



**LIBERIA PEACEBUILDING FUND  
PROJECT DOCUMENT COVER SHEET**

<b>Recipient UN Organisation:</b> United Nations Development Programme (UNDP)	Liberia PBF Priority Area: <b>Three (3)</b>
<b>Project Manager:</b>  Name: Nessie Golakai Address: UNDP Mamba Point Telephone: <b>06440315</b> E-mail: <a href="mailto:nessie.golakai@undp.org">nessie.golakai@undp.org</a>	Implementing Partner(s): Peacebuilding Office - Liberia in collaboration with CDA Collaborative Learning Projects – Reflecting on Peace Practices (PRR), Kofi Annan Institute for Conflict Transformation (KAICT), Institute to Peace and Conflict Resolution (IPCR) Cuttington University College and selected Civil Society Organizations  Name: Wilfred N. Gray-Johnson Address: Peacebuilding Office / Liberia Peacebuilding Fund Secretariat – Ministry of Internal Affairs, Liberia  Telephone: 04 941 195 / 05 625 616 E-mail: <a href="mailto:december51967@yahoo.com">december51967@yahoo.com</a>
<b>Project Number:</b> PP/R6/A2/01	Project Duration: 12 months
<b>Project Title: Facilitating the Monitoring and Evaluation of the Implementation of the Liberia Peacebuilding Fund (PBF-L)</b>	<b>Project Location:</b> Selected PBF projects – geographical focused areas
<b>Project Description:</b> This intervention is intended to monitor and evaluate the implementation of Liberia Peacebuilding Fund (PBF) and help determine whether PBF projects are being implemented in line with project's activities and are achieving the desired change that would lead to durable peace in Liberia. This evaluation seeks to shed light on the contribution to peace consolidation of the PBF portfolio and the ways in which this contribution can be further improved.	<b>Total Project Cost:</b> US\$100,000.00 <b>PBF:</b> US\$100,000.00 <b>Government Input:</b> <b>Other:</b> <b>Total:</b> US\$100,000.00
<b>Peacebuilding Impact and key outcomes:</b>  <b>Peacebuilding Impact</b> As stated in the Liberia Priority Plan, “success in peacebuilding will be illustrated by the ways in which <u>Liberians develop skills and mechanisms to manage and prevent future conflicts, and acquire new attitudes that build a culture of peace</u> ” (Liberia Priority Plan, p.8). However, this success can only be determined or measured through monitoring and evaluating the impact of the PBF-L. As Church and Rogers have pointed out, “monitoring and evaluation (M&E) are key	

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programming components that allow projects to learn through the testing of the project logic and ensuring that the project is not inadvertently creating negative results and reigniting conflict” (Designing for Results: Integrating Monitoring and Evaluation in Conflict Transformation Programs p. 82). In addition, monitoring and evaluation are key elements within the PBF-L’s accountability plan. Therefore, the peacebuilding impact of this intervention will be the strengthening of a conflict sensitive implementation of the PBF, and ensuring that projects contribute to sustained and durable peace in Liberia.

### **Key outcomes**

Ultimately, this intervention should produce a number of outcomes that will show that projects implemented under the Liberia PBF are contributing toward lasting peace in Liberia, by helping to strengthen critical peacebuilding gaps as stated in the peacebuilding fund priority plan. The key outcomes of this project are in two folds: 1) monitoring outcomes and 2) evaluation outcomes.

#### **Monitoring Outcomes:**

- Projects are being implemented in accordance with project’s workplan - project activities and output indicators validated;
- Projects quarterly narrative reports submitted to the JSC, via the PBF Secretariat, are verified through on-site monitoring;
- Projects implemented with a conflict sensitive lens, and have in place mechanisms to mitigate unintended negative results;

#### **Evaluation Outcomes:**

- Lessons from the implementation of the PBF-L are identified and shared, and recommendations made to realign projects objectives and/or design where appropriate, to inform the crafting and implementation of future peacebuilding projects;
- Better understanding of the quality and effectiveness of projects are provided, and intervention(s) that produced the highest peacebuilding impact and peace dividends for the people of Liberia pointed out;
- Contribute toward continuous updating and refinement of conflict assessment.

Contribute (where necessary) to the project’s re-conceptualization and/or redesign;

#### **Outputs and Key Activities:**

The main output of the project will be to foster proper implementation of the PBF-L thereby contributing toward mitigating root causes of conflict mentioned in the Government of Liberia Poverty Reduction Strategy (PRS page 21) and priorities areas highlighted in the PBF – Liberia Priority Plan (page 2). The Secretariat will conduct quarterly on site monitoring of PBF project to verify progress reports against project outputs reported in quarterly reports

The CDA Collaborative Learning Project based in Boston, MA, USA, (with the requisite expertise in peacebuilding impact evaluation) will be engaged to conduct training in monitoring and evaluation, and helped develop the TOR for midterm evaluation of the PBF Portfolio. The midterm evaluation will seek to ascertain the following:

#### **Effectiveness:**

- What are the cumulative results of the PBFL to date; both positive and negative?
- How much progress has been made towards the three priorities in the Priority Plan? Which areas are on track and which areas are behind?
- What have been the principle challenges to achieving results?
- Within clusters of programming e.g. rule of law programming or youth focused programming, which were more effective and why?

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- Has the PBFL affected government policy?
- Is the PBFL meeting the Government of Liberia Peacebuilding targets as established in the PRS?
- How well has the PBFL implemented a communication and visibility strategy?

**Relevance:**

- Are the funded interventions relevant to the Priority Plan?
- Are the funded interventions relevant to the conflict context?
- What are the gaps in programming? What is the PBFL not doing that needs to be done in order to prevent future violent conflict?
- Will there be additional needs after 18 months?

**Implementation Process Appraisal:**

- Please assess the quality and level of support the PBF Secretariat has provided to the implementing partners.
- Please assess the quality and level of support provided to the PBF Secretariat by the PBSO
- What could the PBF Secretariat and PBSO do better? Where should attention be given to making improvements in quality, form and amount of support to implementing partners? What lessons learned are there for future Secretariats?
- How effective have the partnerships between Recipient UN Organisations and their implementing partners been? What is the quality and durability of the relationship?

**Sustainability:** *(the limitations of answering this question in a mid-term evaluation is recognized and the evaluator should endeavor to provide their best-sense)*

- what indications are there that the changes catalyzed from this work will be sustainable?
- Will the recipient agencies and partners attempt to continue the peacebuilding work after the PBFL monies are finished?

A formal report on findings from the evaluations, with recommendations, will be made and presented to the PBF – JSC and the PBF Secretariat, and the United Nations Peacebuilding Support Office (PBSO) in New York. This report will include lesson learned from the PBF activities in Liberia and point out whether the PBF is contributing toward increased stability in Liberia. The report will include recommendations to devise new strategies for the implementation of the PBF in Liberia.

Technical Advisory Panel Review Date: 20 April 2009

PBF Secretariat Review Date 27 April 2009

Joint Steering Committee Approval Date: 30 April 2009

Recipient UN  
Organization  
Co-Chair PBF SC  
Co-Chair PBF SC

Dea 9-12-09  
Ambulai Johnson 9-15-09  
Moussapha Soumaré 9-16-09

Dominic Sam, Country  
Director  
Ambulai Johnson, Minister  
Moussapha Soumaré DSRSG

## THE LOGICAL FRAMEWORK

Results	Measurable indicators	Means of verification	Important assumptions
<p><b>PEACEBUILDING IMPACT</b> The impact of this intervention will be a sustainable, catalytic peacebuilding programme in LBR, which contributes to mitigating root causes of conflict, as identified in the Government of Liberia Poverty Reduction Strategy (PRS page 21) and priorities areas highlighted in the PBF – Liberia Priority Plan (page 2).</p>	<p>Areas for strengthening conflict sensitive PBF implementation pointed out.</p>	<p>Monitoring report</p>	<p>Projects implemented in accordance with projects work plans and Monitoring and evaluation conducted</p>
<p><b>OUTCOMES</b> <i>Monitoring Outcomes</i> 1. Enhanced conflict sensitive implementation of the PBF to ensure that projects contribute to sustained and durable peace in Liberia and have in place mechanisms to mitigate unintended negative results</p> <p>2. Project progress and successes identified and shared, link to mitigating conflict factors in PP made as well as contribution toward continuous updating and refinement of conflict assessment.</p> <p><i>Evaluation Outcomes</i> 3. Lessons of the PBF-L are identified and shared, and recommendations made to better understand quality and effectiveness of PBF projects and intervention(s) that will generate best peacebuilding impact and peace dividends for the people of Liberia</p>	<p>Actual project activities and output indicators validated</p> <p>Review of narrative reports and three on-site monitoring of projects conducted</p> <p>Project(s) activities redefined based on context analysis / reality on the ground</p> <p>Conflict dynamics of geographical areas considered in project's implementation</p> <p>New and emerging conflict trends captured – projects implementation informs early warning mechanism</p> <p>Assessment of project activities to decipher relevance to the conflict</p>	<p>Project proposals and monitoring reports</p> <p>Monitoring reports</p> <p>Updated projects reflecting findings available</p> <p>As above</p> <p>Early warning mechanism in place</p> <p>Evaluation report</p>	<p>Monitoring and evaluation of projects conducted</p> <p>As above</p> <p>Setting up of conflict early warning mechanism receives political support</p> <p>Midterm and end of project evaluation are implemented</p>

<p>4. Increased catalytic effect of the PBF project portfolio, both in terms of financial sustainability as well as strategic PB planning and follow-up, identified,</p> <p>5. Half yearly assessments of PBF-L Priority Plan objectives provides overall insight in PBF progress, relevance, efficiency etc. and facilitates independent end review of PBF-L</p>	<p>context is conducted</p> <p>Projects achievements and overall peacebuilding impact determined</p> <p>Projects with highest PB impact and peace dividends pointed out</p> <p>Individual projects contributions to the broader peace established</p> <p>Lessons learned and added value of the fund toward durable peace established</p>	<p>Evaluation report</p> <p>Evaluation report</p> <p>Evaluation report</p> <p>Evaluation report</p>	
<p><b>OUTPUTS</b></p> <p>1. Projects implemented in accordance with project's workplan with transparent narrative and financial reporting</p> <p>2. Projects are redesigned or adjusted where necessary/ appropriate, also informing drafting of future peacebuilding projects</p> <p>3. Enhanced M&amp;E skills of JSC, RO and IA staff, through trainings and manuals</p> <p>4. Tools developed for baseline research and monitoring of PBF portfolio to distil cumulative impact of PBF projects</p> <p>5. Project incorporate conflict sensitive lens</p>	<p>Projects quarterly narrative reports submitted to MDTF/Office and JSC, via the PBF Secretariat</p> <p>Conflicts and other disputes with potential for violent conflict are being amicably resolved</p> <p>Evaluation framework in place and midterm and end of project evaluation of selected projects conducted</p>	<p>Monitoring and evaluation reports</p> <p>Number of violent conflict related cases significantly reduced</p>	<p>Project activities remain focus in addressing conflict issues / factors</p>
<p><b>ACTIVITIES</b></p> <p>Develop the ToR for partnership with the CDA Collaborative Learning Projects</p>	<p>This is a summary of the project budget (sub-budgets and total as in Annex 2.4)</p>	<p>Financial report</p>	<p>(Activity to output) Factors out of project control which, if present, could restrict</p>

At least sfive (5) on-site monitoring of projects implemented under the PBF-L in various project geographical areas will be undertaking.	ToR developed, Consultancy engaged (proj, budget category 2: Contracts)	Quarterly financial report – prepared and submitted by UNDP	progress from activities to achieving outputs
Conduct training in country - and facilitate training abroad for two PBO/PBF-L staffs	Four-days in-country conducted for PBO staff,  2 PBO staffs attend 2 training aboard (proj. budget category 3: Training)	As above  As above	
Host bi-annual (2x a year) JSC meetings to monitor PBF Liberia project portfolio against PP objectives	Monitoring of projects conducted (associated cost - proj. budget Contract / Training)	As above	
Assist UN Recipient agencies with internal project evaluations	Evaluation framework in place, midterm evaluation conducted (associated cost - proj. budget Contract / Training)	As above	
Write and submit evaluation report and hold de-brief with the JSC	Evaluation report, notes from de-brief with the JSC available (associated cost - proj. budget Contract / Training)	As above	

Full Project Document - Outline (max. 14 pages)

**Background and problem statement**

The Liberia Priority Plan sets the basis for monitoring and evaluation of the Liberia Peacebuilding Fund. This is in line with specific frameworks for monitoring and evaluating the implementation of deliverables under the PRS, the United Nations Development Assistance Framework (UNDAF) and PBF-L Priority Plan (see PP page 6). It also envisages that drawing on these mechanisms and frameworks, assessment tools will be developed to monitor and evaluate approved projects to allow for deeper analysis of peacebuilding issues/areas, as well as efforts to help address conflict factors highlighted in the three documents, and the effectiveness of the projects in contributing toward the sustainability of peace in the longer-term.

However, following the First Call for Concept Notes by the PBF-L Joint Steering Committee (JSC) in February 2008, which were later developed into full project proposals by Project Teams (UN Recipient Agency Focal Persons, and Implementing Partners), it was observed that projects submitted had little or no emphasis on monitoring and evaluation. This was due in part, to lack of capacity in developing M&E frameworks relevant to peacebuilding projects, and also, no funds were allocated for baseline surveys and for future monitoring and evaluation of individual projects in the majority of the projects. Even within some projects where funds were allocated for M&E, the methodology that would be employed to conduct M&E is not stated.

Forward-looking, the JSC decided to engage the CDA Collaborative Learning Projects to help build the capacities of Project Teams to develop M&E framework in each project. Bringing in experts from CDA Collaborative Learning Project was also a deliberate attempt by the JSC to ensure baseline surveys and context analysis will be built into projects *ex ante*, to help facilitate future monitoring and evaluation of the PBF. Following a week of working with Project Teams, and from review of proposals and an informal assessment of PBF process, the following actions were recommended by the Consultant:

- 1) Evaluation of the Peacebuilding Fund be conducted to enable the Joint Steering Committee and the Government make decision on future peacebuilding programmes – perhaps leading to applying for additional funding from the UN PBF / identification of strong projects.
- 2) A realistic and robust workplan, for baseline and evaluation be planned and fund allocated for its implementation; and
- 3) A benchmarking exercise with other ‘macro-level’ evaluation processes such as DFID or PBF-Burundi and Sierra Leone be conducted to assist in the decision making about the evaluation.

In general, two main approaches were proposed:

“Evaluate individually a selection of projects and attempt to ‘add up’ their significance to Liberia;”

“Develop a framework for peacebuilding impact and associated project logic for the entire fund and evaluate against that framework. (Ref. CDA Collaborative Learning Project Consultant Progress Report – Cheyanne Church ...)”

In addition, two professors, Dr. Chris Blattman, from Yale University in the United States, and Dr. Jeannie Annan from the New York University, also stressed the need for rigorous impact approach to evaluation of projects with emphasis on focused groups in order to monitor and evaluate changes in individuals or projects beneficiaries. These two professors are presently

helping to develop baseline surveys for the UNHCR/JPC “Community Peace Human Rights and Civic Education” project in three hundred (300) communities in Lofa, Nimba and Grand Gedeh Counties, and for the Landmine Action “Tumutu Agriculture Programme” project for the evaluation of these projects. This approach is critical to determining the larger effects on group/communities where projects are implemented and where they were not implemented.

Further, the PBSO has been providing strategic advice to the Liberia Peacebuilding Office and the PBF-L Secretariat and are being engaged to help provide technical support to the development of an M&E framework consistent with the framework the PBSO is putting in place to be used by countries with funding from the UN PBF. Presently, the PBSO is facilitating the process, whereby Liberia, Burundi and Sierra Leone can have a standardized (yet context specific) monitoring and evaluation framework.

## **2. Project Rationale and Expected Results**

### *Rationale*

Therefore, the rationale of this project is that through improving the monitoring and evaluating capacity of the PBO and the implementing agencies, the PBF JSC can strengthen the delivery and peacebuilding impact of the existing PBF-L portfolio and create a rationale and framework for future peacebuilding funding mechanisms.

In addition, conducted mid-way in the overall implementation timeframe, this evaluation seeks to shed light on the contribution to peace consolidation of the PBF portfolio and the ways in which this contribution can be further improved. There are three specific objectives that this evaluation is intended to explore:

- 1.) The evaluation should provide information to the PBO-L and JSC on results to date and, where possible actions to be taken in the remaining portion of the current PBF programming to improve or maintain effectiveness.
- 2.) The evaluation should inform the development of a new Priority Plan as the basis of a second submission to the Peacebuilding Fund in New York.
- 3.) The evaluation should provide feedback to the PBSO to inform their work in structuring and advising new countries to the PBF.

### *Expected Results*

In addition to the overall goal stated in the project description and overall peacebuilding impact, the expected results of this intervention will be to:

- Enhance understanding as to whether the peacebuilding efforts are making contribution to durable peace by addressing the key driving factors and constituencies in the context;
- Improved peacebuilding impact of existing PBF-L portfolio.
- Identification of PBF-L projects and approaches with the most potential to have peacebuilding impact in the Liberia context.
- Where there are “mix efforts” i.e., projects that may have both peacebuilding and development objectives, help explore whether the effort employed has dealt with key structural causes of conflict and engaged social tensions that have been identified as key drivers of past, current or potential violent conflicts (captured from the CDA’s Consultant’s Progress Report mentioned above).
- Identification of core components for a revised Priority Plan for a future Peacebuilding funding mechanism.

## **3. Partnerships and Management Arrangement**

For successful implementation of this project, several partners are very crucial. These include United Nations Development Programme (UNDP), the CDA Collaborative for Learning Projects – based in Boston, USA, the Kofi Annan Institute for Conflict Transformation (KAICT), the



Institute for Peace and Conflict Resolution at the Cuttington University College, (CUC) and a representative group of civil society organizations, and two research partners from Yale and NYU, Chris Blattman and Jeannie Annan, and/or their representative Gwendolyn Taylor, who in September 2008, successfully evaluated the Interpeace Emergency Window project in Nimba County.

**UNDP** will be the recipient agency and the project fund manager, and will be responsible for procurement and making financial reports to the Multi-Donor Trust Fund (MDTF.) The UNDP Focal Point for this project will also help provide technical support for the implementation of the project.

**The Peacebuilding Office (PBO) and PBF Secretariat** will be the key implementer of the project – and will conduct periodic (five) on-site monitoring of projects and facilitate the process leading to project evaluation. While in country training in M&E will be conducted, two PBO/PBF Secretariat staffs will undergo training abroad in peacebuilding impact monitoring and evaluation. This will further strengthen the capacity of the PBO to conduct future M&E.

**The CDA Collaborative for Learning Projects** – will help provide projects with the full spectrum of evaluation approaches and guide the selection and development of the appropriate methodology (M&E) framework in line with that of the PBSO which can be matched to the learning/research area. This could include “participatory evaluation, appreciative inquiry, and theory-based, goal-free, utilization-focused evaluation, outcome-mapping and deliberative democratic evaluation.” (Ref. Consultant Progress Report). The methodology to be used for evaluation of the PBF will also consider the Liberian context. In addition, the CDA Collaborative for Learning Projects will also conduct training of the PBO staff as well as M&E focal points from UN Recipient Agencies and Implementing partners. The institution will also be contracted to design the framework for the mid-term evaluation of the peacebuilding impact of the PBF.

**The KAICT and IPCR** – The PBO will be helping to train few students from the KAICT and IPCR who will then be used as interns in the PBO impact monitoring and evaluation. This is essential for building national capacity at the University level in M&E and other peacebuilding related techniques. Terms of reference (ToR) for the participation of these institutions with the PBO in this process would be developed.

#### **4. Monitoring & Evaluation**

While this project is intended to monitor and evaluate other PBF projects and the overall implementation of the Liberia PBF, the project itself needs to be monitored and evaluated to ensure it achieves its objectives. The project has therefore, set in place specific indicators by which it can be evaluated. For instance, training in M&E conducted, baseline surveys conducted, M&E framework developed, and midterm and end of project M&E reports produced. The M&E framework for this project will also provide support to the Project Teams to develop simple yet useful monitoring plans that inform Project Team decision making and align to PBF-L reporting requirements. It is envisaged that funds allocated in the PBF projects for M&E will be used to conduct baseline surveys, in addition to funds allocated in this project budget.

#### **5. Sustainability of the project**

This intervention as a project has a limited duration of fourteen (12) months. However, the partnership created with the KAICT, IPCP and CSOs is intended to build capacity at the national level to conduct peacebuilding related projects over a longer period. In addition, the PBO – Liberia is intended to continue after the 18 months project cycle ends, for which training of the its staff cannot be overstated. The proposal also envisages that with the training of local peacebuilding actors, future peacebuilding related projects will have imbedded in it, a M&E

framework that will ensure peacebuilding impact M&E are conducted. The sustainability of this project, therefore, is in the project's attempt to ensure local expertise in peacebuilding impact monitoring and evaluation.

**6. Project Implementation with timeline**

The project will be implemented in the below stages over a period of fourteen (14) months:

- 1) Developing the ToR for partnership with the CDA Collaborative Learning Projects
- 2) Training of PBO staff and other partners in impact monitoring and evaluation
- 3) Developing tools for, and conducting periodic monitoring of peacebuilding project implementation
- 4) Developing evaluation framework / TOR and conducting midterm evaluation of PBF-L activities and implementation
- 5) Delivery of midterm evaluation report and holding a de-brief with the JSC

**ANNEX 2.4**

**Project Budget**

<b>PBF PROJECT BUDGET</b>	
<b>CATEGORIES</b>	<b>AMOUNT</b>
1. Supplies, commodities, equipment and transport	<b>3,108</b>
2. Personnel (staff, consultants and travel)	<b>19,360</b>
3. Training of counterparts	
4. Contracts	<b>50,000</b>
5. Other direct costs	<b>20,989.5</b>
<b>Sub-Total Project Costs</b>	<b>93,457.5</b>
Indirect Support Costs**	<b>6,502.025</b>
<b>TOTAL</b>	<b>100,000</b>

## Detailed Work Plan for 12 Months 2008-2009

Outcome/Output	Activities	Inputs	Budget	Delivery Date
The main output of the project will be to ensure proper implementation of the PBF-L thereby contributing toward mitigating conflict issues/areas as articulated in the Government of Liberia Poverty Reduction Strategy (PRS page 21) and priorities areas highlighted in the PBF – Liberia Priority Plan (page 2) and by extension, the UNDAF.	PBF JSC engages consultancy agency with requisite expertise in peacebuilding impact evaluation to conduct M&E training for PBO Staff and other partners, and to help develop a M&E Framework for mid-term evaluation	Consultancy contracted / Contract agreement / Terms of Reference	See annex 2.4	July 2009
	Four days training (in-county) in peacebuilding impact monitoring and evaluation for PBO staff and collaborating institutions / partners conducted - 2 PBO staff attend advance M&E training abroad.	Stationery / feeding / transportation for M&E	See annex 2.4	July - November 2009
	PBO/PBF Secretariat conduct three (4) on-site monitoring of projects implemented under the PBF-L in various project geographical areas.	Fuel, Lubricants, DSA (see financial inputs as in annex 2.4)	Financial report	July 2009 – May 2010
	Conduct midterm project evaluation of the activities of the Liberia PBF.	As above	See related budget item annex 2.4	Jan. – Feb. 2010
	Prepare formal reports on findings from the evaluations, with recommendations, and presented to the PBF – JSC, and the Peacebuilding Support Office (PBSO) in New York.	As above		Feb. 2010
	Grand Total			

Dates	Periodic Benchmarks	Indicators of Progress
First 4 Months	<p>1) Develop the ToR for partnership with the CDA Collaborative Learning Projects (Time ?)</p> <p>2) Conduct training in country - and facilitate training abroad for two PBO/PBF-L staffs (Time ?)</p> <p>4) Develop tools for, and conduct first on-site monitoring of PBF projects implementation (Time ?)</p>	<p>ToR developed, Consultancy engaged, and working in line with ToR</p> <p>Four-days in-country conducted for PBO staff, agencies, CSOs representatives by Consultant</p> <p>2 PBO staffs attend 2 training aboard – training report available</p> <p>First monitoring of projects conducted, monitoring reports available</p>
Second 4 Months	<p>4) Conduct second on-site monitoring of PBF projects implementation (Time ?)</p> <p>5) Develop evaluation framework and conduct midterm evaluation of selected projects (Time ?)</p> <p>6) Work through consultant to complete evaluation report and hold de-brief with the JSC (Time ?)</p>	<p>Second monitoring of projects conducted, monitoring reports available</p> <p>Evaluation framework in place, midterm evaluation conducted, report available</p> <p>Midterm evaluation report, notes from de-brief with the JSC available</p>
Third 4 months	<p>4) Conduct third on-site monitoring of PBF projects implementation (Time ?)</p> <p>7) Develop evaluation framework to conduct end of project evaluation of selected projects (Time ?)</p>	<p>Third monitoring of projects conducted, monitoring reports available</p> <p>Evaluation framework / TOR in place</p>

**Liberia Peacebuilding Fund  
Project Summary**

Recipient UN Organization:	UNDP	PBF Priority Area:	Allocation made under area three (3) but encompasses all areas		
Implementing Partner(s):	Liberia Peacebuilding Office / Peacebuilding Fund Secretariat				
Project Number:	PBF/PP/R5/A3/02				
Project Title:	<b>Facilitating the Monitoring and Evaluation of the Implementation of the Liberia Peacebuilding Fund (PBF-L)</b>				
Total Approved Project Budget:	USD 100,000				
Location:	Monrovia, and a few project selected areas				
JSC Approval Date:	30 April 2009				
Project Duration:		Starting Date:	June 2009	Completion Date:	June 2010
Project Description:	This intervention is intended to monitor and evaluate the implementation of Liberia Peacebuilding Fund (PBF) and help determine whether PBF projects are being implemented in line with project's activities and are achieving the desired change that would lead to durable peace in Liberia. This evaluation seeks to shed light on the contribution to peace consolidation of the PBF portfolio and the ways in which this contribution can be further improved.				
Peacebuilding Impact:	As stated in the Liberia Priority Plan, "success in peacebuilding will be illustrated by the ways in which <u>Liberians develop skills and mechanisms to manage and prevent future conflicts, and acquire new attitudes that build a culture of peace</u> " (Liberia Priority Plan, p.8).				
Outcome(s):	<p><i>Monitoring Outcomes</i></p> <p>1. Enhanced conflict sensitive implementation of the PBF to ensure that projects contribute to sustained and durable peace in Liberia and have in place mechanisms to mitigate unintended negative results</p> <p>2. Project progress and successes identified and shared, link to mitigating conflict factors in PP made as well as contribution toward continuous updating and refinement of conflict assessment.</p> <p><i>Evaluation Outcomes</i></p> <p>3. Lessons of the PBF-L are identified and shared, and recommendations made to better understand quality and effectiveness of PBF projects and intervention(s) that will generate best peacebuilding impact and peace dividends for the people of Liberia</p> <p>4. Increased catalytic effect of the PBF project portfolio, both in terms</p>				

	<p>of financial sustainability as well as strategic PB planning and follow-up, identified,</p> <p>5. Half yearly assessments of PBF-L Priority Plan objectives provides overall insight in PBF progress, relevance, efficiency etc. and facilitates independent end review of PBF-L</p>
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Outputs and Key Activities:	<p><b>OUTPUTS</b></p> <ol style="list-style-type: none"> <li>1. Projects implemented in accordance with project's workplan with transparent narrative and financial reporting</li> <li>2. Projects are redesigned or adjusted where necessary/ appropriate, also informing drafting of future peacebuilding projects</li> <li>3. Enhanced M&amp;E skills of JSC, RO and IA staff, through trainings and manuals</li> <li>4. Tools developed for baseline research and monitoring of PBF portfolio to distil cumulative impact of PBF projects</li> <li>5. Project incorporate conflict sensitive lens</li> </ol>
Indicator and Benchmarks:	A number of project indicators are reflected in the project logical framework (see page 4).
Procurement:	Project budget will be executed in line with UNDP procurement procedures

Part C: Technical Review (To be completed by the PBF Secretariat on behalf of the Technical Advisory Panel)		
<p>Composition of Technical Advisory Panel: Comprised of technical review from the PBSO, the CDA Collaborative Project in Boston, Yale University, and the members of the Joint Steering Committee</p> <p>Provide names, titles and organizational affiliation of Panel members            Elisabeth Scheper, Senior Technical Advisor, PBSO            Cheyanne Church, CDA Collaborative Learning Project            Christopher Blatmann, Yale University            JSC Members</p>		
<p>Technical Advisory Panel Review Date:</p> <p>Provide date(s) of review 20 April 2009</p>		
<p>3. Evaluation of Proposal by the Technical Advisory Panel</p> <p>Provide concise summary evaluation of proposal against:            Proposal budget needs revision            Some of the project outputs not practical – i.e. measuring cumulative impact need to be adjusted            Project should not include end of project evaluation – summative evaluation            Not realistic to include baseline surveys</p>		
	General principles and selection criteria	
(a)	Is the Project explicitly based on Liberia PBF Priority Plan?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Does the project build capacity within national institutions?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Does the project promote and ensure national and local ownership?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(d)	Does the organization have the appropriate system to deliver expected results (also looking at earlier performance and project delivery)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(e)	Does the project avoid duplication of and significant overlap with the activities of other actors?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(f)	Does the project use strategic entry points that respond to immediate needs and yet facilitate longer-term improvements?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(g)	Does the project build on existing resources, capacities, strengths and experience?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(h)	Can the Project be completed within 18 months?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	ii) Relevance to peacebuilding criteria	
(a)	Are peacebuilding and reconciliation aspects adequately addressed by the proposal?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Are related gender dimensions taken into account and adequately addressed by the proposal?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Are the theory of change and strategy for the project appropriate for, and relevant to the particular conflict situation?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	iii) Project design criteria	
(a)	Are the activities appropriate, practical, and consistent with the expected results?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Are risks taken into account and is this analysis reflected in the structure and design of the logframe?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Has the role of partners been identified and is their level of	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Part D: Administrative Review  
To be completed by the Liberia PBF Secretariat

4. Review by PBF Secretariat

Date of review: *pp developed by the secretariat  
and incorporated into LSC's comments*  
*[Signature]*

Check on Project Proposal Format Contents

Cover sheet (first page)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Logical Framework	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Project Justification	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Project Management Arrangements	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Risks and Assumptions	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Budget	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Progress Report (for supplementary funding only)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Support Cost	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Provide concise summary assessment against:

12 Months Implementation  
Elaborate

Agency indirect support cost  
Elaborate

General evaluation criteria  
Elaborate

Part E General criteria for prioritising Projects/projects		
(a)	Must be in line with Liberia PBF Priority Plan	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Recipient Organisation is unable to meet high or urgent priority needs with existing level of funding	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Addresses high priority activities that have significant impact, and by nature must address seasonal or timing imperatives and considerations.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(d)	Supports activities that are likely to improve the overall peacebuilding situation at national and local levels.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>



5. Recommendation of the PBF Secretariat  
Secretariat developed the proposal in line with JSC instructions for monitoring and evaluation of the Liberia peacebuilding fund. Requires JSC funding.

Elaborate

*Approved for the secretariat*

Part F: Decision of Steering Committee  
(To be completed by the Steering Committee)

5. Decision of the Liberia PBF Joint Steering Committee

- Approved for a total budget of \$100,000
- Approved with modification/condition
- Deferred/returned with comments for further consideration
- Rejected

Comments/Justification

The proposal has incorporated JSC concerns and comments.

Ambulai Johnson  
Minister of Internal Affairs  
Co-Chair, PBF Joint Steering Committee

*Ambulai Johnson*  
Signature Date 9-15-09

Moustapha Soumaré  
Deputy Special Representative of  
the Secretary-General Co-Chair, PBF Joint  
Steering Committee

*M. Soumaré*  
Signature Date 9/16/09

**Part G: Administrative Agent Review**  
To be completed by the Administrative Agent

7. Action taken by the Administrative Agent: MDTF Office, UNDP

Project consistent with provisions of the Liberia PBF Memorandum of Understanding and Standard Administrative Arrangements with donors.

Bisrat Aklilu,  
Executive Coordinator, MDTF Office, UNDP

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date