



# UNITED NATIONS PACIFIC



## United Nations Pacific Strategy (UNPS) Fund

Steering Committee Meeting | Thursday, 11<sup>th</sup> March 2021

**Duration:** 8.30 am – 10.00 am

**Venue:** Level 8, RCO, Conference room, Kadavu house

**Online participation:** [Join Zoom Meeting](#)

### MINUTES OF THE 3<sup>RD</sup> STEERING COMMITTEE MEETING

| Item agenda     | Discussions/Key decisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Key action points | Timeline | Responsible |
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| Opening remarks | <p>Simona:</p> <ul style="list-style-type: none"><li>- Informed the SC members that UNRCO Samoa completed the JCAP. They are going to review with the government to align with the UNPS that the government already endorses</li><li>- Informed the SC members that a thorough review of the progress of human rights is ongoing in Samoa. Consultation has allowed identifying a severe gap that can be addressed in the UNPP.</li><li>- Informed the SC members that a Policy on Comprehensive social protection is soon going to be adopted.</li><li>- Suggested the PUNOs and RCs emphasize more in their communication in the forum with partners that the UNPP modality of engagement cuts Transaction cost and make better use of UN mandate</li><li>- Informed the SC members that Samoa is heading to the election with emerging opposition.</li></ul> |                   |          | -           |

| Item agenda | Discussions/Key decisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Key action points | Timeline | Responsible |
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|             | <ul style="list-style-type: none"> <li>- Informed the SC members that Samoa team mobilized SDG funds in disability and human right</li> <li>- Suggested New Zealand supports the staffing of a coordination officer in countries such as cook Island.</li> <li>- Suggested agencies specify the means of implementation when presenting the progress report.</li> </ul> <p>Sanaka:</p> <ul style="list-style-type: none"> <li>- Updated on the Covid19 vaccine in the pacific region, including negotiation amongst leaders and bilateral arrangements to get more vaccine. Fiji just received their first doses of 1200 doses of vaccine through the COVAX facility last weekend. Next tranche over a couple of weeks. Thanks to UNICEF/WHO and the partners such as Newzealand. Another tranche will arrive by the end of April and Solomon island is next to receive it while Vanuatu is still to be ready ( Sheldon). By the end of May all pacific countries most have received their vaccines ( Sheldon).</li> <li>- Informed the SC members that the PICTs are going into budget preparation. Solomon, Tuvalu, Kiribati Vanuatu will begin their budget process around May.</li> <li>- Informed the SC members that the RCO Fiji MCO will finalize JCAPS for 2020 for the 10 countries by the end of March. A wide range of stakeholders is expected to be involved in the JCAP process. RCO Fiji and UNCT are trying to align the planning process to the country's planning process.</li> <li>- Noted that the 3 Outcomes of the UNPSF faced challenges in many countries. Within the Governance, Fiji is currently drafting a police bill. Basic services face budget challenges. The lockdown and curfew increase the GBV. Politically, amid the challenges faced by PIF, discussion with the UN may have strengthened the position of Micronesia vis a vis the PIF. On another note, there are Peacebuilding fund initiatives in Marshall Island, Kiribati, and Tuvalu.</li> <li>- Informed the SC members that the head of the MCO in the Nord pacific will be on board next month, while the RC position in the North is being re-advertised.</li> <li>- Informed the SC members that UNCT retreat for UNRCO Fiji MCO was held earlier this month. The objective of the retreat was to review 2021 JCAPs and the 2021 workplan. Draft report and planning should be ready soon and will be shared.</li> <li>- Informed the SC members that more than 50 million US dollars (announced and not necessarily disbursed in 2020) have gone through a joint arrangement that could increase the transaction cost.</li> <li>- The funding mechanism may be different, but if we can find a way to ensure the reporting mechanism are consolidated, it will make it to the agencies worthwhile to participate in the process</li> <li>- Appreciated New Zealand's flexibility on the funding challenges that UNPSF is facing.</li> </ul> |                   |          |             |

| Item agenda                                                                                       | Discussions/Key decisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Key action points                                                                                    | Timeline                  | Responsible                              |
|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|---------------------------|------------------------------------------|
|                                                                                                   | <p>Deborah:</p> <ul style="list-style-type: none"> <li>- Thanked the RCs for the update on the regional programmes, and countries' situations, and reminded the steering committee on the partnership principles, then the importance of information sharing</li> </ul> <p>Jennifer Topping:</p> <ul style="list-style-type: none"> <li>- Mentioned that the update of the RCs on the ground and the new programmes such as the corral live and biodiversity appear as the vote of confidence on the UN team's work on the ground.</li> <li>- Acknowledged the complexity in the delivery of the programme, especially when they are multisectoral, and concurs with Sanaka on a standard framework and reporting approach with the same calendar</li> </ul>                             |                                                                                                      |                           |                                          |
| Approval of the minutes of the second SC meeting                                                  | <ul style="list-style-type: none"> <li>- Suggestion of a new format for the minutes</li> </ul> <p><b>Key decision:</b></p> <ul style="list-style-type: none"> <li>o The Steering committee approved the minutes of the last SC meeting</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                      |                           |                                          |
| Presentation of the funding framework                                                             | <p>Highlight on the budget funding gap</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                      |                           |                                          |
| Presentation of the cash flow calendar for 2021 budget needs and subsequent Fund Transfer Request | <ul style="list-style-type: none"> <li>- The template of the budget projection and cashflow was discussed.</li> <li>- Clarification was made on the role of MPTFO and the secretariat in the area of budget responsibility. Jennifer Topping pointed out that while MPTFO was the fund custodian, the RC office's secretariat was the fund manager.</li> <li>- UNWOMEN would not require an additional budget for 2021 but might need 2022 budget earlier</li> </ul> <p><b>Key decisions:</b></p> <ul style="list-style-type: none"> <li>o MPTFO will take the lead on designing a template for a cash flow forecasting tool.</li> <li>o MPTFO will get the funding information by the end of April. However, the interim spending will help to guide the plan going forward.</li> </ul> | Design a tool that will track budget expenditure, need and forecast. Add the timing of the trenching | 19 <sup>th</sup> of March | MPTFO Leads, assisted by the Secretariat |
|                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Populate the tool with agencies support and submit to the approval of the Steering committee members | 24 <sup>th</sup> of March | Secretariat                              |
|                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Submitting to MFAT for an earlier transfer                                                           | 26 <sup>th</sup> of March | MPTFO                                    |

| Item agenda                                                             | Discussions/Key decisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Key action points                                                                                                                                                     | Timeline                                 | Responsible        |
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| <p>Review progress on key actions points from the second SC meeting</p> | <p>Communication framework update:</p> <ul style="list-style-type: none"> <li>- The draft Communication framework would be finalized soon and be also discussed during the UNCG retreat on the 17-18 March</li> <li>- The RCs need to get key messages from the UN agencies to promote the UN reform and the partnership principles and mechanism</li> <li>- The communication framework here is about the partnership. It is not agency-specific</li> <li>- The task force's draft communication framework has high-level activities and a list of other activities that can be relevant depending on the level and audience we are looking at .</li> </ul> <p>Operational Manual:</p> <ul style="list-style-type: none"> <li>- A safeguarding paragraph needs to be added.</li> </ul> | <p>Get a list of key activities and messages from agencies to be aware of what is coming for the partnership</p>                                                      | <p>26<sup>th</sup> of March</p>          | <p>Secretariat</p> |
|                                                                         | <p>Pending items:</p> <ul style="list-style-type: none"> <li>- MERL and Dashboard were not discussed due to time constraints.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>Finalize the communication framework</p>                                                                                                                           | <p>By the 26<sup>th</sup> h of March</p> | <p>Secretariat</p> |
|                                                                         | <p><b>Key decisions</b></p> <ul style="list-style-type: none"> <li>○ Add some text on safeguarding in the operational manual</li> <li>○ Reflect the new TCPR in the MERL</li> <li>○ Finalize MERL and the Dashboard by email</li> <li>○ UN agencies' communication should be centered around the UN reform principle because this is what the UNPP aims to demonstrate</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                       | <p>Add the text UN is already using on Safeguarding to finalize the Operational Manual. Then share the final document for the Steering committee members approval</p> | <p>ASAP</p>                              | <p>Secretariat</p> |
|                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <p>Further the pending items discussions through email (MERL, Dashboard), And reflect the new TCPR in the MERL</p>                                                    | <p>ASAP</p>                              | <p>Secretariat</p> |

| Item agenda                                               | Discussions/Key decisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Key action points | Timeline | Responsible |
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| <b>Strategic outcome level update on key achievements</b> | <p>Outcome 2: Gender equality presented by Sandra (UNWOMEN)</p> <ul style="list-style-type: none"> <li>- M4C is a partnership between UNWOMEN, UNDP, Government, civil society, governments of Australia, Canada and the New Zealand</li> <li>- Progresses on M4C have been done in several areas including validation workshop to expand M4C to Samoa that took place last week in Samoa</li> <li>- One of the challenges is that women are more into informal economy, which does not offer many credit and loan options. The M4C programme aims at influencing providers and the system to change the situation</li> <li>- Partnership opportunities in women empowerment with UNDP, UNICEF with WASH, UNFPA with reproductive health, FAO on seed and agriculture support.</li> <li>- Vendors are now Influencing government policy and regulations in Fiji</li> </ul> <p>Outcome 4: Basic services presented by Sheldon (UNICEF)</p> <ul style="list-style-type: none"> <li>- Partnership with UNFPA, and progress in immunization in 11 PICTs and in birth registration</li> <li>- Progress has been made in the program, including the improvement noted in health services in Vanuatu, in immunization in 11 PICTs, and in birth registration</li> <li>- Challenges in the health sector is more related to the coordination and planning within the ministry of health. Also, amidst the covid 19 vaccine, which takes lots of attention, it is important not to lose sight of other public health issues</li> <li>- UN Coherence has incited partners to work in areas that have had attention before. UNICEF has partnered with WHO, UNFPA, ADB</li> <li>- The joint programme offers an opportunity to have a common platform and galvanize our funding in NCD</li> </ul> <p>Outcome 5: Governance presented by Revai (UNDP)</p> <ul style="list-style-type: none"> <li>- Key achievement has been among other the endorsement of the adoption of the Teieniwa Vision as the Forum's regional commitment at their Leaders' meeting of 3 February, Two PICs covered in 2020, four more PICs in 2021 under the RTI. Solomon has now an anticorruption body which in its infancy</li> <li>- UNPRAC is Aligned to the NDP and the SDGs 16</li> </ul> |                   |          |             |

| Item agenda                      | Discussions/Key decisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Key action points | Timeline | Responsible |
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|                                  | <ul style="list-style-type: none"> <li>- Key challenges include but is not limited to COVID-19 programmatic and operational impact, also UN-PRAC has made efforts to improve its development impact by addressing gender inequalities</li> <li>- In the region, the programme is not identified by agency, but as UN-PRAC, highlighting the UN coherence</li> </ul> <p>Outcome 5: DATA /MICS-DHS presented by Saira (UNFPA)</p> <ul style="list-style-type: none"> <li>- As key achievement among other, Kiribati and Vanuatu completed their fieldwork on schedule, in December 2020 on population and census</li> <li>- Some key challenges were related to Tropical Cyclones Yasa and Ana impacted the Fiji MICS timeframe and cost resulting in a slight delay. On-site technical support is still not available for Vanuatu during its planning and preparatory phase</li> <li>- With a joint UN approach, it is easier to advocate for partnerships with regional agencies such as SPC</li> <li>- UN partnership has increased opportunities for the data producer-user partnership to be enhanced. One of the opportunities of covid 19 to the region has been promoting local capacity, local ownership, and local control.</li> <li>- All lesson we learned through the NZ partnership feed into how UNFPA move forward as part of the MCO process</li> </ul> <p>Comments:</p> <ul style="list-style-type: none"> <li>- PUNOs work has been appreciated, especially the partnership with other UN agencies and regional entities, which is, as reminded by Deborah, the UN collaboration the NZ partnership is supporting.</li> <li>- Common resources such as country coordinator officers, peace and development officers can be used more effectively</li> <li>- Simona announced the good midterm review evaluation of UN-PRAC with UNDP. She invited the UN agencies to look at the recommendations to make the program more efficient</li> </ul> |                   |          |             |
| <b>Private sector engagement</b> | <ul style="list-style-type: none"> <li>- The UNDP private sector risk assessment format is relevant to protect the UN agencies' best interest</li> </ul> <p><b>Key decisions:</b></p> <ul style="list-style-type: none"> <li>o It is safe to use UNDP private sector risk assessment tool to engage with the private sector</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   |          | -           |

| Item agenda                                                                  | Discussions/Key decisions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Key action points                                                                                                                                                        | Timeline       | Responsible |
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| <b>Ways forward (next SC meeting, etc.)</b>                                  | <ul style="list-style-type: none"> <li>- MAF is being finalized</li> </ul> <p><b>Key Decision:</b></p> <ul style="list-style-type: none"> <li>o Next meeting in 6 months</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Plan next Steering committee meeting in 6 months, and consider a longer meeting as the CCA and the evaluation of UNPS would be completed by then.                        | September 2021 | Secretariat |
| <b>AOB (UN-PRAC project and the Australian-funded anti-corruption, etc.)</b> | <p>Update on UN-PRAC funding:</p> <ul style="list-style-type: none"> <li>- DFAT has reduced their funding which has affected UNDP on UN-PRAC, unlike UNODC that will continue implementing UN-PRAC under DFAT funding. UNDP is therefore looking for other sources of funding to fill the fund gap on UN-PRAC.</li> </ul> <p><b>Key decisions:</b></p> <ul style="list-style-type: none"> <li>o Engage a bilateral discussion with MFAT</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Continue bilateral discussions with MFAT                                                                                                                                 | ASAP           | UNDP        |
| <b>Closing remarks</b>                                                       | <p>Simona:</p> <ul style="list-style-type: none"> <li>- On 25<sup>th</sup> of march Simona will speak on behalf of the small island states and present this partnership at length. She will share her message on the partnership with MFAT beforehand.</li> </ul> <p>Sanaka :</p> <ul style="list-style-type: none"> <li>- Acknowledged the progress on the work toward the new reform. He also reminded the agencies that the NZ partnership was about to change the way UN do things.</li> <li>- Informed the SC members that the Common Country Assessment and the evaluation of the UNPS would be completed before the next steering committee meeting in 6 months. He suggested we consider a longer SC meeting in September</li> <li>- Informed the SC members that MAF is being finalized, which can have an impact on our funding components.</li> <li>- Brought to the attention of the steering committee members that this multiparter trust fund still has only one partner.</li> </ul> <p>Deborah:</p> <ul style="list-style-type: none"> <li>- Suggested a follow-up through email with Marlyse on MERL, Dashboard, and Operational manual. MFAT will also clarify the understanding of the dashboard.</li> <li>- Reminded that the Purpose of the partnership is to support the UN reform action</li> </ul> <p><b>Key action points:</b></p> <ul style="list-style-type: none"> <li>o Grow the partnership to increase the number of donors</li> </ul> | With the help of the RCs, the secretariat will put a proposal on how we can engage with other partners to increase the number of donors, including the private partners. | ASAP           | Secretariat |



**UNPSF-3rd SC Meeting  
ANNEX I**

**LIST OF PARTICIPANTS**

| <b>ATTENDEES</b>                                           |                                                             |                         |
|------------------------------------------------------------|-------------------------------------------------------------|-------------------------|
| <b>Names</b>                                               | <b>Function</b>                                             | <b>Country Office</b>   |
| <b>CO-CHAIRS</b>                                           |                                                             |                         |
| Sanaka Samarasinha                                         | RC Fiji [Co-Chair]                                          | RCO Fiji MCO            |
| Simona Marinescu                                           | RC Samoa [Co-Chair]                                         | RCO Samoa MCO           |
| <b>MFAT REPRESENTATIVES</b>                                |                                                             |                         |
| Deborah Collins                                            | Divisional Manager PHM, MFAT                                | New Zealand /Wellington |
| Peter Shackleton                                           | Deputy Director, Multilateral, MFAT                         | New Zealand /Wellington |
| Wendy Jackson                                              | Lead Advisor-United Nations; MFAT                           | New Zealand /Wellington |
| Christine Conway                                           | First Secretary (Development), NZ-High commission           | Fiji                    |
| <b>UN MULTI-PARTNER TRUST FUND OFFICE REPRESENTATIVES</b>  |                                                             |                         |
| Jennifer Topping                                           | Executive Coordinator, MPTF Office, UNDP                    | New York                |
| Mari Matsumoto                                             | Portfolio Manager, MPTF Office, UNDP                        | New York                |
| <b>PARTICIPATING UN ORGANIZATIONS</b>                      |                                                             |                         |
| Sandra Bernklau                                            | UN Women Representative                                     | Fiji                    |
| Jennifer Butler                                            | Director, UNFPA                                             | Fiji                    |
| Saira Shameem                                              | Deputy Director, UNFPA                                      | Fiji                    |
| Revai Aalbaek                                              | Effective Governance Team Leader, UNDP Pacific              | Fiji                    |
| Sheldon Yett                                               | UNICEF Representative for the Pacific                       | Fiji                    |
| Vathinee Jitjaturunt                                       | Deputy Representative, UNICEF                               | Fiji                    |
| Patrick Tuimalealiifano                                    | Poverty analyst UNDP                                        | Fiji                    |
| <b>UNRCO Fiji &amp; SAMOA MCO</b>                          |                                                             |                         |
| Klem Ryan                                                  | Team Leader                                                 | Samoa                   |
| <b>SECRETARIAT TECHNICAL TEAM RCO Fiji &amp; Samoa MCO</b> |                                                             |                         |
| Marlyse Assonken-Sobtafo                                   | Head of the secretariat                                     | Fiji                    |
| Mohammed Mozeem                                            | Partnership & Financing specialist                          | Fiji                    |
| Elisapeta Kerslake                                         | Partnership & Financing specialist                          | Samoa                   |
| Latoya Lee                                                 | Data Management, Results, Monitoring, and Reporting Officer | Samoa                   |
| Edlira Kollozaj                                            | Data Management, Monitoring and Reporting consultant        | Fiji                    |
| Mereseini Tuivuniwai                                       | Communication and advocacy Analyst                          | Fiji                    |
| Aterina Samasoni-Pele                                      | Programme Communications and Advocacy Officer               | Samoa                   |

**UNPSF-3rd Steering Committee Meeting  
ANNEX II**

**KEY DECISIONS AND ACTIONS POINTS**

| Items                                                                                             | Key decisions                                                                                                                                                                                                                                                                                                                                         | Key action points                                                                                                                                                        | Responsible                              | Timeline                         |
|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------|
| Opening remarks                                                                                   |                                                                                                                                                                                                                                                                                                                                                       | Share JCAP timelines with NZ Pacific Posts                                                                                                                               | RCO                                      | When available                   |
| Approval of the minutes of the second SC meeting                                                  | The Steering committee approved the minutes of the last meeting                                                                                                                                                                                                                                                                                       |                                                                                                                                                                          |                                          |                                  |
| Presentation of the cash flow calendar for 2021 budget needs and subsequent Fund Transfer Request | <ul style="list-style-type: none"> <li>○ MPTFO will take the lead on designing a template for a cash-flow forecasting tool.</li> <li>○ MPTFO will get the funding information by the end of April. However, the interim spending will help to guide the plan going forward.</li> </ul>                                                                | Design a tool that will track budget expenditure, need and forecast. Add the timing of the trenching                                                                     | MPTFO Leads, assisted by the Secretariat | 19 <sup>th</sup> of March        |
|                                                                                                   |                                                                                                                                                                                                                                                                                                                                                       | Populate the tool with agencies support and submit it to the approval of the Steering committee members                                                                  | Secretariat                              | 24 <sup>th</sup> of March        |
|                                                                                                   |                                                                                                                                                                                                                                                                                                                                                       | Submitting to MFAT for an earlier transfer                                                                                                                               | MPTFO                                    | 26 <sup>th</sup> of March        |
| Review progress on key actions points from the second SC meeting                                  | <ul style="list-style-type: none"> <li>○ Add some text on safeguarding in the operational manual</li> <li>○ Reflect the new TCPR in the MERL</li> <li>○ Finalize MERL and the Dashboard by email</li> <li>○ UN agencies' communication should be centered around the UN reform principle because this is what the UNPP aims to demonstrate</li> </ul> | Get a list of key activities and messages from agencies to be aware of what is coming for the partnership                                                                | Secretariat                              | 26 <sup>th</sup> of March        |
|                                                                                                   |                                                                                                                                                                                                                                                                                                                                                       | Finalize the communication framework                                                                                                                                     | Secretariat                              | By the 26 <sup>th</sup> of March |
|                                                                                                   |                                                                                                                                                                                                                                                                                                                                                       | Add the text UN is already using on Safeguarding to finalize the Operational Manual. Then share the final document for the Steering committee members approval           | Secretariat                              | ASAP                             |
|                                                                                                   |                                                                                                                                                                                                                                                                                                                                                       | Further the pending items discussions through email (MERL, Dashboard), And reflect the new TCPR in the MERL                                                              | Secretariat                              | ASAP                             |
| Private sector engagement                                                                         | No objections to using the UNDP template for due diligence.                                                                                                                                                                                                                                                                                           |                                                                                                                                                                          |                                          |                                  |
| UN-PRAC project funding                                                                           | Engage a bilateral discussion with MFAT                                                                                                                                                                                                                                                                                                               | Continue bilateral discussions with MFAT                                                                                                                                 | UNDP                                     | ASAP                             |
| Growing the Multi-partner Trust Fund                                                              | Grow the partnership to increase the number of donors                                                                                                                                                                                                                                                                                                 | With the help of the RCs, the secretariat will put a proposal on how we can engage with other partners to increase the number of donors, including the private partners. | Secretariat                              | ASAP                             |

**UNPSF-3rd Steering Committee Meeting  
ANNEX II**

|                         |                                              |                                                                                                                                                                             |             |                |
|-------------------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------|
| Next steering committee | Next SC meeting in 6 months (September 2021) | Plan next Steering committee meeting in September 2021, and consider a longer meeting as the Common Country Analysis and the evaluation of UNPS would be completed by then. | Secretariat | September 2021 |
|-------------------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------|