

UNSDG-HRM MDTF

Annex 8 B: Submission Form for Extension Request to the HRM MDTF Steering Committee

Part A: Programme Summary <i>(To be completed by the Participating UN Organization)</i>					
Date of Submission:					
From the Participating UN Organization:	UN Women				
Contact:	Louise Nylin				
Programme Number:	00120881				
Programme Title:	Regional TOTs on HRBA, LNOB and gender equality				
Total Approved Programme Budget:	US\$___363,800 USD_including 7% _____(revised)				
Amount and percentage of indirect costs requested:	US\$_____23,800_____ 7____%(revised)				
[Steering Committee] Approval Date:					
Programme Duration:¹	16 months	Starting Date:	March 2020	Completion Date:	30 June 2021

1. Type of Extension Requested

- Increase in budget². **Amount requested: US\$_____**
 Change of scope in project objectives (*submit revised programme document*)
 Request for timeline extension of over 6 months

¹ If the project has previously been extended and this is an additional extension request, please provide the original programme duration

² For any change in the budget, provide revised budget.

2. Programme Expenditure to date: as of [insert date]

Total Commitments US\$_____ 15,000 USD_____

Total Disbursements US\$_____ 10,000 USD _____

3. Reason for the request of an extension in the project budget, scope or timeline duration of over 6 months

A large part of the original project included travel and face to face meetings (400,000 USD). Due to COVID 19 these plans need to be adjusted to the current reality of online work and no face to face meetings. Other new factors that also need to be considered include the development of the UN Socio Economic response framework and socio-economic response plans – SERPs, at the country level. The SERPS are measures put in place to address the immediate and medium term COVID response. The intention is that the SERPS will be merged with the UNSDCF.

The SERPs were developed as an urgent measure and did not follow the same quality assurance measures as the CCA and UNSDCF would. It is therefore even more essential that the processes of merging the SERPs and the UNSDCF is carefully supported to ensure that the new plans still align with key quality standards such as the UNSDCF companion piece on guiding principles.

To be able to achieve the same expected results as the old project the following 3 components are being proposed to work in a COVID online environment.

Component 1: Online moderated course

Component 2: ToTs to build capacity to support to online workshops with UNCTs


Component 3: helpdesk

The new project completion date is 30 June 2021. Under the amendment the overall project budget will be reduced to 363,800 USD as shown in the attached revised budget Annex. The difference in the amount originally approved and transferred (USD 233,200) will be refunded.

4. Documents Attached:

Revised Budget (*for change in programme budget*)

Revised Programme Document (*for change in programme scope*)

Part B: Signature <i>(To be completed by the Participating UN Organization)</i>			
On behalf of Participating UN or Non-UN Organization:	Signature	Date	Name/Title
UN WOMEN		18 September 2020	Sarah E. Hendriks, Director Policy, Programme and Intergovernmental Division

Part C: Administrative Review <i>(To be completed by the HRM MDTF Secretariat)</i>
<p>5. HRM MDTF Secretariat Comments: Steering Committee approved the proposal with modifications to provide further detail on the budget and clarification regarding any physical meetings. The submitted documentation incorporates modifications requested.</p>
<p>6. HRM MDTF Secretariat Recommendation: Approved</p>

Part D: Decision of the Steering Committee
<p>7. Decision of the UNSDG Steering Committee</p> <p> <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Approve with modification/condition <input type="checkbox"/> Defer </p>
<p>Comments (if any): See above comments from the Secretariat. Modifications requested have been incorporated into the submitted documentation.</p>
<p>Electronic confirmation provided by email 14 October 2020 Chair of the Steering Committee</p>

..... Signature Date
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