

Terms of Reference of the Executive Committee Members

1. Overall Responsibility

The Executive Committee of UNITLIFE (the “Committee”) provides overarching high-level strategic direction and effective management oversight for all operational aspects of the initiative. In particular, the Committee oversees the implementation of the UNITLIFE Trust Fund, reviews overall performance and approves any revision of the portfolio, as required;

2. Functions of the Committee

The Executive Committee is responsible for the following:

- a. Adopt its Rules of Procedure.
- b. Set the strategic direction of UNITLIFE and exercise overall accountability for the achievement of initiative objectives.
- c. Oversee the implementation of the UNITLIFE Trust Fund, reviews overall performance and approves any revision of the portfolio
- d. Reviews and approves the Trust Fund policies and rules of procedure (the Standard Operations Manual) that complement the terms of reference (TOR). The rules of procedure may be amended as needed;
- e. Approves programme funding plans and eligibility criteria, including maximum allocation envelopes, as well as the theory of change;
- f. Approves the Secretariat budget and programme of work;
- g. Approves projects in person at the Executive Committee meetings and/or via an online management system programme/project documents submitted by the Recipient Organizations (UN and non-UN), based on Secretariat recommendations and technical reviews. In the case of any objections, proposals will be reviewed in the upcoming Executive Committee meeting;
- h. Reviews the risk-monitoring matrix and provides support for risk management strategy and actions;
- i. Reviews annual and final consolidated narratives and financial reports submitted by the Secretariat;
- j. Commissions, through Secretariat, evaluations and lessons learned exercises by an independent evaluator on the overall performance of the Trust Fund;

2. Composition and qualification of the Committee

The Committee includes 12 Members:

- a. 2 Members from the Global North
- b. 2 Members from the Global South
- c. 2 Private sector representatives
- d. 2 Foundation representatives
- e. 2 UN entities representatives

- f. 2 representatives of NGOs working in the nutrition field
- g. The United Nations Secretary General Special Envoy for Innovative Finance for Development

The Chairperson is elected among the Committee Members by the Committee. The Chairperson will serve for a period of three years renewable once. The other Members are chosen by the Chairperson among Senior Representatives whose organizations are recognized champions of innovative financing and the fight against chronic malnutrition, and formally expresses strong interest to contribute to the UNITLIFE initiative.

The Government of France and UN Women have two permanent seats in the Executive Committee. The other seats are all rotational for a period of three years renewable once. Invitations to serve on the Executive Committee will be issued jointly by UN Women and the Government of France.