**Sierra Leone MDTF**

**Fund Signature Page**

*(Note: this page is attached to the programme[[1]](#footnote-1) document)*

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| **Participating UN Organisation(s):** UNFPA |  | **Priority Area:**  JV: Data Collection, Assessment and Planning  AFC: Mainstreaming Statistics into the PRSP |
| **Programme Manager, Participating UN Organization:** UNFPA  **Name:** Ratidzai Ndlovu  **Address:** 7B Sharon Street, Wilberforce  **Telephone:** 232-22-230213  **E-mail:** ndlovu@unfpa.org |  | **Implementing Partner(s):** Statistics Sierra Leone  **Name:** Andrew Johnny  **Address:** A.J. Momoh Street, Tower Hill  **Telephone:** +232-33-864272/+232-76-830333  **E-mail:** andrewgroms@yahoo.com |
| **Project Number:** Joint Vision Programme Twelve (UNJV 12) |  | **Programme Duration:** 3 Months  **Estimated Start-Up Date:** May 2011 |
| **Project Title:** Strengthening of Data Management Systems in Local Councils |  | **Programme Location:**  Nationwide (19 Local Councils) |
| **Project Description:** The project aims to strengthen the capacity of SSL to coordinate the roll out of the NSDS and support the conduct of studies, research and publications. |  | **Total Project Cost:** US$400,420  **SL- MDTF:** US$400,420  **Government Input:** 0  **Other:** 0  **GRAND TOTAL:** US$400,420 |
| **Development Goal:** To improve availability, storage, accessibility and utilization of reliable data for effective planning, monitoring and evaluation at central and decentralized levels in Sierra Leone  **Key Outcomes:**   1. Strengthen Statistics Sierra Leone (SSL) to coordinate the implementation of the National Strategy for the Development of Statistics (NSDS); 2. Support Ministries, Departments and Agencies (MDAs) for the establishment or strengthening of sector specific Management Information Systems; 3. Strengthen Data Management Information Systems in Local Councils in support of the wider context of public sector reform in Sierra Leone, and 4. Support the conduct of studies, research and publications. | | |
| **Deliverables:**   1. Strengthened capacity of Statistics Sierra Leone (SSL) at the central and decentralised levels for the management of an effective and efficient data collection system; 2. Strengthened institutional capacity of the 19 local councils for development planning; 3. Management Information Systems supported and strengthened in Local Councils and local council personnel trained in RBM, and 4. SSL supported to undertake research and publications at central and decentralised levels. | | |

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|  | ***Signature*** |  | ***Date*** |  | ***Name/Title*** |
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| **UNFPA** |  |  |  |  | **Ms. Ratidzai Ndlovu**  **Country Representative** |
|  |  |  |  |  |  |
| **DEPAC Co-Chair** |  |  |  |  | **Honorable Dr. Samura Kamara**  **Minister of Finance and**  **Economic Development** |
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| **DEPAC Co-Chair** |  |  |  |  | **Mr. Vijay Pillai**  **Country Manager**  **World Bank** |
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| **DEPAC Co-Chair** |  |  |  |  | **Mr. Michael von der Schulenburg**  **Executive Representative**  **of the Secretary General**  **of the United Nations** |

**PROJECT DOCUMENT**

UN Joint Vision Programme 12: Data Collection, Assessments and Planning

Project Title**:**Strengthening of Data Management Information Systems in Local Councils

**Executive Summary**

The project aims to strengthen the capacity of SSL to coordinate the roll out of the NSDS; facilitate the generation of capacity to provide timely and reliable demographic, health, education, economic and allied data at national and local levels for results based management, and support the conduct of studies, research and publications.

**Situation Analysis**

The availability of quality socio-economic and demographic statistics in Sierra Leone is seriously hampered by a combination of low economic and human development with a fragile situation resulting from a decade of civil war. Data gaps in Sierra Leone are exacerbated by the destruction of databases, statistical capacities, facilities, equipment, materials, institutional memory and personnel. This dynamic has particularly affected data systems, especially at district level where data sources and empirical evidence for programme monitoring and evaluation are scattered, disorganised and not easily accessible. This has led to inadequate dissemination, interpretation, and usage of data from research, surveys and surveillance in policy processes, planning and budgeting at all levels

**Strategies, including Lessons Learned and the Proposed Programme**

A more coordinated and combined response will be used by the relevant UN organisations to tackle this challenge to build/strengthen systems and relevant skills. Sensitization and advocacy will also be used.

Recognizing the critical need to ensure timely and reliable availability of demographic, health, education, economic data at both national and local level, a number of UN agencies, including UNFPA, UNDP, UNICEF, UNAIDS, IOM, WFP and FAO, have been working in their related fields in close collaboration with Statistics Sierra Leone (SSL) to adress this significant challenge.

To facilitate a more coordinated UN response, the relevant UN organisations tackling this challenge agreed to combine their efforts and resources in support of a common goal:

* ***To improve availability, storage, accessibility and utilization of reliable data for effective planning, monitoring and evaluation at central and decentralized levels in Sierra Leone***

**Outcomes**

This project is one of four project areas for Programme 12, designed to provide a complete coverage of support, utilizing agencies comparative advantage to achieve the overall goal of strengthening Data Systems in Sierra Leone, the project areas include:

1. Strengthening of Statistics Sierra Leone to coordinate the implementation of the NSDS
2. Support MDAs for the establishment/strengthening of Sector Specific Management Information systems
3. Strengthening of Data Management Information Systems in Local Councils
4. Studies, Research and Publications

The project; Strengthening of Data Management Information Systems in Local Councils supports on-going efforts to implement the National Strategy for the Development of Statistics (NSDS) in Sierra Leone. It fits into the wider context of public sector reform in Sierra Leone, promoting the transfer of authority and power from national to sub-national levels, facilitating decision-making that is faster and more appropriate for local circumstances, particularly in the area of public planning, management and accountability

**Objectives**

The project aims to significantly improve coordination and information sharing between local and district councils and national coordinating entities such as SSL. Effort will be made to establish harmonization and linkages between data systems including M&E systems, more specifically focusing on two key deliverables including:

1. To strengthen the capacity of Statistics Sierra Leone at central and decentralised levels for the management of an effective and efficient information system.
2. To ensure that statistical units in the 19 Local Councils are equipped with institutional capacity and skills for reliable and accurate data collection and management

This sub-set of the project will focus on strengthening local councils by establishing effective and efficient data systems including examining the current methodology of M&E practices and tools and facilitating improved data collection, analysis, storage, accessibility and utilization.

**Management and Coordination Arrangements**

Effort will be made to build institutional capacity including skills to establish, maintain/sustain effective systems. The project will tap on the comparative advantages and technical expertise of the different UN agencies to achieve the identified deliverables. While lead agencies will coordinate agencies that collaborate at the level of specific joint deliverables, UNFPA provides overall coordination and management.

With a specific focus on the **Health Sector**:

**Joint deliverables** for this sub-set of the joint program are:

1. Institutional capacity of the 19 local councils for professional data collection and use of data for development planning strengthened.
2. Management Information Systems supported and strengthened in Local councils to ensure evidence based policy development and planning, implementation and M&E of development programmes

**Main strategies** will be:

1. Building/Strengthening systems and relevant skills
2. Sensitization and Advocacy

**The Key activities** will include:

* Strengthen M&E data collection systems as well as Planning, Monitoring and Evaluation systems in local councils.
* Train MDAs and local councils in RBM and data collection for results based program monitoring and evaluation and sensitize planners in local Government/local councils and MDAs on the value and use of data for Planning, Monitoring and Evaluation.
* Procure hardware required for establishment of databases in Local councils.

Monitoring, evaluation and reporting

Project monitoring and reporting will be done as per the UNFPA M&E framework. The impact of this project will also be assessed as part of the Joint Vision Programme 12 at the end of the project. However, quarterly reports on the project’s delivery will be issued as part of the MDTF reporting requirements.

Legal Context or Basis of Relationship

Signatory to the Joint Vision as the United Nation’s contribution to the implementation of activities in the Government of Sierra Leone’s Agenda for Change.

**Work Plan and Budget**

As below.

***UNDG standard Budget***

|  |  |  |
| --- | --- | --- |
| Line # | Line description | US$ |
| **1** | Train Local Councils in RBM and data collection for results based | 104,782.80 |
| **2** | Strengthen M&E data collection systems as well as planning, monitoring and evaluation systems in Local Councils | 44,906.00 |
| **3** | Procure hardware required for the establishment of databases in Local Councils | 224,534.58 |
|  | **Sub-Total Programme Costs** | **374,224.30** |
| **5** | Indirect cost 7% | 26,195.70 |
|  | **Project budget** | **400,420.00** |

Annual Work Plan

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **UN Joint Vision for Sierra Leone** | Programme 12: Data Collection, Assessments and Planning | | | | | | | | | | | | | |
| **Programme Goal** | To improve availability, storage, accessibility and utilization of reliable data for effective planning, monitoring and evaluation at central and decentralized levels in Sierra Leone | | | | | | | | | | | | | |
| **Project: Strengthening of Data Management Systems in Local Councils** | | | | | | | | | | | | | | |
| **Project Deliverables** | | **Planned Activities** | | **2011** | | | | **UN Agency** | | **Proposed Partners** | **Resources (US$)** | | | |
| **Q1** | **Q2** | **Q3** | **Q4** | **Budget Required** | **Available Funds** | **Source** | **Resource Gap** |
| ***1. Strengthen M&E data collection systems as well as Planning, Monitoring and Evaluation systems in local councils.***  **Indicators and Targets:**  (a) 13 District HIV M&E Focal points and18 HIV/AIDS Counsellors  trained;  (c) All 19 Local Councils trained as follows:  - 25 Health Officers;  - 19 Chairmen and 38 CAs and DCAs;  - 19 M&E Officers and 19 Planning Officers;  - 57 Chairmen of 3 key sectoral committees (health, education, agric.);  - 19 Resident Technical Facilitators. | | 1.1 Train Local Councils, District AIDS Committees and Counsellors in M&E and data collection methodologies. | |  | X | X |  | UNAIDS | | **NAS**  **District AIDS Committees and Counsellors,**  **Local Councils;**  **P 12 UN Agencies.** | 13,086 | 0 | DFID | 13,086 |
| UNFPA | | 21,809 | 0 | DFID | 21,809 |
| UNICEF | | 43,619 | 31,406 | DFID | 12,213 |
|  | |  |  |  |  |
|  | | **Sub-Total** | | | | | | | | | **78,514** | **31,406** |  | **47,108** |
| ***2. Procure hardware required for the establishment of databases in Local councils.***  **Indicators and Targets:**  (a) WASH database in place in all 19 Councils. | | 2.1 Procure equipment (computers, software, modems, generators etc) for database management. | |  | X | X |  | UNFPA | | **NAS**  **District AIDS Committees and Counsellors,**  **Local Councils;**  **P 12 UN Agencies.** | 174,475 | 59,321 | DFID | 115,154 |
| UNICEF | | 33,150 | 23,554 | DFID | 9,596 |
| 2.2 Undertake WASH data collection and mapping. | | WFP | | 4,362 | 0 |  | 4,361 |
| UNAIDS | | 30,533 | 0 | DFID | 30,533 |
| UNICEF | | 75,897 | 54,960 | DFID | 20,936 |
| **Project: Strengthening of Data Management Systems in Local Councils** | | | | | | | | | | | | | | |
| **Project Deliverables** | | | **Planned Activities** | **2011** | | | | **UN Agency** | | **Proposed Partners** | **Resources** | | | |
| **Q1** | **Q2** | **Q3** | **Q4** | **Budget Required** | **Available Funds** | **Source** | **Resource Gap** |
| (b) Food security monitoring mechanisms established in 4 local councils (Pujehun, Tonkolili, Port Loko, and Kailahun);  (c) HIV data integrated into HMIS; | | | 2.3 Conduct quarterly food security monitoring |  | X | X | X | WFP | | **NAS**  **District AIDS Committees and Counsellors,**  **Local Councils;**  **P 12 UN Agencies.** | 17,448 | 0 | DFID | 17,448 |
|  |  |  |  |  |  | |  |  | DFID |  |
|  | | | **Sub-Total** | | | | | | | | **335,864** | **137,835** |  | **198,029** |
| ***3. Train local councils in RBM and data collection for results based program monitoring***  **Indicators and Targets:**  (a) 13 District HIV M&E Focal points and18 HIV/AIDS Counsellors  trained;  (c) All 19 Local Councils trained as follows:  - 25 Health Officers;  - 19 Chairmen and 38 CAs and DCAs;  - 19 M&E Officers and 19 Planning Officers;  - 57 Chairmen of 3 key sectoral committees (health, education, agric.);  - 19 Resident Technical Facilitators. | | | 3.1 Train Local Councils, District AIDS Committees and Counsellors in RBM. |  | X |  |  | UNFPA | **NAS**  **District AIDS Committees and Counsellors,**  **Local Councils;**  **P 12 UN Agencies.** | | 110,792 | 0 | DFID | 110, 792 |
| UNAIDS | 13,086 | 0 | DFID | 13,086 |
| UNICEF | 65,428 | 47,108 | DFID | 18,320 |
|  |  |  |  |  |
|  | | | **Sub-Total** | | | | | | | | **189,305** | **47,108** |  | **142,197** |

1. *The term “programme” is used for projects, programmes and joint programmes.* [↑](#footnote-ref-1)