **US$ 200,000** | | | **Percentage of Approved:** |  |
| **Expected Programme Duration:** | **3 years** | **Forecast Final Date:** | **31st December 2016** | **Delay (Months):** |  |

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| **Outcomes:** | **Achievements/Results:** | **Percentage of planned (to date in the whole project):** |
| **Outcome 1:** A well-functioning CSA is established with a secretariat inclusive of local and international CSOs and a sustainable post-project funding plan | 1.4. Develop SUN CSA annual work plan  1.6. Quarterly consultation meetings between Project Management Committee (MC) and CSA members (Annual General Assembly)  1.10. Quarterly narrative reporting  1.11. Semi-annual financial report  1.12. Develop 5-year strategy for SUN CSA | **93%** |
| **Outcome 3:** Support to and influence of GOL food and nutrition security policy and Priority Interventions | 3.1 Identify CSA Priority Interventions (“CSA PIs”) in database  3.4 Regular meeting with the NNC  3.5 Write four articles/press releases per year and publish in Lao and English media | **67%** |
| **Outcome 4:** Support to capacity development | 4.1. Capacity development needs assessment of CSA members  4.8. Develop video #3: Gender and nutrition | **86%** |
| **Outcome 5:** Promote SUN CSA | 5.1. Promote SUN CSA and create awareness on nutrition and food security issues in Laos at various sector WG meetings; to donors; to various government sectors  5.3. Support dissemination of FNSAP key tools/processes | **80%** |

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| **Qualitative achievements against outcomes and results:** |
| 1.4. An annual SUN CSA work plan with planned activities according to each month was developed to reflect the SUN CSA five-year strategy, with consultation from the Management Committees (MCs) and feedback from CSA members for the calendar year 2016 (see annex 1).  1.6. During this reporting period, SUN CSA organised our annual general meeting (AGM) with members and development partners on the 23rd March 2016 at Vansana Hotel, Vientiane, with additional financial support from Plan International and Save the Children (see annex 2). This year’s AGM’s theme was to showcase our local non-profit association’s (ie local NGO members) work on nutrition, their goals and support needed, highlight SUN CSA’s achievements in 2015, lessons learnt from members’ involvement and SUN CSA’s five year strategy 2016-2020 as well as the activity/work plan for 2016 (see annex 3). Additionally, two monthly SUN CSA MC meetings were conducted in January and February 2016 and documented during this quarter. Furthermore, SUN CSA also hosted the Health and Nutrition Working Group discussion meeting with members and development partners on 17th March 2016 at Plan International Office.  1.10. Including this quarterly report, SUN CSA Laos will have completed 9 quarterly narrative reports to date.  1.11. Including the most recent semi-annual financial report submitted in January 2016, SUN CSA Laos will have completed 4 semi-annual financial reports. In this quarter, SUN CSA secretariat manager and MC members revised the original SUN CSA budget to reflect the activities of 2016. Thus, in April 2016, a budget revision application was submitted to UNOPS for approval.  1.12. SUN CSA MC members are currently editing and finalizing the five-year strategy 2016-2020 for SUN CSA Laos after the final draft was submitted by the external subcontractor CORD in January 2016. The development of the strategy was a participatory approach with focus group discussions from current members and in-depth interviews with government counterparts, bilateral donors and development partners. Nevertheless, the overarching strategy was presented to members and development partners during the AGM in March 2016 (see annex 3). Expected finalized strategy during the next quarterly reporting period.  3.1. During the AGM, engagement with the local non-profit association (NPA) CSA members helped them to identify their top three priority inventions (PI) that they can contribute to the national multisectoral 22 PI in the National Nutrition Strategy 2025 and Action Plan (NNSAP) 2016-2020. These selected PIs were based on each organization’s goals, work plan and ability to deliver. The consolidation of majority votes from 23 NPA members were presented to all CSA members and development partners at the AGM (see annex 4). The top three PIs with the highest votes included: #18: Promote income generating activities, such as the cultivation of crops, NTFPs, and traditional medicines and foods, to build household incomes (14 NPAs); #1: Promote capacity building in institutions in order to ensure that NFS is provided efficiently and effectively (10 NPAs) and #8: Promote exclusive breastfeeding for the first six months of life and promote counseling for infant and child care (6 NPAs).  3.4. In this quarter, SUN CSA secretariat manager and members participated in two main discussion meetings with the National Nutrition Committee (NNC). The first was the two day multi-sectorial planning workshop of the implementation and roll-out of the new National Nutrition Strategy 2025 and Action Plan 2016-2020 on 24-25 February 2016, at Rungrod Hotel. Participants were from the five ministries (Health, Education, Agriculture, Planning and Rural Development), central level and seven provinces (Salavanh, Oudomxay, Luang Namtha, Xekong, Phongsaly, Xiengkhuang, Houaphan) as well as bilateral donors and development partners. The event was coordinated by the NNC, and chaired by the acting vice Minister of Health. The second was a first discussion meeting on Social Behaviour Change Communication (SBCC) for Nutrition hosts by the NNC on 1st April 2016, at Don Chan Palace Hotel. The event included participants from various departments within the Ministry of Health, Agriculture, Education, Planning and Investment, Poverty Reduction Fund (PRF) and Lao Front for National Construction (LFNC), as well as bilateral donors and development partners. This event showcased a timeline for the development a SBCC nutrition action strategy with action steps from various development partners.  3.5. In this reporting period SUN CSA Laos created and launched a new SUN CSA Laos’ quarterly newsletter. This newsletter is written in both English and Lao and will be sent out to all members on a quarterly basis informing them of highlighted and/or upcoming news, events, IEC materials and/or research on nutrition with links to download full report and documents on the SUN CSA website. The first newsletter issue was sent out via email to all members on February 2016.  4.1. In this reporting period, another short needs assessment was carried out for members during the AGM. Data was collected through two channels: 1) participatory group work during the AGM preparation day with local CSO members only, and 2) a short survey handed out to all members (local and international CSOs) and development partners after the AGM. The needs assessment centred on what type of support members would like from SUN CSA for them to achieve their organization’s nutrition goals and priorities and what activities, topics and/or areas would members like SUN CSA to support in the future. Results from both activities yield similar results to the previous needs assessment conducted in November 2015, which can be grouped into four sectors: 1) support a platform and space for members to learn from each other and share experiences; 2) to assist them to access funding sources; 3) provide and increase nutrition specific and sensitive capacity building trainings and workshops on topics such as: the first 1000 days, organic farming for improved nutrition, linking nutrition with income generation activities, agriculture, gender, etc., and 4) increase access to nutrition IEC tools and materials in Lao and ethnic languages.  4.8. The third video produced by SUN CSA on gender and nutrition by Chillax encountered some delays and was extended until the end of April 2016. Nevertheless, the storyline and script has been reviewed, edited and translated into Lao by SUN CSA and Plan International’s technical advisor, hence, awaiting only production. Expected date for the completed video is 31st April 2016.  5.1. During this reporting period, the SUN CSA secretariat manager represented its members, and participated and promoted SUN CSA in four major events including: 1) The Multisectoral Nutrition Workshop chaired by Dr. Phouthone Meuangpak, Vice Minister, Ministry of Health; 2) the Social and Behaviour Change Communication discussion meeting chaired by the National Nutrition Committee; 3) SUN CSA hosted the INGO and development partner Health and Nutrition Working Group; and 4) SUN CSA Annual General Meeting. SUN CSA gained 2 additional members, bringing the total number of members to 49 composed of 27 NPAs and 22 INGOs.  5.3. Through the SUN CSA AGM, the governments’ convergence approach 22 priority intervention action were presented and distributed to all members that attended. The 22 PIs were used for members to identify their priority interventions that would align with the government’s PIs (see annex 4). |