

**Consolidated Annual Financial
Report of the Administrative Agent
for
the “Support for AIDS” Joint Programme in
Uganda**

for the period 1 January to 31 December 2019

**Multi-Partner Trust Fund Office
Bureau for Management Services
United Nations Development Programme
[GATEWAY: http://mptf.undp.org](http://mptf.undp.org)**

31 May 2020

PARTICIPATING ORGANIZATIONS



Food and
 Agriculture
 Organization



International
 Labour
 Organization



International
 Organization for
 Migration



Office of the UN
 High
 Commissioner for
 Human Rights



Joint United
 Nations
 Programme on
 HIV/AIDS



United Nations
 Development
 Programme



United Nations
 Educational,
 Scientific and
 Cultural
 Organization



United Nations
 Population Fund



UN High
 Commissioner for
 Refugees



United Nations
 Children's Fund



UN Office on Drug
 and Crime

CONTRIBUTORS



Department for International
 Development (DFID)



IRISH AID



UNWOMEN



World Food
Programme



World Health
Organization

DEFINITIONS

Allocation

Amount approved by the Steering Committee for a project/programme.

Approved Project/Programme

A project/programme including budget, etc., that is approved by the Steering Committee for fund allocation purposes.

Contributor Commitment

Amount(s) committed by a donor to a Fund in a signed Standard Administrative Arrangement with the UNDP Multi-Partner Trust Fund Office (MPTF Office), in its capacity as the Administrative Agent. A commitment may be paid or pending payment.

Contributor Deposit

Cash deposit received by the MPTF Office for the Fund from a contributor in accordance with a signed Standard Administrative Arrangement.

Delivery Rate

The percentage of funds that have been utilized, calculated by comparing expenditures reported by a Participating Organization against the 'net funded amount'.

Indirect Support Costs

A general cost that cannot be directly related to any particular programme or activity of the Participating Organizations. UNDG policy establishes a fixed indirect cost rate of 7% of programmable costs.

Net Funded Amount

Amount transferred to a Participating Organization less any refunds transferred back to the MPTF Office by a Participating Organization.

Participating Organization

A UN Organization or other inter-governmental Organization that is an implementing partner in a Fund, as represented by signing a Memorandum of Understanding (MOU) with the MPTF Office for a particular Fund.

Project Expenditure

The sum of expenses and/or expenditure reported by all Participating Organizations for a Fund irrespective of which basis of accounting each Participating Organization follows for donor reporting.

Project Financial Closure

A project or programme is considered financially closed when all financial obligations of an operationally completed project or programme have been settled, and no further financial charges may be incurred.

Project Operational Closure

A project or programme is considered operationally closed when all programmatic activities for which Participating Organization(s) received funding have been completed.

Project Start Date

Date of transfer of first instalment from the MPTF Office to the Participating Organization.

Total Approved Budget

This represents the cumulative amount of allocations approved by the Steering Committee.

US Dollar Amount

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

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INTRODUCTION

This Consolidated Annual Financial Report of the **“Support for AIDS” Joint Programme in Uganda** is prepared by the United Nations Development Programme (UNDP) Multi-Partner Trust Fund Office (MPTF Office) in fulfillment of its obligations as Administrative Agent, as per the Joint Programme Document, the Memorandum of Understanding (MOU) signed between the UNDP MPTF Office and the Participating Organizations, and the Standard Administrative Arrangement (SAA) signed with contributors.

The MPTF Office, as Administrative Agent, is responsible for concluding an MOU with Participating Organizations and SAAs with contributors. It receives, administers and

manages contributions, and disburses these funds to the Participating Organizations. The Administrative Agent prepares and submits annual consolidated financial reports, as well as regular financial statements, for transmission to contributors.

This consolidated financial report covers the period 1 January to 31 December **2019** and provides financial data on progress made in the implementation of projects of the **“Support for AIDS” Joint Programme in Uganda**. It is posted on the MPTF Office GATEWAY (<http://mptf.undp.org/factsheet/fund/JUG00>).

The financial data in the report is recorded in US Dollars and due to rounding off of numbers, the totals may not add up.

2019 FINANCIAL PERFORMANCE

This chapter presents financial data and analysis of the **“Support for AIDS” Joint Programme in Uganda** using the pass-through funding modality as of 31 December 2019. Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address:
<http://mptf.undp.org/factsheet/fund/JUG00>.

1. SOURCES AND USES OF FUNDS

As of 31 December 2019, 2 contributors deposited US\$ 25,570,559 in contributions and US\$ 33,603 was earned in interest.

The cumulative source of funds was US\$ 25,604,162.

Of this amount, US\$ 25,211,029 has been net funded to 14 Participating Organizations, of which US\$ 21,573,138 has been reported as expenditure. The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US\$ 255,706. Table 1 provides an overview of the overall sources, uses, and balance of the **Joint Programme** as of 31 December 2019.

Table 1. Financial Overview, as of 31 December 2019 (in US Dollars)

	Annual 2018	Annual 2019	Cumulative
Sources of Funds			
Contributions from donors	4,905,951	2,678,071	25,570,559
Fund Earned Interest and Investment Income	9,362	3,327	23,917
Interest Income received from Participating Organizations	233	-	9,686
Refunds by Administrative Agent to Contributors	-	-	-
Fund balance transferred to another MDTF	-	-	-
Other Income	-	-	-
Total: Sources of Funds	4,915,546	2,681,398	25,604,162
Use of Funds			
Transfers to Participating Organizations	4,856,892	2,651,290	25,591,445
Refunds received from Participating Organizations	(1,373)	(323)	(380,416)
Net Funded Amount	4,855,519	2,650,967	25,211,029
Administrative Agent Fees	49,060	26,781	255,706
Direct Costs: (Steering Committee, Secretariat...etc.)	-	-	-
Bank Charges	7	3	178
Other Expenditures	-	-	-
Total: Uses of Funds	4,904,585	2,677,751	25,466,913
Change in Fund cash balance with Administrative Agent	10,961	3,647	137,248
Opening Fund balance (1 January)	122,641	133,602	-
Closing Fund balance (31 December)	133,602	137,248	137,248
Net Funded Amount (Includes Direct Cost)	4,855,519	2,650,967	25,211,029
Participating Organizations' Expenditure (Includes Direct Cost)	1,942,620	2,454,876	21,573,138
Balance of Funds with Participating Organizations			3,637,891

2. PARTNER CONTRIBUTIONS

Table 2 provides information on cumulative contributions received from all contributors to this Fund as of 31 December 2019.

The “Support for AIDS” Joint Programme in Uganda is currently being financed by 2 contributors, as listed in the table below.

The table below includes commitments made up to 31 December 2019 through signed Standard Administrative Agreements, and deposits made through 2019. It does not include commitments that were made to the fund beyond 2019.

Table 2. Contributors' Commitments and Deposits, as of 31 December 2019 (in US Dollars)

Contributors	Total Commitments	Prior Years as of 31-Dec-2018 Deposits	Current Year Jan-Dec-2019 Deposits	Total Deposits
DEPARTMENT FOR INT'L DEVELOPMENT (DFID)	1,597,400	1,597,400	-	1,597,400
IRISH AID	23,973,159	21,295,088	2,678,071	23,973,159
Grand Total	25,570,559	22,892,488	2,678,071	25,570,559

3. INTEREST EARNED

Interest income is earned in two ways: 1) on the balance of funds held by the Administrative Agent (Fund earned interest), and 2) on the balance of funds held by the Participating Organizations (Agency earned interest) where their Financial Regulations and Rules allow return of interest to the AA.

As of 31 December 2019, Fund earned interest amounts to US\$ 23,917.

Interest received from Participating Organizations amounts to US\$ 9,686, bringing the cumulative interest received to US\$ 33,603.

Details are provided in the table below.

Table 3. Sources of Interest and Investment Income, as of 31 December 2019 (in US Dollars)

Interest Earned	Prior Years as of 31-Dec-2018	Current Year Jan-Dec-2019	Total
Administrative Agent			
Fund Earned Interest and Investment Income	20,590	3,327	23,917
Total: Fund Earned Interest	20,590	3,327	23,917
Participating Organization			
FAO	468		468
UNDP	3,392		3,392
UNESCO	1,498		1,498
UNFPA	3,941		3,941
UNWOMEN	387		387
Total: Agency earned interest	9,686		9,686
Grand Total	30,276	3,327	33,603

4. TRANSFER OF FUNDS

Allocations to Participating Organizations are approved by the Steering Committee and disbursed by the Administrative Agent. As of 31 December 2019, the AA has transferred US\$ 25,591,445 to 14 Participating Organizations (see list below).

4.1 TRANSFER BY PARTICIPATING ORGANIZATION

Table 4 provides additional information on the refunds received by the MPTF Office, and the net funded amount for each of the Participating Organizations.

Table 4. Transfer, Refund, and Net Funded Amount by Participating Organization, as of 31 December 2019 (in US Dollars)

Participating Organization	Prior Years as of 31-Dec-2018			Current Year Jan-Dec-2019			Total		
	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded
FAO	1,024,462	(2,971)	1,021,491	167,142		167,142	1,191,604	(2,971)	1,188,633
ILO	761,136	(5,414)	755,722	51,342		51,342	812,478	(5,414)	807,064
IOM	1,451,695		1,451,695	103,354		103,354	1,555,049		1,555,049
OHCHR	172,912	(119,947)	52,965				172,912	(119,947)	52,965
UNAIDS	4,286,288	(15,104)	4,271,184	630,365		630,365	4,916,653	(15,104)	4,901,549
UNDP	1,601,036		1,601,036				1,601,036		1,601,036
UNESCO	849,023	(4,964)	844,059	84,975	(323)	84,652	933,998	(5,287)	928,711
UNFPA	3,565,102	(190,960)	3,374,142	486,775		486,775	4,051,877	(190,960)	3,860,917
UNHCR	495,273		495,273				495,273		495,273
UNICEF	3,466,065	(2,828)	3,463,237	372,322		372,322	3,838,387	(2,828)	3,835,559
UNODC	107,194	(21,594)	85,600				107,194	(21,594)	85,600
UNWOMEN	605,993		605,993	227,012		227,012	833,005		833,005
WFP	517,262		517,262	161,650		161,650	678,912		678,912
WHO	4,036,714	(16,311)	4,020,403	366,353		366,353	4,403,067	(16,311)	4,386,756
Grand Total	22,940,155	(380,093)	22,560,062	2,651,290	(323)	2,650,967	25,591,445	(380,416)	25,211,029

5. EXPENDITURE AND FINANCIAL DELIVERY RATES

All final expenditures reported for the year **2019** were submitted by the Headquarters of the Participating Organizations. These were consolidated by the MPTF Office.

Project expenditures are incurred and monitored by each Participating Organization, and are reported as per the agreed upon categories for inter-agency harmonized reporting. The reported expenditures were submitted via the MPTF Office's online expenditure reporting tool. The **2019** expenditure data has been posted on the MPTF Office GATEWAY at <http://mptf.undp.org/factsheet/fund/JUG00>.

5.1 EXPENDITURE REPORTED BY PARTICIPATING ORGANIZATION

In **2019**, US\$ **2,650,967** was net funded to Participating Organizations, and US\$ **2,454,876** was reported in expenditure.

As shown in table below, the cumulative net funded amount is US\$ **25,211,029** and cumulative expenditures reported by the Participating Organizations amount to US\$ **21,573,138**. This equates to an overall Fund expenditure delivery rate of **86** percent.

The agencies with the three highest delivery rates are: OHCHR (100%), UNHCR (100%) and UNODC (100%)

Table 5.1. Net Funded Amount, Reported Expenditure, and Financial Delivery by Participating Organization, as of 31 December 2019 (in US Dollars)

Participating Organization	Approved Amount	Net Funded Amount	Expenditure			Delivery Rate %
			Prior Years as of 31-Dec-2018	Current Year Jan-Dec-2019	Cumulative	
FAO	1,191,604	1,188,633	847,293	150,513	997,806	83.95
ILO	812,478	807,064	676,024	20,969	696,993	86.36
IOM	1,555,049	1,555,049	1,369,649	72,543	1,442,192	92.74
OHCHR	172,912	52,965	52,965		52,965	100.00
UNAIDS	4,916,653	4,901,549	3,272,353	729,029	4,001,382	81.64
UNDP	1,601,036	1,601,036	1,600,497		1,600,497	99.97
UNESCO	933,675	928,711	728,469	49,083	777,551	83.72
UNFPA	4,051,877	3,860,917	2,926,398	463,731	3,390,128	87.81
UNHCR	495,273	495,273	495,273		495,273	100.00
UNICEF	3,838,387	3,835,559	2,819,187	430,363	3,249,550	84.72
UNODC	107,194	85,600	85,600		85,600	100.00
UNWOMEN	833,005	833,005	319,913	169,980	489,893	58.81
WFP	678,912	678,912	220,600	87,737	308,337	45.42
WHO	4,403,067	4,386,756	3,704,042	280,929	3,984,971	90.84
Grand Total	25,591,122	25,211,029	19,118,262	2,454,876	21,573,138	85.57

5.2 EXPENDITURE REPORTED BY CATEGORY

Project expenditures are incurred and monitored by each Participating Organization and are reported as per the agreed categories for inter-agency harmonized reporting. In 2006 the UN Development Group (UNDG) established six categories against which UN entities must report inter-agency project expenditures. Effective 1 January 2012, the UN Chief Executive Board (CEB) modified these categories as a result of IPSAS adoption to comprise eight categories. All expenditure incurred prior to 1 January 2012 have been reported in the old categories; post 1 January 2012 all expenditure are reported in the new eight categories. See table below.

2012 CEB Expense Categories

1. Staff and personnel costs
2. Supplies, commodities and materials
3. Equipment, vehicles, furniture and depreciation
4. Contractual services
5. Travel
6. Transfers and grants
7. General operating expenses
8. Indirect costs

2006 UNDG Expense Categories

1. Supplies, commodities, equipment & transport
2. Personnel
3. Training counterparts
4. Contracts
5. Other direct costs
6. Indirect costs

Table 5.2 Expenditure by UNDG Budget Category, as of 31 December 2019 (in US Dollars)

Category	Expenditure			Percentage of Total Programme Cost
	Prior Years as of 31-Dec-2018	Current Year Jan-Dec-2019	Total	
Supplies, Commodities, Equipment and Transport (Old)	513,271	-	513,271	2.53
Personnel (Old)	1,162,577	-	1,162,577	5.72
Training of Counterparts (Old)	419,910	-	419,910	2.07
Contracts (Old)	2,642,138	-	2,642,138	13.00
Other direct costs (Old)	751,131	-	751,131	3.70
Staff & Personnel Cost (New)	1,509,023	344,334	1,853,357	9.12
Suppl, Comm, Materials (New)	407,671	4,087	411,758	2.03
Equip, Veh, Furn, Depn (New)	162,814	60,435	223,249	1.10
Contractual Services (New)	3,315,195	202,732	3,517,926	17.31
Travel (New)	981,597	73,601	1,055,198	5.19
Transfers and Grants (New)	3,124,501	1,029,087	4,153,588	20.44
General Operating (New)	3,038,697	575,517	3,614,214	17.79
Programme Costs Total	18,028,524	2,289,793	20,318,317	100.00
¹ Indirect Support Costs Total	1,089,737	165,083	1,254,821	6.18
Total	19,118,262	2,454,876	21,573,138	

¹ Indirect Support Costs charged by Participating Organization, based on their financial regulations, can be deducted upfront or at a later stage during implementation. The percentage may therefore appear to exceed the 7% agreed-upon for on-going projects. Once projects are financially closed, this number is not to exceed 7%.

6. COST RECOVERY

Cost recovery policies for the Fund are guided by the applicable provisions of the Joint Programme Document, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.

The policies in place, as of 31 December 2019, were as follows:

- **The Administrative Agent (AA) fee:** 1% is charged at the time of contributor deposit and covers services provided on that contribution for the entire duration of the Fund. In the reporting period US\$ **26,781** was deducted in AA-fees. Cumulatively, as of 31 December 2019, US\$ **255,706** has been charged in AA-fees.
- **Indirect Costs of Participating Organizations:** Participating Organizations may charge 7% indirect costs. In the current reporting period US\$ **165,083** was deducted in indirect costs by Participating Organizations. Cumulatively, indirect costs amount to US\$ **1,254,821** as of 31 December 2019.

7. ACCOUNTABILITY AND TRANSPARENCY

In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway (<http://mptf.undp.org>). Refreshed in real time every two hours from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.

The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness.