

**SECRETARY-GENERAL'S PEACEBUILDING FUND
FUND TRANSFER REQUEST TEMPLATE**



PBF Funds Transfer Request Form for MPTF Office

NOTE: For the first project tranche transfer request, this form is completed by PBSO only and addressed to MPTF-O, following project approval. For subsequent tranches, this request must first be completed and submitted by the project Convening Agency on behalf of all project recipient agencies and submitted to PBSO, with copy to PBF Secretariat, where it exists, and UN Resident Coordinator's Office. It is then finalized by PBSO and submitted to MPTF-O.

Country: Zimbabwe			
Project Title: Building trust and confidence in Zimbabwe's Transition			
Project Number from MPTF-O Gateway (if existing project): Project ID: 00114706			
PBF project modality:	If funding is to be disbursed into a national or regional trust fund:		
<input checked="" type="checkbox"/> IRF	<input type="checkbox"/> Country Trust Fund		
<input type="checkbox"/> PRF	<input type="checkbox"/> Regional Trust Fund		
Name of Recipient Fund:			
Project start date (date of first tranche transfer): 18 February 2019			
Original project duration in months:			
If amended, updated project duration in months: 18 Months			
ORIGINAL approved PBF project budget* prior to this request (by recipient organization):		IF project budget was amended, AMENDED PBF project budget* (by recipient organization) as per approved amended project document:	
UNDP: \$ 1,787,756 UN Women: \$ 581,145 UNICEF: \$ 774,960 TOTAL: \$3,143,861 <i>*The overall approved budget and the release of the second and any subsequent tranche are conditional and subject to PBSO's approval and subject to availability of funds in the PBF account.</i>		XXXX: \$ XXXXXX XXXX: \$ XXXXXX XXXX: \$ XXXXXX TOTAL: <i>*The overall approved budget and the release of the second and any subsequent tranche are conditional and subject to PBSO's approval and subject to availability of funds in the PBF account.</i>	
Project budget tranches by recipient organizations (these must reflect any approved amendments):			
1st tranche:	2nd tranche*:	3rd tranche*:	__ tranche*
UNDP: \$ 528,885 UN W: \$ 189,227 UNICEF: \$ 226,764 Total amount: \$944,876	UNDP: \$ 534,609 UN W: \$ 194,952 UNICEF: \$ 215,315 Total amount: \$944,876	UNDP: \$ 724,261 UN W: \$ 196,966 UNICEF: \$ 332,882 Total amount: \$1,254,109	XXXX: \$ XXXXXX XXXX: \$ XXXXXX XXXX: \$ XXXXXX Total amount:
Please proceed with: <input type="checkbox"/> 1 st tranche ; <input checked="" type="checkbox"/> 2 nd tranche ; <input type="checkbox"/> 3 rd tranche ; <input type="checkbox"/> Other _____			
Confirm amount requested for transfer at this time (by recipient organization):			
UNDP: \$534,609 UN Women: \$194,952 UNICEF: \$ 215,315 TOTAL: \$ 944,876			

FOR FIRST TRANCHE REQUEST – CERTIFICATION BY PBSO:

This request is in line with the approved PBF project document.

Certified by PBF Program Officer: 

Date: 13/12/2019

FOR SUBSEQUENT TRANCHES REQUEST:

I. CERTIFICATION BY PROJECT CONVENING AGENCY:

This request is certified by the project Convening Agency's authorized officer on behalf of the project and all recipient organizations:

Name: Georges Van Montfort

Title: UNDP Resident Representative

Signature: 

Date: 13/12/19

I hereby certify that the following conditions have been met by the project:

- ☒ 75% expenditure/commitment of total transferred amount in previous tranche(s)
Attach a financial summary from each recipient organization demonstrating amounts expended and committed against the amount received.
- ☒ Project compliance with submission of required PBF reports
Confirm which project reports have been uploaded on the Gateway to date: progress report (narrative & financial)
- ☐ Existence of active registration document (applies to NUNOs only)
Attach a document showing active registration in the country
- ☐ Any other condition met, if applicable to the project
If this applies, please explain how it has been met or state N/A

Any additional comments for attention of PBSO and MPTF-O if applicable:

II. CERTIFICATION BY PBSO:

This request is in line with the approved PBF project document and transfer conditions therein.

Certified by PBF Program Officer _____ Date: _____

Any additional comments for attention of MPTF-O if applicable:

In accordance with the above certification, we hereby request UNDP – MPTFO to proceed with the transfer of funds as requested in this form, in line with approved project document and PBF Guidelines:

Marc-Andre Franche, Chief, Financing for Peacebuilding Branch, PBSO

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Signature

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Date

Action taken by the Executive Coordinator, MPTF Office, UNDP

- ☐ Project consistent with provisions of the UN-UNDP and UNDP-Recipient UN and non- UN Organizations MOUs and the SAA with donors

Jennifer Topping, Executive Coordinator, MPTF Office, UNDP

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Signature

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Date