

LEBANON RECOVERY FUND (LRF)

Submission Form for Project/Programme/Budget Revision to the Steering Committee of the LRF

Part A: Project/Programme Summary <i>(To be completed by the Participating UN Organization(s))</i>					
Date of Submission:	14 November 2016				
Participating UN Organization:	UNDP – RC Office				
Contact:	Hanna Schmitt Head of RC Office a.i.				
Project/Programme Number:	LRF 25				
Project/Programme Title:	M&E team for the LRF				
Total Approved Project/Programme Budget:	USD 571,436				
Amount and percentage of indirect costs requested:	USD 37,383 (7%)				
SC Approval Date:	November, 2009				
Project/Programme Duration:	Ongoing	Starting Date:	2009	Completion Date:	2016

1. Type of Project/Programme/Budget Revision Requested:



Increase in project/programme budget^a

Extension of project/programme duration. **New completion date: 31 December 2017**

Change of programme scope (*submit revised programme document*)

^a For any change in the budget, provide revised budget on a separate page

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2. Project/Programme Expenditure to date: as of Nov 2016

<input checked="" type="checkbox"/>	Total Commitments	US\$	10,000.00
<input checked="" type="checkbox"/>	Total Disbursements	US\$	326,308.94

3. Reason revision is being requested:

The requested project revision has two components:

1. To extend the duration of the LRF 25 project (M&E Team for the LRF) until 31 December 2017;
2. To transfer the RCO implemented component of the LRF 29 project (Selected Rapid Delivery and Immediate Impact Interventions) into LRF 25 project;

1. Component 1: extension of LRF 25

This extension is requested to cover the LRF secretariat costs in 2017. This will enable the continuous operations of the LRF secretariat in 2017, including the management of ongoing fund support, and to follow-up on the revision of the LRF as per the recommendations of the 2016 Fund review, which is currently being finalised.

Upon the request of the Steering Committee, a review of the LRF is being carried out to draw lessons learned and, assess the Fund's relevance in the context of a prolonged Syria crisis proposing a way forward to strategically position the LRF in the financing landscape, and ensure its optimal performance in support of Lebanon needs.

The LRF Secretariat will be taking the lead in following up on and implementing the recommendations decided by the Steering Committee in close coordination with the MPTF Office and the Project Approval Group– including specifically:

1- LRF review applications:

- a) Revision of the trust fund's terms of reference
- b) Revision of the Steering Committee's terms of reference
- c) Developing Terms of Reference for the Project Approval Group
- d) Developing a results framework for the LRF
- e) Developing an indicative pipeline of priorities/projects
- f) Revising the fund templates and forms

2- Resource mobilization and strategic alignment:

The LRF secretariat will also support the steering committee in mobilizing resources including through developing a multi-year fundraising strategy, identification of financing gaps, and leveraging opportunities for improved coordination.

3- Monitoring, reporting and evaluation

Additionally, the LRF secretariat will resume its project review, monitoring and evaluation, and liaison responsibilities for ongoing and upcoming projects supported through the LRF.

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2. Component 2: transfer of RCO managed component of LRF 29 project

It is proposed to transfer the remaining funds (USD 71,867.19) of the RCO managed component within the LRF 29 project to the LRF 25 project.

The resources will be used to support the re-orientation of the Fund in support of promoting economic opportunities and employment and ensure alignment to the National Development Strategy (currently under development by the GoL) and the roll-out of the 2030 Sustainable Development Agenda in Lebanon.

This will also include support to the development of a strategy to guide programming and allocation of international assistance to jointly identified priorities.

Documents Attached:

- ☒ Revised Budget *(for change in project/programme budget)*
- ☐ Revised Programme Document *(for change in project/programme scope)*
- ☒ Revised work plan

Part B: Signature <i>(To be completed by the Participating UN Organization(s))</i>			
On behalf of Participating UN Organization:	Signature	Date	Name/Title
UNDP		14 November 2016	Luca Renda Country Director
Part C: Administrative Review <i>(To be completed by the Support Office for the LRF SC)</i>			
1. Support Office of the LRF Steering Committee Comments:			
2. Support Office of the LRF Steering Committee Recommendation:			

Part D: Decision of the LRF Steering Committee <i>(To be completed by the Support Office for the LRF SC)</i>
7. Decision of the Steering Committee

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<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Approve with modification/condition <input type="checkbox"/> Defer
Comments (if any):
Chair of the LRF Steering Committee
Signature
Date 30.11.2016

Part E: Administrative Agent Review

(To be completed by the Administrative Agent)

8. Action taken by the Executive Coordinator, Multi-Donor Trust Fund Office, UNDP

- ☐ Project/Programme/Budget Revision consistent with provisions of the UNDP Administrative Agent-Participating UN Organization's Memorandum of Understanding and Letter of Agreement with donors.

Jennifer Topping, Executive Coordinator,
Multi-Donor Trust Fund Office, UNDP

Signature

Date

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Annex 1: Revised workplan

	2017 Q1	2017 Q2	2017 Q3	2017 Q4
Implementation of the review recommendations/decisions				
Resource mobilization				
M&E for LRF projects/programmes				
Advisory and technical support for LRF steering committee				
Liaison with PAG, donors, and GoL/UN applicants				

Annex 2: Revised budget

CATEGORY	Original budget (USD)	Additional allocation (USD)	Updated budget (USD)
1. Staff and other personnel	317,689.63	67,165.60	384,855.23
2. Supplies, Commodities, Materials	6,513.80		6,513.80
3. Equipment, Vehicles, and Furniture (including Depreciation)	13,015.00		13,015.00
4. Contractual services	104,544.35		104,544.35
5. Travel	5,000.00		5,000.00
6. Transfers and Grants to Counterparts			
7. General Operating and other Direct Costs	87,289.00		87,289.00
Sub-Total Programme Costs	534,051.78	67,165.60	601,217.38
8. Indirect Support Costs 7%	37,383.62	4701.592	42,085.21
TOTAL	571,435.40	71,867.19	643,302.59