



**UN EBOLA RESPONSE MPTF  
PROJECT MONTHLY PROGRESS REPORT - VERSION 1  
Period (Month-Year): \_\_\_\_\_**

Period: January 2016

<b>Project Number and Title:</b> Ebola Response and Recovery Capacity Support for the Resident Coordinator.	<b>PROJECT START DATE<sup>1</sup>:</b>  18 Dec 2015	<b>AMOUNT ALLOCATED by MPTF</b> <i>(please indicate different tranches if applicable)</i> \$695,527	<b>RECIPIENT ORGANIZATION</b>  UNDP
<b>Project ID:</b> 00097555			
<b>Project Focal Point: (temporary pending recruitment of Ebola Cell Focal Point)</b> Name: Philip Dive E-mail: Philip.dive@one.un.org	<b>EXTENSION DATE:</b> dd-mm-yyyy  N/A	<b>FINANCIAL COMMITMENTS</b>  \$45,000	
<b>Strategic Objective (STEPP)</b> SO <sub>n</sub> – Multi-faceted preparedness	<b>PROJECTED END DATE:</b>	<b>EXPENDITURES as of [date]</b>	<b>IMPLEMENTING PARTNER(S):</b>
<b>Mission Critical Action</b> MCA <sub>n</sub> – MCA8 recovery and economy	18 Dec 2016	\$0	(UNCT)
<b>Location: Sierra Leone Freetown</b> Country or Regional	<b>Sub-National Coverage Areas: N/A</b> Full list of countries and/or districts		

**MONTHLY PROGRESS REPORT RESULTS MATRIX**

- Ebola Cell is being set up at this time -

**OUTPUT INDICATORS**

<b>Indicator</b>	<b>Geographic Area</b>	<b>Projected Target (as per results matrix)</b>	<b>Quantitative results for the (one month) reporting period</b>	<b>Cumulative results since project commencement (quantitative)</b>	<b>Delivery Rate (cumulative % of projected total) as of date</b>
<i>Description of the quantifiable indicator as set out in the approved project proposal</i>					
<i># of Ebola Focal point and support team in place at an appropriate moment in the transition process</i>	National	3	Setting up	Setting up	N/A

<sup>1</sup> The date project funds were first transferred.



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<i># of Ebola management coordination meetings held</i>	National	12	Setting up	Setting up	N/A
<i># of knowledge products (3W/4W mapping, reports, publications, analytical materials) produced to feed the discussion on disaster</i>	National	3	Setting up	Setting up	N/A
<i># of programme and policy consultations provided to UN and national institutions, including Office of National Security of Sierra Leone</i>	National	5	Setting up	Setting up	N/A
<i># of capacity assessment and capacity building events organized for national institutions and UN agencies</i>	National	2	Setting up	Setting up	N/A
<b>EFFECT INDICATORS (if available for the reporting period)</b>					
% of Resident Representatives of the UN Agencies in Sierra Leone are satisfied with the existing Ebola response and recovery capacities of	National	Not applicable	Setting up	Setting up	N/A



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UN in Sierra Leone					
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**NARRATIVE**

**Situation Update** *(please describe critical changes, if any, in the situation that affect the project (1-2 paragraphs))*

Phase 1: Cell set up: During the reporting period the following activities have taken place;

- 1. Recruitment.** P5 and P2 posts ToRs written, calibrated and approved by HQ. Posts internationally advertised. Applications received and reviewed and short listed for written tests. Written test designed, approved, set and marked. The P5 interviews took place on 28 January 2016. A preferred candidate was identified and the interview report circulated to the panel members and was signed off. The P2 interviews to take place on 4 February 2016.
- 2. Procurement.** A Toyota Landcruiser has been ordered through Gibraltar Holdings. The vehicle is currently being dispatched (\$29,000). The post of driver has been advertised in the local press. I.T. equipment for P5 and P2 posts has been procured and dispatched (\$6,000).
- 3. Office space.** The contract for the office for the Ebola Cell was completed and signed off by UNDP operations and the landlord. The contract is for 01 Jan – 31 Dec 2016. The contract also has a provision for an extension for a further six months into 2017, as required. (\$10,000 every six months)

**Key Achievements** *(please use this section to highlight your key achievements for the month, using bullet points if preferred)*

The essential elements of the Cell are almost in place. The Cell should be fully operational late February / early March 2016.

**Delays or Deviations** *(if any, briefly describe the delays or changes in focus, approach or targets, and provide a short justification for the change (1-2 paragraphs))*

**Gender and Environmental Markers** *(Please provide disaggregated data, if applicable)*

No. of Beneficiaries		Environmental Markers	
Women		<i>e.g. Medical and Bio Hazard Waste</i>	
Girls		<i>e.g. Chemical Pollution</i>	
Men			
Boys			
Total			

**Additional Information** *(Optional)*