

UN Agency Annual Work Plan
(16th request)

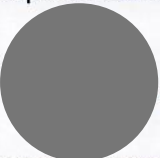
	<p>Participating UN Organization:</p> <p>PAGE Secretariat / UNEP</p>
<p>UN Agency Contact:</p> <p>PAGE Secretariat / UNEP</p> <p>Mr. Asad Naqvi</p> <p>Address: 11-13 Chemin des Anemones, CH-1219 Chatelaine, Geneva, Switzerland</p> <p>Telephone: +41 22 917 8620</p> <p>Email: asad.naqvi@un.org</p>	<p>MPTF number – ODA project: 112015</p> <p>MPTF number – Non-ODA project: N/A</p>
<p>List of countries:</p> <p>ODA Countries: Burkina Faso, Kyrgyz Republic, Mauritius, Brazil (Mato Grosso), Senegal, Ghana, Mongolia, South Africa, Peru, China (Jiangsu Province), Guyana, Argentina, India, Indonesia, Kazakhstan, Guatemala, Morocco, Thailand</p> <p>Non-ODA Countries: Barbados, Uruguay</p>	
	<p>Total additional budget: USD 918,060</p> <p>Additional budget – ODA: USD 918,060</p> <p>Additional budget – Non-ODA: N/A</p> <p>Total Budget Approved: USD 1,682,040</p> <p>From ODA project:</p> <p>Initial budget - ODA: USD 763,980</p> <p>Additional budget - ODA: USD 918,060</p> <p>New total ODA budget: USD 1,682,040</p> <p>From NON-ODA project: N/A</p>

	<p><u>Duration</u></p> <p>Project Start Date: 1 September 2018</p> <p>Project End Date: 31 December 2022</p> <p>Total duration (in months): 52 months</p>
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SIGNATURES

Participating UN Organization

Name of Representative: Ligia Noronha, Director, Economy Division


Signature  Digitally signed
by Ligia Noronha
Date: 2021-04-13
21:33:26

Name of Agency: United Nations Environment Programme

Date & Seal 13 April 2021

Management Board

Name: Vic van Vuuren, Director, Enterprises Department, ILO

Signature 

Chair, RAGE Management Board

Date & Seal 16/4/21

UN Agency Work Plan

PAGE Secretariat - United Nations Environment Programme

Activities under 2021-2022 Workplan

A. ODA-Project

The following outputs and activities describe how UNEP will provide the PAGE Secretariat Services. **from the ODA project.**

Project management

Total direct costs: USD 858,000
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PAGE Secretariat Services for 2021-2022

This workplan includes the allocations from the PAGE Multi-Partner Trust Fund to the PAGE Secretariat, hosted in UNEP, to provide the delivery of Secretariat Services beyond mid-2021, under the overall workplan 2021-2022. The allocation will contribute to supporting the main staff positions in the PAGE Secretariat and additional consultant services for specific tasks.

The allocation will contribute to ensuring the following key functions of the PAGE Secretariat:

- Conduct programme and financial planning, including the coordination of work planning processes for PAGE partner countries as well as global products;
- Compile country expressions of interest and coordinate the country selection process to join PAGE;
- Support country teams on strategic planning, results frameworks, quality assurance and sustainability strategies;
- Manage the PAGE Trust Fund and facilitate interaction with funding partners and agencies on financial and reporting issues;
- Document and report activities and results of the PAGE programme;
- Support partner agencies in the organization of PAGE events, ensuring the visibility of PAGE and representing PAGE at important events (e.g., PAGE Ministerial conferences, side events at HLPF, Green Learning Forum, Global Green Economy Academies);
- Service the Steering Committee, Management Board and Global Technical Team, including the organization of regular meeting;
- Support resource mobilization for national, regional and global PAGE activities;
- Coordinate with other inclusive and green economy initiatives and partnerships;
- Deliver communication and outreach, including the online presence of PAGE;
- Promote, design, document and share PAGE successes and best practices;
- Coordinate South-South and Triangular cooperation among PAGE countries;
- Support audits, monitoring and evaluation missions; and
- Contribute to UNEP's internal requirements related to the hosting of the PAGE Secretariat (e.g. strategy and planning processes, project document development, reporting, evaluations).

Total Direct Cost: USD 858,000

Tentative date of completion: December 2022

Non-ODA-Project (Barbados and Uruguay)

N/A

Budget for Annex 1: Budget allocations for PAGE Secretariat (Workplan 2021-2022):

CATEGORIES	Earlier Budget for ODA project	Additional Budget: (2021-2022 WP) ODA BUDGET	Total Budget for ODA Project	Total Budget for NON-ODA project N/A
1. Staff and other personnel	480,000	850,000	1,330,000	-
2. Supplies, Commodities, Materials				-
3. Equipment, Vehicles, and Furniture (including Depreciation)	14,000		14,000	-
4. Contractual services	220,000	8,000	228,000	-
5. Travel				-
6. Transfers and Grants to Counterparts				-
7. General Operating and other Direct Costs				-
Sub-Total Project Costs	714,000	858,000	1,572,000	-
8. Indirect Support Costs** (7%)	49,980	60,060	110,040	-
TOTAL	763,980	918,060	1,682,040	-

** The rate shall not exceed 7% of the total of categories 1-7, as specified in the PAGE MOU and should follow the rules and guidelines of each recipient organization. Note that Agency-incurred direct project implementation costs should be charged to the relevant budget line, according to the Agency's regulations, rules and procedures.