

Table 2

**ADVANCE UNDG BUDGET REQUEST - UNDG Category Budget
SPOTLIGHT COUNTRY PROGRAMME DEVELOPMENT PROCESS
COUNTRY: ZIMBABWE**

Responsible UN Agency:

Please see Guidance box below the table and Table 1 in the first tab

| UNDG BUDGET CATEGORIES | TOTAL USD |
|--|-----------------|
| | Spotlight (USD) |
| 1. Staff and other personnel | |
| 2. Supplies, Commodities, Materials | 2,430 |
| 3. Equipment, Vehicles, and Furniture (including Depreciation) | |
| 4. Contractual services | 19,000 |
| 5. Travel | 40,750 |
| 6. Transfers and Grants to Counterparts | |
| 7. General Operating and other Direct Costs | 13,020 |
| Total Direct Costs | 75,200 |
| 8. Indirect Support Costs (Max. 7%) | 5,264 |
| TOTAL Costs | 80,464 |

The Indirect Support Costs rate shall not exceed 7% of the total of categories 1-7, as specified in the SPOTLIGHT INITIATIVE MOU and should follow the rules and guidelines of each recipient organization. Note that Agency-incurred direct programme implementation costs should be charged to the relevant budget line, according to the Agency's regulations, rules and procedures.