



## PROJECT COORDINATION MEETING

**Project Title: Sustaining Peace and Reconciliation through Strengthening Land Governance and Dispute Resolution Mechanisms**

**Date: 08/05/2020 Time: 10.20 -11.15am**

## Attendance

<b>Present</b>	Kofi Ireland -Chair	UN Women
	Jennifer Mbithi – Note taker	UN Women
	Cristina Fernandez	UN Women
	Amos Ballayan	WFP
	Rufus Sackie	WFP
	Rorbert Dorliae	UNDP
<b>Absent with Apology:</b>	John Dennis	PBF

## Agenda

1. Progress on implementation per Agency
2. Donor reporting
3. Coordination mechanisms between LMPTF and other Land sector actors and partners including the Upcoming Donor meeting
4. AOB

Discussion	Action points	Responsibility	Timeframe
<b>1. Progress on implementation per Agency</b>			
<b>UNDP</b> <ul style="list-style-type: none"> <li>- TORs for ADR and Assessment of Land county offices advertised only two applicants responded</li> <li>- 5000 copies of the LLA and LGA printed. Copies to be shared with LLA</li> <li>- Proposal raised to share all TORs amongst UN Agencies before advertisement. To</li> </ul>	TOR's to be re-advertised	UNDP        All UN Agencies on LMPTF project	

avoid duplication and build on possible synergies			
<b>WFP</b> <ul style="list-style-type: none"> <li>- Engagement with government partners ongoing -LLA and EPA</li> <li>- Working with partners to prepare to align and detail activity workplans</li> <li>- Joint mission with partners earlier planned has been put on hold in light of the COVID 19 pandemic</li> <li>- Seeking to recruit local NGO partner to support implementation</li> </ul>	Reschedule for post COVID  Draft CFP and share with UN Agencies	WFP  WFP	
<b>UN Women</b> <ul style="list-style-type: none"> <li>- Baseline survey ongoing</li> <li>- Technical support to the ICC, SPRC and NBC ongoing with consultants from the Office of the Legal</li> <li>- Advisor to mainstream gender</li> <li>- Procurement of LLA vehicle ongoing to be completed by <b>June</b></li> <li>- Ongoing recruitment processes for IC for Early warning mechanisms; Perception survey; Gender Audit of the NBC</li> <li>- National recruitment of Implementing partner and NC for development of business plans for peace huts Get all consultant and implementing partners.</li> </ul>	UN Women to share copies of the TORs with WFP and UNDP	UN Women	
<b>Key Challenges to implementation</b> - COVID-19 outbreak stalling project implementation <b>Proposed joint actions to support implementation</b> <ul style="list-style-type: none"> <li>- Look into possibilities for remote data collection including mobile applications and other innovative methods.</li> <li>- UN Agencies to circulate CFPs and TORs before final approval for input from all agencies. This will enhance synergies, promote collaborative action and reduce duplication of efforts</li> </ul> <b>Follow up actions</b>			

<ul style="list-style-type: none"> <li>- Jennifer to follow up with John of PBF on whether there's a requirement for AWP signing by all agencies – Done and information shared with Agencies</li> </ul>			
<b>2. Donor reporting</b>			
<ul style="list-style-type: none"> <li>- Financial and Narrative reports to be submitted to PBF secretariat</li> <li>- All Agency specific reports to be received by UN Women in the shared template</li> <li>- Any challenges experienced with reporting to be shared before set deadlines</li> <li>- Final report submitted to be shared with National partners</li> </ul> <p><b>*Final Report to the secretariat to include the proposal for a No Cost extension in light of COVID-19</b></p>	<p>Compilation of reports from all Agencies</p>	<p>UN Women</p> <p>UNDP, WFP, UN Women</p> <p>UNDP, WFP, UN Women</p>	<p>29<sup>th</sup> May 2020</p> <p>15<sup>th</sup> May 2020</p>
<b>3. Coordination mechanisms between LMPTF and other Land sector actors and partners including the Upcoming Donor meeting</b>			
<ul style="list-style-type: none"> <li>• Upcoming meeting with Land sector actors called by the World Bank</li> <li>• Project to be represented as a unit</li> <li>• Representatives sent to represent the project to report back to project team</li> <li>• Quarterly Coordination meetings with National partners to be arranged virtually or updates to be sent where this is not possible</li> </ul>	<p>All Agencies to attend virtually if possible</p> <p>UN women to present on project updates</p> <p>UN Women</p>	<p>UN Women</p>	<p>21<sup>st</sup> May 2020</p>
<b>AOB</b>			
UNDP to share soft copy of simplified LRA and LGA printed.		UNDP	13th May 2020