



## EBOLA RESPONSE MULTI-PARTNER TRUST FUND PROPOSAL

<b>Proposal Title: Strengthening Logistic capacity of Directorate of Drugs and Medical Supplies.</b>	<b>Recipient UN Organization(s): UNDP</b>										
<b>Proposal Contact:</b> Name and Title: Samuel Doe, Country Director UNDP Sierra Leone. Address: UNDP, 55 Wilkinson Road, Freetown Telephone: +23279850340 Email: <a href="mailto:sam.doe@undp.org">sam.doe@undp.org</a>	<b>Implementing Partner(s) –Ministry of Health and Sanitation, Government of Sierra Leone</b>										
<b>Proposal Location (country):</b> Please select one from the following <input type="checkbox"/> Guinea <input type="checkbox"/> Liberia <input checked="" type="checkbox"/> Sierra Leone <input type="checkbox"/> Common Services	<b>Proposal Location (provinces): Central and District Level</b>										
<b>Project Description:</b> <i>One sentence describing the project's scope and focus.</i>  <b>The project will enhance all weather transportation capabilities of Directorate of Drugs and Medical Supplies of Ministry of Health and Sanitation to improve the movement of drugs and medical supplies to the Peripheral Health Units (PHUs) from district and central medial stores.</b>	<b>Requested amount: USD [ 733,298.58]</b>  Other sources of funding of this proposal: No other source Government Input: No Government Input <b>No. of Beneficiaries:</b> <b>Direct Beneficiaries:</b> 1,235 Peripheral Health Units (PHUs) <b>Indirect Beneficiaries:</b> 5,044,476 <sup>1</sup> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="width: 70%;"><b>Women</b></td><td></td></tr> <tr><td><b>Girls</b></td><td></td></tr> <tr><td><b>Men</b></td><td></td></tr> <tr><td><b>Boys</b></td><td></td></tr> <tr><td><b>TOTAL</b></td><td></td></tr> </table>	<b>Women</b>		<b>Girls</b>		<b>Men</b>		<b>Boys</b>		<b>TOTAL</b>	
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<b>STRATEGIC OBJECTIVES AND MISSION CRITICAL ACTIONS</b> to which the proposal contributes. The SO and MCAs to which each project contributes should be identified. For proposals responding to multiple Mission Critical Actions (MCAs) within one or more Strategic Objectives (SOs), [usually one only] please select the primary MCA to which the proposal contributes.	<b>Start Date: 1 December 2017</b> <b>End Date: 30 June 2018</b> <b>Total duration (in months): Three months</b>										

<sup>1</sup> The 1,235 PHUs will directly benefit from the interventions to deliver effective health service to the catchment population estimated number of 5,044,476 as indirect beneficiaries of the project interventions.

<input type="checkbox"/>	SO 1 Stop Outbreak MCA1: <b>Identifying and tracing of people with Ebola</b>
<input type="checkbox"/>	SO 1 Stop Outbreak MCA2: <b>Safe and dignified burials</b>
<input type="checkbox"/>	SO 2 Treat Infected People MCA3: <b>Care for persons with Ebola and infection control</b>
<input type="checkbox"/>	SO 2 Treat Infected People MCA4: <b>Medical care for responders</b>
<input type="checkbox"/>	SO 3 Ensure Essential Services MCA5: <b>Provision of food security and nutrition</b>
<input type="checkbox"/>	SO 3 Ensure Essential Services MCA6: <b>Access to basic services</b>
<input type="checkbox"/>	SO 3 Ensure Essential Services MCA7: <b>Cash incentives for workers</b>
<input type="checkbox"/>	SO 3 Ensure Essential Services MCA8: <b>Recovery and economy</b>
<input type="checkbox"/>	SO 4 Preserve Stability MCA9: <b>Reliable supplies of materials and equipment</b>
<input type="checkbox"/>	SO 4 Preserve Stability MCA10: <b>Transport and Fuel</b>
<input type="checkbox"/>	SO 4 Preserve Stability MCA11: <b>Social mobilization and community engagement</b>
<input type="checkbox"/>	SO 4 Preserve Stability MCA12: <b>Messaging</b>
<input checked="" type="checkbox"/>	SO 5 Prevent Further Spread MCA13: <b>Multi-faceted preparedness</b>

<b>Recipient UN Organization(s)<sup>2</sup></b>	<b>Chair of the Advisory Committee Ebola MPTF :</b>
<i>Name of Representative Samuel Doe</i>	<i>Name:</i>
<i>Signature</i>	<i>Signature</i>
<i>Name of Agency UNDP</i>	<i>Date:</i>
<i>Date &amp; Seal</i>	

### NARRATIVE (Max 2 Pages)

#### a) Rationale for this project:

Sierra Leone has a centralized system of medical supplies. The lifesaving medicine and medical supplies are stored in the Central Medical Store in Freetown under the supervision of Directorate of Drugs and Medical Supplies, Ministry of Health and Sanitation. The central medical store supplies the medicine to the district medical stores located in the district towns.

Due to the bad roads, seasonal accessibilities and weak transportation capabilities of the Directorate of Drugs and Medical Supplies the transportation of the critically required medical supplies, to the remote health centers, Peripheral Healthcare Units (PHUs) and Mother and Child Healthcare Centers (MCHCs), are extremely challenging. The rainy season further exacerbates the situation and the already bad roads becomes close to inaccessible. Thus, most of these facilities remains without any medical stock throughout the year. On the other hand, due to the transport limitation the medical items overstocked in certain facilities cannot be redistributed and thus eventually expires without reaching to the facilities that are in critical need. Additionally, the retention of the expired stocks occupies the limited storage facilities in the district medical stores. Furthermore, the reverse distribution throughout the facilities are nonexistent

The project aims to strengthen the transportation capability of the Directorate of Drugs and Medical Supplies by providing off road 4WD mini-trucks one per each district. These mini-trucks will enable all weather access to the most remote healthcare center and transport the medical supplies and Logistic Teams of the directorate to the remote healthcare centers. This intervention is complementary to the Global Fund assistance of 13 trucks to the ministry. Where these 13 trucks transports the supplies from the Central Medical Store to the District. The proposed off-road mini-trucks will further distribute the supplies to the remote PHUs. Similarly, the Pharmaceutical

<sup>2</sup> If there is more than one RUNO in this project, additional signature boxes should be included so that there is one for every RUNO.

Logistics team will be enabled to supervise, monitor and provide supportive guidance and feedback to the remote healthcare centers throughout the country.

The proposed 15 vehicles will be distributed one per each of the 14 districts and one for the central medical store. The reformed NPPU, (the pharmaceutical supply chain agency) and Directorate of Drugs and Medical Supplies will be responsible for the development of a fleet management plan. These vehicles will be used during distribution cycles and supervisory visit to monitor the drug management in the facilities.

**Coherence with existing projects:** *This section lists any of the projects which are supporting the same SO or MCA in the same country or area of operation*

The Global Fund supported 13 trucks are supporting the logistics between the Central Medical Store and Districts. These trucks are not fit for the onward distribution to the remote PHUs due to the rough and difficult to access terrains.

**b) Capacity of RUNO(s) and implementing partners:**

UNDP has demonstrated experience and capacity in supporting skills building, service delivery and recovery processes. UNDP has a robust and globally renowned transparent and efficient procurement procedures. UNDP has the comparative advantage of neutral political positioning, long-term presence and successful post-conflict and sustainable development interventions in Sierra Leone, which has resulted in a substantial capital of trust.

**c) Proposal management:**

UNDP as the recipient agency will have the overall fiduciary management, quality assurance, monitoring and oversight of the project activities. UNDP will also be responsible for the implementation of the proposed activities, ensuring timely and quality implementation of the planned activities, reporting the progress and financial disbursement, ensuring the procurement and HR procedures are in line with UNDP standards.

A project board (steering committee) for the project will be convened and Co-chaired by UNDP and MoHS. The steering committee will provide overall oversight and guidance for the project implementation and ensure that the stated objectives are effectively met.

**d) Risk management:** *This section sets out the main risks that may jeopardize project implementation, their likelihood, severity, and risk management, including responsibility for risk management/ mitigation.*

**Table 5 – Risk management matrix**

Risks to the achievement of SO in targeted area	Likelihood of occurrence (high, medium, low)	Severity of risk impact (high, medium, low)	Mitigating Strategy (and Person/Unit responsible)
Abuse of vehicle for personal gain	Medium	Medium	Daily management and monitoring of vehicle log book Fit monitoring equipment on vehicles e.g GPS,

No maintenance and misuse of the vehicles	High	High	Registration of the vehicles under the general fleet of MoHS and allocation of funding for regular maintenance
Civil unrest	Low	Medium	International Procurement and arrangement of safe parking space

- e) **Monitoring & Evaluation:** *This section sets the M&E arrangements and responsibilities for the proposal, including who will be responsible for the collection and analysis of data required in the result framework.*

The procurement processes will be closely monitored to ensure the efficiency, effectiveness of the project by following UNDP procurement procedures. The accuracy of the specification of the vehicles will be of paramount importance and will be closely monitored.

Maintenance plan will be used for both routine services and major maintenance issues. GPS tracking services will also be installed.  
**PROPOSAL RESULT MATRIX**

<b>Proposal Title: Strengthening Logistic Capacity of Directorate of Drugs and Medical Supplies- MOHS.</b> <b>SO 5 Prevent Further Spread MCA 13: Multi-faceted preparedness</b>					
<b>Strategic Objective to which the Proposal is contributing<sup>3</sup></b>					
Effect Indicators	Geographical Area (where proposal will directly operate)	Baseline <sup>4</sup> In the exact area of operation	Target	Means of verification	Responsible Org.
<i>Percentage availability of medical supplies in the health facilities</i> 1. % availability of unexpired drugs and medical supplies in the PHU health facilities  2. % of PHUs facilities with improved stock of essential drugs and medical supplies.	<i>All PHUs across the country</i>	Number of vehicles for distribution of Medical Supplies to PHUs -0	80% of PHUs in the country receive drugs and medical supplies on time.  80% of PHUs improved stocks of medical supplies.	Asset Register with the Stores Manager, Fleet registration of Transport Manager Ministry of health and Sanitation	Directorate of drugs and Medical supplies (interim NPPU Operations)
<b>MCA [ ]<sup>5</sup></b>					
Output Indicators	Geographical Area	Target <sup>6</sup>	Budget	Means of verification	Responsible Org.
<i># off-road 4WD vehicles operational</i> 1. # scheduled delivery of essential drugs and medical supplies is fully maintained 2. Interaction with National Drug Supply maintained to ensure timely dispatch and delivery of Drugs and medical supplied	<i>Central and District Medical Stores</i>	15 vehicles 1. 14 delivery schedules of drugs and medical supplies maintained. 2. Each of the 14 districts complete at least 1 delivery of	\$525,000	Delivery Report of essential drugs and medical supplies	Director of Drugs and Medical Supplies and the Transport Manager, MoHS

<sup>3</sup> Proposal can only contribute to one Strategic Objective

<sup>4</sup> If data are not available please explain how they will be collected.

<sup>5</sup> Project can choose to contribute to all MCA or only the one relevant to its purpose.

<sup>6</sup> Assuming a ZERO Baseline

<b>MCA [ ]</b>								
<b>Coordination Fees<sup>7</sup></b>								<b>20,000</b>
<i>Staffing</i>								50,000
<i>Data collection</i>								20,325.78
<i>Equipment &amp; Supply</i>								70,000
<i>Indirect Cost max 7 %</i>								47,972.80
<b>Total Project Cost in USD</b>								<b>\$733,297.58</b>

<sup>7</sup> Should not exceed 20% including the indirect cost

**Project budget by UN categories**

<b>PROJECT BUDGET</b>			
<b>CATEGORIES</b>	<b>Amount Recipient Agency</b>	<b>Amount Recipient Agency (if more than 1)</b>	<b>TOTAL</b>
1. Staff and other personnel (1. Consultant 3 Months and 1 staff for 4 months)	50,000		50,000
2. Supplies, Commodities, Materials			
3. Equipment, Vehicles, and Furniture (Purchase of 15 off-road 4WD mini-trucks) (Vehicle accessories; winches, cable and bull bars etc)	595,000	N/A	595,000
4. Contractual services; freight, port charges, technical inspection, (include full details)	20,000	N/A	20,000
5. Travel local travel (monitoring and data collection)	10,000		10,000
6. Transfers and Grants to Counterparts (include full details)			
7. General Operating and other Direct Costs Direct Project Cost, miscellaneous	10,325.78	N/A	10,324.78
<b>Sub-Total Project Costs</b>	<b>685,325.78</b>		<b>685,324.78</b>
8. Indirect Support Costs*	47,972.80		47,972.80
<b>TOTAL</b>	<b>733,298.58</b>		<b>733,298.58</b>

\* The rate shall not exceed 7% of the total of categories 1-7, as specified in the Ebola Response MOU and should follow the rules and guidelines of each recipient organization. Note that Agency-incurred direct project implementation costs should be charged to the relevant budget line, according to the Agency's regulations, rules and procedures.