

SUN Movement Multi Partner Trust Fund (SUN Movement MPTF)  
Record of **Management Committee Meeting July 9<sup>th</sup> 2012**  
**AS APPROVED by the Management Committee**

**Participants:**

**Management Committee:**

- **Contributing Partners (donors):** Anna Taylor (UK- DfID); Alexandre Ghelew (Switzerland-SDC); Sinead NicAodh and Fiona Quinn (Ireland).
- **Participating UN Organizations:** Bruce McCarron (Director, North American Office – UNOPS), Martha Mai ; Francesco Branca (WHO and interim Executive Secretary of the SCN)
- **MPTF Office, SUN MPTF Fund Administrator, ex- officio member :** Bisrat Aklilu, Executive Coordinator and Olga Aleshina, Portfolio Manager,
- **Co- chairs:** David Nabarro (SUN Movement Coordinator) and Bisrat Aklilu

**Observers:**

- **Observer UN Organizations:** Ann Tutwiler (FAO); Werner Schultink (UNICEF)
- **Observer Civil Society:** Costanza de Toma (interim Global Civil Society Coordinator); Alex Rees (co-facilitator of the Civil Society Network)
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**Secretariat**

- **SUN Movement Secretariat:** Florence Lasbennes, Mat Cousins, Patrizia Fracassi

**Apologies:**

- Ramiro Lopez da Silva (WFP); Bjorn Ljungqvist (REACH); Anna Lartey (University of Ghana and co-facilitator of the Civil Society Network)

**Summary of Decisions:**

**1. The Management Committee approved the Terms of Reference and Rules of Procedure subject to:**

- a) Additional requests for clarifications should be sent to the MPTF Office and the SUN Movement Secretariat within 48hrs.
- b) The MC TORs and ROPs will be finalized electronically amongst the Management Committee members by the MPTF Office and the SUN Movement Secretariat - following circulation of the Record of the MC meeting (by the 13<sup>th</sup> July 2012).
- c) There should be provision for Civil Society Alliances in SUN Countries to choose which Participating Organization they would partner with for receipt of SUN MPTF approved funds.
- d) A flow chart and timeline would assist the Management Committee in its overview of the processes. Annexes were not reviewed in the first meeting- but may need to be revised.

## **2. Membership of the Management Committee:**

- a) The Management Committee should have additional linkages with the Lead Group:** It was agreed that the SUN Movement Lead Group Chair or his representative would be invited to participate in the Management Committee meetings .
- b) The MPTF would be strengthened with the participation of more UN organizations:** The Chair of the Management Committee will encourage more UN Organizations to join the SUN MPTF within the next three weeks. In addition to WFP and FAO (and REACH), UNDP will be asked to join.

## **3. Contributions to the SUN MPTF from private donors and foundations:**

- a)** Prior to receipt of contributions from private sector entities, the MPTF Office will conduct due standard diligence of their status in accordance with Article 3.4 of the SUN MPTF Terms of Reference based on the UN Global Compact's ten principles in the areas of human rights, labour, the environment and anti-corruption that enjoy universal consensus and are derived from:
  - The Universal Declaration of Human Rights
  - The International Labour Organization's Declaration on Fundamental Principles and Rights at Work
  - The Rio Declaration on Environment and Development
  - The United Nations Convention Against Corruption
- b)** The MPTF Office will advise the Management Committee members of private sector entities that express interest to make contributions to the SUN MPTF so that they can share with the Management Committee their own possible due diligence findings if available.

## **4. Setting a Reserve for the Fund and a Cap on Allocations:**

- a)** The MPTF Office advised that out of the \$8.3 million committed funds, about US\$ 4.7 million is available for allocation in 2012. Additional deposits of around US\$ 1.8 million per year will be received in 2013 and 2014 from DFID's current commitments.
- b)** The MPTF should maintain a reserve fund of \$2.5m to \$3m to enable the funding of new proposals that may be submitted by civil society alliances in other SUN countries.
- c)** The Management Committee will cap allocations at an average of \$400,000, with flexibility for the Chair of the SUN MPTF to make adjustments on a case by case basis for the first round of allocations, since Civil Society Alliances were not advised of the cap when preparing proposals.
- d)** The current process will be reviewed after 1 year against the demand from (i) submissions from other Civil Society Alliances in SUN countries and (ii) availability of additional funds.

- e) Allocations should be 'front-loaded' to enable CSA's to begin their activities.
- f) Not all proposals need be funded: the Civil Society Network facilitators will work with the SUN Movement Secretariat to assess which proposals could be funded. Proposals that are rejected are welcome to apply again in any second call for proposals.

**5. Agreement on other procedural decisions that were not covered during the meeting:**

- a) Procedural decisions 3-10 included in the "Proposed Issues for Decision" paper (dated 6.7.2012) will be open for comments by the Management Committee for 48 hrs.
- b) Comments will be consolidated by the SUN Movement Secretariat and shared with the Management Committee on a non-objection basis.

**6. Next meeting of the Management Committee:**

- a) The next meeting of the Management Committee will be held in early August to allocate funds.