

**Women's Peace and Humanitarian Fund  
WPHF**

**ME Function Cover page**

<b>Project Title:</b> ME function of the Women's Peace and Humanitarian Fund	<b>PUNO:</b> UN Women
<b>Project Contact:</b> Name: Jennet KEM Entity: UN Women Title: Country Representative Email: <a href="mailto:jennet.kem@unwomen.org">jennet.kem@unwomen.org</a>	<b>Implementing Partner(s):</b> <ul style="list-style-type: none"> <li>• Consortium DUSHIREHAMWE, Collectif pour la Promotion des Associations des Jeunes (CPAJ) et la Radio Ijwi ry'Umukenyenzi (RIU) : 107 000 USD</li> <li>• Consortium Association des Femmes Rapatriées du Burundi-Association pour la Promotion de la Fille Burundaise – FONTAINE ISOKO : 146 000 USD</li> <li>• Solidarité de la Jeunesse Chrétienne pour la Paix et l'Enfance (SOJPAE) et BDD-CARITAS : 150 122 USD</li> <li>• Consortium FVS-Amie des enfants, Abagenzi B'abana, Foi en Action et ACTION SANTE POUR TOUS « MAGARA YACU » : 146 000 USD</li> <li>• Saemaul Undong Burundi: 146 000 USD</li> <li>• Alliance des Imam du Corridor du Nord pour le développement Humanitaire (AICNDH) : 146 000 USD</li> </ul>
	<b>Country: Burundi</b>
	<b>Total Project Cost: 900 000 USD</b>
	<b>Proposed Project Start Date: August 2020</b>
	<b>Proposed Project End Date: Janvier 2021</b>
	<b>Total duration (in months): 18 Months</b>

**WPHF's Outcomes the project is contributing to:**

**Outcome 2: Women and girls participate in and inform decision-making processes and responses to conflict prevention**

**Outcome 6: The socio-economic recovery of women is promoted in post-conflict situations Indicator: Labour force participation rate for persons aged 15+, by sex**

**WPHF's Outcome indicators the project will be reporting on:**

**Under outcome 2: the project will be responding to the following indicators**

- ☞ Indicator : Capacities of local networks of actors' members are strengthened
- ☞ Indicator : Number of reported community conflicts handled by mediators and CSO

**Under outcome 6, the project will be responding to the following indicators**

- ☞ Indicator : Number of social initiatives for cultural transformation to address inequity and gender discrimination factors
- ☞ Indicator: Number of women whose capacities are strengthened in the management of Income Generating Activities
- ☞ Indicator: Number of Solidarity Groups/Income Generating Activities supported;
- ☞ Indicator : Women and girls' empowerment is strengthened, and their situation is improved with more gender equality in their social relationship

**Project description:**

During the previous phase, the WPHF realized a two-level impact. On one side, there is the major catalytic effect on the level of women's involvement in peacebuilding and social cohesion processes at the community level through greater involvement of the Women Mediators Network in conflict prevention and resolution as well as community dialogue. The network extended its coverage 'Hill' level by establishing the 'Hill'-based team of women mediators, which are very active in preventing community-based conflicts.

On the other side, the women increased their overall wellbeing and living conditions through Income Generating Activities. With the small-scale revolving grants scheme, women's groups members have increased their living standards, strengthened their self-empowerment and contributed to their family income.

This new phase will seek to leverage women's contribution to peacebuilding and conflict prevention by capacitating them to cope with and address the emerging elections related peacebuilding challenges. In a more specific the allocation will seek to capacitate 1) women's engagement in elections related conflict prevention/mediation and 2) women's economic empowerment aimed at strengthening their capacities for engagement in peacebuilding dynamics and social cohesion.

**Managing Arrangements**

**AA Functions**

As the Administrative Agent of the fund, MPTF Office is responsible for the receipt of donor contributions and transfers funds to PUNOS on the basis of the signed Memorandum of Understanding between each PUNO and the MPTF Office.

On behalf of the Participating UN Organizations the MPTF Office as the AA of the fund will:

- Disburse funds to each of the PUNO in accordance with instructions from the Steering Committee. The AA will normally make each disbursement within three (3) to five (5) business days after having received instructions from the Fund Secretariat along with the relevant Submission forms and Project document signed by all participants concerned;
- Consolidate narrative reports and financial statements (Annual and Final), based on submissions provided to the AA by PUNOs and provide consolidated progress reports to the donors and the Fund Secretariat;
- Proceed with the operational and financial closure of the project in the MPTF Office system once the completion is notified by the PUNO (accompanied by the final narrative report, the final certified financial statement and the balance refund);
- Disburse funds to any PUNO for any costs extension that the Fund Secretariat may decide in accordance with the fund rules & regulations.

**Role of the ME**

UN Women, as the Management Entity for Civil Society Organizations, will assume full programmatic and financial accountability for the funds disbursed to them by the Administrative Agent. Such funds will be administered by UN Women in accordance with its own regulations, rules, directives and procedures.

UN Women will provide the Administrative Agent and the Global technical Secretariat with:

- a) Annual narrative progress reports, to be provided within a maximum of three months of the end of the calendar year (by 31 March).
- b) A final narrative report at the end of the project's activities, to be provided within a maximum of three months of the end of the year (by 31 March). The final report provides a summary of the results and achievements compared with the Fund's aims and objectives.

UN Women will also provide the AA with the following financial statements and reports prepared in accordance with the accounting and reporting procedures applicable to the concerned

- (a) Annual financial report as of 31 December with respect to the funds disbursed to it from the Fund Account no later than four (4) months (30 April) after the end of the calendar year;
- (b) Certified final financial statements and final financial reports after the completion of the activities in the approved programmatic document, including the final year of the activities in the approved programmatic document to be provided no later than five (5) months (31 May) after the end of the calendar year in which the financial closure of the activities in the approved programmatic document occurs

In its role as the UN Management Entity, UN Women will ensure monitoring, evaluation and audits of the project in line with its rules and regulations and with the provisions comprised in the Project Cooperation Agreement signed between UN Women and the CSO. It will also provide technical support and capacity building to the CSO to facilitate the achievement of results.

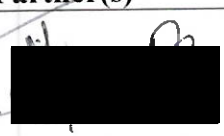
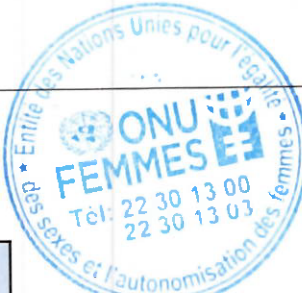
### Role of partner CSO

The CSO will be responsible for quality, results oriented and timely implementation of the project. Any change in the project activities must be done in close consultation with and after approval from the Management Entity. The CSO provides UN Women quarterly narrative and financial reports, using UN Women's reporting templates. The CSO will also provide annual and final narrative reports, no later than two months after the end of the calendar year (by 28 February).

The CSO will ensure full participation in the initiatives launched by the Management Entity or the Global Secretariat, linked to monitoring, evaluation, knowledge management and/or communications. CSOs will inform UN Women of any public activity related to the project at least two weeks in advance.

### Public Disclosure

The Fund Secretariat and Administrative Agent will ensure that operations of the fund are publicly disclosed on the Administrative Agent's website (<http://mpf.undp.org>).

PUNO and Implementing Partner(s)	
<p><i>Name of PUNO'</i> <b>UN Women Burundi Country Office</b></p> <p><i>Name of PUNO Representative</i> <b>Jennet KEM</b></p> <p><i>Title</i> <b>Country Representative</b></p> <p><i>Signature</i></p> <p><i>Date &amp; Seal</i> <b>12/08/2020</b></p>	 

### Budget per UNDG category

UNDG Categories	2020	Total
6. Transfers and Grants to Counterparts	841 122	841 122
<b>Sub total</b>	<b>841 122</b>	<b>841 122</b>
8. Indirect Support Costs (7%)	58 878	58 878
<b>TOTAL</b>	<b>900 000 USD</b>	<b>900 000 USD</b>

*The rate shall not exceed 1/8 of the total of categories 1-7. Note that PUNO/Implementing Partner - incurred direct project implementation costs should be charged to the relevant budget line, according to the PUNO/Implementing Partner's regulations, rules and procedures*

Annexes:

CSO signed prodocs