



United Nations Peacebuilding Support Office (PBSO)/ Peacebuilding Fund (PBF)

IRF REVISED PROJECT DOCUMENT

<p>Project Title & Number: Support to the Sri Lanka PBF Secretariat and Government Secretariat for Coordination of Reconciliation Mechanisms - PBF/IRF-136 (Atlas # 00098786)</p>	<p>Initial Recipient UN Organization(s): UNDP Revised Recipient UN Organization(s) (if applicable): [[no change]]</p>
<p>Project Contact: Address: Telephone: E-mail:</p>	<p>Implementing Partner(s) – name & type (Government, CSO, etc): [[no change]]</p>
<p>Project Number: <i>PBF/IRF-136 (Atlas # 00098786)</i></p>	<p>Project Location:</p>
<p>Project Description: <i>One year financial and technical support to the UN PBF Secretariat and the Government's new Secretariat for Coordinating the Reconciliation Mechanisms to support the joint preparation of the Peacebuilding Priority Plan (PPP) and the effective design and implementation of projects under both the IRF portfolio and the future PPP.</i></p> <p><i>With the PPP process just initiating, the PBF Secretariat is being established at this stage as an interim Secretariat to support the initial phase of longer term support under the PBF. The PBF Secretariat will come under the overall guidance and oversight of the Reconciliation and Development Advisor.</i></p>	<p>Initial approved PBF budget: \$650,000 Additional PBF budget requested: \$154,842 Total new PBF Budget: \$804,842</p> <p>Additional Government contribution: n/a Additional Other contribution (UNDP-DPA Joint Programme for PDA): \$133,746</p> <p>Total PBF Project Budget Increase: \$154,842</p> <p>Project Start Date: Initial Project End Date: Revised End Date (if applicable): [[change]]</p>
<p>Gender Marker Score: ____</p>	
<p>Project Outcomes: [[no change]]</p>	
<p>PBF Focus Area: which best summarizes the focus of the project (<i>Select only one focus area</i>):</p>	

(for IRF-funded projects)

Recipient UN Organization(s)	Representative of National Authorities
<p>-----</p> <p><i>Una McCauley</i> <i>Resident Coordinator a.i.</i></p> <p><u>23/3/2016</u> -----Date & Seal</p>	<p>-----</p> <p><i>Secretary, Ministry of Foreign Affairs,</i> <i>Colombo 01</i></p> <p><u>30/03/2016</u> -----Date & Seal</p>
<p>Peacebuilding Support Office (PBSO)</p> <p>-----</p> <p><i>Oscar Fernandez-Taranco</i> <i>Assistant Secretary-General for Peacebuilding</i> <i>Support</i> Peacebuilding Support Office, NY</p> <p><u>29/04/16</u> -----Date & Seal</p>	

Table of contents:

Length: Max. 15 pages

I. Peacebuilding Context and Rationale for PBF support

- a) Changes to peacebuilding context
- b) Rationale for and impact of this project revision

II. Objectives of PBF support and proposed implementation

- a) New Project outcomes, theory of change, activities, targets and sequencing
- b) Revised Budget
- c) Capacity of any new RUNO(s) and implementing partners

III. Management and coordination

- a) Project management
- b) Risk management
- c) Monitoring & evaluation
- d) Administrative arrangements (standard wording)

Table 1: Indicative Project Activity Revised Budget

Outcome/ Output number	Output name	Output budget by RUNO (\$)	UN budget category (see table below for list of categories)	Any remarks (e.g. on types of inputs provided or budget justification)
Outcome 1: United Nations Peacebuilding Support in Sri Lanka is strategically positioned to support national priorities, arrived at through a fully consultative and inclusive process, and is effectively delivered in a coordinated and harmonized manner.				
Output 1.1	PPP Development	\$104,563	Travel, contracts, supplies, equipment, direct and indirect costs	
Output 1.2	PBF Project Implementation	\$600,278	Staff, travel, contracts, supplies, equipment, direct and indirect costs	
Output 1.3	PMO Secretariat	\$100,000	Contracts, supplies, direct and indirect costs	
Total		\$804,842		

Table 2: Project budget by UN categories by RUNO

PBF PROJECT BUDGET – RUNO 1 (add other tables if more than 1 RUNO)			
CATEGORIES	Original Budget	Proposed increase/decrease	Proposed new budget
1. Staff and other personnel	289,688	133,746	423,434
2. Supplies, Commodities, Materials	26,000	0	26,000
3. Equipment, Vehicles, and Furniture (including Depreciation)	6,000	0	6,000
4. Contractual services	166,964	0	166,964
5. Travel	82,000	5,000	87,000
6. Transfers and Grants to Counterparts	-	-	-
7. General Operating and other Direct Costs	36,825	5,966	42,791
Sub-Total Project Costs	607,477	144,712	752,189
8. Indirect Support Costs*	42,523	10,130	52,653
TOTAL	650,000	154,842	804,842

c) Capacity of any new RUNO(s) and implementing partners:

[No change]

accountability for the funds disbursed to them by the Administrative Agent. Such funds will be administered by each RUNO in accordance with its own regulations, rules, directives and procedures.

Each RUNO shall establish a separate ledger account for the receipt and administration of the funds disbursed to it by the Administrative Agent from the PBF account. This separate ledger account shall be administered by each RUNO in accordance with its own regulations, rules, directives and procedures, including those relating to interest. The separate ledger account shall be subject exclusively to the internal and external auditing procedures laid down in the financial regulations, rules, directives and procedures applicable to the RUNO.

Each RUNO will provide the Administrative Agent and the PBSO (for narrative reports only) with:

- Bi-annual progress reports to be provide no later than 15 July;
- Annual and final narrative reports, to be provided no later than three months (31 March) after the end of the calendar year;
- Annual financial statements as of 31 December with respect to the funds disbursed to it from the PBF, to be provided no later than four months (30 April) after the end of the calendar year;
- Certified final financial statements after the completion of the activities in the approved programmatic document, to be provided no later than six months (30 June) of the year following the completion of the activities.
- Unspent Balance at the closure of the project would have to be refunded and a notification sent to the MPTF Office, no later than six months (30 June) of the year following the completion of the activities.

Ownership of Equipment, Supplies and Other Property

Ownership of equipment, supplies and other property financed from the PBF shall vest in the RUNO undertaking the activities. Matters relating to the transfer of ownership by the RUNO shall be determined in accordance with its own applicable policies and procedures.

Public Disclosure

The PBSO and Administrative Agent will ensure that operations of the PBF are publicly disclosed on the PBF website (<http://unpbf.org>) and the Administrative Agent's website (<http://mptf.undp.org>).

Resident Coordinator on a day-to-day basis, under the guidance of UNDP and the Department of Political Affairs.

Duties and Responsibilities

Functions / Key Results Expected

The Advisor on Reconciliation & Development will perform the following functions:-

- Provide substantive advice and information to the Resident Coordinator, UNCT and UN Headquarters, including DPA, PBSO and UNDP, on issues of peacebuilding and development.
- Assist in identifying programme options for UNCT, including the identification of strategic entry points and special considerations (including marginalized groups, gender, age, etc) development of proposals, and identification of funding options.
- Advice and assist UNCT on partner engagement on peacebuilding, reconciliation and development, and in developing conflict sensitive programming and development approaches.

Function/Expected Results: Provide guidance to the Resident Coordinator, UNCT and UN Headquarters, including DPA, PBSO and UNDP, on issues of peacebuilding and development:

- Assist the UN Country Team and relevant national counterparts in aligning UN efforts to national priorities and to operationalize reconciliation and peace-building elements of the UN Development Assistance Framework.
- Provide strategic analysis on issues relating to peace, reconciliation and development to the Resident Coordinator, UNCT and to UN headquarters, to enable the wider UN system to effectively support peace-building in Sri Lanka.
- As directed by the UN RC/RR, provide expert technical and policy advice and guidance to ongoing and new peacebuilding efforts of the UN system, and participate in peacebuilding, reconciliation and development initiatives which fall under the purview of the UN Country Team;
- Support the UNDP Country Office by providing expert advice and inputs especially on issues related to peace, reconciliation, governance and development, to inform and strengthen UNDP programming;
- Work towards promoting consensus on parameters and frameworks for UN support and effective implementation of new initiatives by liaising with high level government officials and relevant national counterparts
- Act as a resource person in support of the RC to coordinate with other international and national partners, institutions and initiatives in order to promote a comprehensive approach towards supporting peace-building, reconciliation and development in Sri Lanka.
- Play a lead role in drafting monthly briefs which analyse the political context and its potential impact on reconciliation and development efforts for submission to DPA, EoSG, OHCHR , PBSO OCHA and UNDP offices.
- Support DPA, UNDP and PBSO's high level engagement with the Government and provide advice and recommendations with respect to developments that may affect the UN's peacebuilding support strategy.
- Ensure that the RC and UNCT are advised and informed in their work by international best practice that is adapted to ground realities in Sri Lanka.

Function/Expected Results: Identify programme options for UNCT including the identification of strategic entry points and special considering (including marginalized groups, gender, age, etc), development of proposals, and identification of funding options:

- On the basis of existing UN programmes and initiatives, provide substantive guidance to the Resident Coordinator and the UN Country Team for identifying "strategic entry points" for peace-building and reconciliation initiatives, ensure attention to special considerations (including marginalized groups, gender, age, etc), and developing appropriate strategic responses.

Communication/Teamwork/Client orientation:

- Strong communication and advocacy skills.
- The Advisor will be an interlocutor with high-level government officials and donors, including head of missions. In this context, s/he will be expected to have the ability to work in a complex environment requiring maturity and strong liaison skills.
- Ability to demonstrate sensitivity, tact and diplomacy.
- Excellent analytical, organizational and negotiation skills.
- Excellent networking skills.

Required Skills and Experience

Education:

- Advanced university degree in social sciences with a focus on international relations, political science, development studies or related fields.

Experience:

- Minimum of 10 years of progressively responsible experience in conflict prevention, including relevant field experience, especially in crisis or post-conflict settings, and in conflict sensitive programming.
- Good programming experience, including good understanding of UNDP programming modalities, particularly in crisis and post-conflict settings
- Substantive knowledge of UNDP/UN rules and regulations. Knowledge of the country/region is an advantage.

Language:

- Full working knowledge of English, including excellent writing skills

	Output 1.1 Peacebuilding Priority Plan developed and mechanism established to support coordinated project development and implementation.	Output Indicator 1.1.1 Peacebuilding Context Assessment available Baseline: UN and Government have agreed to collate a Peacebuilding Context Assessment Target: Peacebuilding Context Assessment finalized and available for reference	Executive Board meeting minutes			Y	Process agreed for development of PPP Consultation workshops held
		Output Indicator 1.1.2: Technical working groups with gender balance and gender expertise embedded are in place to effectively support the taking forward of the PPP Baseline: No technical working groups in place Target: Each working level technical group has first meeting under leadership of a Chair nominated by Peacebuilding Fund Board or Executive Board, and determines areas for collaboration and partnership				Y	UN representatives and Government representatives meet to determine appropriate mechanism
		Output 1.1.3: % of funds allocated under the PPP that are directed towards empowerment of women	PBF Secretariat			Y	PPP design includes attention to women's empowerment Agencies with a mandate to