

Project Completion Check List,

Project ID:00093037

I confirm that all of the following matters have been considered and resolved:

| | |
|-----|---|
| | No outstanding NEX advances – in either local currency or USD |
| N/A | No outstanding PDRs |
| ✓ | No open Pos |
| ✓ | No pending vouchers |
| ✓ | No pending GMS or ISS charges (if Off-the-top GMS was used, a pro-rata return of GMS based on the balance of unspent funds must be done) |
| ✓ | No pending GLJEs |
| ✓ | No unapplied deposits or other unrecorded income |
| ✓ | No deposits to be received from donors per signed agreements |
| ✓ | No AR direct journals in budget error or incomplete status |
| ✓ | No unrecorded staff related expenses, including separation payments, taxes and retroactive payroll adjustments |
| ✓ | All assets are transferred or otherwise disposed of |
| ✓ | All project petty cash is cleared |
| ✓ | No other pending liabilities |
| ✓ | The CDR for the previous quarter shows zero encumbrances |
| ✓ | All audit gaps are closed with supporting documentation. |
| ✓ | The final CDR is signed by UNDP and the Implementing Partner. |
| ✓ | If a cost sharing project, the unexpended balance has been agreed to the general ledger. |
| ✓ | Consultations with donors on the disposition of unexpended cost sharing balances, where required by the contribution agreement, have taken place. |
| ✓ | All refunds to donors have taken place and the project balance is zero. |

Name Aboubacar Koulibaly

Title Directeur Pays

Signature _____

Date _____

27/09/2016

The check list must be signed by the Resident Representative/Head of Office or a senior official designated by the Resident Representative/Head of Office.

