

Women's Peace and Humanitarian Fund (WPHF)
Annual Project narrative progress report – Secretariat of the WPHF
Reporting period: 1 January – 31 December 2017

<p>Project Title: Secretariat of the Women's Peace and Humanitarian Fund Project Number: 00101763</p>	<p>PUNO(s): UN Women</p>
<p>Reporting Period: 1 January – 31 December 2017 Report submitted by: UN Women as the Secretariat of the Women's Peace and Humanitarian Fund Name: Ghita El Khyari Entity: UN Women Title: Policy Specialist, Peace and Security Section Email: Ghita.khyari@unwomen.org</p>	<p>Implementing Partner(s): N/A</p>
	<p>Project Location: Global – Secretariat based in New York</p>
<p>Project Description: This project covers the Secretariat function for the Women's Peace and Humanitarian Fund. The expected outcome of the Project is to enable the achievement of the WPHF's theory of change through sound technical and policy support, a strong culture of accountability and transparency and results-based management, reporting and evaluation, as well as solid knowledge management and communication strategies.</p>	<p>Total Approved budget: 1 819 553 USD Total budget transferred at the end of the reporting period: 721,858 USD</p>
	<p>Project Start Date: 30 August 2016 Project End Date: 31 December 2018 Total duration (in months): 28 months</p>
<p>WPHF Outcome the Project is contributing to : N/A</p>	
<p>WPHF indicator the Project is reporting on: N/A</p>	

SUMMARY

This report covers the results achieved by UN Women, as the Secretariat of the Women's Peace and Humanitarian Fund (WPHF), between 1 January and 31 December 2017.

During the reporting period, the Secretariat continued to position the WPHF in the global discussions on peace and security and the humanitarian reform, including the Grand Bargain and the New Way Of Working.

UN Women provided support to the Funding Board of the Women's Peace and Humanitarian Fund, and organized the annual Board meeting in September, 3 working level meetings, 1 briefing and 1 thematic meeting, with relevant documentation, information and implementation of the decisions taken.

The Secretariat also focused on the support to the launch of the WPHF-supported projects in Colombia, Jordan and the Pacific and on the roll out of a second round of allocations in Burundi. At the end of 2017, projectization was complete in the four countries supported by the Fund. The Secretariat undertook 2 field visits in Burundi (April) and Jordan (December).

The Secretariat led multiple resource mobilization initiatives, including bilateral meeting with donors, a donor briefing and two events around CSW 61 and the UN Security Council open debate on women, peace and security, and meetings with a large number of corporations and foundations.

Raising awareness on women, peace and security and humanitarian issues and visibility for the Fund was at the heart of the Secretariat's work during 2017. By the end of 2017, the Secretariat had led a branch change process from "Global Acceleration Instrument on Women, Peace and Security and Humanitarian Action" to "Women's Peace and Humanitarian Fund", secured Actress Kristen Bell as the Global Advocate for the Fund, launched a new website www.wphfund.org and social media accounts on Facebook, Twitter and Instagram.

I. Results

i) Narrative reporting on results:

Outcome: The present report covers the efforts undertaken by the WPHF from 1 January – 31 December 2017. To see results reached by the Fund in its target countries, please see WPHF 2017 annual report.

Output 1.1. Quality technical support and advisory to the funding board is provided

a/ Support provided to the Funding Board

During the reporting period, the Secretariat continued to provide timely and quality support to the Funding Board of the Women's Peace and Humanitarian Fund.

In compliance with the Operations Manual which states that the Board will meet at working level at least every three months, the Secretariat organized four meetings at working level during the year (in February, May, August and October 2017), as well as a principals level Funding Board meeting in September. In addition, the Secretariat held a specific briefing on Burundi following a field visit to the country in April.

February working level meeting

During the first meeting of the year, held on 21 February 2017, the Secretariat provided an update on progress in the four countries and highlighted challenges and lessons learned over the previous two months. The Secretariat also presented the WPHF Resource Mobilization Strategy and Operational Plan for 2017, which includes project benchmarks and detailed plans on the communication strategy, donor briefings, bilateral meetings, and visibility events.

The Board also discussed the order of priority for ranking second tranches by country and agreed on the following order:

1. Burundi: It was decided to prioritize Burundi first as the WPHF's pilot where projects have already started and in order to build on the success of CSO engagement efforts currently underway.
2. Colombia: It was decided to prioritize Colombia second because of the country's demonstrated need in the context of the unfolding peace process as well as because the call has not been launched yet and could be directly advertised for \$ 2 million.
3. The Pacific: It was decided to prioritize Solomon Islands third because of the lack of donor support for WPSH initiatives in the region.
4. Jordan: It was decided to prioritize Jordan last because the quality control process for project proposals for the first tranche is still ongoing.

The working level meeting was also the opportunity to discuss the organization of a side event during the 61st session of the Commission on the Status of Women.

Burundi briefing – April 2017

The Secretariat held an open briefing on Burundi following a field visit to the country in April. The briefing was open to the Funding Board members, but also to other stakeholders who have a specific interest in Burundi. The briefing covered the political situation in the country, WPHF support during its two first phases as well as lessons learned from the Fund's intervention.

May working level meeting

The second WPHF Funding Board working level meeting took place on 18 May 2017. During the meeting, the Secretariat provided an update on progress in the four WPHF-supported countries. Specific challenges related to the multi-country nature of the Pacific allocation were also discussed.

The Secretariat reported on its resource mobilization efforts, including with the private sector, as well on the communications initiatives undertaken to improve the visibility of the Fund.

The Secretariat presented on the need to explore rebranding the Global acceleration instrument name and logo from a wider communications, advocacy, and outreach perspective, which received the agreement in principle of the Board. The Secretariat also presented on the progress of the Fund's website and took the Funding Board members on a virtual tour of the initial structure.

August working level meeting

The third working level meeting of the year took place on 10 August and was mainly dedicated to the preparation of the main Funding Board meeting to be held in September (invitations, agenda, documents, etc.). It was decided that the 2017 Funding Board meeting would be open to all seven donors, but that only the four largest donors and official members of the Board would be able to make decisions.

The civil society organizations members of the Board suggested changes to the Operations Manual to strengthen the inclusivity and the efficiency of WPHF. It was decided that the Secretariat would consolidate the comments and submit them for discussion during the September meeting.

The Secretariat also provided an update on projectization at country level and reported that there were 140 applicants after the WPHF call for proposal in Colombia. The Secretariat updated the Board on the resource mobilization strategy for all three pillars, i.e. (i) current donors' contributions for 2018, (ii) outreach to additional donors, and (iii) the implementation of the private sector strategy, as well as on the rebranding process and name change. Plans and assets for the social media campaign around the International Day of Peace were also presented to the Board.

Following a discussion, it was decided that the Global Acceleration Instrument's name following the rebranding process would be the "Women's Peace & Humanitarian Fund, A UN and Civil Society Partnership." The acronym would be "WPHF," and the domain name of the new website would be www.WPHFund.org.

2017 annual Funding Board meeting

The 2017 annual Funding Board meeting of the Women's Peace and Humanitarian Fund took place on 8 September 2017 and focused mainly on taking stock of results achieved and lessons learned from one year of functioning.

During the meeting, the Secretariat presented the annual report and key results achieved in 2016 and 2017, when the Multi-partner trust fund office presented the financial report.

Country allocations

With regard to the upcoming transfers, the Board decided that they would occur in the following order:

1. Burundi: \$ 600,000
 2. The Pacific: \$ 1,000,000
 3. Jordan: \$ 1,000,000
- NB. Colombia has already received the full \$ 2,000,000 allocation

Update of the Operations Manual

- The Board approved three changes proposed by the Secretariat on (i) the multi-country allocations (ii) the Secretariat structure and (iii) the localization of the response.
- The Board decided that the changes proposed by civil society would be discussed during a working level session at a later stage.

Approval of the second tranche for the Secretariat project

The Secretariat requested a second tranche to continue to provide Secretariat services to the Fund. The first tranche of 360 929 USD represented 5% of a target of 7 218 000 USD. As this target is close to be reached (6 486 000 USD available and 6 870 000 USD committed), the Secretariat is requesting a second tranche of 360 929 USD to be used for Secretariat services. The Funding Board approved the transfer of a second tranche of 360 929 USD for the Secretariat

Presentation of new communications materials

The Secretariat presented the rebranding process of the Women's Peace and humanitarian fund, the new website (www.wphfund.org), the social media presence and upcoming campaigns, including for International Day of Peace. The Funding Board confirmed the new branding.

October working level meeting

As a follow up to the decision made by the Board in its annual meeting, the Secretariat organized a virtual working level meeting on 13 October, dedicated to the discussion on the suggested changes to the Operations Manual made by the CSOs members of the Board. The changes agreed upon during the meeting were subsequently integrated with the Operations Manual and share with the Board prior to the next working level meeting.

Overall, the Secretariat organized 6 meetings of the Women's Peace and Humanitarian Fund's Board in 2017, beyond the target of 4 annual meetings.

For all of these meetings, the Secretariat prepared and circulated the relevant documentation as well as the documentation requested by the Board in a timely manner, before and after the meetings. The Secretariat shared the minutes for approval and worked on implementing all the decisions made by the Board.

b/ resource mobilization efforts led by the Secretariat

Regarding resource mobilization, the Secretariat drafted a 2017 Operational Plan based on the resource mobilization strategy approved by the Board in June 2016. The Operational Plan was discussed and approved by the Board at working level. The Operational Plan covers research and briefs, visibility events and communications efforts as well as direct outreach to traditional and non-traditional donors.

In its efforts to implement the Operational Plan, the Secretariat used four main strategies with traditional donors:

- Advocacy (including through a letter sent on behalf of the Funding Board to all the Permanent Representatives to the United Nations ahead of the 2017 Open Debate at the Security Council on Women, Peace and Security, encouraging them to support the Women's Peace and Humanitarian Fund)
- Briefings, including one briefing to the Group of Friends on Women, Peace and Security in August 2017, facilitated by Canada
- Events: The Secretariat supported the organization of an event on the role of women's organizations in sustaining peace, at the margin of the Commission of the Status of Women, in March 2017.
- Bilateral meetings: In 2017, the Secretariat held 18 meetings with 14 potential traditional donors.

In March 2017, a part time private sector outreach consultant was hired and the Secretariat began building and implementing a private-sector engagement strategy focused on identifying, prioritizing and engaging private sector stakeholders to raise funds, awareness, and support.

WPHF has divided private sector donors into five categories – corporations, foundations, high-net worth individuals, women's philanthropic organizations, and the public via crowdfunding. With limited resources, WPHF has focused most of its resource mobilization efforts during 2017 on building WPHF's reputation with corporations and foundations; however, it began focusing on the three other types toward the end of 2017.

By May 2017, WPHF's private sector strategy and operating plan were developed. The strategy considers key needs, actions and strategies to accelerate WPHF's progress toward its goal. The strategy also identifies and prioritizes donor groups.

In May, the Secretariat attended a cause-marketing conference in Chicago, United States, to raise awareness of WPHF among corporations and foundations. While at the conference, the consultant introduced WPHF to individuals from 15+ corporations and foundations, and secured contact information for an additional 50 companies. Messaging was tested with this audience and tweaked to see what parts of WPHF's work were most appealing to corporate and foundation audiences.

In June, communications materials were developed for use with potential donors. These included a 2-page overview, a PowerPoint presentation, templated emails, and a templated proposal. Extensive research was done to identify foundations and companies that support peace and humanitarian work. The research showed that compared to other issues, peace and security does not have a substantial pool of funders. However, WPHF's potential base of donors could be expanded through engaging organizations that support at least one of WPHF's six pillars of work. The Secretariat created an initial database with

contact information and background research on more than 100 potential companies, foundations, agencies, organizations and individuals.

In July, the Secretariat began outreach and meetings with companies, foundations, influencers, and public relations and corporate social responsibility agencies. These outreach efforts focused on raising awareness of WPHF and the issue of women, peace and security and building relationships that could ultimately lead to donations. This outreach continued throughout the year.

In November, WPHF invited foundations, agencies, organizations, and companies based in New York City to attend WPHF's event during the Open Debate on Women, Peace and Security. Representatives from one CSR agency and one foundation attended.

In November, research began to identify and evaluate a potential celebrity advocate who could help raise awareness and funds. Additionally, WPHF held a meeting with a financial advisory firm that manages giving for high-net worth individuals and had a networking meeting with a board member of a major women's philanthropic organization.

In December, WPHF secured American actress Kristen Bell as its global advocate. Work also began to assess possible crowdfunding options to raise funds by engaging the public. Additionally, WPHF met with One Secure Future – an organization that works to monitor the implementation of UNSCR 1325 - to discuss a potential partner to elevate the issue among women executives and entrepreneurs and help all WPS organizations improve their communications to drive greater visibility and understanding of the WPS agenda.

WPHF Private Sector Outreach Summary March to December 2017
1 celebrity advocate
1 Cause Marketing Conference attended
100 organizations researched for potential partnership
65 companies and 15 PR and CSR agencies that represent corporations pitched
30 companies were provided with additional information
8 meetings with corporations
7 Meetings with PR and CSR Agencies
3 meetings with prominent foundations
3 meetings with influencers who sit on or work for foundations
1 meeting with a financial advisory firm for high-net worth individuals

Output 1.2. The Secretariat promotes in its operations a culture of risk management, accountability and transparency

During the reporting period, the Secretariat undertook the technical evaluation of the 20 proposals received in Jordan and prepared all the relevant documents for the funds transfers, including Fund transmittal forms and cover project documents for the Management Entities for CSO for the Pacific and

Jordan. The Secretariat worked closely with the multi-partner trust fund office, as WPHF's administrative agent, to facilitate the transfers to the Management Entities on the ground.

The Secretariat also updates its risk matrix in 2017.

Output 1.3. Results-based monitoring, reporting and evaluation successfully contributes to achieving the Outcomes of the WPHF

In 2017, the Secretariat proceeded to an amendment process of the Fund's Operational Manual, based on lessons learned from the Secretariat and from the Board members, in particular from civil society organizations members. These amendments mainly aim to:

- Increase the efficiency and the transparency of the Fund
- Ensure the local nature of the response
- Improve the inclusion of civil society in the processes at country level.

Concrete suggestions have also been made with regard to the results framework and its indicators, which will be considered during the Fund's midterm review, which will occur in 2018.

During the reporting period, the Secretariat also prepared two reports: the 2016 Secretariat report, covering the results achieved by UN Women in its role as the Secretariat of the Women's Peace and Humanitarian Fund, as well as a consolidated annual report covering results achieved by the Fund in 2016.

The Secretariat also worked on preparing a series of briefing, decks and presentations dedicated to the results achieved by the Fund, with a particular focus on Burundi where the WPHF invested as early as January 2016 and where the WPHF-supported partners have reached significant results.

The Secretariat also continued to provide support to the Management Entities in the four WPHF countries as well to operate close monitoring of the activities on the ground.

More specifically:

- In Colombia, the Secretariat supported the Fund transfer of USD 2 million. Over 140 organizations submitted applications, and 14 projects were selected by UNMPTF Colombia post conflict steering committee.
- In Jordan, and as stated above, the Secretariat supported the Fund transfer of USD 1 million. The lengthy approval process led to a delay in the launch of the projects, which only occurred during the 3rd and 4th quarters of the year. The Secretariat took the advantage of an invitation to a region meeting held in Amman in December 2017 to hold a meeting with the WPHF partners in the country to discuss activities and also possible synergies between the projects.
- In the Pacific, the Secretariat supported the transfer of USD 1 million as well as the preparation of the call for proposals for the second tranche in December.

- In Burundi, the Secretariat undertook a field visit to the country in April 2017 and held a number of meetings with WPHF partners, UN Women, WPS NGO working group, Cordaid and Resident Coordinator Office and visited WPHF supported projects in three different provinces. Issues such as synergies between the different projects and including the WPS NGO working group in the WPHF process in the country were discussed. The Secretariat also supported the process of the call for proposals for USD 600,000 (last tranche of the USD 2 million allocation).

Output 1.4. The WPHF is a recognized hub of knowledge in the field of Women, peace and security and humanitarian action

In 2017, the secretariat of the Women's Peace & Humanitarian Fund (WPHF) implemented a range of communication and outreach initiatives, establishing a firm foundation and basic communications infrastructure to further enhance the fund's external visibility and global reach. A part-time communications analyst was hired in February 2017 to review initial communications initiatives, identify key challenges, and to map out strategic communications goals to raise the global visibility of the WPHF over the year. The following core communications priorities were identified to be implemented in 2017, including: brand awareness, media outreach, website development, high-level visibility events, social media engagement, exploring partnerships with social influencers, cultivation of contact lists, and the establishment of centralized communications guidelines.

Social Media

Starting in February 2017, WPHF generated enhanced online visibility and engaged growing audiences through the establishment of organizational pages on three popular social media platforms: Twitter, Facebook, and Instagram. From February through December 2017, the Secretariat built up a global following of over 800 total active social media users. The Secretariat worked to drive social media engagement by regularly sharing unique content such as quotes, photos, impact, and stories around its women peacebuilders and humanitarians, driving traffic to its website, and supporting the initiatives of partner organizations in the realms of Women, Peace and Security and Humanitarian Response. One example of a strategic social media tactic included the design and implementation of an online visibility campaign around the International Day of Peace in September 2017. This campaign helped to activate online supporters, giving them the opportunity to mobilize awareness for women peacebuilders around the world, while boosting online engagement and driving increased traffic to the WPHF website and its three social media platforms.

Visibility Events

On 15 March 2017 during the 61st session of the Commission on the Status of Women, the Women's Peace and Humanitarian Fund held a high-level event to bring global awareness to the central role of women's organizations in sustaining peace. Speakers from around the world—including CSO leaders from Burundi and Colombia—reflected on how the engagement of women and their organizations can help to accelerate and more effectively operationalize peace, security and humanitarian processes. The WPHF event was co-sponsored by the Permanent Missions of Australia, Canada, Ireland, Jordan, Spain and the

United Kingdom to the United Nations, in partnership with UN Women and the Global Network of Women Peacebuilders.

The evening was moderated by Senator for Canada Marilou McPhedran and included remarks from Senator Michaelia Cash, Minister for Women, Australia; Kyung-wha Kang, Under Secretary-General, Senior Adviser, Policy, Executive Office of the Secretary General; Yannick Glemarec, Assistant Secretary General of UN Women and Chair of the Funding Board; Genith del Rosario Quitiaquez Cuaspud, Consejo Nacional de Mujeres Indigenas de Colombia; Dr. Salma Nims, Secretary General, Jordanian National Commission for Women; and Jocelyne Ntunzwenimana, Association des Guides du Burundi.

In October 2017, a second high-level event was coordinated in partnership with civil society members of the WPHF Funding Board to spotlight the gap in global financing and encourage increased financial support for women working in situations of conflict. Both events included a wide representation of panel speakers, including from local women's CSO organizations, donor governments, and UN agencies.

A range of WPHF promotional and informational materials were created for attendees at each event, including presentations, branded folders, updated WPHF annual reports and operations manuals, and detailed 1-page summaries of all WPHF-funded and eligible countries.

Brand Awareness

In April 2017, the WPHF Secretariat finalized a multi-channel brand redesign process, to enhance overall marketability and name recognition with the wider public. This comprehensive brand refresh included an official name change, from the former *Global Acceleration Instrument (GAI) on Women, Peace, and Security and Humanitarian Action* to the current "*Women's Peace & Humanitarian Fund (WPHF)—A United Nations & Civil Society Partnership*". This new name more directly reflects the fund's core mission, structure, and primary functions. In addition to an official name change, new logo assets were designed and created in several formats, incorporating the United Nations emblem to help increase brand value and name recognition among target audiences such as prospective donors, foundations, private sector actors, and the wider public.

Key 2017 Communications Accomplishments

- **2 high-level visibility and outreach events**
- **1 Social Media Cultivation Campaign**
- **1 Global Website Launch (WPHFund.org)**

Website Development

A core priority of the 2017 WPHF Communication strategy was to design and develop a new website that could serve as an online information resource for both prospective donors and partner organizations. WPHFund.org was launched in September 2017. The globally-facing website features information on the fund's core mission, donors, history, a complete list of countries currently receiving and eligible for WPHF funding, interactive contact forms, and a knowledge-management platform for potential and current partner organizations. The second phase of website development includes the addition of a donate gateway to leverage crowdfunding from the general public and translation of all website pages in Spanish

and French. In 2017, the WPHF website successfully gained an average of 500 unique users per month, with the highest concentration of users visiting from the United States.

Media Outreach

The secretariat conducted strategic media outreach and actively facilitated interviews with a range of international journalists in 2017, contributing to the publication of articles in both traditional and non-traditional outlets. In October, WPHF was featured in *Annabelle*, a German language magazine in Switzerland that covers fashion, current affairs, and women's interests. In November, WPHF was featured in *The Diplomat*, a current-affairs magazine for the Asia-Pacific region that covers news and analysis on politics, security, business, and technology.

Communications Guidelines

In November 2017, the secretariat drafted the WPHF Communications and Public Advocacy Guidelines to provide guidance for partners to communicate effectively on the work of projects funded by WPHF. These guidelines were created for managing partners and grantees in the field to have clear information regarding basic communications policies and procedures of WPHF; information about WPHF's visual identity and guidance for the use of its logos; guidance for producing communications materials related to implementing WPHF-supported programs; providing information and raising global visibility of local projects for WPHF's use, including quotes, case studies, interviews; and to provide useful resources for in-country partners to support the accurate representation of WPHF.

The WPHF Communications and Public Advocacy Guidelines are meant to achieve high-quality communications materials from WPHF management entities and grantees that can better promote the work and results of grantee projects; increase awareness and resources of the work of WPHF partners, its global impact, and value-added; and help to share knowledge and lessons learned about global work to enhance women's participation in peacebuilding and humanitarian response.

Influencer Partnerships

In November 2017, the secretariat held a series of meetings with emerging street artists who share the values of WPHF to explore creative and mutually beneficial ways to collaborate, laying the foundation for future partnership initiatives that could use art to help spotlight women working to build peace and respond to crisis.

With regard to the knowledge component of the Women's Peace and Humanitarian Fund, including the knowledge products, the global capacity building and the community of practice, the Secretariat undertook the necessary preparatory work but was not able to implement in 2017 due to a lack of Funding.

Knowledge production and management

Due to a lack of funding, knowledge related activities have been postponed to a later stage. The variance between the planned Secretariat budget for year 2 (\$ 591,550) and the actual funding available (\$360,929) prevented the Secretariat from initiating the elaboration of knowledge products and the establishment of the Community of Practice of women peacebuilders & responders.

ii) Indicator Based Performance Assessment:

	<u>Achieved</u> Indicator Targets	Reasons for Variance with Planned Target (if any)	Source of Verification
<p>Outcome 1: The achievement of the WPHF's theory of change is enabled by sound technical and policy support, a strong culture of accountability and transparency and results-based management, reporting and evaluation, as well as solid knowledge management and communication strategies. Indicator:% WPHF's Result Framework targets met:</p> <p>Baseline: Baseline: 0</p> <p>Planned Target: At least 50%</p>	N/A	Please refer to WPHF consolidated annual report for detailed results on impact	

<p>Output 1.1 Quality technical support and advisory to the funding board is provided.</p> <p>Indicator 1.1.1 % of Funding Board meetings for which relevant documents have been circulated at least one week in advance:</p> <p>Baseline: 100% Planned Target: 100%</p> <p>Indicator 1.1.2 % of Funding Board decisions implemented</p> <p>Baseline: 100% Planned Target: 100%</p> <p>Indicator 1.1.2 Number of Resource mobilization strategy operational plans available</p> <p>Baseline: 1 Planned Target: 2</p>	<p>The target of 100% was reached. All documents were circulated at least 3 weeks in advance</p> <p>All the decisions of the Funding Board were implemented</p> <p>A 2nd Resource mobilization plan was drafted and discussed by the Funding Board at working level in February. The plan aims to operationalize the resource mobilization strategy through concrete actions in terms of research, communications, as well as outreach to both traditional and non traditional donors</p>	<p>No variance</p> <p>No variance</p> <p>No variance</p>	<p>Emails to the Funding Board</p> <p>Minutes of the meetings</p> <p>Resource mobilization operational plan Minutes of the meeting at working level</p>
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<p>Output 1.2 The Secretariat promotes in its operations a culture of risk management, accountability and transparency</p> <p>Indicator 1.2.1 Availability of a Funding Board approved Operations Manual: Baseline: yes Planned Target: Yes (updated)</p> <p>Indicator 1.2.2 Periodicity of update of the risk management matrix Baseline: N/A Planned Target: at least once a year</p>	<p>The Operations Manual approved by the Board in 2016 was further amended in 2017</p> <p>The Risk matrix as included in the Fund's ToR was updated</p>	<p>No Variance</p> <p>No variance</p>	<p>Minutes of the Funding Board meeting and exchange of emails Operations Manual</p> <p>Risk matrix and updated risk matrix</p>
<p>Output 1.3 Results-based monitoring, reporting and evaluation successfully contributes to achieving the Outcomes of the WPHF</p> <p>Indicator 1.3.1 Availability of a results framework Baseline: No Planned Target: Yes</p>	<p>The results framework was elaborated, cleared by the Funding Board and included in the Fund's Operations Manual in 2016. Further changes were suggested in 2017 but will only be integrated in 2018</p>	<p>No variance</p>	<p>Operations Manual</p>
<p>Output 1.4 The WPHF is a recognized hub of knowledge in the field of Women, peace and security and humanitarian action</p>	<p>The community of practice is not available due to an absence of funding.</p> <p>No knowledge product has been developed due to the lack of funding. The Secretariat developed a concept</p>	<p>Variance due to lack of funding</p> <p>Variance due to lack of funding</p>	

<p>Availability of an operational WPHF Community of Practice</p> <p>Baseline: No</p> <p>Target: Yes</p> <p>Number of knowledge products produced by the WPHF</p> <p>Baseline: 0</p> <p>Target: at least 6 (including 2 global)</p> <p>% of Communication strategy measures implemented</p> <p>Baseline: No communication strategy</p> <p>Target (December 2018): 35%</p>	<p>note on a qualitative study on women's organizations in fragile setting and has been looking for partners to overcome the funding issue</p> <p>At least 50% of the communication strategy has been implemented, exceeding the 2018 target.</p>	<p>No variance</p>	<p>Communications strategy and its operational plan</p>
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III. Assessments, Evaluations and Knowledge

- There were no assessment/evaluation during the reporting period
- There were no knowledge products produced during the reporting period.

IV. 2018 priorities

In 2018, and subject to the availability of Funds, the Secretariat will prioritize the following:

- Continue its resource mobilization efforts from traditional donors and companies, and explore crowdfunding options
- Continue to support the management entities at country level and potentially support the opening in new countries (including Iraq)
- Support the launch the second tranche in the Pacific
- Conduct a mid-term review of the Fund
- Conduct at least 3 field visits throughout the year
- Develop communication on results – including through individual stories
- Launch the Fund presentation infographics video
- Organize at least one high visibility event
- Work with the Global Advocate to raise awareness and funds for women peacebuilders