
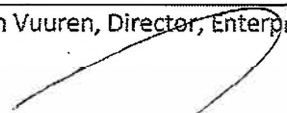
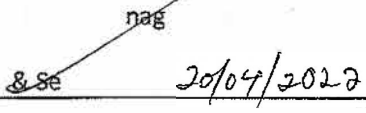


UN Agency Annual Work Plan
(18th request)

	<p>Participating UN Organization:</p> <p>PAGE Secretariat / UNEP</p>
<p>UN Agency Contact:</p> <p>PAGE Secretariat / UNEP</p> <p>Mr. Asad Naqvi</p> <p>Address: 11-13 Chemin des Anemones, CH-1219 Chatelaine, Geneva, Switzerland</p> <p>Telephone: +41 22 917 8620</p> <p>Email: asad.naqvi@un.org</p>	<p>MPTF number – ODA project: 112015</p> <p>MPTF number – Non-ODA project: N/A</p>
<p>List of countries:</p> <p>ODA Countries: Burkina Faso, Kyrgyz Republic, Mauritius, Brazil (Mato Grosso), Senegal, Ghana, Mongolia, South Africa, Peru, China (Jiangsu Province), Guyana, Argentina, India, Indonesia, Kazakhstan, Guatemala, Morocco, Thailand</p> <p>Non-ODA Countries: Barbados, Uruguay</p>	
	<p>Total Additional Budget: USD 1,007,940</p> <p>Additional budget – ODA: USD 1,007,940</p> <p>Additional budget – Non-ODA: N/A</p> <p>Total Budget Approved: USD 2,689,980</p> <p>From ODA project:</p> <p>Initial budget - ODA: USD 1,682,040</p> <p>Additional budget - ODA: USD 1,007,940</p> <p>New total ODA budget: USD 2,689,980</p> <p>From NON-ODA project: N/A</p>

	<p>Duration</p> <p>Project Start Date: 1 September 2018</p> <p>Project End Date: 31 December 2023</p> <p>Total duration (in months): 64 months</p>
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SIGNATURES	
Participating UN Organization	
Name of Representative: Sheila Aggarwal-Khan, Director, Economy Division	
Signature	Sheila Aggarwal-Khan
Name of Agency: United Nations Environment Programme	
Date & Seal	
Management Board	
Name: Vic van Vuuren, Director, Enterprises Department, ILO	
  & se 20/04/2022	

UN Agency Work Plan

PAGE Secretariat - United Nations Environment Programme

Activities under Workplans 2021-2022, Part II

A. ODA-Project

The following outputs and activities describe how UNEP will provide the PAGE Secretariat Services. **from the ODA project.**

Outcome 4	National and regional stakeholders, including green economy champions, decision-makers, practitioners, and youth representatives, access and apply knowledge for advancing IGE	Total direct costs: USD 42,000
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Output 4.3 - Global PAGE IGE advocacy, outreach, and communications strategy to reach PAGE stakeholders developed, put into practice, and reviewed/updated annually

PAGE communication materials and outreach events

Allocation to cover different recurrent and non-recurrent coms materials, including on-line annual report, coms materials, maintenance of PAGE website, and cost related to outreach events (incl. for example side events in HPLF, UNEA, Stockholm+50, COPs, etc.).

Total Direct Cost: USD 42,000

Tentative date of completion: December 2022

Activities under Workplan 2022-2023, Part I

A. ODA-Project

The following outputs and activities describe how UNEP will provide the PAGE Secretariat Services. **from the ODA project.**

Project management 2022-2023	Total direct costs: USD 900,000
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PAGE Secretariat Services

This workplan includes the allocations from the PAGE Multi-Partner Trust Fund to the PAGE Secretariat, hosted in UNEP, to provide the delivery of Secretariat Services for 2022-2023. The allocation will contribute to supporting the main staff positions in the PAGE Secretariat, additional consultant services for specific tasks as well as other administrative cost for running the PAGE Secretariat.

The allocation will contribute to ensuring the following key functions of the PAGE Secretariat:

- Conduct programme and financial planning, including the coordination of work planning processes for PAGE partner countries as well as global products;
- Compile country expressions of interest and coordinate the country selection process to join PAGE;
- Support country teams on strategic planning, results frameworks, quality assurance and sustainability strategies;
- Manage the PAGE Trust Fund and facilitate interaction with funding partners and agencies on financial and reporting issues;
- Document and report activities and results of the PAGE programme;
- Support partner agencies in the organization of PAGE events, ensuring the visibility of PAGE and representing PAGE at important events (e.g., PAGE Ministerial conferences, side events at HLPF, Green Learning Forum, Global Green Economy Academies);
- Service the Steering Committee, Management Board and Global Technical Team, including the organization of regular meeting;
- Support resource mobilization for national, regional and global PAGE activities;
- Coordinate with other inclusive and green economy initiatives and partnerships;
- Deliver communication and outreach, including the online presence of PAGE;
- Promote, design, document and share PAGE successes and best practices;
- Coordinate South-South and Triangular cooperation among PAGE countries;
- Support audits, monitoring and evaluation missions; and
- Contribute to UNEP's internal requirements related to the hosting of the PAGE Secretariat (e.g., strategy and planning processes, project document development, reporting, evaluations).

Total Direct Cost 2022-2023: USD 900,000

Tentative date of completion: December 2023

Non-ODA-Project (Barbados and Uruguay)

N/A

Budget for Annex 1: Budget allocations for PAGE Secretariat (Workplan 2021-2022, Part II and Workplan 2022-2023, Part I):

CATEGORIES	Earlier Revised Budget for ODA project	Additional Budget: (2021-2022 WP, Part II; 2022-2023 WP, Part I)	Total Budget for ODA Project	Total Budget for NON-ODA project N/A
1. Staff and other personnel	1,523,650	857,200	2,380,850	
2. Supplies, Commodities, Materials				
3. Equipment, Vehicles, and Furniture (including Depreciation)	14,000		14,000	
4. Contractual services	6,500	18,300	24,800	
5. Travel	5,050	16,500	21,550	
6. Transfers and Grants to Counterparts				
7. General Operating and other Direct Costs	22,800	50,000	72,800	
Sub-Total Project Costs	1,572,000	942,000	2,514,000	
8. Indirect Support Costs** (7%)	110,040	65,940	175,980	
TOTAL	1,682,040	1,007,940	2,689,980	

* With the 18th request for fund transfer, UNEP has made a budget revision for the funds already received up to and including the 17th transfer of funds (without increase in budget). The column for 'earlier revised budget' in the 18th request shows the reallocated budget by UNDG budget categories. The additional funds for the 18th request are allocated in the column 'additional budget' and the new totals for the UNDG budget categories are shown in the column 'total budget'.

** The rate shall not exceed 7% of the total of categories 1-7, as specified in the PAGE MOU and should follow the rules and guidelines of each recipient organization. Note that Agency-incurred direct project implementation costs should be charged to the relevant budget line, according to the Agency's regulations, rules and procedures.

