

**Consolidated Annual Financial
Report of the Administrative Agent
for
the Moldova Toward Unity in Action Fund**

for the period 1 January to 31 December 2016

Multi-Partner Trust Fund Office
Bureau for Management Services
United Nations Development Programme
[GATEWAY: http://mptf.undp.org](http://mptf.undp.org)

31 May 2017

PARTICIPATING ORGANIZATIONS



Office of the UN High Commissioner for Human Rights



Joint United Nations Programme on HIV/AIDS



United Nations Development Programme



United Nations Children's Fund



UN Office for Drug and Crime



UNWOMEN



World Health Organization

CONTRIBUTORS



Government of the NETHERLANDS



Government of NORWAY



Government of SWEDEN



Swiss Agency for Development and Cooperation

DEFINITIONS

Allocation

Amount approved by the Steering Committee for a project/programme.

Approved Project/Programme

A project/programme including budget, etc., that is approved by the Steering Committee for fund allocation purposes.

Contributor Commitment

Amount(s) committed by a donor to a Fund in a signed Standard Administrative Arrangement with the UNDP Multi-Partner Trust Fund Office (MPTF Office), in its capacity as the Administrative Agent. A commitment may be paid or pending payment.

Contributor Deposit

Cash deposit received by the MPTF Office for the Fund from a contributor in accordance with a signed Standard Administrative Arrangement.

Delivery Rate

The percentage of funds that have been utilized, calculated by comparing expenditures reported by a Participating Organization against the 'net funded amount'.

Indirect Support Costs

A general cost that cannot be directly related to any particular programme or activity of the Participating Organizations. UNDG policy establishes a fixed indirect cost rate of 7% of programmable costs.

Net Funded Amount

Amount transferred to a Participating Organization less any refunds transferred back to the MPTF Office by a Participating Organization.

Participating Organization

A UN Organization or other inter-governmental Organization that is an implementing partner in a Fund, as represented by signing a Memorandum of Understanding (MOU) with the MPTF Office for a particular Fund.

Project Expenditure

The sum of expenses and/or expenditure reported by all Participating Organizations for a Fund irrespective of which basis of accounting each Participating Organization follows for donor reporting.

Project Financial Closure

A project or programme is considered financially closed when all financial obligations of an operationally completed project or programme have been settled, and no further financial charges may be incurred.

Project Operational Closure

A project or programme is considered operationally closed when all programmatic activities for which Participating Organization(s) received funding have been completed.

Project Start Date

Date of transfer of first instalment from the MPTF Office to the Participating Organization.

Total Approved Budget

This represents the cumulative amount of allocations approved by the Steering Committee.

US Dollar Amount

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

INTRODUCTION

This Consolidated Annual Financial Report of the **Moldova Toward Unity in Action Fund** is prepared by the United Nations Development Programme (UNDP) Multi-Partner Trust Fund Office (MPTF Office) in fulfillment of its obligations as Administrative Agent, as per the terms of Reference (TOR), the Memorandum of Understanding (MOU) signed between the UNDP MPTF Office and the Participating Organizations, and the Standard Administrative Arrangement (SAA) signed with contributors.

The MPTF Office, as Administrative Agent, is responsible for concluding an MOU with Participating Organizations and SAAs with contributors. It receives, administers and

manages contributions, and disburses these funds to the Participating Organizations. The Administrative Agent prepares and submits annual consolidated financial reports, as well as regular financial statements, for transmission to contributors.

This consolidated financial report covers the period 1 January to 31 December **2016** and provides financial data on progress made in the implementation of projects of the **Moldova Toward Unity in Action Fund**. It is posted on the MPTF Office GATEWAY (<http://mptf.undp.org/factsheet/fund/MDA00>).

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

2016 FINANCIAL PERFORMANCE

This chapter presents financial data and analysis of the **Moldova Toward Unity in Action Fund** using the pass-through funding modality as of 31 December 2016. Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address: <http://mptf.undp.org/factsheet/fund/MDA00>.

1. SOURCES AND USES OF FUNDS

As of 31 December 2016, 4 contributors deposited US\$ **6,404,291** in contributions and US\$ **2,531** was earned in interest.

The cumulative source of funds was US\$ 6,406,823 (see respectively, Tables 2 and 3).

Of this amount, US\$ 6,338,159 has been net funded to 7 Participating Organizations, of which US\$ 4,889,040 has been reported as expenditure. The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US\$ 64,043. Table 1 provides an overview of the overall sources, uses, and balance of the Moldova Toward Unity in Action Fund as of 31 December 2016.

Table 1. Financial Overview, as of 31 December 2016 (in US Dollars)

	Annual 2015	Annual 2016	Cumulative
Sources of Funds			
Contributions from donors	691,456	2,614,134	6,404,291
Fund Earned Interest and Investment Income	5	1,424	2,531
Interest Income received from Participating Organizations	-	-	-
Refunds by Administrative Agent to Contributors	-	-	-
Fund balance transferred to another MDTF	-	-	-
Other Income	-	-	-
Total: Sources of Funds	691,461	2,615,558	6,406,823
Use of Funds			
Transfers to Participating Organizations	1,827,512	2,587,937	6,340,027
Refunds received from Participating Organizations	-	(1,868)	(1,868)
Net Funded Amount	1,827,512	2,586,069	6,338,159
Administrative Agent Fees	6,915	26,141	64,043
Direct Costs: (Steering Committee, Secretariat...etc.)	-	-	-
Bank Charges	57	62	253
Other Expenditures	-	-	-
Total: Uses of Funds	1,834,484	2,612,272	6,402,455
Change in Fund cash balance with Administrative Agent	(1,143,022)	3,285	4,368
Opening Fund balance (1 January)	1,144,105	1,083	-
Closing Fund balance (31 December)	1,083	4,368	4,368
Net Funded Amount	1,827,512	2,586,069	6,338,159
Participating Organizations' Expenditure	2,338,861	2,094,564	4,889,040
Balance of Funds with Participating Organizations			1,449,119

2. PARTNER CONTRIBUTIONS

Table 2 provides information on cumulative contributions received from all contributors to this Fund as of 31 December 2016.

The **Moldova Toward Unity in Action Fund** is currently being financed by 4 contributors, as listed in the table below.

The table below includes commitments made up to 31 December 2016 through signed Standard Administrative Agreements, and deposits made through 2016. It does not include commitments that were made to the fund beyond 2016.

Table 2. Contributors' Commitments and Deposits, as of 31 December 2016 (in US Dollars)

Contributors	Total Commitments	Prior Years as of 31-Dec-2015 Deposits	Current Year Jan-Dec-2016 Deposits	Total Deposits
NETHERLANDS, Government of	44,329	44,329	-	44,329
NORWAY, Government of	1,422,554	1,422,554	-	1,422,554
SWEDEN, Government of	4,329,321	2,323,274	2,006,046	4,329,321
SWISS AGY FOR DEVELOPMENT & COOPERATION	608,088	-	608,088	608,088
Grand Total	6,404,291	3,790,157	2,614,134	6,404,291

3. INTEREST EARNED

Interest income is earned in two ways: 1) on the balance of funds held by the Administrative Agent (Fund earned interest), and 2) on the balance of funds held by the Participating Organizations (Agency earned interest) where their Financial Regulations and Rules allow return of interest to the AA.

As of 31 December **2016**, Fund earned interest amounts to US\$ **2,531**.

Details are provided in the table below.

Table 3. Sources of Interest and Investment Income, as of 31 December 2016 (in US Dollars)

Interest Earned	Prior Years as of 31-Dec-2015	Current Year Jan-Dec-2016	Total
Administrative Agent			
Fund Earned Interest and Investment Income	1,108	1,424	2,531
Total: Fund Earned Interest	1,108	1,424	2,531
Participating Organization			
Total: Agency earned interest			
Grand Total	1,108	1,424	2,531

4. TRANSFER OF FUNDS

Allocations to Participating Organizations are approved by the Steering Committee and disbursed by the Administrative Agent. As of 31 December 2016, the AA has transferred US\$ 6,340,027 to 7 Participating Organizations (see list below).

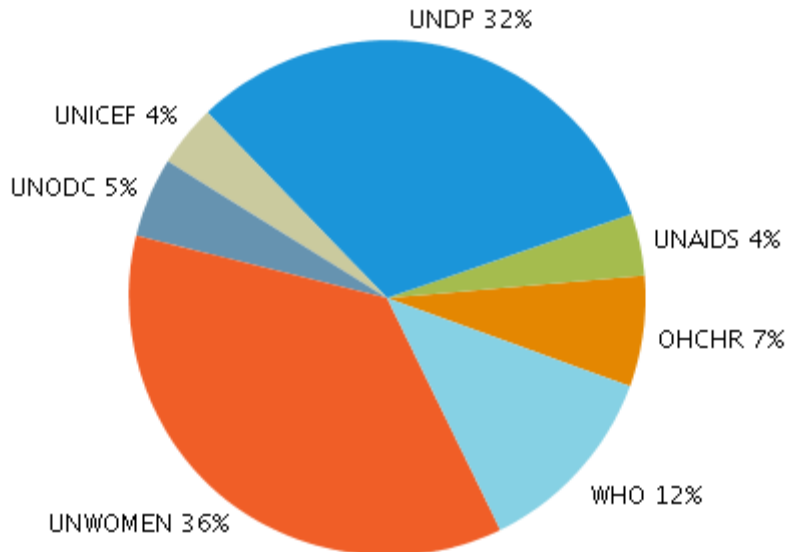
4.1 TRANSFER BY PARTICIPATING ORGANIZATION

Table 4 provides additional information on the refunds received by the MPTF Office, and the net funded amount for each of the Participating Organizations.

Table 4. Transfer, Refund, and Net Funded Amount by Participating Organization, as of 31 December 2016 (in US Dollars)

Participating Organization	Prior Years as of 31-Dec-2015			Current Year Jan-Dec-2016			Total		
	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded
OHCHR	311,454		311,454	181,387		181,387	492,841		492,841
UNAIDS	83,074		83,074	95,985		95,985	179,059		179,059
UNDP	1,833,376		1,833,376	824,753		824,753	2,658,129		2,658,129
UNICEF				101,615		101,615	101,615		101,615
UNODC	28,075		28,075	135,383		135,383	163,458		163,458
UNWOMEN	1,451,003		1,451,003	944,321		944,321	2,395,324		2,395,324
WHO	45,108		45,108	304,493	(1,868)	302,625	349,601	(1,868)	347,733
Grand Total	3,752,090		3,752,090	2,587,937	(1,868)	2,586,069	6,340,027	(1,868)	6,338,159

Figure 2: Transfers amount by Participating Organization for the period of 1 January to 31 December 2016



5. EXPENDITURE AND FINANCIAL DELIVERY RATES

All final expenditures reported for the year **2016** were submitted by the Headquarters of the Participating Organizations. These were consolidated by the MPTF Office.

Project expenditures are incurred and monitored by each Participating Organization, and are reported as per the agreed upon categories for inter-agency harmonized reporting. The reported expenditures were submitted via the MPTF Office's online expenditure reporting tool. The **2016** expenditure data has been posted on the MPTF Office GATEWAY at <http://mptf.undp.org/factsheet/fund/MDA00>.

5.1 EXPENDITURE REPORTED BY PARTICIPATING ORGANIZATION

In **2016**, US\$ **2,586,069** was net funded to Participating Organizations, and US\$ **2,094,564** was reported in expenditure.

As shown in table below, the cumulative net funded amount is US\$ **6,338,159** and cumulative expenditures reported by the Participating Organizations amount to US\$ **4,889,040**. This equates to an overall Fund expenditure delivery rate of **77** percent.

The agencies with the three highest delivery rates are: UNDP (87%), UNWOMEN (78%) and OHCHR (65%)

Table 5. Net Funded Amount, Reported Expenditure, and Financial Delivery by Participating Organization, as of 31 December 2016 (in US Dollars)

Participating Organization	Approved Amount	Net Funded Amount	Expenditure			Delivery Rate %
			Prior Years as of 31-Dec-2015	Current Year Jan-Dec-2016	Cumulative	
OHCHR	492,841	492,841	170,385	152,339	322,724	65.48
UNAIDS	179,059	179,059	78,708	24,133	102,840	57.43
UNDP	2,658,129	2,658,129	1,408,836	895,903	2,304,740	86.71
UNICEF	101,615	101,615		49,416	49,416	48.63
UNODC	163,458	163,458	26,083	33,603	59,686	36.51
UNWOMEN	2,395,324	2,395,324	1,067,223	795,386	1,862,609	77.76
WHO	349,601	347,733	43,240	143,784	187,024	53.78
Grand Total	6,340,027	6,338,159	2,794,475	2,094,564	4,889,040	77.14

5.2 EXPENDITURE BY UNDAF OUTCOME

Table 5 displays the net funded amounts, expenditures incurred and the financial delivery rates by UNDAF Outcome.

Table 5. Expenditure by UNDAF Outcome, as of 31 December 2016 (in US Dollars)

Country/Sector	Prior Years as of 31-Dec-2015		Current Year Jan-Dec-2016		Total		Delivery Rate %
	Net Funded Amount	Expenditure	Net Funded Amount	Expenditure	Net Funded Amount	Expenditure	
Moldova, Republic of							
Governance and Human Rights	3,752,090	2,794,475	1,984,063	1,760,555	5,736,153	4,555,030	79.41
Social Inclusion			602,006	334,009	602,006	334,009	55.48
Moldova, Republic of Total:	3,752,090	2,794,475	2,586,069	2,094,564	6,338,159	4,889,040	77.14
Grand Total:	3,752,090	2,794,475	2,586,069	2,094,564	6,338,159	4,889,040	77.14

5.4 EXPENDITURE REPORTED BY CATEGORY

Project expenditures are incurred and monitored by each Participating Organization and are reported as per the agreed categories for inter-agency harmonized reporting. In 2006 the UN Development Group (UNDG) established six categories against which UN entities must report inter-agency project expenditures, which were subsequently modified in 2012 by the UN Chief Executive Board (CEB) as a result of IPSAS adoption to comprise eight categories.

Table 7 reflects expenditure reported in the UNDG/CEB expense categories.

1. Staff and personnel costs
2. Supplies, commodities and materials
3. Equipment, vehicles, furniture and depreciation
4. Contractual services
5. Travel
6. Transfers and grants
7. General operating expenses
8. Indirect costs

Table 6. Expenditure by UNDG Budget Category, as of 31 December 2016 (in US Dollars)

Category	Expenditure			Percentage of Total Programme Cost
	Prior Years as of 31-Dec-2015	Current Year Jan-Dec-2016	Total	
Staff & Personnel Cost	224,322	143,978	368,300	8.11
Supplies, Commodities, Materials	13,585	129,789	143,373	3.16
Equipment, Vehicles, Furniture, Depreciation	78,604	41,098	119,702	2.64
Contractual Services	1,078,790	1,188,351	2,267,142	49.94
Travel	162,991	73,554	236,545	5.21
Transfers and Grants	386,057	113,966	500,023	11.01
General Operating	647,150	257,495	904,645	19.93
Programme Costs Total	2,591,500	1,948,231	4,539,731	100.00
¹ Indirect Support Costs Total	202,975	146,333	349,308	7.69
Total	2,794,475	2,094,564	4,889,040	

¹ **Indirect Support Costs** charged by Participating Organization, based on their financial regulations, can be deducted upfront or at a later stage during implementation. The percentage may therefore appear to exceed the 7% agreed-upon for on-going projects. Once projects are financially closed, this number is not to exceed 7%.

6. COST RECOVERY

Cost recovery policies for the Fund are guided by the applicable provisions of the Terms of Reference, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.

The policies in place, as of 31 December 2016, were as follows:

- **The Administrative Agent (AA) fee:** 1% is charged at the time of contributor deposit and covers services provided on that contribution for the entire duration of the Fund. In the reporting period US\$ **26,141** was deducted in AA-fees. Cumulatively, as of 31 December 2016, US\$ **64,043** has been charged in AA-fees.
- **Indirect Costs of Participating Organizations:** Participating Organizations may charge 7% indirect costs. In the current reporting period US\$ **146,333** was deducted in indirect costs by Participating Organizations. Cumulatively, indirect costs amount to US\$ **349,308** as of 31 December 2016.

7. ACCOUNTABILITY AND TRANSPARENCY

In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway (<http://mptf.undp.org>). Refreshed in real time every two hours from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.

The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness.