



UNITED NATIONS  
SUDAN



**UN Coordination Support Office**  
**Project:**  
**Establishing the Sudan Multi Partners Trust Fund**  
**(MPTF)**  
**Secretariat**  
**Project document – DSRSG/RCO Sudan 2021**

June 2021

The objective of this proposal is to establish a Secretariat to support the work of the Multi Partner Trust Fund in Sudan, located in the Office of the Deputy Special Representative of the Secretary General/ Resident Coordinator/Humanitarian Coordinator. The main objectives are to:

- Establish a functioning MPTF Secretariat encompassing various pooled funding mechanisms in Sudan.
- Support the implementation of the decisions made by the MPTF Steering Committee.
- Ensure SPPSP aligned programming, implementation and reporting through UN AFP's.

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| <b>Proposal overview</b> |   |
| <b>Requesting Entity</b> | UN Coordination Support Office (financially administered by UNDP) |
| <b>Sector</b>            | Coordination  |
| <b>Project Title</b>     | Establishing the Multi Partner Trust Fund Secretariat             |
| <b>Project Duration</b>  | 1 July 2021 – 30 June 2022  |
| <b>Location</b>          | Khartoum  |
| <b>Beneficiaries</b>     | The Population of Sudan and the Multi Partner Trust Fund          |
| <b>Overall budget</b>    | 405,374 (twelve-month period)                                     |

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| <p><b>Agreed by:</b><br/>Deputy Special Representative of the Secretary General/Resident Coordinator/Humanitarian Coordinator</p> <p>Name: Mr [Redacted]</p> <p>Date and S [Redacted]</p> <p>Signature [Redacted]</p> | <p><b>Agreed by:</b><br/>Participating UN Organisation (PUNO)<br/>Resident Representative UNDP Sudan</p> <p>Name [Redacted]</p> <p>Date a [Redacted]</p> <p>Signatu [Redacted]</p> |
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## 1. Rationale

In addition to the ensuing political transition and the ongoing consolidation of peace, Sudan is also in the process of undertaking structural adjustment in order to tackle the deteriorating economic situation in Sudan as well as the significant humanitarian and development and peacebuilding challenges.

In April 2020, an interdepartmental multi-disciplinary Sudan Planning Team was established and on 3 June, the Security Council, through resolution 2524 (2020), established the United Nations Integrated Transition Assistance Mission in Sudan (UNITAMS) which was reaffirmed in SCR2579 (2021).

This Multi-Partner Trust Fund is set up as a multi-window fund in which windows, thematic areas and projects can be added in an incremental manner – to flexibly respond to the needs and aspirations of the Sudanese people. The MPTF's "Peacebuilding and Stabilization Window" is described within these Terms of References is the main funding mechanisms to support Security Council resolution 2524 and reaffirmed in SCR 2579 (2021).

In May 2017, a financing strategy mission to Sudan was undertaken by OECD and MPTFO in collaboration with other United Nations partners. Following the recommendations of the mission, this MPTF was designed to have the potential to support a range of initiatives that advance the integrated planning and more coherent financing architecture across the humanitarian-development-peace aid architecture in Sudan. Within that context, the Sudan Financing Platform established a "Peacebuilding and Stabilization Window" offering the following benefits:

1. **Coherence:** Strengthens UN system-wide coherence between the mission component and its integrated UNCT partners – in the areas defined in S/RES/2524 (2020) – noting that coordination and the trust-fund level has fewer transaction costs coordination between individual peacebuilding programmes.
2. **Strategy:** Operationalizing the MPTF a singular evolving peacebuilding strategy would help align UNITAMS and its integrated UNCT partners around common outcomes and strategies in consultation with the Government of Sudan and donor partners.
3. **Accountability:** Through an MPTF, donors will have additional lines of accountability for results at the highest level of mission leadership. The DSRSG would lead UNITAMS and UNCT in the effort to capitalize and operationalize the fund, which would be run out of the Office of the DSRSG/RC/HC, while UN entities implement programmes following their own rules and procedures and retain accountability for resources and programmatic results.
4. **Financial leverage:** An MPTF allows for consolidation of contributions from multiple financing partners – and helps guide UN investments against identified peacebuilding priorities and mission benchmarks. This leverage helps ensure that peacebuilding and sustaining peace are considered strategic priorities across the UN system and by the government counterparts.
5. **Flexibility:** an MPTF has agility to rapidly respond to changed or new needs coming up and can prioritize within the strategic framework.
6. **Reduced costs:** Costs of an MPTF are reduced for the UN and its partners by using pre-agreed legal templates and harmonized terms for cost-recovery and reporting. An MPTF avoids cascading overheads by imposing a flat and harmonized costing structure for overheads.
7. **Resource mobilization:** An MPTF helps ensure coherence in resource allocations and fund-raising in the area of peacebuilding. It will allow for donor engagement on peacebuilding to be better coordinated and planned while not restricting donor contributions to AFPs directly. With the Steering Committee chaired by the DSRSG/RC/HC, it will benefit from high-level engagement and good offices.



The MPTF aims to reduce fragmentation and increase cost efficiencies. It may provide seed funding to initiate specific interventions that are not being addressed by existing programmes, fund full-fledged projects or contribute to ongoing agency programmes. As specific needs evolve – the MPTF platform could establish more specialized windows targeting the relevant areas of work as required.

## 2. Objectives

1. The project will establish a MPTF Secretariat based in the Deputy Special Representative to the Secretary General/Resident Coordinator's Office in Khartoum, led by an international Head of Secretariat /Fund Manager responsible for ensuring coordination of MPTF assistance to Sudan, including liaison with stakeholders, monitoring and reporting, fund management and development of future phases of programming (see ToR of the MPTF). The MPTF Head of Secretariat / Fund Manager will act as secretary to the MPTF Steering Committee and will follow-up on decisions made.
2. The MPTF Secretariat will ensure SPPSP aligned programming, effective monitoring, narrative and financial reporting, final evaluation and audit. It will provide guidance to MPTF Implementing Organizations and capacity development where necessary in regard to MPTF programming requirements.
3. The project wants to rationalize coordination of different Sudan based pooled funding mechanisms and show contributors and partners savings in administration and secretariat related costs, which in turn can be reinvested into programs for our collective beneficiaries. This follows recently reached consensus on the donor coordination mechanism and the MPTF facility, which would allow partners to similarly channel support to both UN and non-UN (NGO/CS partners) actors in a more effective consolidated manner.

## 3. MPTF Structure and Management and Coordination Arrangements

### 3.1. MPTF Steering Committee

- (i) The MPTF Steering Committee provides strategic guidance and general supervision of the MPTF.
- (ii) It is Chaired by DSRSG/RC/HC. Other members include at least three contributing donor and three UN agencies and an IFI and UNITAMS representative.
- (iii) The Secretariat to the Fund and the New York based Multi-Partner Trust Fund Office are ex-officio members of the Steering Committee.
- (iv) The MPTF Steering Committee meets when deemed necessary; it is responsible for the following tasks:
  - a. Provide general oversight and exercising overall accountability of the MPTF.
  - b. Approve the strategic direction of the MPTF, including the programmatic framework "Sudan Peacemaking, Peacebuilding and Stabilization Programme";
  - c. Approve MPTF risk management strategy and review risk monitoring regularly;
  - d. Review and approve proposals submitted for funding under the Enabler window;
  - e. Decide the allocation of unearmarked funds between the different Fund windows;
  - f. Request fund transfers to the Administrative Agent by a UN member of the MPTF Steering Committee) for direct cost projects and projects under the Enabler window;
  - g. Review MPTF status and oversee the overall progress against, where appropriate, a performance framework, through monitoring, reporting and evaluation;
  - h. Review and approve the periodic progress reports consolidated by the Fund Secretariat based on progress reports submitted by Participating UN Organizations



and non-governmental organizations under the Managing Agent modality (hereafter referred to as Implementing organizations;

- i. Commission mid-term and/or final independent evaluations on the overall performance of the MPTF;
- j. Approve direct costs related to MPTF operations supported by its Secretariat;
- k. Approve MPTF extensions and updates to the MPTF terms of reference, as required.
- l. Amend the composition of the Technical Review Committee as appropriate, in line with the principles of ownership, inclusions, balanced representation and manageable size for decision-making.

### 3.2. MPTF Secretariat

An MPTF Secretariat will be appointed by and reports to the DSRSG/RC/HC in his/her capacity of the chair of the Steering Committee. The Fund Secretariat provides technical and administrative support to the Steering Committee and the Peacebuilding and Stabilization board.

Any additional support required to support the running of the MPTF can be reviewed and approved by the Steering Committee in line with needs and budget availability and existing capacity.

Responsibilities of the Fund Secretariat:

- a. Advise the MPTF Steering Committee on any strategic issues of concern, as well as programmatic and financial allocations (based on the inputs of inter-agency working groups, if applicable);
- b. Provide logistical and operational support to the Steering Committee and Technical Review Committee;
- c. Organize meetings of the Steering Committee and the Technical Review Committee;
- d. Organize calls for proposals and appraisal processes;
- e. Ensure the monitoring of operational risks and MPTF performance;
- f. Review the status of the windows and oversee the overall progress against, where appropriate, a results framework, through monitoring, reporting and evaluation;
- g. Consolidate annual and final narrative reports provided by the Participating UN Organizations and share with the Steering Committee for review, and subsequently with Administrative Agent for preparation of consolidated narrative and financial reports;
- h. Facilitate collaboration and communication between Participating UN Organizations to promote effective programme implementation;
- i. Liaise with the Administrative Agent on fund administration issues, including issues related to project/ fund extensions and project/fund closure;
- j. Develop and maintain an operations manual for the project approval allocation and monitoring and evaluation of programmes; and
- k. Support the development of project proposals in full congruence with the Programmatic Framework of the Peacebuilding and Stabilization Window.

### 3.3. Organizational set-up and Implementation Arrangements

- Led by a professional with international experience across the humanitarian-development-peace equation in fragile and conflict affected settings, an ability to convene a complex range of stakeholders and collate policy position into a coherent set of priorities for the MPTF.
- The Head of the Secretariat will be supported by a team of international and national engaged staff – the exact composition of the Secretariat will be determined by the MPTF Steering Committee.
- Works closely with and/or will be support by:





- UNITAMS Senior Peacebuilding Officer
- RCO's Advisory Team and other members of the RCO (Gender advisor, Strategic planner, Economist, Communications and Advocacy, Partnerships and Data Management)
- UNITAMS Chief of Staff and Head's of Units
- UNCT
- Located in the RCO and reports to the MPTF Steering Committee Chair
- Secretariats' workplan, budget and specific objectives will be developed and approved by the MPTF Steering Committee
- Appraised through UNDP systems, with feedback from the MPTF Steering Committee chair
- Provides regular six-months financial reports to the MPTF Steering Committee

#### 4. Risk management

The objective of a risk management strategy at the MPTF level is facilitating the achievement of programme objectives in the context of the risk in which it operates. The overall risk level of the Sudan is considered high, because of the multidimensional crisis facing the country; political transition and the evolving nature of the peace process. Noting these challenges, managing risks requires a strategic approach; conflict sensitivity; risk analysis; strategic communication; and monitoring and evaluation of programmes. Through the Peacebuilding and Stabilization Window UNITAMS and UNCT can ensure programming is risk informed and conflict sensitive, and responsive to the political, developmental, humanitarian and human rights context – as well as responsive to the fiduciary risks related to programme implementation in Sudan.

These challenges require relevant evidence and coordination tools.

#### 5. Key Expected Results

The proposed workplan covers two years (June 2021 to May 2023). It provides indicated actions and will be revised/adapted by the MPTF Steering Committee as required.

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| Establish a project of the Secretariat and secure initial funding | <ul style="list-style-type: none"> <li>● Establish a Project within the Sudan Financing Platform</li> <li>● Increase donor support in Sudan for the MPTF to fund the Peacemaking, Peacebuilding and Stabilization programme</li> <li>● Track funding resources commitments, establish reporting and budget monitoring procedures</li> </ul>  |
| Recruitment and induction of Secretariat                          | <ul style="list-style-type: none"> <li>● Enhance the recruitment process to rapidly establish a qualified Secretariat team, deployed and established in Sudan</li> <li>● Enhanced collaboration between stakeholders through continued induction and relationship building across the International community.</li> </ul>  |
| Support the MPTF Steering Committee                               | <ul style="list-style-type: none"> <li>● Organize regular, structured meetings of the MPTF Steering Committee to coordinate over-arching objectives</li> <li>● Develop an action plan for agreed priorities and objectives of the MPTF</li> <li>● Develop Operational and Monitoring frameworks and documents</li> <li>● Support to the MPTF Steering Committee in Government Liaison</li> </ul> |
| Advocacy  | <ul style="list-style-type: none"> <li>● Awareness raising amongst stakeholders and outreach</li> <li>● Support advocacy mission of MPTF Steering Committee</li> <li>● Develop the wider international community advocacy agenda towards different stakeholders and establish broader partnerships as required in Sudan and outside Sudan</li> </ul>   |



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|  | <ul style="list-style-type: none"> <li>• Provision of electronic information updates to MPTF stakeholders as directed by the MPTF Steering Committee</li> </ul>   |
| Monitoring & Evaluation and Budget Management. | <ul style="list-style-type: none"> <li>• Establish a results framework for the MPTF Secretariat</li> <li>• Monitor achievements and challenges</li> <li>• Provide summary reporting to the MPTF donors and management lines</li> <li>• Financial management for the MPTF windows</li> </ul> |

## 6. Budget and resources requirements

The MPTF Secretariat will be funded through the MPTF's – Peacebuilding and Stabilization window with contributions from the international community.

| Budget (US\$)                             | Year 1 (12 Months) |
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| <b>1. Staff and other personnel costs</b> |                    |
| Head of MPTF Secretariat/Fund Manager     | 296,354            |
| <b>Sub total</b>                          | <b>296,354</b>     |
| <b>2. Operating cost</b>                  |                    |
| Supplies                                  | 5,000              |
| Equipment                                 | 2,500              |
| Contractual Services for the Secretariat  | 50,000             |
| General Operation Cost                    | 25,000             |
| <b>Sub total</b>                          | <b>82,500</b>      |
| <b>Total Direct Cost</b>                  | <b>378,854</b>     |
| <b>3. Indirect Support Cost at 7%</b>     | <b>26,520</b>      |
| <b>Total project cost</b>                 | <b>405,374</b>     |

**Total budget: US\$ 405,374** (including the standard indirect support cost at 7%). To provide an overview of possible cost drivers and projected cost over a twelve-month period. A budget will be approved by the MPTF Steering Committee on annual basis and will be modified in line with needs and contributions received through the Multi Partner Trust Fund.

